

**WAKEFIELD SCHOOL BOARD**

2-5-19 Public Minutes

**Approved**

School Board members present: Bob Ouellette, Tracey Kolb, Sandy Johnson, Jennifer McCawley  
School Board members absent: Tani Moody

Administration and staff: Interim Superintendent Jerry Gregoire, Business Administrator Marie D'Agostino, Student Services Director Anne Kebler, Interim Principal James Lampron, Administrative Assistant Larissa Mulkern

Public: Donna Martin with Clearview Community TV and Priscilla Colbath

1. CALL TO ORDER: Mr. Ouellette opened the meeting at 5:00 p.m. and led those present in the Pledge.
2. NON-PUBLIC SESSION: RSA 91-A:3 II, (a), Mrs. Kolb made a motion to enter non-public session at approximately 5:01 p.m., seconded by Mrs. Johnson. Members voted Ouellette, aye, Kolb, aye, McCawley, aye, Johnson, aye. Roll call, 4-0.
3. The board convened the public session at 5:59 p.m., with a motion by Mrs. Kolb, seconded by Mrs. Johnson and voted via roll call vote, 4-0, Ouellette, aye, Kolb, aye, Johnson, aye, and McCawley, aye.
4. Mrs. Kolb made a motion, seconded by Mrs. Johnson, to seal the nonpublic meeting minutes for two years. Roll call, 4-0, Ouellette, aye, Kolb, aye, McCawley, aye, and Johnson, aye.
5. PUBLIC COMMENT: None.
6. CONSENT AGENDA: A motion was made and seconded to approve the consent agenda [minutes of January 29, AP and Payroll Manifests]. Members Ouellette, Kolb and Johnson voted aye; McCawley abstained.
7. SUPERINTENDENT REPORT: Mr. Gregoire updated the board on current activities and pending legislation, as outlined in his monthly report. Aside from dealing with the School District Budget and preparing for Deliberative Session, he attended statewide NH School Administrators Association meeting recently regarding compliance with HB 1612, or Governance Plan. A meeting is planned at the SAU 101 office on Feb. 22. Department head and SAU staff meetings will commence next week. He updated the board on Professional Development Day held Jan. 28.
8. STUDENT SERVICES REPORT: Ms. Kebler updated the board on current activities regarding special education and grants, as outlined in her monthly report. Currently, the SAU has received \$40,425.38 in reimbursement for Medicaid billing, which overall is on track for the year. She and staff are working with the billing service consultant to ensure the district receives Medicaid dollars for billable health related services.

9. WELLNESS COMMITTEE UPDATE: Mrs. Johnson updated the board on the committee's Jan. 30 meeting. Policies were reviewed and updated. A slow cooker meals program and 4H program held at the Food Pantry in October and November went well. The next Wellness Fair will take place during the 2019/2020 school year. A pedometer walking challenge for Paul School Walks will take place after April break. Ms. Kebler will investigate whether grant funds are available for pedometers. The next meeting is tentatively scheduled for April.
10. NH SCHOOL BOARD DELEGATE UPDATE: Mrs. Johnson updated the board on the 2019 NH School Board Association Delegate Assembly held January 26, 2019 in Concord. The assembly featured presentations from the Shaker Regional School Board and the Merrimack School Board and its Director of Student Services of the Merrimack School District, in conjunction with the Assistant Principal of Thornton's Ferry Elementary School. The meeting included NHSBA business meeting, treasurer's report, executive director's report and discussion of newly proposed and continuing resolutions.
11. OLD BUSINESS
  - a) Sprinkler Update – Mr. Gregoire brought forth a repair price quote from the Superior Fire Protection company to replace the rest of the 4-inch main piping in the attic to fix the leaking sprinkler system. The estimate is \$12,475.33. Superior Fire Protection replaced the primary wing section of the building previously. Facilities Manager Joe Williams and Mr. Gregoire recommend the board proceed with this project; the work could be done during the upcoming February vacation break to ensure no further damage. Discussion ensued regarding timing required to create and advertise an RFP and/or obtaining quote from other companies. Mr. Gregoire noted the board could supersede its policy and accept the bid to initiate repairs. Discuss ensued regarding student safety; it would be beneficial to get the work done when students and staff are not in the building. Motion: Mrs. Kolb made a motion, seconded by Mrs. Johnson, to supersede the policy of putting the repair out to bid, and to accept the Superior Fire Protection estimate for sprinkler system repair. Members voted all in favor, 4-0.
  - b) School Calendar Review – Mr. Gregoire reviewed the draft Paul School 2019/2020 calendar, which the district closely aligns with the Rochester School District calendar. The school year may start with four days in late August to accommodate state requirements.
  - c) Deliberative Session Review – Mr. Gregoire and Mrs. D'Agostino reviewed Warrant Article 7, which was amended at the Feb. 2 Deliberative Session to add back the Paul School Health Program in the amount of \$81,999, which resulted in the following change pending School Board appropriation recommendation. Mrs. Kolb read the article into the record for a vote to recommend, seconded by Mrs. Johnson. Article 7: "Shall the Wakefield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling ten million, six hundred five thousand, nine hundred and eighty-nine dollars [\$10,605,989]. Should this article be defeated, the default budget shall be ten million, two hundred seventy-seven thousand, five hundred ninety-five dollars [\$10,277,595], which is the same as last year, with certain adjustments required by previous action of the Wakefield School District or by law; or the governing body may hold one special meeting, in accordance with

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- RSA 40:13, X and XVI, to take up the issue of a revised operating budget only?” Members voted all in favor (4-0), the motion passed.
12. NEW BUSINESS: Mr. Gregoire reported that the Wakefield School District Annual Report for 2018/2019 is being prepared; the draft currently includes the report from former Superintendent Christine Tyrie. Since the report covers the prior year, the board concurred to leave Dr. Tyrie’s report in the publication.
  13. PUBLIC COMMENTS: Mrs. Colbath asked about the health program costs, noting that it matched the health teacher’s salary. Mrs. D’Agostino said the health program has a staff person associated with it, and the total dollars associated with the program was reduced. Mrs. Colbath asked what the tax impact of the school budget and warrant articles would be; Mrs. Kolb said \$1.69 per \$1000 of valuation.
  14. ADJOURNMENT: A motion to adjourn was made by Mrs. Kolb and seconded by Mrs. Johnson at 6:47 p.m., the motion passed.