

Wakefield School Board Meeting
Tuesday July 21, 2020 6 p.m.
Meeting held remotely via Zoom
Minutes -- APPROVED

Present: Bob Ouellette, Chair, Relf Fogg, Vice Chair, members- Tracey Kolb, Sandy Johnson and Mary Collins; Superintendent Jerry Gregoire, Business Administrator Marie D'Agostino, Student Services Director Anne Kebler, Principal Jim Lampron, Assistant Principal Jenn Spector, Facilities Manager Joe Williams, Transportation Manager Brennan Peaslee, Clearview TV, and others. (David Lee, Priscilla Colbath, Gavin Kearns, Sharon Bonnevie, Randie Fox)

Call to Order: Mr. Ouellette called the meeting to order at 6:01 p.m. followed by the pledge of Allegiance.

Presentations: Vendors - Fire Panel, CO2 and Smoke Detector Devices

- Dan Sullivan - BK Systems (installed current system)
 - Quote of \$34,975
 - Upgrade of all devices including smoke detectors to add CO detection as well in the hallways and basement, new Notifier fire panel (only four vendors are authorized to work on)
 - Remove everything, check wiring and reinstall all new devices
 - Hourly service rate is \$128, after hours is four hour min. of \$192 per hour. If there's a service account, they come out between 8-5.
 - One year warranty on everything installed if a new system was put in place

- Steve Hammes - One Source Security
 - Could go to their vendors and ask for discounts but is unlikely to happen
 - One year warranty on parts and labor
 - Firelight fire panel - industry standard
 - It's not possible to just do part of the project
 - One hour minimum; \$95 per hour, \$142.50 after hours
 - Both products last a long time
 - Suggested replacement of devices over a period of time according to NFA

The board discussed where the money was coming from and if replacing the fire panel and adding CO2 detectors linked to the fire department are necessary at this time since nothing is broken. The fire department has recommended that this upgrade is done. The board questioned if/when this was included in the budget process and where the money is coming from and which

year's budget. The board asked about the \$8,227 price increase from the original quote. Mr. Hammes replied that there have been tariffs and price increases of materials.

Motion: Relf made a motion to put this through the budget process, add 5% and put it off until July 2021. Mr Ouellette seconded.

Discussion ensued. Mrs. Johnson asked why Mr. Fogg was willing to add 5%. Mrs. Kolb stated the motion seems punitive and the board's intention is always to go through the budget process but unexpected things come up. She would like to remove the budget process part of the motion. Mr. Fogg mentioned that the playground monies, while not in the budget process, won't need to be replaced for many years and the equipment was broken causing a safety issue while this is not broken. Mrs. Johnson is concerned about a CO2 incident happening when no one is in the building and finding out the next morning. Mrs. Kolb reiterated that the fire department has said this will be enforced in the future, it is recommended by the fire department and is a very good use of funds. Mrs. Johnson stated that because the heating system is so old and could cause a CO2 issue, we need this upgrade. Mrs. Kolb asked to have both vendors come back out to look at the system and see if they can lower costs. Mr. Williams said there's a possibility of just updating the Notifier panel and adding the CO2/Smoke combination through BK.

Members voted roll call: 3-2. Kolb-nay, Ouellette-aye, Johnson-nay, Collins-aye, Fogg-aye.

Public Hearing

- To expend funds from the Technology Trust Fund in the amount of \$22,000 to purchase Chromebooks, protective sleeves and carts.

Motion: Mr. Fogg made a motion to spend the \$22,000 to be released from the school technology trust fund with the understanding that \$35,000 will be added to the trust fund from the warrant article. Mrs. Johnson seconded the motion. Members voted roll call, all in favor. Kolb aye, Ouellette aye, Johnson aye, Collins aye, Fogg aye.

Public Comment

- Randie Fox asked what's the purpose of the extra chromebooks and why now?
 - Mr. Gregoire explained that we're looking to move to a 1-1 and eventually phase out Macbooks which are around seven years old.
- Mrs. Colbath asked to correct the minutes from the last meeting. She had asked for a breakdown of teachers, paras and non-affiliated who have left. The board gave Mr. Gregoire permission to give that information to her.

Consent Agenda

- Motion: Johnson made a motion to approve the consent agenda, Kolb seconded. Discussion ensued. Mr. Fogg asked about a check to see if a payment was made in full or in periodic payments. Mrs. D'Agostino will check. Mrs. Johnson stated the invoice said complete web install. Members voted roll call: 3-2, Kolb aye, Ouellette aye, Johnson aye, Collins nay, Fogg nay. The check in question was for the web services of MoxDog.

Meeting Minutes

- **Motion:** Mr. Fogg made a motion to approve the public minutes of July 7 with any amendments offered, Mrs. Kolb seconded. Mr. Fogg corrected Mr. Stuart's name from Rick to Rob on pg. 3 /11 under 'other business'. Members voted roll call all in favor: 5-0, Kolb aye, Ouellette aye, Johnson aye, Collins aye, Fogg aye. Mr. Fogg made a motion to approve the non-public minutes of session I and II from July 7 with any amendments offered, Ms. Collins seconded. Members voted roll call all in favor: 5-0, Kolb aye, Ouellette aye, Johnson aye, Collins aye, Fogg aye.

Reports

- **Covid 19 Update**
 - Overview of recommendations to be fully discussed at a board workshop next Tuesday @ 5pm.
 - Mr. Gregoire provided the board with an overview of the work of the results from the most recent parent survey. Topics covered safety concerns, wearing of masks, transportation, childcare and more. Another parent survey will be going out in the next two weeks. Mr. Gregoire also shared the Task Force's presentation on re-entry recommendations focused on the classroom, academics, transportation, facilities, health and scheduling. Key points are IA's will be mobile, lunch will be in the cafeteria, social distancing in effect for 3-6 feet. Students in grades 3-8 will be required to wear masks at all times, students in PK-2 are not required to wear masks but it's recommended. All adults will be required to wear masks. Remote learning guidelines will go home at the start of the year along with learning standards at the beginning of each quarter. Busses will be able to transport 41 students per bus with family seating. The school day will need to begin and end 30 minutes later. Status protocols will be addressed every four weeks, and as needed if cases increase, someone has been diagnosed with Covid 19, or there is a mandate from the governor.
 - 5:00 Board workshop next Tuesday

Motion to extend the meeting beyond 8 pm was made by Mr. Fogg and was seconded by Ms. Collins; roll call vote all in favor 5-0, Kolb aye, Ouellette aye, Fogg aye, Johnson aye, Collins aye.

- **Student Services Director - Grant Update**

- Mrs. Kebler stated extended school year (ESY) has been remote and has been going well; looking to reach out to a few students who are not accessing support remotely. A recent executive order from the Governor mandates IEP meetings for all students by September (90 at Paul and approx. 20 in high school) which will prevent special education teachers from providing services since they'll be in meetings. She shared an article that explains the process of developing an IEP. Almost all grants have been extended beyond their end dates due to Covid 19.

- **School District Trust Fund List**

- Mrs. D'Agostino provided an updated list of school trust funds

Old Business

- No old business

New Business

- Mr. Fogg made a motion to end the SRO position, seconded by Ms. Collins. Discussion ensued. Mr. Fogg stated that he felt the staff and administration were capable of addressing the needs of the building and that the school isn't in an equal partnership with the SRO position. Mrs. Johnson questioned who would handle the truancy aspect of the position and isn't ready to make a decision on this right now. Mr. Fogg stated that the school board is held responsible and wasn't informed. Mrs. Kolb also agreed that she doesn't have enough information to make that decision and also explained the importance of the board remaining unbiased. Mrs. Collins stated that there is a lack of communication between administration and the school board. Mr. Fogg reiterated that because the school board is being held responsible, they need to be informed. Mr. Ouellette stated he is not prepared to make a decision tonight and that the board needs to get a little more information. Members voted roll call 0-5; Kolb nay, Ouellette nay, Johnson nay, Collins nay, Fogg nay.
- Mr. Williams asked the board to approve the cost of \$3, 996.80 for air quality testing to be done prior to the start of school. This is coming out of this year's operating budget, from the care of building line. Motion: Mr. Fogg made a motion to approve Joe's request in the amount of \$3,996.80 for air quality testing; Ms. Collins seconded. Members voted roll call all in favor 5-0; Kolb aye, Ouellette aye, Johnson aye, Collins aye, Fogg aye.

- Mr. Ouellette asked how the board plans to conduct board meetings in the future. Concerns were expressed about being able to be socially distant and people wearing masks. A Zoom option will need to be in place. The board will discuss more as the start of school nears.

Policies

- Second Reading: Revision IJO/KA - School, Family and Community Partnerships [combined policies and title change]
- Second Reading: Revision IHCD/LEB - Advanced coursework
 - Retire policy LEB
- Second reading: New IK - Earning Credit
- Second reading: Revision IKB - Homework
- Second reading: IKE - Promotion and Retention of Students
- Second reading: New ILD - Non-Educational Questionnaires, Surveys & Research
 - Retire policy ILDA
- Second reading: Revision IMAH - Daily Physical Activity
- Second reading: Revision IMBA - Distance Education
- Second reading: Revision JCA - Change of School or Assignment -Best Interests

Mrs. Kolb made a motion to accept second readings of IHCA, IJO/KA, IHCD/LEB, IK, IKB, IKE, ILD, IMAH, IMBA, JCA; Ms. Collins seconded the motion. Members voted roll call 4-1, Kolb aye, Ouellette aye, Johnson, aye, Collins aye, Fogg nay.

- First reading: IKF - High School Graduation
- First reading: IKFA -Early Graduation
- First reading: ILBAA -High School Graduation Competencies
- First reading: IMBC - Alternative Credit Options

Other Business

- Mr. Gregoire is requesting to remove the role of minute taker from the administrative assistant position. Mr. Fogg stated that he understands the duties of taking minutes takes away from the admin assistant job and would like to offer the position to Priscilla Colbath. Mrs. Johnson asked where the money to pay the minute taker would come from. **Motion:** Mr. Fogg made a motion to offer the job to Mrs. Colbath at the rate the former recording secretary enjoyed. The motion was seconded by Ms. Collins. Discussion ensued. The pay could be different depending on the person's experience and qualifications. The administrative assistant was given a stipend of \$3,000 to take minutes at board meetings. Mrs. Johnson would like to advertise for the position of the minute taker. Mrs. Kolb is not ready to make a decision at this point. Ms. Collins stated that in

the past there had always been a recording secretary that was separate from the administrative assistant. Members voted roll call: 2-3; Kolb nay, Ouellette nay, Johnson nay, Fogg aye, Collins aye.

- Mrs. Johnson made a motion to reinstate the secretary position for board meetings; Ms. Collins seconded. Discussion ensued. Will it be a lump sum or an hourly wage? All hourly employees must get paid hourly. Certified staff or non employees could get paid a stipend. Mr. Fogg would like to look at the history of hours spent at the meeting and minimum wage. Members voted roll call all in favor K ay, o ay, j ay, c ay, f ay
- Mr. Lampron asked for the board's permission to host a student teacher, Robert Moore, for the upcoming school year who would be primarily working with Gavin Kearns. Mrs. Johnson made a motion to nominate Robert Moore as a student teacher for the 2020-2021 school year, seconded by Kolb. Discussion ensued. Will the student teacher be getting retirement? They are not one of our staff members and do not receive any pay or benefits. Members voted roll call all in favor 5-0; Kolb aye, Ouellette aye, Johnson aye, Collins aye, Fogg aye.

Nominations/Resignations

- Kristin Soule resigned from second grade and Mykaela Murphy resigned from first grade. Mr. Fogg made a motion to accept resignations with regret, Mrs. Johnson seconded. Members voted roll call all in favor 5-0; Kolb aye, Ouellette aye, Johnson aye, Collins aye, Fogg aye.

Correspondence

- Letter to Supt. Kyle Repucci, Rochester School District

Public Comment

- Randie Fox
 - Does the SRO have a posted job description? Yes
 - Where is it accessible? Possibly at the police department.
 - Who will be the Covid 19 monitor?
 - Where did color coded plan come from? From Amherst but most likely others as well
 - Are desks in the budget to maintain 6 ft.? Yes in storage
 - Are we concurrently planning for remote learning?
 - What are the requirements for face to face online as opposed to posted assignments?
 - What will be the oversight/who will be monitoring that?
 - Why are we mandating masks if it wasn't mandated by the governor? What will be the consequences for not wearing a mask?

- How will we do SEL when you can't see facial expressions?
- Will there be a regular cleaning process and schedule in each classroom? Will there be a problem in accessing enough cleaning supplies?
- What will cleaning for the busses look like?
- 10 day after the 24 hours; is it a fever or for Covid? It's if you've been diagnosed
- How do we get to green? What are the benchmarks for changing colors? What are the standards?
- Are you looking at including parents and community members on the Task force?
- If masks are mandated, will they be provided? Yes
- Mrs. Colbath stated that the administrative assistant position was already posted.

Adjournment

- Mr. Fogg made a motion to adjourn, Mr. Ouellette seconded the motion. Roll call all in favor 5-0; Kolb aye, Ouellette aye, Johnson aye, Collins aye, Fogg aye.

Respectfully submitted:

Jennifer Spector

Assistant Principal