



# Wakefield School Board Public Minutes

June 21, 2022

Held in a Paul School Classroom

Approved

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Assistant Superintendent	✓
Brennan Peaslee, Vice Chair	✓	Kristen White, Principal	✓
Bob Ouellette	✓		
Sandrea Taliaferro	✓		
Robert DeColfmacker	✓		

Mary Soares from Clearview Community TV

Mrs. Collins opened the meeting at 6:00 with the flag salute.

### Agenda Review

### Public Comments

None

### Consent Agenda

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to approve the Consent Agenda. (Vote 5-0)**

### Meeting Minutes

**Mrs. Peaslee made a motion, seconded by Mrs. Collins, to approve the 6-7-22 Public minutes with amendments (Vote 5-0)**

Mr. Ouellette asked about the buses in the school parking lot. Mrs. Taliaferro said that she had given her email to Mr. Scala and hasn't heard from anyone. Mrs. Kebler said they had to be out of the bus yard this week and we will have to have a plan for fall. Mr. Ouellette asked if they will be in the parking lot until we put them out back. Mrs. Kebler said until we decide where to put them. Mr. Ouellette said as of last meeting we didn't have a plan where we were going to put them. Mrs. Peaslee said we asked Mr. Williams to follow up on the plan from 2020 to put them out back and bring that information back to the Board.

Mrs. Taliaferro said she thought Mr. Robinson and Mr. Scala were supposed to reach out to us. Mrs. Kebler said he sent an email and said if we were going to use the ballfields to wait until July 5<sup>th</sup>. She had a conversation with Mr. Scala to say the Board decided to put them in the parking lot and they were considering the options for the fall. She asked if she understood that

wrong and Mr. Ouellette said yes, we actually didn't make a decision where to put them we were waiting for Mr. Williams to get back to us with the plan and then decide if we were going to put them at the school. Mrs. Taliaferro said she did receive an email on June 9<sup>th</sup> from Mr. Scala saying that Mr. Mitchell would be doing test pits and wanted to set a date of July 5<sup>th</sup> to move them to their temporary location. Mr. Ouellette said we need to work on a plan now because the summer will go by fast. Mr. Ouellette also asked about the motorcycle training that was supposed to take place in the parking lot. Mrs. Peaslee said the drop dead date for bus location and electric is the first of November.

**Mrs. Collins made a motion, seconded by Mrs. Taliaferro, to approve the 6-7-22 Transportation minutes (Vote 2-0)**

Mrs. Peaslee asked if the electric had been transferred to the DPW? Mrs. Kebler will find out. The goal of the Board is to have the buses on school property if possible. Mrs. Kebler said Mr. Williams told her that when the parking lot was extended the stumps were dumped out back and covered with the dirt they removed from that area. That could be problematic. Mrs. Collins asked that the Transportation Committee formulate a plan and bring it to the Board. Mrs. Peaslee believes there was some discussion, it was a thought and the talks stopped when it became a money issue. We were all set up so there was no reason to move.

## **Reports**

### **Students Services Report**

Included in the packet was a report from the Student Services director. There were no questions. Mrs. Kebler said she believes it's six out of district placements not five. She will check.

Mrs. Kebler said that there is usually a Financial Report but Frank is finishing out the end of the year report for his district. She said it looks like there will be between \$175,000 and \$200,000 surplus at the end of the year. She said Frank was willing to come on board starting July 1<sup>st</sup> for two days a week. It will mostly be remote and some in district but he will be available during budget season. She said we are still advertising for a BA. He will be in the district tomorrow and she invited all Board members to stop in and meet him.

## **Old Business**

### **MOU**

There will be a separate policy over and above the MOU for the SRO. After the MOU is signed Mrs. Kebler, Mrs. White and Chief Fenton will work on a policy for the SRO. Right now, they are looking for a new SRO. Mr. DeColfmacker asked if entering classrooms without notice will be referenced in the policy. Mrs. Kebler said the Chief wants to know what the Boards expectations are.

**Mr. Ouellette made a motion, seconded by Mrs. Peaslee, to approve the MOU and have the Chairman sign it. (Vote 5-0)**

**Mr. Ouellette made a motion, seconded by Mrs. Peaslee, to amend the motion to include SRO. (Vote 5-0)**

### Scoreboard Quote Update

Mrs. Kebler said the cost is a little more but everything the Board asked for is in there. Mr. DeColfmackers warranty question was not answered. Mrs. Peaslee said we need the warranty information before we can approve the purchase.

### Follow Up

1. PD Plan: Mrs. Kebler had a copy of the PD Plan for all. It's time to take a good look at that plan. The make-up of the last PD Committee was a staff member, a Board member, paraeducator in charge of Paras certifications, principal, community members, Superintendent and Director of Special Education. There was a chair, vice chair and secretary. This committee will form in August. She said we will be looking at the current plan to see what we might want to see a little different.
2. Food Service: The other services were not contacted. They did however post in the Union Leader and New Hampshire Sunday News from April 8-12<sup>th</sup>. It was posted so we should move on. It is still at the DOE awaiting approval. Mr. Ouellette said it wasn't fair to award it to the only bidder. The Board wanted to put it back out to bid. Mrs. Kebler said there are deadlines and we need to meet those deadlines or get fined. Mrs. Kebler will make a phone call about the deadlines tomorrow. Mrs. Peaslee said, if you find out it's like June 30<sup>th</sup>, we can have a special meeting to vote that in. Mrs. Taliaferro said if the deadline is too close this year, we do have the option of having a one year contract but should put the bids out anyway to keep the process moving for the following year. Mrs. Peaslee asked Mrs. Kebler if the deadline is too short, please let the Board know. She agreed to let them know. Mr. Ouellette said they don't need another \$40,000 penalty. Mrs. Kebler said we do not have it in our hands yet to get it approved right now. Mrs. Collins said we will know as soon as Mrs. Kebler knows.
3. ACP Cleaning: Mr. Williams has one more quote to get.
4. Manifest: This will be brought to the following Board meetings with Invoices attached.

### New Business

#### K-4 Report Cards

Mrs. Kebler said the Board was clear that before purchasing a product you wanted clear academic guidelines in classrooms. She believes this report card breaks the standards down so that its understandable and readable. Grade 5 and 6 would be the next phase. Mrs. Taliaferro said she thought they were looking at trimesters for just K-2. Mrs. Peaslee said grade 1 says quarters but there are only three grading spaces. Mrs. Kebler said it looks like there is some clean up to do. This is a work in progress. The Board felt that having trimesters for some grades and quarters for other grades would be too confusing. Mrs. Kebler said the teachers that want trimesters feel that they are doing a lot of paperwork having quarters and trimesters would be more manageable. Mr. DeColfmacker said if you extend that span you have less time for corrective action. The Board agreed. Mrs. Kebler said this is a good conversation to have with the leadership team during their four day retreat. The Board discussed different options.

#### Panorama

Mrs. Kebler said there is no validity to this survey that is posted on the DOE website because only one of the categories had ten people answered. There were only two responses for indicator 8 which is Special Ed. It's a requirement by law to have this survey done so we need to figure

out how to get more people to respond. Mrs. Collins suggested having a parent involvement plan. Maybe have all information in one spot. We need to let people know where to go to get information. The Board finds the SAU website hard to maneuver. Mr. DeColfmacker said if you google you get two websites. He wondered if there was a way to shut down the old website. Mrs. Kebler said we are very aware that the website needs work. Last summer it was built and was never completed. Mrs. Collins said she would like all policies that involve parents be readily available to them in one spot.

#### Policy BCB Board Member Conflict of Interest

Mr. DeColfmacker made a statement, saying that his wife runs the Student Success Center at Paul School. Mrs. Taliaferro said she works at the courthouse in the family division and we have some things set in motion for anything that might come across as a conflict. She has talked with her Clerk of Courts and she has talked with the regional Clerk of Courts and anything that might come across as far as her juvenal cases or anything if its from here that we have already or might be meeting she will just give the whole file to her boss. She said she might have an update at the next meeting that may make that whole thing moot.

#### Board Statement

Mrs. Collins read a statement saying that the SAU office is missing confidential information including non public and sealed minutes. The Wakefield Police Department is conducting an investigation. If you come across any school board minutes that have words blacked out, please contact Wakefield Police Department or Laurie Newsome at SAU 101.

#### Policies

##### Policy DFA Investment (first reading)

This policy needs to be reaffirmed every year. No changes.

Mrs. Collins said anyone interested in serving on the Rines Road Development Committee please email [mary.collins@sau101.org](mailto:mary.collins@sau101.org). by June 28<sup>th</sup>. They will be meeting at the Public Safety building on Wednesday June 29<sup>th</sup> at 6:00.

Mrs. Taliaferro asked about having another School Board workshop sometime to go over some of the things from the NHSBA webinars and the cheat sheets that she had done from the four videos to try and get on the same page especially with some of the subcommittees because we're not holding some of the things as recommended. She'd like to talk about the notes she took from the NHSBA orientation to see if we can get on the same page. She'd like to get more involvement on the subcommittees from community and parents because that's where you have all your conversations and then bring it to the Board.

Mr. Ouellette said each district is different. Mrs. Taliaferro said that's where our policies come from and that's our orientation. Mr. Ouellette said we have our own policies. The NHSBA policies are a guideline. He said in the past you could go to Concord for orientations. He told her that it was good that she took the webinars and other members could and should do the same but it's not all directed to Wakefield. Mr. Taliaferro says it's their job to teach all the school boards. She said that's the purpose of getting together and discussing it to find a common ground and move forward. She said if we can do better and align with the policies from the state to make

sure we're doing it right. Mr. DeColfmacker said this seems like a very broad stroke thing. Is there a way we can put it on the agenda where we have some real examples of what Wakefield is not doing right and what we need to be doing and have that outlined? He doesn't want to meet for three or four hours to interpret whose got decision making based on which policy Wakefield School District has a lot of experience writing policies for the school district. He doesn't think it's a good use of their time to tear apart a policy written by the district and why it's different from a NHSBA policy. Those policies are guides.

Mrs. Taliaferro said she couldn't even get her foot in the door because every time she brings it up, she gets shut down. Mr. DeColfmacker said put it on the agenda and have three or four concrete examples of what's happening and then have a discussion. Mrs. Collins said Mrs. Taliaferro asked that this be put on the agenda but because of time it didn't get on this time. Mrs. Collins explained how to see the webinars. Mrs. Taliaferro said that last time she brought this up an email went out saying you're not allowed to email or call the NHSBA and ask them questions and that wasn't true. She said you can ask questions watching the webinar. She suggested asking Will Phillips to put on a School Board orientation or join us for a zoom so we could ask specific questions. She called on someone in a subcommittee meeting and was told they weren't part of the subcommittee and that's the whole purpose to get the towns voice. Mrs. Collins said she'd put it on the next agenda with concrete examples and an outline.

#### **Non Public**

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to go into non public under 91-A 3:11 (a) &(c) at 7:10 Roll call: Ouellette aye, Collins aye, DeColfmacker aye, Peaslee aye, Taliaferro aye (Vote 5-0)**

#### **Adjournment**

**Mrs. Collins made a motion, seconded by Mrs. Peaslee, to adjourn the meeting at 9:48 (Vote 5-0)**

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath  
School Board Secretary