

WAKEFIELD SCHOOL BOARD
3-2-21 Public Minutes
Held in the Multi-Purpose Room and via Zoom
Approved

In attendance:

Board: Relf Fogg, Mary Collins, Bob Ouellette, Lino Avellani and Sheena Robbins

Administration: Superintendent Jerry Gregoire, Financial Manager Michael O'Neill, Student Services Director, Anne Kebler, all via zoom

In person: Principal James Lampron, Assistant Principal Jenn Spector and Facilities Director Joe Williams.

Mr. Ouellette called the meeting to order at 6:00. Those present joined in the flag salute.

Presentation

McAuley Alie, a fifth grader in Mrs. Taylors room was presented with a gift certificate for her drawing that will be the cover page for this year's School District Report.

Public Comment

None

Consent Agenda

Mr. Avellani made a motion, seconded by Mrs. Robbins, to approve the Consent Agenda.

Mrs. Collins had a question about the Amazon invoices. She also had a question on Medicaid billing that Mrs. Kebler explained. Mr. O'Neill will look this up while the meeting proceeds.

Meeting Minutes

Mr. Fogg made a motion, seconded by Mrs. Robbins, to approve the public minutes of 2-17-21 with any amendments offered. Roll call: Ouellette aye, Robbins aye, Collins aye, Fogg aye Avellani abstain (Vote 4-0-1)

Reports

School Administration Report

Mr. Lampron reported that students in 5-8 made a smooth transition to in person learning on Monday, February 1st and it's been great having them back in the building.

Currently rostered on bus (K-8)

Bus Blue - 37

Bus Black - 33

Bus Purple - 35

Bus White - 38

Thanks to Stacy Dubriel who's taken on the role of delivering meals - it's been much appreciated. In middle school we're currently at a place where all students have their own devices to use during the school day. At this point, all other grade levels have a dedicated grade

level cart to share and there's an additional cart in the library to borrow as needed. K-8 students are taking the mid-year Star assessments in Math and ELA. These will be completed by 3/12 and teachers will be able to pull reports and review the data during the 3/19 staff PD day. The NHSAS Testing window has been released (March 1 - June 11). We'll communicate our window as we get closer, which is typically May and into June. We hosted a remote community day. We recognized outstanding students for the month of February. Announced the winners of the positive behavior challenge raffle. Classroom teachers watched the video with their students or posted it for them to watch at their leisure. It's also posted on YouTube and our School's Facebook Page. Kathy Frothingham was nominated by her peers as the Outstanding Staff Member for the month of February. We would like to recognize the following people for helping out when called upon: Bree Arnold, Molly Bracket, Michelle Castonguay Bob Moore, Kathy Frothingham, Colleen Bonnel, Mary Soares, Melissa Catauro, Meghan Nason, Penny Morin, Katie Bilodeau, Diana Pettis, Lisa Dubios, Beth Capen, Joe Williams, Officer Landry, Rebecca Roberts, Jaden McKellar, Alicia Wallingford, Cara McNevich, Clayton Cyr Rebecca Roberts for her positive February Valentine's messages on everybody's classroom white boards

Mrs. Robbins asked if there were any new applicants for bus drivers. Mr. Gregoire has received no applications. He said Raise-A-Dock will allow us to put a bus with a 16' sign on it advertising for drivers on their property. The DOE recommended this idea. She asked if the 7/8 graders that are now one-to-one are allowed to take their computers home. Mr. Lampron said there is still some education on how to care for the computers at home that needs to be completed. Star test results will be shared with the Board and then shared with parents.

Mr. Gregoire said that warrant article 2 stated that the Budget Committee did not recommend article 2 when they actually did. He explained how that will be fixed.

Mr. O'Neill explained the Amazon invoices from the Consent Agenda.

Old Business

Technology RFP

Mr. Fogg made a motion, seconded by Mrs. Collins, to stay with Mainstay. Mrs. Robbins had some questions. She was told that they had never reached their maximum allotted time. Mr. Lampron said it would be best to have a tech person on site for support. **Roll call: Ouellette aye, Robbins aye, Collins aye, Fogg aye (Vote 4-0)**

New Business

Job Descriptions

Mr. Ouellette suggested a workshop. Mr. Gregoire suggested a committee who meets prior to the next several meetings. Mr. Ouellette would like all Board members to be part of a workshop. Mrs. Robbins said firm job descriptions would help with the jobs that will be posted. Mr. Ouellette asked Mr. Gregoire to send the Board a list of positions he has currently posted. All administrators are requested to be at the workshop which will be held Wednesday March 10th at 5:00. Mrs. Robbins asked if there were hard decisions on what positions will be happening next year or are we looking at what the needs are and making those decisions? Mr. Fogg said the budget development drives the positions. He said there isn't anything off the table and there is

certainly room for improvement to the prior discussions. We just need to keep in mind the bottom line operating budget. Mrs. Robbins asked, so, nothing is set in stone except for the bottom line? Mr. Fogg said the numbers were based on the discussions of the positions.

Mr. Ouellette thanked Mr. Avellani and Mrs. Robbins for stepping up and filling the vacant seats on the Board. This is Mr. Avellani's last meeting.

Policies (First Reading)

JLC Student Health Services and School Nurses: Will be adopting the NHSBA policy. Mrs. Collins and Mrs. Kebler met at the policy meeting to go over this policy

JLCD Administering Medicines to Students: Will be adopting the NHSBA policy.

JLCE First Aid and Emergency Care: Narcan and Opioid does not have to be in the school and they didn't feel that the school nurse should be responsible for these. Mr. Gregoire asked why we wouldn't want that medication locked up with other medications. It could save someone's life. Mrs. Collins said the SRO carries Narcan. We do not have those medications now.

IHAK Character & Citizenship Education: Mr. Fogg said something was omitted when the policy was reaffirmed in 2019. He would like to have these words inserted "doctrines" not single doctrine. These documents are important to the education of our students. He finds that many people serve on Committees and Boards have no idea what they are swearing an oath to. The Declaration of Independence, Bill of Rights and our State Constitution should be added to this policy. He asked that the Board add this paragraph back to the policy.

BK Board-Staff Communications: Mrs. Robbins asked about the last paragraph about Board members visiting schools. She wants to add "or bus yard" to the school, classrooms list. Mr. Fogg said there are times he has to go onto that town property that houses the town garage. He picks up sand and has conversations with Mr. Mitchell and doesn't want the policy to impede his access to this town property.

Mrs. Collins said the Board should read the Wakefield Special Ed Policy and Procedure Manual. Mrs. Kebler would like to go over specific sections at Board meetings she reports at. Mrs. Kebler said Section 8 is the section that is really the meat of Special Ed. This will help the Board understand Special Ed in general.

Resignations/Nominations

Mr. Fogg made a motion, seconded by Mr. Robbins, to accept the resignations of paraprofessional Brittany Joy and SAU Accounting Assistant Kristin Levesque with regret. Roll call: Ouellette aye, Robbins aye, Collins aye, Fogg aye (Vote 4-0)

Public Comment

Mary Soares asked why everything isn't added to the agenda posting. Why isn't the consent agenda, policies and the rest of the information not posted as part of the agenda. Mr. Gregoire said we have never done this in the past but we certainly could. There are packets people have access to when they show up to a meeting. Mrs. Soars said when the agenda is published there is no reason not to include that information. She also asked if the workshop meetings will be

public. Mr. Gregoire said they will. Mr. Gregoire asked the Board if they want him to post the packet with the agenda. Mr. Fogg said there's no requirement. Mrs. Soars said there also isn't any cost. Mr. Ouellette was talking to the Board and it was inaudible he then said no problem Mr. Gregoire. Chad Dow said he is a retired paramedic and the SAU should check the laws on administering Narcan. Dawn Alie said all the policies are online. She said larger districts have Narcan. Keri Dow feels that Narcan should be available to the school nurse. Mr. Gregoire will look into this.

Non Public

Mr. Fogg made a motion, seconded by Mrs. Robbins, to enter nonpublic session at 7:25 under 91-A-3-II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Roll call: Ouellette aye, Collins aye, Fogg aye, Robbins aye (Vote 4-0)

The Board returned to public session at 7:45.

Mr. Fogg made a motion, seconded by Mrs. Collins, to seal the non public minutes for six months. Roll call: Ouellette aye, Robbins aye, Collins aye, Fogg aye, Avellani aye (Vote 5-0)

Consent Agenda vote:

Vote: Roll call: Ouellette aye, Robbins aye, Collins nay, Fogg nay, Avellani aye. (Vote 3-2)

Adjournment

Mr. Avellani made a motion, seconded by Mrs. Robbins, to adjourn the meeting at 7:48. Roll call: Ouellette aye, Robbins aye, Collins aye, Fogg aye Avellani aye (Vote 5-0)

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary