

**School Administration Unit #101
Wakefield School District Board
Meeting:**

Paul School Library

60 Taylor way, Sanbornville, NH

Date: Tuesday, October 19, 2021

at 6:00pm

Facilities Meeting: 5:00 pm

1. **CALL TO ORDER** - Chair, followed by **FLAG SALUTE**
2. **PRESENTATIONS, PUBLIC HEARINGS**
3. **PUBLIC COMMENTS**: Public's opportunity to speak to items on the agenda.
4. **CONSENT AGENDA**
 - a. AP Manifest- Batch # 35232, \$19,767.36, Batch #, 35242, \$876.91; Batch # 35238, \$4,137.89; Batch # 35246, \$16,880.18
 - b. Payroll Manifest- Batch # 35141, \$211.02; Batch # 35199, \$201,200.94
 - c. Enrollment – September/October
5. **MEETING MINUTES**
 - a. 10.5.21 WSB Public Minutes (draft)
6. **REPORTS**
 - a. Student Services Report
 - b. Business Administrator's Report
 - c. Facilities Manager Report
7. **OLD BUSINESS**
 - a. Covid Update
 - b. 2022-2023 Budget Development
8. **NEW BUSINESS**
9. **POLICIES (indicates first or second reading)**
10. **SUB COMMITTEE UPDATES**
 - a. 10.5.21 Transportation Minutes
 - b. 10.4.21 Professional Development Minutes
11. **OTHER BUSINESS**
12. **PUBLIC COMMENTS**
13. **NOMINATIONS/HIRES/RESIGNATIONS**
 - a. T. McGaw
14. **CORRESPONDENCE**
15. **NON-PUBLIC**: RSA 91-A:3 II, if required.
16. **ADJOURNMENT:** _____ **PM**

Non-meeting if needed

Upcoming: The next Wakefield School Board meeting will be held Tuesday, November 2, 2021

Statutory Reasons cited as foundation for the Nonpublic Sessions.

91-A:3, II (a): The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

91-A:3, II (b): The hiring of any person as a public employee.

91-A:3, II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

91-A:3, II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

91-A:3, II, (e): Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

91-A:3, II (i): Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

91-A:3, II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

91-A:3, II (k): Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.

91-A:3, II (l): Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Report # 53941

Check Batch: 35232
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount	
35232	20551	10/13/2021	2308	BOSTON MUTUAL LIFE INSURANCE CO.	0.00	744.10	
	20552	10/13/2021	9469	CONWAY DAILY SUN	0.00	247.00	
	20553	10/13/2021	363	DIPRIZIO GMC TRUCKS INC.	0.00	5,743.68	
	20554	10/13/2021	9088	ELDRIDGE TRANSPORTATION SERVICE	0.00	6,156.00	
	20555	10/13/2021	8927	IRVING ENERGY-PROPANE	0.00	1,146.06	
	20556	10/13/2021	1005	LONGMEADOW FARM & HOME SUPPLY	0.00	87.84	
	20557	10/13/2021	1397	LOVELL LAKE FOOD CENTER	0.00	87.54	
	20558	10/13/2021	75	MAYRAND COMPUTER SERVICES	0.00	1,690.00	
	20559	10/13/2021	9015	SCHOOL FIX CATALOG	0.00	282.70	
	20560	10/13/2021	1105	SCHOOL FURNISHINGS	0.00	3,082.44	
	20561	10/13/2021	746	SOULE, LESLIE, KIDDER, SAYWARD	0.00	500.00	
	Totals:					0.00	\$19,767.36

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Robert Ouellette, School Board Chairperson	
Relf Fogg, School Board Vice Chairperson	
Mary Collins, School Board Member	
Sheena Robbins, School Board Member	
Caitlin Gelinas, School Board Member	
Pamela Stiles, Superintendent	

5

11 Checks Listed.

WAKEFIELD SCHOOL DISTRICT Manual AP CHECK REGISTER

Report # 53958

Check Batch: 35242
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
35242	90129	10/14/2021	1706	TIME WARNER CABLE	0.00	876.91
Totals:					0.00	\$876.91

5

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

- Robert Ouellette, School Board Chairperson
- Relf Fogg, School Board Vice Chairperson
- Mary Collins, School Board Member
- Sheena Robbins, School Board Member
- Caitlin Gelinias, School Board Member
- Pamela Stiles, Superintendent

WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Report # 53952

Check Batch: 35238
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
35238	90127	10/12/2021	175	PITNEY BOWES	0.00	553.20
	90128	10/12/2021	669	EVERSOURCE	0.00	3,584.69
Totals:						\$4,137.89

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WAKEFIELD SCHOOL DISTRICT Manual AP CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

- Robert Ouellette, School Board Chairperson
- Relf Fogg, School Board Vice Chairperson
- Mary Collins, School Board Member
- Sheena Robbins, School Board Member
- Caitlin Gelinias, School Board Member
- Pamela Stiles, Superintendent

7

2 Checks Listed.

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Report # 53981

Check Batch: 35246
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
35246	20562	10/14/2021	9487	BINX HEALTH, INC	0.00	9,000.00
	20563	10/14/2021	1190	CLEAN-O-RAMA	0.00	2,240.71
	20564	10/14/2021	23	JP PEST SERVICES INC	0.00	1,094.60
	20565	10/14/2021	596	NH SCHOOL HEALTH CARE COALITION	0.00	3,562.00
	20566	10/14/2021	1119	STAPLES CREDIT PLAN	0.00	110.42
	20567	10/14/2021	2164	W.B. MASON COMPANY	0.00	718.38
	20568	10/14/2021	2164	W.B. MASON COMPANY	0.00	0.00
	20569	10/14/2021	9467	WHITE, KRISTEN	0.00	154.07
Totals:					0.00	\$16,880.18

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

- Robert Ouellette, School Board Chairperson
- Relf Fogg, School Board Vice Chairperson
- Mary Collins, School Board Member
- Sheena Robbins, School Board Member
- Caitlin Gelinas, School Board Member
- Pamela Stiles, Superintendent

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8 Checks Listed.

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.	June
LP	17	18								
K	37	34								
1	48	48								
2	65	65								
3	55	56								
4	48	47								
5	44	44								
6	55	56								
7	55	56								
8	43	45								
Total	467	469	0	0	0	0	0	0	0	0

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**Wakefield School District/SAU 101
Paul School**

Superintendent: Pam Stiles

Principal: Kristen White Assistant Principal: TBD

**September Enrollment Report
2021-2022**

Grade	Class	Inv. Total	Class	Inv. Total	Class	Inv. Total
Little Paws	17	17	Boston			
K	37	10	Barlow	13	Roberts	14
1	48	16	Learned	16	Courts	16
2	65	21	Royle	22	Tyler	22
3	55	18	Robinson	18	Purvis	19
4	48	15	Ellis	15	Nason	18
5	44	24	Olson	20		
6	55	20	Perkins	16	Boucher	19
7	55	17	Malette-Tonken (LA)	19	Crowley (Math)	19
8	43	15	Fairfield (SS)	13	Leonardi (Math)	15

Overall Total: 467

Kingswood: 12
 Spaulding: 164
 Brewster: 1
 Total: 177

updated 9/1/22

**Wakefield School District/SAU 101
Paul School**

Superintendent: Pam Stiles

Principal: Kristen White Assistant Principal: TBD

**October Enrollment Report
2021-2022**

Grade	Class	Inv. Total	Class	Inv. Total	Class	Inv. Total
Little Paws	18	18				
K	Boston	9	Libby	12	Roberts	13
1	Barlow	16	Jakubec	16	Courts	16
2	Learned	21	Kelly	23	Tyler	21
3	Royle	18	Reynolds	19	Purvis	19
4	Robinson	15	O'Neill	14	Nason	18
5	Ellis	24	Bonnevie	20		
6	Olson	19	Drum	17	Boucher	20
7	Perkins	17	Buell (Science)	20	Palmatier(Math)	19
8	Mallette-Tonken (LA)	15	Hadzima (LA)	15	Leonardi (Math)	15
	Fairfield (SS)					
Overall Total:		469				

updated 10/4/21

Kingswood: 12
 Spaulding: 164
 Brewster: 1
 Total: 177

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Wakefield School Board Minutes

October 5, 2021

Held in the Paul School Library

Draft

BOARD MEMBERS		ADMINISTRATORS	
Bob Ouellette, Chair	✓	Pam Stiles, Superintendent	✓
Relf Fogg, Vice Chair	✓	Michael O'Neill, Financial Manager	✓
Mary Collins	✓	Anne Kebler, Special Ed/Coordinator	
Sheena Robbins	✓	Kristen White, Principal	✓
Caitlin Gelinas	✓	Tracy Bemis, Assistant Principal	

Audience: Sandra Taliaferro and Mary Soares with Clearview TV.

Chairman Ouellette called the meeting to order at 6:00. Those present joined in the flag salute.

Public Comment

Mrs. Collins announced that the PTA will have a fundraiser at the Poor People's Pub on Wednesday October 13th from 5:00 to 8:30. If you do not have a flyer let the waitress know this code 1013. All proceeds will benefit the PTA.

Consent Agenda

Mrs. Gelinas made a motion, seconded by Mrs. Collins, to approve the consent Agenda. (Vote 4-1)

Meeting Minutes

Mrs. Gelinas made a motion, seconded by Mr. Fogg, to approve the non public minutes of 9-28-21 with any amendments offered. (Vote 5-0)

Reports

Mrs. Stiles asked to add, under number 5 Reports a. iii DOE 25; under 6 add a c. for Covid Update; d. Judy Nason Update; add a d. for Transportation and a brief non public under 91-A 3: ll (a)

Superintendents Report

Budget preparations for the 2022-2023 school year have begun. Mrs. Stiles is working with administration on an initial draft to present to the board later this month. The response to intervention program, which we are calling ASPIRE (Advancing Student Progress Institution Research-based Education), will be rolled out on October 8. She has had a pre-meeting with Mrs. White. interventionists to discuss how best to move forward in this environment of short staffing

and heightened anxiety. We are focused on what can be done and how to maximize our time with students.

On October 8, she will be taking some time to talk with the staff about how best to manage coverage in the building. Right now, we are reassigning staff during the day because there are not enough substitutes for coverage. There will be a discussion about how we might be able to provide some stipends for additional work being done when in-house staff go above and beyond (using grant funds). A major benefit to this approach is including the staff in shared decision-making and having them be part of the process.

The curriculum subcommittee writing the English Language Arts standards have begun the work. She said we have a target date of the beginning of November to complete K-4. We will then take the rest of that month to complete grades 5 through 8. Once completed, we will make a presentation to the board. The two offices have been restructured to maximize efficiency and cut down on unnecessary redundancy. The conversations have been very productive and are already helping to make the two offices run more smoothly.

The meeting with the CIP committee went well; five projects were brought forward. Thank you to Joe for his leadership and attention to detail. That information will be used as we craft the upcoming budget. Transportation continues to be a challenge. I want to thank the drivers for their flexibility and their communication. While not ideal, we have been able to provide transportation to students in grades K through 12 during shortages. I also want to thank the parents who have provided information in a very timely manner which helps us to determine routes when we are down drivers.

School Administration Report

Mrs. White said are excited to have Tracy Bemis join our Paul School Administrative team as our new Assistant Principal/Curriculum Liaison. Tracy has been a proud member of the Paul School community for the last seventeen years as our art teacher, facilitator for both our PBIS and Target Teams. In the first six weeks in the Paul School Library Media Center, we had 1,380 books checked out to students/teachers, 460 devices, labeled and deployed to students who have completed their technology contracts as well as staff, there have been 210 library lessons taught and we had 120 independent daily visitors to the library.

We will celebrate our first socially distant Community Day outside on the softball field on Thursday September 30th. Our seventh and eighth grade students have been working with our PBIS team, Mrs. McNevich and Mrs. Soares to create a skit around expectations of being safe at recess to present during this event. We celebrated our outstanding students, most improved students and our Outstanding Staff member, Sharon Bonnevie for the month of September.

Our Kindergarten students went on a field trip to McKenzie's Farm where they learned about the apple orchards and the life cycle of apples and pumpkins. We have conducted our first school wide fire drill; everyone was out of the building and accounted for in 5 minutes 40 seconds. The week of October 25th through October 29th we will have Nature's Classroom coming to our school for a Nature's Classroom on Wheels Program. We will be using our outdoor classroom and our beautiful outdoor facilities to provide hands-on learning experiences.

Our soccer team had their first game and we saw a lot of great team work and skills on the field. Since the beginning of school, we have had 26 cases of Covid -19. So far, the following grade levels have been

affected: 1,2,3,5, 6 and 7. Grades 2 and 3 have had the most cases. Commonalities in these cases have not been found and all have been reported to the state. Teachers are working collaboratively with parents, students and administration to assure continued learning occurs. Our Binx PCR test kits have arrived! Within the first twenty four hours of receiving them, the nurse has already distributed seven of them. These testing kits are independent from the school and results are not known until the results are shared by the parents. Flu vaccination clinic was completed on September 17, 2021. The flu vaccination clinic for students is scheduled for October 29, 2021

DOE 25

Mr. O'Neill said the most important number is the Undesignated Fund Balance amount of \$635,007 that will be returned to the town. Mr. Fogg asked how there could be a \$20,000 difference in the first number that was given. Mr. O'Neill explained that \$30,000 in encumbrances (mostly payroll) were closed out and about \$10,000 more in expenses came in. He said the cost per student is \$15,565.99 with an average daily attendance of 469 students. Last year the cost per student was \$15,591.54.

Old Business

Staff and the Student Handbook Approval

Mrs. Collins said in page 9 of the Student Handbook under excused absences she'd like to change the words 'have an obligation to avoid' to 'should avoid'. On page 16 of the Staff Handbook the Volunteer Policy IJOC references Policy ABA which is not on the website. The school now covers the cost for background checks for volunteers. As these handbooks have already been distributed these suggestions will be put into next years handbooks. Mrs. Gelinis asked to have the 'safe word' blocked out of next year's Staff Handbook. By consensus, the Board agreed to the changes

Covid Update

Mrs. Stiles said that DHHS has been in touch with the school regarding the number of positive Covid cases. We have begun to have student to student transmission. They are strongly recommending the fulltime use of masks. Mrs. White said there were 38 students absent today due to confirmed Covid cases or exposure. She said yesterday there was a classroom with just 8 students. Right now, masks are optional. Absences, Covid and unrelated, have reached close to the 20% mark where the day would not count as a school day. They have had days with over 90 children absent and were one away from the 80% in attendance rate. Only two grade levels have not had a positive case. The Board discussed their options. Mr. Ouellette asked the administrators what their recommendation would be. Mrs. Stiles said if masks will help and we can get more children in school she would recommend 10 days. Mrs. White concurred.

Mrs. Gelinis made a motion, seconded by Mrs. Robbins, to reinstate mandatory masks like they did last time (masks not worn outside, at their desks, when socially distanced or while eating) through October 19th. (Vote 3-2)

Mrs. Collins concern is that we are now encompassing children that don't have Covid but may just not feel well.

Judy Nason Update

Mrs. Stiles spoke with Jim Rimes and they only do civil engineering. She called Horizons Engineering They will set up a time within the next two weeks to look at the project.

Transportation

Mrs. Stiles presented the Board with information on bus milage and maintenance. Mr. O'Neill said there is a capital reserve fund of \$80,921.90 for bus replacement. There are two buses that are ten years old; a small bus and a 77 passenger bus both which have high maintenance costs. He suggested #21 and #24 should be replaced. Mr. O'Neill suggested an inspection should be done. We have nine large buses and three small one. He said they are started every day. The last bus cost \$92,000. Mrs. Stiles will see if bus #24 can be traded in toward a large bus and what the cost would be.

New Business

2022-23 Budget Preparation

Policies

GBEBA Staff Dress Code 2nd reading Mrs. Collins said the word 'blue' jeans will stay in the policy.

Mr. Fogg made a motion, seconded by Mrs. Collins, to approve policy GBEBA as presented (Vote 4-1)

IJK Supplemental Materials 2nd reading

The Committee is using the NHSBA policy. They changed the verbiage to fit the Paul School in regard to videos and movies. After some discussion the Board decided not to include any R rated movies in the policy.

Mrs. Collins made a motion, seconded by Mrs. Fogg, to approve policy IJK with the removal of the last paragraph about R rated movies. (Vote 5-0)

IJK-R Supplemental Materials Resource 2nd reading

This Is the Parental Form required for students to watch pg13 movies. R rated moves were eliminated. The mail-in option is no longer available.

Mr. Fogg made a motion, seconded by Mrs. Collins, to approve policy IJK-R. (Vote 5-0)

Other Business

Public Comment Mrs. Taliaferro asked about Covid close contact. She asked if absences from previous years and this year have been looked at for comparisons. Mrs. Stiles said a list is kept on children absences, the reasons and return dates. She asked about the lifetime of a bus. Mrs. Soares read comments from Facebook. Mrs. Soars feels masks should be worn through flu season. She said that Sam uses an R rated movie in his curriculum.

Correspondence

Non Public Session

Mr. Ouellette made a motion, seconded by Mr. Fogg, to enter non public session at 7:24

under RSA 91-A 3:II (a) Roll Call: Ouellette aye, Collins aye, Fogg aye, Gelinas aye, Robbins aye (Vote 5-0)

Mrs. Collins made a motion, seconded by Mr. Fogg, to leave non public session at 7:47. Roll Call: Ouellette aye, Collins aye, Fogg aye, Gelinas aye, Robbins aye (Vote 5-0)

Mrs. Gelinas made a motion, seconded by Mrs. Robbins, to seal the non public minutes until 10-5-22. Roll Call: Ouellette aye, Collins aye, Fogg nay, Gelinas aye, Robbins aye (Vote 4-1)

Adjournment

Mr. Ouellette made a motion, seconded by Mrs. Gelinas, to adjourn the meeting at 7:49. (Vote 5-0)

The non meeting ended at 8:00

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary

**Student Service Summary
October 19, 2021**

- Our special education department have finalizing all schedules and are busy providing interventions to our students.
- We are close to being fully staffed for paraprofessional support as well as ABA support.
- Student support team has begun meeting and we are in process of defining our referral process with RTI as an integral process of this process.
- We have seen an increase this fall in our mental health concerns, and in preparation for this we were able to provide additional supports for our students with increased school psychologist services which has been funded through our ESSER II grant

Special education numbers as of 10/15/2021

Paul Elementary School – PreK – 8:

- PreK: 6 - (3 new referrals)
- K-8: 88

PreK – 8: 94

Spaulding High School: 23

Kingswood High School: 1

Out of District numbers: 6

2 unanticipated placements (2 court ordered)

4 anticipated (in 2021-2022 budget)

Total Special Education: 124

504 Plans: 25

Facilities Manager Report

1. New front and side doors have started. Hope to be done by the end of week.
2. Students have been using the outdoor Classroom for lunch.
3. The wiring project has started.



TRANSPORTATION MEETING

October 5, 2021 5:15 PM
Paul School Library

In attendance: Caitlin Gelinias, Relf Fogg, Mike O'Neill, Pam Stiles

1. Review of data
 - a. mileage

Information was shared regarding mileage on the buses (see below).

2. Rotation of Replacement

Using the information presented about mileage and mechanical repairs, the members felt that Bus 21 would be the next large bus to be replaced and Bus 24 would be used as a trade-in to offset the cost. Pam and Mike will look into this for the next Board meeting.

3. Inspections and Repairs

Currently, one bus still has not been inspected (September 30). It is a DiPrezios. Members suggested looking for an alternative for future inspections.

4. Status of Drivers

At this time there are 4 drivers (1 left the district and the other is out indefinitely). The buses are doing double runs with some children arriving at school late (between 8:30-9). The school will be offering early morning child care (7:30-8:20) for those few students who are on one of the double runs. There have been questions about Burwick Road. Members thought that this address was not in Wakefield. Relf will visit the Town Office to get the accurate information. Pam will follow up with the parent. Suggestion was made that if the home is in Wakefield, possibly the Pink bus could pick up first and then begin the regular route.

5. Other

Adjourned

Bus #	Year	Make	Model	Vin#	Lic.Plates	Mileage 10/01/21		Repair Cos		Total 2 years
								2020	2021	
24	2011	Chev	CG3350 3	1GB3G2BG4B1172872	G22826	178,418	Small	4,951.21	4,588.24	9,539.45
21	2011	Friegh tliner	340TS	4UZABRDJ4BCAV9056	G22128	140,422	Large	10,534.97	1,907.87	12,442.84
10	2012	Friegh tliner	Thomas Bus	4UZABRDT5CCBE2073	G04309	126,259	Large	1,846.32	8,806.49	10,652.81
27	2014	Thom as	340TS	4UZABRDT2ECFH8253	G23812	153,606	Large	9,188.78	3,685.92	12,874.70
28	2014	GMC	Gmc	1GD372BG6E1113091	G16365	108,613	Small	5,475.79	6,004.50	11,480.29
31	2015	Thom as	340TS	4UZABRDT7FCGM9095	G04319	125,466	Large	5,606.63	6,666.72	12,273.35
17	2016	Friegh tliner	340TS	4UzABRDTXGCGR6171	G06021	111,681	Large	3,476.35	4,908.21	8,384.56
25	2018	Friegh tliner	340ts	4UZABRFC4JX2998	G07919	60,278	Large	3,477.76	1,987.78	5,465.54
16	2019	Friegh tliner	340TS	4UZABRFC8KCKV9398	G04310	49,404	Large	5,248.44	2,711.70	7,960.14
23	2019	Dodge	Caravan	2c4rdgbgxr585256	G22394	22,396	Van	437.64	435.80	873.44
15	2019	Chev	CG3350 3			16,845	Small	188.45	370.36	558.81
18	2020	Friegh tliner	340TS	4UZABRFC3LCLZ4418	G04312	26,171	Large	1,846.32	1,037.91	2,884.23
12	2021	Thom as	340TS	4UZABRFC5MCMR6496		6,205	Large		160.00	160.00

Professional Development Committee

Oct 4, 2021

In attendance: Kristen White, Pam Stiles, Anne Kebler, Mary Wing Soares

Committee Charge: To take a look at the professional needs of the staff and determine how we can meet their needs.

Troubleshooting goals has already been done with teachers

Looking through process admin has already gone through and assigned a supervisor for each employee. There is a form for both professional/certified and paraprofessional.

Find the common language throughout the years, especially going from 8th to high school

Moving forward we need PD on:

Go guardian

Differential instruction/personalized learning

October 8th

1.5-hour climate in the school

Layout what can be done to compensate the teachers

1.0 hour Go guardian

Afternoon:

- K-2
- Older grades
- Student support team - what is the function and what is the goal
 - Anne will facilitate and Kristen and Pam will be chiming in

Book Talk:

There is no trauma-based curriculum, it is classroom based. Offering Lost at School, Ross Green. How to address challenging behaviors at school. It will be a meeting for an hour and the school will purchase the book for them and it will be given to them.

The first 10 people who sign up will be accepted. Up to 10 hours for the book read, and there will be up to two meetings throughout the year. Read and discuss the first three chapters and implement that in the classroom. This may snowball into the school through the implementation of additional groups.

Snippets:

Build capacity with the building as leaders.

Looking for three-to-five-minute videos that focus on their expertise on either behavior, academics, whatever.

\$150 for approved options

Our goal must be to include everyone.

Submitted-
Mary Wing Soares

Wakefield School District
SAU 101

Staff New Hires				
Name	Title	Effective Date	Replacing/New	Salary
Tegan McGaw	Special Ed. Para		Sandy Milner	\$12.63/hr.

Resignations			
Name	Title	Effective Date	Salary

Retirements			
Name	Title	Effective Date	Salary

WAKEFIELD SCHOOL DISTRICT
SCHOOL ADMINISTRATIVE UNIT 101

INTENT TO HIRE

Name of Employee: Tegan McGraw
Position being hired for: Special ed. paraprofessional
Existing Employee? Yes No
Replacing: Sandy Milner

Submit with this form:

Completed Application
Reference Sheet
Resume (if applicable)
Transcripts (if applicable)
Certification (if applicable)
Three letters of
recommendation (if applicable)

NH Certification ID # _____
Expiration Date: _____

Baccalaureate Degree from: _____
Degree _____ Year _____

Graduate Degree from: _____
Degree _____ Year _____

Hours Per Day: 7 Days Per Week: 5 Days Per Year: 189 (pro-rated)

Time Card: Yes No

Collective Bargaining: WTA WPA No Affiliation

Hiring Manager Comments:

Interviewed well – currently works for Café Services in Wakefield and knows the students and staff well. All good reference checks – starting at step 1 – noncertified, interested in pursuing certification.

Submitted by: Anne Kebler

Date: 10/15/2021

To be filled in by Superintendent

Account Number: 100-1200-51140-1-01-00000

Hourly Rate: \$ 12.63 (step 1) Salary: Track/Step: _____

Signature of Superintendent: _____ Date: _____

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