

Agenda Worksheet

**School Administration Unit #101
Wakefield School District Board
Meeting:**

Paul School Library

60 Taylor way, Sanbornville, NH

Date: Tuesday, June 7, 2022, at 6:00pm

**Transportation Committee Meeting –
5:15**

1. **CALL TO ORDER** - Chair, followed by **FLAG SALUTE**
2. **AGENDA REVIEW**
3. **PRESENTATIONS, PUBLIC HEARINGS**
4. **PUBLIC COMMENTS:** Public's opportunity to speak to items on the agenda.
5. **NON-PUBLIC:**
 - a. 91-A:3 II (c)
 - b. 91-A:3, II (a)
6. **CONSENT AGENDA**
 - a. AP Manifest - Batch #36019, \$3,866.08 (PandaDoc); Batch # 36063, \$163,986.80 (PandaDoc); Batch # 36099, \$123,768.92 (PandaDoc); Batch # 36079, \$520.33 (PandaDoc) 36106, \$3651.55 (PandaDoc); Batch # 36116, \$129.08
 - b. Payroll Manifest - Batch #36065, \$222,246.78 (PandaDoc); Batch # 36060, \$72,444.92 (PandaDoc); Batch # 36102, \$200,512.77 (PandaDoc); Batch # 36133, \$472.91
 - c. June Enrollment
7. **MEETING MINUTES**
 - a. 5.10.2022 WSB Non-Public (draft)
 - b. 5.12.2022 WSB Non-Public (draft)
 - c. 5.17.2022 WSB Non-Public (draft)
 - d. 5.24.2022 WSB Non-Public (draft)
 - e. 5.12.2022 WSB Superintendent Final Questions (draft)
 - f. 5.3.2022 WSB Public (draft)
 - g. 5.10.2022 WSB Superintendent Interviews (draft)
 - h. 5.12.2022 WSB Public (draft)
 - i. 5.17.2022 WSB Public (draft)
 - j. 5.24.2022 WSB Public (draft)
8. **REPORTS**
 - a. Superintendent's Report
 - b. School Administration Report
 - c. Financial Report
 - d. Facilities Report
9. **OLD BUSINESS**
 - a. Classroom Expectations
 - b. Follow up
10. **NEW BUSINESS**
 - a. Elect Vice Chair of Board

Agenda Worksheet

- b. Committee Assignments
- c. Bus Yard recommendation
- d. Scoreboard Quote
- e. Food Services Bid
- f. Wakefield School Scholarship
- g. Memorandum of Understanding (JICD_R)

11. NOMINATIONS/HIRES/RESIGNATIONS

- a. M. Geroire
- b. K. Miressi
- c. C. Valinski
- d. J. Dong
- e. M. Davies

12. NON-PUBLIC: RSA 91-A:3 II

13. ADJOURNMENT: _____ PM

Upcoming: The next Wakefield School Board meeting will be held _____

Statutory Reasons cited as foundation for the Nonpublic Sessions.

91-A:3, II (a): The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

91-A:3, II (b): The hiring of any person as a public employee.

91-A:3, II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

91-A:3, II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

91-A:3, II, (e): Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

91-A:3, II (i): Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

91-A:3, II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

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91-A:3, II (k): Consideration by a school board of entering into a student or pupil tuition contract

Agenda Worksheet

authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.

91-A:3, II (1): Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Report # 55970

Check Batch: 36019
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information : Yes

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36019	90159	04/27/2022	958	CONSOLIDATED COMMUNICATI ONS	0.00	129.20
	90160	04/27/2022	669	EVERSOURCE	0.00	3,736.88
Totals:					0.00	\$3,866.08

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WAKEFIELD SCHOOL DISTRICT Manual AP CHECK REGISTER

Report # 55970

Batch #	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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**WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT
APPROVALS**

Mary Collins
Mary Collins, School Board Chairman

Sheena Robbins, School Board Vice Chairman

Caitlin Gelinias, School Board Member

Brennan Peaslee
Brennan Peaslee, School Board Member

Sandra Taliaferro
Sandra Taliaferro, School Board Member

Paanela Stiles
Paanela Stiles, Superintendent

15

2 Checks Listed.

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Report# 56082

Check Batch: 36063
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch#	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
36063	21251	05/13/2022	8011	AARON NASON	0.00	2,469.00
	21252	05/13/2022	2957	BENEFIT STRATEGIES, LLC	0.00	243.39
	21253	05/13/2022	9426	BOOTHBY THERAPY SERVICES, LLC	0.00	1,895.00
	21254	05/13/2022	913	CONWAY OFFICE TECHNOLOGY GROUP	0.00	1,721.03
	21255	05/13/2022	1245	DATTCO	0.00	7,848.75
	21256	05/13/2022	363	DIPRIZIO GMC TRUCKS INC.	0.00	12,086.50
	21257	05/13/2022	9088	ELDRIDGE TRANSPORTATION SERVICE	0.00	9,348.16
	21258	05/13/2022	2116	FOLLETT SCHOOL SOLUTION INC (software)	0.00	2,697.12
	21259	05/13/2022	1402	FRESH PICKS CAFE, LLC	0.00	11,254.10
	21260	05/13/2022	375	HUSSEY SEATING COMPANY	0.00	1,856.00
	21261	05/13/2022	8926	IRVING ENERGY	0.00	1,159.91
	21262	05/13/2022	8927	IRVING ENERGY-PROPANE	0.00	2,779.68
	21263	05/13/2022	986	JONES SCHOOL SUPPLY CO., INC.	0.00	104.50
	21264	05/13/2022	1236	LAKESHORE LEARNING MATERIALS	0.00	367.99
	21265	05/13/2022	1005	LONGMEADOW FARM & HOME SUPPLY	0.00	125.71
	21266	05/13/2022	9095	MAINSTAY TECHNOLOGIES	0.00	4,461.00
	21267	05/13/2022	75	MAYRAND COMPUTER SERVICES	0.00	3,395.00
	21268	05/13/2022	9463	MICHAEL O'NEILL	0.00	4,320.00
	21269	05/13/2022	2288	MSB CONSULTING GROUP	0.00	102.26
	21270	05/13/2022	2128	NAPA AUTO PARTS	0.00	163.24
21271	05/13/2022	192	NEW ENGLAND BACKFLO W, INC	0.00	150.00	
21272	05/13/2022	9519	NEW HAMPSHIRE PRINT & MAIL	0.00	143.68	
21273	05/13/2022	9531	NEW HAMPSHIRE RETIREMENT SYSTEM	0.00	230.63	
21274	05/13/2022	596	NH SCHOOL HEALTH CARE COALLITON	0.00	67,802.00	
21275	05/13/2022	9374	PAMELA STILES	0.00	155.80	
21276	05/13/2022	260	PARKER EDUCATION	0.00	5,805.78	
21277	05/13/2022	9410	PENNY MORIN	0.00	27.40	
21278	05/13/2022	9509	POTTIE PATROL, INC	0.00	150.00	

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Report # 56082

Batch#	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
21279		05/13/2022	1101	SANBORNVILLE WATER DEPARTMENT	0.00	1,695.24
21280		05/13/2022	1254	SCHOLASTIC LIBRARY PUBLISHING, INC	0.00	1,228.75
21281		05/13/2022	2776	SCHOOOLA W.COM	0.00	199.00
21282		05/13/2022	1866	SEACOAST LEARNING COLLABORATIVE	0.00	5,600.00
21283		05/13/2022	9530	SOLIANT	0.00	4,455.00
21284		05/13/2022	1122	STATE OF NH - DMV	0.00	105.00
21285		05/13/2022	1437	STRATHAM TIRE, LLC.	0.00	1,701.88
21286		05/13/2022	1675	THE HOME DEPOT CREDIT SERVICES	0.00	1,877.40
21287		05/13/2022	9312	THE NEW ENGLAND CENTER FOR CHILDREN	0.00	239.70
21288		05/13/2022	1706	TIME WARNER CABLE	0.00	1,278.05
21289		05/13/2022	9191	TORRES, LUIS	0.00	327.60
21290		05/13/2022	9208	Universal Recycling Technologies, LLC	0.00	104.80
21291		05/13/2022	9461	VERMONT ENERGY EDUCATION PROGRAM	0.00	125.00
21292		05/13/2022	2164	W.B. MASON COMPANY	0.00	924.75
21293		05/13/2022	9536	WAKEFIELD FIRE DEPARTMENT	0.00	1,014.00
21294		05/13/2022	9467	WHITE, KRISTEN	0.00	247.00
Totals:					0.00	\$163,986.80

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WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Report # 56082

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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**WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT
APPROVALS**

Mary Collins

Mary Collins, School Board Chairman

Sheena Robbins, School Board Vice Chairman

Caitlin Gelinas, School Board Member

Brennan Peaslee

Brennan Peaslee, School Board Member

Sandra Tali

Sandra Tali aIerro, School Board Member

Pamela Stiles

Pamela Stiles, Superintendent

44 Checks Listed

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Report # 56176

Check Batch: 36099
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By: Check Date
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch#	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
36099	21295	05/27/2022	9009	ALLISON NEAL, NEW ENGLAND TUTORS, LLC	0.00	200.00
	21296	05/27/2022	9358	ALWARD, KIMBERLY	0.00	374.40
	21297	05/27/2022	310	AMAZON.COM	0.00	1,561.01
	21298	05/27/2022	2957	BENEFIT STRATEGIES, LLC	0.00	239.60
	21299	05/27/2022	9487	BINX HEALTH, INC	0.00	40.00
	21300	05/27/2022	2308	BOSTON MUTUAL LIFE INSURANCE CO.	0.00	569.98
	21301	05/27/2022	9540	CAMP STARFISI-1, INC	0.00	4,875.00
	21302	05/27/2022	9534	CUSTOM COMPUTER SPECIALIST	0.00	6,400.00
	21303	05/27/2022	378	EASTER SEALS NEW HAMPSHIRE	0.00	7,675.50
	21304	05/27/2022	434	GOVERNOR WENTWORTH REGIONAL HEALTH TRUST	0.00	14,982.25
	21305	05/27/2022	585	HOWE TWO LA WNCARE & LANDSCAPING LLC	0.00	4,550.45
	21306	05/27/2022	2161	IMPERIAL BAG AND PAPER CO, LLC	0.00	2,800.00
	21307	05/27/2022	9212	IRVING ENERGY	0.00	2,046.64
	21308	05/27/2022	8926	LONGMEADOW FARM & HOME SUPPLY	0.00	150.11
	21309	05/27/2022	1005	LOVELL LAKE FOOD CENTER	0.00	56.96
	21310	05/27/2022	1397	MAINSTAY TECHNOLOGIES	0.00	67.87
	21311	05/27/2022	9095	MAYRAND COMPUTER SER VICES	0.00	1,355.00
21312	05/27/2022	75	MONARCH SCHOOL OF NEW ENGLAND	0.00	2,895.00	
21313	05/27/2022	1993	MSB CONSULTING GROUP	0.00	5,648.51	
21314	05/27/2022	2288	NEW ENGLAND CENTER FOR CHILDREN	0.00	366.10	
21315	05/27/2022	1366	STATE OF NH - UC	0.00	25,880.00	
21316	05/27/2022	1121	PAGE STREET LEASING, LLC	0.00	25.00	
21317	05/27/2022	9290	SOLIANT	0.00	75.00	
21318	05/27/2022	9530	STRAFFORD LEARNING CENTER	0.00	3,360.00	
21319	05/27/2022	762	TORRES, LUIS	0.00	31,845.60	
21320	05/27/2022	9191	TREASURER, STATE OF NH	0.00	786.24	
21321	05/27/2022	804	TYLER, KATHLEEN	0.00	2,928.85	
21322	05/27/2022	9488		0.00	1,320.00	

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Report # 56176

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	21323	05/27/2022	834	WASTE MGMT OF NH-ROCHESTER	0.00	670.09
	21324	05/27/2022	575	WILLIAMS, BERNARD J	0.00	23.76
Totals:					0.00	\$123,768.92

WAKEFIELD SCHOOL DISTRICT- SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins
Mary Collins, School Board Chairnan

Brennan Peaslee
Brennan Peaslee, School Board Member

Sandra Taliatferro, School Board Member

Robert DeColfinacker, School Board Member

Bob Ouellette
Robert Ouellette, School Board Member

Pamela
Pamela Stiles, Superintendent

WAKEFIELD SCHOOL DISTRICT Manual AP CHECK REGISTER

Report# 56140

Check Batch: 36079
 Check Header: (N / A)
 Check Numbers : (First) - (Last)
 Check Dates: (Earliest) - (Latest)
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 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
36079	90161	05/18/2022	175	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	0.00	520.99
Totals:					0.00	\$520.99

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins
 Mary Collins, School Board Chairman

Brennan Peaslee
 Brennan Peaslee, School Board Member

Sandra Talistero
 Sandra Talistero, School Board Member

Pamela Stiles
 Pamela Stiles, Superintendent

I Check Listed.

WAKEFIELD SCHOOL DISTRICT Manual AP CHECK REGISTER

Report# 56191

Check Batch: 36106
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check#	Check Date	Vendo.- Code	Vendo.- Name	Electronic Amount	Check Amount
36106	90162	05/27/2022	669	EVERSOURCE	0.00	3,651.55
Totals:					0.00	\$3,651.55

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins
 Mary Collins, School Board Chairman

Brennan Peaslee
 Brennan Peaslee, School Board Member

 Sandra Taliaferro, School Board Member

 Robert DeColfacker, School Board Member

Bob Ouellette
 Robert Ouellette, School Board Member

Pamela Stiles
 Pamela Stiles, Superintendent

WAKEFIELD SCHOOL DISTRICT Manual AP CHECK REGISTER

Report# 56221

Check Batch: 36116
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
36116	90163	05/31/2022	958	CONSOLIDATED COMMUNICATIONS	0.00	129.08
Totals:					0.00	\$129.08

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins

 Mary Collins, School Board Chairman

Brennan Peaslee

 Brennan Peaslee, School Board Member

 Sandra Taliaferro, School Board Member

 Robert DeCo Jimacker, School Board Member

Bob Ouellette

 Robert Ouellette, School Board Member

Paula Stiles

 Pamela Stiles, Superintendent

Wakefield School District/SAU 101
Paul School
 Superintendent: Pamela Stiles & Anne Kebler
 Principal: Kristen White Assistant Principal: Tracy Bemis

June Enrollment Report
 2021-2022

Grade	Class	Inv. Total	Class	Inv. Total	Class	Inv. Total
Little Paws	Boston AM	13	Boston PM	11		
K	Barlow	10	Libby	14	Roberts	13
1	Learned	17	Jakubec	17	Courts	16
2	Royle	20	Kelly	23	Tyler	21
3	Robinson	19	Reynolds	19	Purvis	18
4	Ellis	15	O'Neill	14	Nason	19
5	Olson	23	Bonnevie	22		
6	Perkins	18	Drum	16	Boucher	18
7	Mallette-Tonken (LA)	16	Soares (Science)	17	Stevens (Math)	17
8	Fairfield (SS)	15	Hadzima (LA)	14	Leonardi (Math)	14
Overall Total:		469				

Kingswood: 12
 Spaulding: 164
 Brewster: 1
 Total: 177

updated: 6/1/2022

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.	June
LP	17	18	18	17	23	23	24	24	24	24
K	37	34	34	37	33	33	33	35	35	37
1	48	48	46	48	48	48	48	49	50	50
2	65	65	65	65	63	65	65	65	65	64
3	55	56	55	55	52	53	53	53	55	56
4	48	47	47	48	46	47	48	48	48	48
5	44	44	44	44	44	45	45	45	45	45
6	55	56	56	55	53	53	51	51	52	52
7	55	56	56	55	52	52	50	50	51	50
8	43	45	44	43	44	44	44	44	44	43
Total	467	469	465	467	458	463	461	464	469	469

Wakefield School Board Public Minutes

May 3, 2022

Held in the Paul School Library

Draft



BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Assistant Superintendent	✓
Sheena Robbins, Vice Chair	✓	Michael O'Neill, Financial Manager	
Caitlin Gelinas	✓	Kristen White, Principal	✓
Brennan Peaslee	✓		
Sandrea Taliaferro	✓		

Relf Fogg, Meaghan Decolfmacker and Mary Soares from Clearview Community TV

Mrs. Collins opened the meeting at 6:05 with the flag salute.

Presentations

Mr. Williams said they had four bids for flooring that the bidders will be presenting tonight.

FJ Roberts Sports Surface Inc.	\$129,900
Carl's & Son Flooring:	\$108,595
Dynamic Sports Construction	\$138,579
Total Construction Solutions	\$141,874

After listening to the presentations and asking questions, the Board chose Nora Flooring from Carl's & Son Flooring which has been the flooring of choice for some time. Mr. William will make the color choices and bring them to the Board to see what they think. He said they are the colors that have been talked about since the beginning. He recommended the Nora flooring for longevity as this is a multi-purpose room.

Mrs. Gelinas made a motion, seconded by Mrs. Peaslee, to approve Carl's & Son Flooring for Nora Flooring (Vote 5-0)

Public Comments

Mr. Fogg felt he was misunderstood in the minutes. He doesn't believe he said we had 11-16 bus drivers employed. He believes one year we had up to 15 drivers that were named in the School District Report. He said the proposal looks like the Board is headed back to a bus administrator. He hasn't received co-coordinator job descriptions. He listed problems he felt were wrong with the proposal. He is requesting an answer at the next meeting what line the money will come from for the proposal.

Consent Agenda

Mrs. Gelinas made a motion, seconded by Mrs. Collins, to approve the Consent Agenda. (Vote 5-0)

Meeting Minutes

Mrs. Gelinás made a motion, seconded by Mrs. Collins, to approve the 4-19-22 nonpublic minutes. Roll call: (Vote 5-0)

Mrs. Gelinás made a motion, seconded by Mrs. Collins, to approve the 4-19-22 public minutes with corrections. (Vote 5-0)

Reports

Assistant Superintendents Report

1. Update on the Area Agreement Joint Board meeting: The Wakefield board had a number of agenda items which were put on the April 18th Area Agreement Joint Board agenda. With regard to calendar alignment, it was discussed that Rochester has three different vocational centers they work with and therefore, their calendar has to coordinate with these districts. It is the reason that the Rochester calendar does not align with all New Hampshire Schools. Because our high school students go to Spaulding, we will need to continue to follow Rochester's calendar. Assistant Superintendent MacDonald suggested that the Wakefield Superintendent attend the Southeasters Superintendent regional monthly meetings, as this is where much of this type of decision making is considered in order to coordinate with districts in the region. The calendar topic was discussed in December and the Rochester calendar was determined shortly after this meeting in December. Assistant Superintendent Kebler discussed the desire for the Wakefield School Calendar to align with Rochester's calendar with regard to professional development days and early release days. The purpose of this is to work together to coordinate training and discussions around middle school curriculum and expectations, so that Wakefield students are well prepared for their transition to Spaulding as 9th graders.

Also on the agenda was a request to see how Wakefield High School Students do in comparison to Spaulding High School Students. I have attached the graph they shared with us, both looking at overall academics, and a separate graph showing the achievement of math for our students compared to Spaulding students. The Wakefield School Board requested to look at the Covid Plan for Rochester to compare to ours. Rochester's plan is directly from New Hampshire Public Health Services and was updated on January 7, 2022. There is very little difference in our Covid Plan than Rochester's with only one exception, Rochester does require masks upon reentry to school nor do they not if a child is wearing a mask when they return to school after quarantining. When asked if they have any other restrictions the Assistant was quoted as saying " Everything is a go....

2. " Welcome to Handshake: I became aware of an online career management system offered from many colleges for free for students to research jobs in their field. I became a member in the system and have an online ability to post to many schools. The schools I chose to be associated with are within the New England region, and those schools that have education as a major. My hope is that it is just one more opportunity to get the word out that we are hiring. We continue to advertise, but unfortunately are getting a limited number of applications. Those applicants that have applied and are being brought forward to the board are very exciting candidates, and I look forward to the opportunity to watch our middle school grow and become the leaders of our school community.

3. The Superintendent Search Committee will be interviewing 3 candidates on Monday, May 2nd for a superintendent for next year. It is the hope that a decision will be made at the May 3rd board meeting.

4. The SAU is busy preparing contracts for teachers and support staff for our 2022 - 2023 school year and getting ready to enter to year end tasks. We are all excited for warm weather and summer activities to begin. It seems to have been a bit of a long and dreary spring. Hopefully May will bring flowers out and nice green lawns to play on

Mrs. Kebler told the Board she had received the link for Handshake, an online career development link that students have access to, and employers can join from Mrs. Taliaferro. She joined and selected sixteen or seventeen colleges in our region that offer teacher education. She has entered all the teacher posting and time will tell if we get any applicants.

Two Superintendent candidates dropped out, so the committee interviewed two to be brought forward for the Board to interview.

Mrs. Robbins explained the graft saying there were comparisons to all subjects and also those specific to math and looking at the grafts from 2018 until now our students are aligning with Rochester students. Overall, we are on par with Rochester students.

School Administrators Report

Throughout the month of April classrooms held Spelling Bees. The top two spellers invited to participate in a grade level Spelling Bee on April 20th. The event was facilitated by Ms. Kate Kelley and our judges were Mrs. Diana Pettis and Ms. Julie Crowley. we appreciate everyone's help in making this event a success.

On April 5th, members of the Spaulding High School musical Descendants performed two preview performances for students PreK- grade 8. Several of the performers were alumni of the Paul School. It was a wonderful performance, and our students were excited to all be together for the first time this year.

On April 13th, we had members of the Spaulding class of 2022, who had attended the Paul School, complete their Community Day activities here at the Paul School. These students represented the strong values of our school community, they were helpful, kind and were willing to do whatever we needed them to do. We look forward to making this a new tradition for our students in the years to come.

T.I.G.E.R- Theatre Integrating Guidance, Education and Responsibility On April 13th TIGER performed "A Brand-New Day" for our students in K-5. TIGER is a professional theatre company from Plymouth State University designed to help children, schools, parents, and communities deal proactively and positively with social issues and concerns facing children in schools today. "A Brand-New Day" featured an original interactive musical production on the topic of resilience and standing up for themselves. and others. At the end of the performance the students had an opportunity ask questions to answer and about the performance.

On community Day - Earth Day - on April 22nd, students and staff participated in an Earth Day themed school community day. Some classes cleaned up nearby areas around town and some classes cleaned by the pond and tennis courts in Forest Hills. classes created cleaned out the planter boxes and planted new flowers behind the school. students also created Earth Day themed crafts and watched videos about the environment.

A Scholastic Book Fair took place in the Paul School Library the week of April 11th-15th. A special thank you to Cara McNevech for all of her hard work to make this event was a success. We look forward to hearing students share their love of reading with us! Each year students in grades 3 through 8 participate in the New Hampshire Statewide Assessment System (NH SAS), taking tests in Reading/English Language Arts, and Mathematics. Grades 5 and 8 also take a State Science test. Each test is 50 minutes and is administered electronically. Students who have the most significant cognitive disabilities are eligible to take the Dynamic Learning Maps (DLM) Assessment, as designed in their individualized education program (IEP).

Testing schedules will be distributed in May A letter outlining this information will be sent out once we have finalized the schedule.

Along with student work, classroom assignments, projects, essays, and local assessments, state assessment results serve as one tool for measuring the degree to which students are on track for entering High School; results are also used to inform future instruction in the classroom. Parents may access training tests for NH SAS by going to the portal at <https://nh.portal.airast.org/training-tests.stml>.

Student results are generally available within 10 days upon the student completing the test possible after send a student's individual Score Report home as soon as receiving results and

DLM scores will be released to Districts in early July. Schools will then send them home to each family the individual score Report for each student who took the DLM assessment as soon as possible upon receiving the results.

Families are able to exempt their students from this year's state assessment (permitted RSA 193-c:6) If one chooses to exempt the students from the assessment, no scores or individual student performance, based on the statewide will be provided to the family.

Outdoor Classroom - with the warmer weather on the way Aaron Nason's 4th grade class cleaned the outdoor classroom behind the school. The outdoor classroom will feature places to sit and a cabinet with supplies such as clipboards for students to use. It is set up behind beside the stream flowing behind the school. Teachers use the spreadsheet time to use to sign out a time to use classroom for learning outside.

Mrs. Collins congratulated the Spelling Bee winners and acknowledged Mrs. McNevech hard work with the Book Fair.

It is Teacher Appreciation Week and Mrs. Collins said the Board wishes to express their appreciation for the Paul School staff and employees. She said their appreciation is not confined to just this week but throughout the year. Kindergarten graduation will take place at Turntable Park.

Mrs. Robbins acknowledged the ‘back to normalcy’ and the hard exhausting work the principal and staff have put in during the difficult times. The Board members concurred. Mrs. Taliaferro mentioned that there used to be a scrolling video on the TV as you come into the building.

Finance Report

Mrs. Kebler presented the monthly expenditure report. Because some grants were cleaned up the bottom line is less than the last report. Mrs. Peaslee asked about the penalty fees to NHRS. Mrs. Kebler said they received one letter that waived the first months fees and haven’t received anything else. She said they did find that there was an over payment that they are working on. They are making sure the credit is applied to the amount owed. Mrs. Peaslee asked if there was interest added to the fees. Mrs. Kebler will find that out. She said the over payment is about \$70,000 and they want to wait until that is taken care of first.

Old Business

Dumpster

Mrs. Stiles does believe that the dumpster is Covid related because of the way they had to serve lunches. The cost will be covered this year and next year under the grant. The following year it would have to be in the operating budget if needed.

Q&A

Recommendations for new Covid criteria on next agenda. Also, will there be any requirement to have an opening plan. Mrs. Kebler said prior to the next agenda she will get the covid Response Team together.

There is currently \$172,268.69 in the Transportation Trust Fund for a new bus. Leadership team recommendations for playing on the playground. Mrs. White said they would have a Leadership Team meeting in the next week. Mrs. Robbins would like from the Leadership team a solution to utilizing at least the playground during certain seasons.

The Board members felt that this follow up should be an agenda item at every meeting.

Rines Road Tree Cutting

Mrs. Collins said the Rines Road land is beautiful. Mr. Williams showed and described a video of the property that he and Mrs. Collins walked along with Max Gearing who did the video. Mr. Williams said the logger who has been doing the work has done a real nice job. It has not been clear cut. It is 75-80% done. He still needs to finish and do some clean up. There are groves of trees throughout the property. Mr. Williams agreed that it was a beautiful piece of land.

Mr. Kasprzyk will meet with Mrs. Collins and Mrs. Kebler on Friday. The Water Precinct already has permission to drill tests pits.

Mrs. Gelinas made a motion, seconded by Mrs. Peaslee for Mrs. Collins to meet with Mr. Kasprzyk on Friday. (Vote 5-0)

New Business

Transportation Proposal

Mrs. Kebler said the Mechanical part of the audit was done today with Trooper Hildreth and Mr. Tim Eldridge. She said all the buses on the lot are running well. The driver files will be reviewed on Monday. She thanked Mr. Eldridge for his expertise and Mr. Eldridge believes the files are in good shape and he feels good about the audit overall. Mr. Stiles and Mrs. Kebler worked on the

following proposal. She has spent an enormous amount of time on transportation. She listed the items she has had to deal with on a daily basis. She is proposing that the Board hire a Transportation Coordinator:

Transportation Issues

- A. Co-Leader positions did not work out
- B. Unanticipated mechanical issues: i.e.: transmission failure in new bus
- C. Illness
- D. Management of Staff
- E. Structure of routes (route changes throughout the school year)

Solutions

- A. Hire Transportation Coordinator
 - 1. Allows for better communication with repair shops
 - 2. Proactive with inspections and general maintenance of busses
 - 3. Knowledgeable with all aspects of Pupil Transportation
 - 4. Management of required state documents and procedures
 - 5. Developing procedures and routes which are non-negotiable

Transportation Coordinator Job expectations

A. Duties would include:

Managing drivers

Maintaining driver qualification files

Maintaining vehicle maintenance files

Creating/Coordinating bus routes

Being a direct line of communication of drivers and administrators

Coordinating training for drivers

Driving as substitute driver when needed

B. Salary: \$28,640.07/up to 20 hours a week (Mr. Eldredge will keep careful track of his hours)

Mrs. Stiles said she did budget for this for next year in the regular transportation salary line. Mr. Eldridge was Transportation Director for SAU 64 so is very familiar with Wakefield.

Mrs. Gelinas made a motion, seconded by Mrs. Collins to approve the Transportation Coordinator Proposal. (Vote 3-2) Mr. Eldridge will also get health insurance, yellow plan,

family. Mrs. Taliaferro asked what's the difference in cost between the yellow and green family

plan. Mrs. Kebler will bring that number back. Mrs. Collins explained that transportation has

involved all SAU employees and it has been too much for that office to handle. Mrs. Peaslee said

the only way to fix that situation is to get a new lead driver who can start from scratch, a

manager or subcontract. She said this one is probably the most cost effective. She said you can

put out a proposal for a manager or for a subcontractor to see what that would cost.

Committee Reports

4-19-22 Facilities minutes

Mrs. Collins asked if the company installing the new playground equipment. Mr. Williams answered yes. Inspections for the playground is required every year by the state.

Nominations/Resignations

Mrs. Gelinás made a motion, seconded by Mrs. Collins to accept the list of Support Staff for 2022-2023. (Vote 5-0)

Mrs. Kebler expects to hire six more support staff and she said we have seven ABA Tutors for the Partner Program and three students that require ABA support that are in a less restrictive environment. One student is graduating. All are in the classrooms. She expects four ABA Tutors to resign by the end of the year that will need to be replaced. The nine ABA Tutors stay with their student in the classroom all day long.

Mrs. Gelinás made a motion, seconded by Mrs. Collins to approve the nomination of Aaron Nason to the position of 7/8/grade science teacher for 2022-2023. (Vote 5-0)

Mrs. Gelinás made a motion, seconded by Mrs. Collins to approve the nomination of Alexander Gillikin to the position of Middle School ELA teacher for 2022-2023 (Vote 5-0)

Mrs. Gelinás made a motion, seconded by Mrs. Collins to approve the resignation of Dianna Pettis with regret (Vote 3-2)

Mrs. Gelinás made a motion, seconded by Mrs. Collins to approve the resignation of Christopher Gallant with regret (Vote 5-0)

Mrs. Gelinás made a motion, seconded by Mrs. Collins to approve the resignation of Rebecca Libby with regret (Vote 3-2)

Correspondence

None

Non-Public

Mrs. Collins made a motion, seconded by Mrs. Gelinás, to go into nonpublic under 91-A 3: ll (c) at 9:10 Roll call: Gelinás aye, Collins aye, Robbins aye, Peaslee aye, Taliaferro aye (Vote 5-0)

Adjournment

Mrs. Collins made a motion, seconded by Mrs. Peaslee, to adjourn the meeting at 10:10 (Vote 5-0)

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary

School Board Meeting
Superintendent Interviews
Tuesday, May 10, 2022
5:30pm
Paul School Library

Present: Brennan Peaslee, Caitlin Gelinias, by zoom, Mary Collins, Sandra Taliaferro, Sheena Robbins

Mrs. Collins opened the meeting at 5:30 with the flag salute.

Non Public

Mrs. Gelinias made a motion, seconded by Mrs. Robbins to enter into non public under 91-A 3: 11(c) at 5:35. Roll call vote: Gelinias aye, Collins aye, Robbins aye, Peaslee aye, Taliaferro aye (vote 5-0)

The board reentered public session at 10:10pm.

Letter

Mrs. Collins presented the board members with the letter for the Water District Precinct for approval to sign and send to Mr. Kasprzyk.

Board Members

Mrs. Collins informed Mrs. Peaslee and Mrs. Taliaferro that board members Mrs. Gelinias and Mrs. Robbins will be leaving the board. No vote was taken at that time. This meeting was posted, and Mrs. Collins wanted to inform the board members in person.

Minutes

Mrs. Gelinas, made a motion, seconded by Mrs. Robbins, to seal the non public minutes of May 10, 2022, until July I, 2022. Roll Call vote: Gelinas aye, Collins aye, Robbins aye, Peaslee aye, Taliaferro aye (vote 5-0)

Adjournment

Mrs. Gelinas made a motion, seconded by Mrs. Collins, to adjourn the meeting at 10:37, roll call vote, Gelinas aye, Robbins aye, Collins aye, Peaslee aye, Taliaferro aye (vote 5-0)

Respectfully submitted,

Mary Collins

School Board Chairman



Wakefield School Board Public Minutes

May 12, 2022

Held in the Paul School Library

Draft

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Assistant Superintendent	
Sheena Robbins, Vice Chair	✓	Michael O'Neill, Financial Manager	
Caitlin Gelinias by Zoom	✓	Kristen White, Principal	
Brennan Peaslee	✓		
Sandrea Taliaferro	✓		

Mrs. Collins opened the meeting at 5:30 with the flag salute.

Non Public

Mrs. Collins made a motion, seconded by Mrs. Peaslee, to go into non public under 91-A 3:11 (c) at 5:30. Roll call: Gelinias aye, Collins aye, Robbins aye, Peaslee aye, Taliaferro aye (Vote 5-0)

The Board reentered public session at 6:45.

Resignations

Mrs. Collins made a motion, seconded by Mrs. Gelinias, to accept the resignation of Sheena Robbins with regret to be affective at the end of the May 17th meeting Roll call: Gelinias abstain, Collins nay, Robbins aye, Peaslee nay, Taliaferro aye (Vote 2-2-1)

Mrs. Collins made a motion, seconded by Mrs. Robbins, to accept the resignation of Caitlin Gelinias with regret to be affective at the end of the May 17th meeting Roll call: Gelinias aye, Collins nay, Robbins abstain, Peaslee nay, Taliaferro aye (Vote 2-2-1)

Adjournment

Mrs. Collins made a motion, seconded by Mrs. Taliaferro to adjourn the meeting at 7:15. Roll call: Gelinias aye, Collins aye, Robbins aye, Peaslee aye, Taliaferro aye (Vote 5-0)

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary



Wakefield School Board Public Minutes

May 17, 2022

Held in the Paul School Library

Draft

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Assistant Superintendent	✓
Sheena Robbins, Vice Chair	✓		
Caitlin Gelinias	✓	Kristen White, Principal	✓
Brennan Peaslee	✓		
Sandrea Taliaferro	✓		

Facilities Manager Joe Williams and Mary Soares from Clearview Community TV

Call to Order

Mrs. Collins opened the meeting at 6:00 with the flag salute.

Public Hearings Pursuant to 198:20-c

Mrs. Collins opened the Public Hearing at 6:01

Transportation – not to exceed expenditure of \$109,000.

Mr. Williams said they were bundling all the public hearings together to save money with the notices. He believed that the Board planned to purchase a bus after July 1st. Mr. Collins said the Board had decided not to purchase a bus. Mrs. Kebler said this way if the Board does decide to purchase a bus the Board would already have had a public hearing. Mrs. Colbath said in order to have that expenditure for transportation you'd have to have a cost for the bus. An RFP would have gone out. The Board would have to approve the bid. Mrs. Colbath suggested this be put off until they decide to purchase a bus.

Mrs. Taliaferro asked the cost of posting a public hearing. Mrs. Kebler said she believed it was a thousand dollars to post a public hearing in the newspapers. Mr. Williams said you have to run the notice for seven days. Mrs. Taliaferro asked, how often do you have public hearings? Mrs. Collins said as needed, last meeting we received estimates from the RFP Mr. Williams sent out and we chose a company. This public hearing is to expend those funds from the Trust Fund. Mrs. Taliaferro asked if it would hurt to approve the bus and then perhaps buy one. Mrs. Collins said first we have to have the cost of the bus so that information is needed first. Mrs. Kebler said another reason why you'd have a public hearing is for the Board to accept unanticipated revenue.

Updating and Approving Security – not to exceed expenditure of \$15,000 Mr. Williams said some of the cameras are out of focus and there are blind spots. The last estimate he got was for \$6,000 and to upgrade is another few thousand dollars. Mrs. Colbath asked where the backup is. What company are you going to use? When is it going to be done? She said to have a public hearing you need to have that information available because the public gets a chance to weigh in on what they think about spending the money for that particular item. Mr. Williams said they would use One Source Security as they are the ones that have done all the installation.

Gym Floor Expendable Trust – not to exceed expenditure of \$161,000. Mr. Williams said we did have \$165,000 but considering the current stock market the Trustees gave him the \$161,000. He's confident that will come in under budget. Mrs. Colbath said you accepted a bid for \$108,000 and you're asking the Board to approve \$161,000. Mr. Williams explained the \$29,000 contingency amount and the additional costs of moving bleachers. He gave a verbal breakdown of the estimates. Mrs. Collins told Mr. Williams that the two new Board members need this information because they weren't here for previous discussions.

Mrs. Taliaferro asked that all the backup information be in the packet so the Board can make an informed decision. Mr. Williams said when his day to days are happening it's not always possible. Mrs. Taliaferro feels this is needed information so they know what they're voting for. Mrs. Collins said not having information in the packets to know where the money is going is a problem. Mr. Williams asked if the Board would like a breakdown at the next meeting. Mrs. Taliaferro said it would be a little late as we will be voting tonight. Mr. Williams will keep the Board informed.

Parking Lot and Sidewalk Maintenance – not to exceed expenditure of \$39,000. Mr. Williams said the bids were due last Friday and there was only one bid. All of the \$39,000 will not be needed as only the sidewalks will be done and the Culverts will be looked at with cameras and the catch basin will be looked at. He doesn't have a price for the camera work. There is not enough money to also do Taylor Way.

Building and Renovation Expandable Trust – not to exceed expenditure of \$10,000 Mr. Williams said this is money to be used for building repairs and renovation. He had no information on how this money would be spent. He said if something unforeseen happened he'd get estimates, bring them to the Board and ask to use the money from the trust rather than the operating budget.

Mrs. Collins closed the Public Hearing at 6:33.

Mrs. Gelinas made a motion, seconded by Mrs. Collins, to approve the Transportation expenditure not to exceed \$109,000. (Vote 0-5)

Mrs. Gelinas made a motion, seconded by Mrs. Collins, to approve the Updating Security expenditure not to exceed \$15,000. (Vote 4-1)

Mrs. Gelinas made a motion, seconded by Mrs. Collins, to approve the Gym Floor Expendable Trust expenditure not to exceed \$161,000. (Vote 4-1)

Mrs. Gelinas made a motion, seconded by Mrs. Collins, to approve the Parking Lot Expendable Trust expenditure not to exceed \$39,000. (Vote 4-1)

Mrs. Gelinas made a motion, seconded by Mrs. Collins, to approve the Building and Renovation Expandable Trust expenditure not to exceed \$10,000. (2-3)

Agenda Review: add or move the following:

Board Member Resignation

Termination of Trust Funds added under New Business

Out of state approval for class trips added under New Business

Sign Manifest under Consent Agenda

Sealed Minutes under Non Public

RFP – Paving Project under Presentations

Presentation

Bus Yard, Dino Scala

Mr. Scala FaceTimed with the Board. He informed them that the new DPW building would be built where the school buses now sit in order to save money. When a combination DPW/Multi-Generational Facility were proposed the two building were to share some resources. Because the Multi-Generational building failed to pass this year this placement was determined to be the best option. This will save the town a great deal of money on excavation and dirt work alone. He wanted to give the Board as much notice as he could. They signed the document last night that will go to the Bond Bank. They are expecting to do some site work prior to receiving the money in August.

Mr. Peaslee asked when the buses would have to be moved. Mr. Scala said he will be working with Mr. Williams and Mr. Mitchell for a date. Mrs. Taliaferro said she went to all the meetings prior to voting and this never was mentioned. Mr. Scala said we were looking at this as both buildings passing. Because only one passed there is a huge cost savings not going out back. Mrs. Peaslee said the school has spent quite a bit of money to have the electrical and shed put there for the buses. She asked if the Town was going to move the electrical to where the buses would be housed. She feels it's only fair. Mr. Scala said that is a discussion to have with the Board. Mrs. Kebler invited Mr. Scala to the Transportation Committee meeting on June 7th at 5:15.

Mrs. Peaslee said the installation of the electrical was very expensive. She doesn't feel that being out by the end of the school year is enough time. The bus yard situation will be on the next agenda. The Board members wanted the Transportation Committee to ask at their next meeting who will pay for the move and setup of the electrical and the shed if moveable and if not, we will need new storage for supplies. There was no agreement between the town and the district. Mr. Williams said the town just let us go in there, it was easy to plow etc. Prior to that drivers took buses home but there were problems with that arrangement.

RFP – Paving Project

Mr. Williams said one of the bidders thought it was ok to give him an email quote and not a sealed bid as the RFP had stated. The other one (GMI) did everything correctly. Both had them in before the deadline. The Board debated whether to include the Sunday Paving bid that was not sealed. Mr. Williams asked which one he would choose. He said Sunday Paving has preciously done work for the district. That bid was \$9,000 less than the GMI bid. Mrs. Kebler read the bidding requirements policy DJE.

Mrs. Gelinias made a motion, seconded by Mrs. Peaslee, to waive the formalities of company number one not being in a sealed envelope. (Vote 4-1)

Mrs. Gelinias made a motion, seconded by Mrs. Robbins, to award the bid to Sunday Paving to do the sidewalks for \$11,920. (Vote 5-0)

Mr. Williams will come back to the Board for approval when he has a price for the culverts.

Board Member Resignation

Mrs. Collins said she posted the open positions for School Board prior to accepting their resignations. She informed Mrs. Peaslee and Mrs. Taliaferro that Mrs. Robbins and Mrs. Gelinias would be resigning which she had to do at a posted public school board meeting on May 10th. The word had gotten out and so she posted the openings to get the seats filled prior to the next Board meeting. The resignations were accepted by the Board with regret at the meeting of May 12th. that they would be stepping down at the end of the May 17th meeting. Mrs. Collins asked that negative comments be kept to yourself. This was a difficult decision for the two Board members. Both Mrs. Robbins and Mrs. Gelinias read their letters of resignation. The end date for letter of intent to fill the two open seats until March is May 24th. The Board will decide on the date for interviews. Both Board members read their letters of resignation.

Mary,

Here is my letter of resignation to add to the next agenda. I plan to participate fully in the next regular board meeting and fulfill my responsibilities there. Thank you so much for your support, compassion, and understanding in this difficult decision I have had to make. Dear Wakefield School District School Board, Please accept this letter as my formal resignation from my position as a member of the Wakefield School Board. My last day of service will be at the next scheduled meeting on May 17,2022. I have proudly served this community to the best of my ability over the course of this past year and a half, and I am regretful that I am unable to fulfill my full {erm originally scheduled to be completed in March of 2024. I want to extend my deepest apologies to anyone who is let down by this decision that I have to make. I would like to take full responsibility and acknowledge that this was a job I willingly signed up for, worked my best to complete, and am no longer able to manage without it having a great impact on my personal well-being and the healthy functioning of my family.

There have been some recent changes in my responsibilities outside of my school board work that have caused me to have to reprioritize how I utilize the day's limited time. I am no longer able to serve the district at the capacity it deserves and understand that this means I have a responsibility to step down and make room for someone who can. I am grateful to have had the opportunity to work with a variety of members of the Wakefield School Board, as well as the districts administration. I have gotten an inside view to some of the troubles and triumphs this school district has gone through. And I have gained a great appreciation for how dedicated the Paul School staff are. I will forever treasure all that I have learned, the growth I have had as an

individual, and the connections I have made throughout this experience. I will continue to do my best to do my part to be an active and contributing member to the Wakefield, and Paul School, communities that I have come to care so deeply about, but for now, that no longer will be through the school board lens. I truly wish these remaining members and those who will take a seat at this table in the future, the very best. And from the bottom of my heart, I thank you for your courage in stepping up to the plate. This job takes a lot of time, effort, and really is a labor of love and you all deserve so much gratitude for your willingness to dedicate yourselves to serve your community in this way.

Thank you, and all the best!

Sincerely,
Sheena Robbins

Dear Madam Chair Mary,

It is with a heavy heart that I have come to the unfortunate decision to resign from my position on the Wakefield School Board. My last meeting will be Tuesday, May 17th. This decision was not made lightly. As you know, I have had to Zoom into meetings due to my husband's change in work schedule. Unfortunately, due to this change, as well as juggling everything that comes with being a parent of a young child, I am no longer able to fulfill my commitment to the School Board and its various meetings and committees that are required. Over the last year I have spent on the board, I have come to realize this district is living so much in the past and there is a lot of us vs. them mentality. I hope that in the future the community, teachers, administrators and board can begin to let go of the past and move forward with a fresh start. To put the children first instead of their own personal agendas. Often putting the children first means to support the teachers and work as a team to create the best learning experiences for the children. I have seen these changes slowly taking effect and hope that it continues to grow over time.

I apologize for any inconvenience this may cause to the students, families, staff and fellow board members. I have learned a lot from my time on the school board and value the connections I have made and lessons I have learned. Thank you for the opportunity to support the Paul School community. I thank you for your understanding that family comes first. I hope to continue finding ways to support the school. If there is anything I can do to ease the transition, please let me know. Sincerely,
Caitlin Gelinias

Public Comment

Mrs. Soares thanked Mrs. Gelinias and Mrs. Robbins for their time on the Board.

Consent Agenda

Sign Manifest

Mrs. Gelinias made a motion, seconded by Mrs. Robbins, to approve the Consent Agenda. (Vote 5-0)

Mrs. Collins asked about an item on the manifest. Mrs. White answered. Mrs. Taliaferro asked why there are so many voids. Mrs. Kebler will find out and bring that back to the next meeting. Mrs. Taliaferro asked why some were getting two checks. Mrs. Kebler said that at the beginning of the year the Board approved Teachers and Paras getting additional money for missing

planning periods, a lunch or covering a class. Mrs. Robbins said Mr. O'Neill told the Board that part of the troubles they had with the retirement system was double checks and that was no longer supposed to be happening. Mrs. Collins said if anyone has a question, they can ask for an answer electronically or at the meeting. Mrs. Kebler said some of the checks are because of grants that have to be done and reported differently. Mrs. Soars said the additional checks are payment for insurance buyback. Mrs. Taliaferro feels the manifest and receipts should come to the meeting. DocuSign made sense during Covid. You can request backup information to be brought to a Board meeting.

Meeting Minutes

Mrs. Gelinias made a motion, seconded by Mrs. Collins, to approve the 4-19-22 AREA Meeting minutes (Vote 5-0)

Mrs. Gelinias made a motion, seconded by Mrs. Collins, to approve the 5-10-22 non public minutes with corrections. (Vote 5-0)

Mrs. Gelinias made a motion, seconded by Mrs. Collins, to approve the 5-10-22 public minutes with corrections. (Vote 5-0)

Mrs. Collins made a motion, seconded by Mrs. Taliaferro, to approve the Superintendent Search Committee minutes of 5-2-22. (Vote 2-0)

Reports

Student Services Report

Special Education update: As the last month of school approaches the team is working to wrap up all of the necessary items from this school year and are beginning to prepare for the next school year. Special educators are working closely with classroom teachers to assist with developing class lists for the 2022-2023 school year. They are also supporting students and teachers with the end of the year NH SAS and STAR assessments. Also of note is that Kindergarten registration/screenings went well with almost 30 children participating over the two days. Lisa Dubois
There are currently six out of district students. There may be one less next year.

New Business

Eureka Math Program 2022

Mrs. Taliaferro said she had only been to one Curriculum Committee meeting prior to the Parent Forum. She said she had some notes and passed them out to the Board. She then read the following.

What the Curriculum committee did:

1. Asked staff to join curriculum committee-not much response.
2. Was told to pick 2 math programs to pilot.
3. Ran test pilot in classes that volunteered to try it.
4. Got rid of I pilot program, mid testing-too much language.
5. Finished with last pilot program.

6. Presentation to the board and parents.
7. They want a vote to adopt Eureka as the schools K-5 math curriculum.

(she said she showed up late to the math forum so she doesn't know if any data was shown)

Conclusion: No data was shown of the children progress in the pilot program, it has been stated some kids are failing. Which can happen with any program but there is no data to review, so no accountability or collaboration of staff maybe? Teacher should be addressing the failing students struggles right away find out why the student is not understanding the material, do you need to practice/learn it in other ways, need tutoring? Parents should be checking in with their student helping with the homework if needed and making sure its completed, if there are struggles it needs to be reported to the teacher and if needed, escalated to the Admin. Admin should be overseeing all of the reports and checking in with the teachers to verify if someone is still failing and help brainstorm corrections/modifications or tutoring, what else do they need to try? Different years of data was given for school/state/SHS test scores-should be the same years to compare data, lots of questions from parents. Teachers & Parents reporting they do not want Eureka to us but they are not voicing it to the teachers/peers or to the curriculum committee. Or the other option is the staff piloting may not reporting the negative findings, if any, to the board/parents? no way to tell right now what the issue is, as w-e do not have any data. Also not sure what the classrooms using the failed math programs did after they stopped their pilot. How did their kids do once switched? All of this should be recorded.

What I think we should try:

I. Surveying the staff- what are their top 3 choices of math programs?

(Mrs. Gelinas said she didn't want to diminish all the hard work Mrs. Taliaferro put into this, and she agrees that the Board doesn't have enough information to vote for this program, but feels that these are great things that she should bring to the Curriculum Committee. She feels that not much can be done at this level. Mrs. Taliaferro said she wanted to provide some feedback before the vote. She felt shut down at the Curriculum Committee meeting and wanted to share this information with the Board hoping it would be helpful. Mrs. White felt this was very helpful and felt it should go to the committee to streamline where they're going with their vision. Where do we go next?)

Give them the whole list of the top 24 K-8 math programs (plus Eureka if its not on the list). Or maybe all the math guru's together pick the top 10 programs (plus Eureka if its not on the list) that meet expectations in both alignment and usability (if that is what's important to us in a program) to pick from with results &. data from edreports.org.

That way they can make an informed decision for each math program. Then staff can write in their preferred top 3 math choices in the survey. The math guru's should be helping staff if needed find what will work best for their individual classes or what it is exactly that they" are looking for in a math program. teachers should know what they need their kids to know before moving on to the next grade, next years teachers/math guru's can help with this process.

2. Take survey results to create a new staff survey- and give top three school math choices back to the staff in another survey and ask them what they want to pilot. Hopefully one of each classroom grade will pick one of each of the programs. for a clear comparison across 3 classes for 3 programs studying the same grade information from different programs.

If Eureka is one of the top 3 choices from the survey we will know that the school is in agreement with the Curriculum Committee. The school board would need all data from the piloting classrooms to make a decision to either move forward with the second piloting of the 3 choices (continue to step #3) or stop here and adopt Eureka as our schools math curriculum.

3. Each group can work together to do a presentation on their upcoming pilot program for the board and parents- What are some of the things we need to know? How long should the pilot program will go for, explain your math program, where does it rank? Do you know if other schools in the area using it? What are your concerns and excitements for this program? What are your data collection tools, who do you report to? What are you reporting and how often? What will your collaboration efforts look like, accountability setting up the reporting process for the data, what are some of the examples of the test, homework, practices? etc.

4. Pilot the programs- bringing the data back constantly to the curriculum committee/board/parents that would included: performance & grading before. (for ever changing) during final end result. What else do we need to know? Issues? Modifications?

5. Compare the data from the State and school for the same timeframes.

6. Have another parent forum night on the results and vote on the schools new curriculum.

My thoughts:

I believe the curriculum committee had all the right steps! just needed a little reconfiguring into an collaborative plan instead of a more individualized one. I was not given a tour essentially on where they were at when I got on the committee, all their work was done and I was told about the presentation that was coming up but never had a chance to review what they had put together already. I believe the few that constantly speak at the curriculum meetings. top 5-6 members are truly passionate about the Eureka program and experience. I love the passion. But that is only half of the committee members. If you only have half the class participation, that is still a failing grade 50%.

I think a better approach with committees (harder with full staff meetings due to time a lotted) would be for the chair to state the information they find important to the group. Then go around the room and call on each individual person to see what their thoughts or feelings are so far in the process. After everyone gets at least one sharing session in it can be opened up to whoever would like the floor. This did not happen in the 2 meetings I attended. The second meeting was harder, Anne and Mary were not there. I did not include who said what as that is not important. There was a lot of worry statements like "You have to go back and promote this to the board, Just pilot the whole school as Eureka next year, its criminal not to go with it get it in place and let the kids get it done, my students in my class love the math they are so excited for their different centers, we tried to reach out to teachers we asked them to join, they support us, Julie went around and asked, she asked if people wanted to join and they don't.

Then the mood changed again to "what if" and other statements like "What happens if the board doesn't approve it? Why bother having a curriculum committee at all if they are not going to listen to us, I feel they are letting the air out of our balloon, why not just adopt it and tell the staff they have to use it and then the principal can enforce it, Why not hire a curriculum coordinator to handle all this, what's the point of all this if they are not going to listen to us, if the board is going to be the arbiters of the curriculum committee so if the board is going to undercut the committee

then we don't need a curriculum committee, we will write in 2 new positions into the Essor 3 grants for next year, it's a struggle to get anything through to the board, once they write it in and the grant expires they will either see it works and put it in the budget or it would just go away after the 2 years" I tried to let them know it sounded like a lot of negativity breeding negativity admin/teacher on teacher. or admin/teacher on board. We are supposed to be working together cohesively like adults, this is the new vision for the board a open mind and a strong sense of community. I suggested for them to try and think of their peers like their students. How would they get all their student(peers) to work together?

Maybe they need to think of that when dealing with their peers, instead of them watching the parent forum video or this curriculum committee video to see, they may feel like they are being bashed, like they don't care or they don't love enough, or they are not invested. I love these teachers, a lot of those teachers right now, they may not be working together due to issues in the past, due to feeling of not being validated, being hurt or shut down. there are a lot of walls and boarders up. I asked what they were going to do to help break down the boarders and get them working together with you. I was told "there is no Admin on teacher negativity, I was told again to go back to the board and tell the board of all this hard work that they have put into it and to trust them and lets roll it out and get it done. That all the peers support them and they are not on this committee because they are busy with other committees and they trust them to make the right decision. Their kids use Eureka math all the way through 6th grade and they are great in math, that I was so concerned how many classroom teachers were on the board but they are all classroom teachers.

I tried to explain to them that it seems like negative to me from my perspective about who participated and who did not. That is OK if they do not see it but some board members are getting a lot of information from teachers and parents that the program does not work or they do not like it. The board may not see all the positivity that they do except from the CC itself. The CC is only seeing the positive because its their group that is excited and where it is being rolled out in those specific classrooms but others maybe be fearful to tell them directly how they feel about the program. I explained it like everyone is looking at a light reflecting cube. We are all staring at the same thing but we all see a different color because they are all looking at it from a different angle. I don't think my input or presence was appreciated or wanted as the next day I believe it was reported that I am the negative voice on the board. This saddens me and was not my intention.

Mrs. Peaslee would like to know the percentage of staff that wants Eureka.

Mrs. Robbins made a motion, seconded by Mrs. Gelinas, to table a vote adopting a specific district wide program until the district adopts curriculum standards and expectations first. (Vote 2-3)

Mrs. Gelinas made a motion, seconded by Mrs. Robbins, to reconsider the previous vote. (Vote 5-0)

Mrs. Robbins made a motion, seconded by Mrs. Collins, to table a vote adopting a specific district wide program until the district adopts curriculum standards and expectations first. (Vote 4-1)

Mr. Taliaferro read the following:

I believe we need to help put into place some parameters like this for staff & parents to work together more often, team building. Beginning July 1st we need to start a healing and growing phase of SAU 101 and the Paul School. I think the PTA has been making great strides in this area showing some normalcy (pre covid times) and a sense of community. I trust my suggestions I have laid out for this curriculum scenario would help foster that for all involved as well making everyone feel validated. At the end of these suggestions, I don't think anyone would be able to say we did not try to involve everyone or we did not have all the critical information to make a decision. Not everyone will like the selected curriculum and materials but we would have done our due diligence to fully reach out to everyone and research all that we have access too.

I feel saddened by the CC worry and the staffs lack of communication with each other. Their fears show we have a lot of work to do with inside the different groups of people and not just the levels, to bring them and everyone else all together as a tight community but I think we are making some progress with checking off the big ticket issues. I don't feel we need to hire a curriculum coordinator right now or force any one program just yet, this is too extreme. We have plenty of staff in charge, I have heard of all these wonderful team building and prof development/classes they were using teaching one another, sharing & working off each other strengths, that's what we need here now! They can use these suggestions with the big decisions for the district, its not right to mandate or force something that benefits the whole school like Curriculum or Food Service vendors. It's also not fair to make big decisions for next year unilaterally when we do not know who will be picked for superintendent, just yet.

I would like to give this freedom of curriculum building to the teachers one more try this is their passion and life's work, to be able to see if this process is more beneficial for all involved. Did the staff at one point create standards for us before? Who was on that team if so? If that's true maybe we need to adjust those standards to fit us to where we are now, with the help of the staff we have, that may posses great curriculum building & standards knowledge! I was only witness to 2 CC meetings so maybe my point of view is off when I stated in my notes that only half the team speaks up, but that just proves my point. My reality is correct from what data I have, but if the CC members have attended 10 meetings and everyone spoke, shared and provided input at the first 8 meetings but not the last 2 meetings while I was there, their reality would look different than mine. It does not mean that either is incorrect, it means we need all the data, to make an informed decisions. That is true with anything we do as board members.

We should not vote in ideas/salaries/curriculum food programs/repairs anything at all unless we have things like mock or rough draft hiring sheets, contracts, data, research, history, estimate that would answer all the questions like the Who, what, why, where, when, and how's laid out in-front of us when voting on an item. I ask no less of this from my children when ever they want to do something. That way we as a school board can be fully informed of all of the information upfront and in public. If it is not provided we need to inform them the item is tabled and what we will need from them so they can bring it back at the next meeting. In all fairness we should

announce to everyone now and have it posted, what the expectations or rules, policy's and vision of the board for board meetings will be starting July 1" and stick to it...unless a bonafide emergency comes up we need to stick to it. Agenda should be required for all school board meetings and sub committee meetings. School board- two options to run this. First option- if its listed on the agenda it has to have the backup in the agenda ahead of time for review or it will not be discussed at the meeting. Or second option -items can not even be placed on the agenda without the backup turned in ahead of time. Accountability is needed for everyone top to bottom no exceptions to reach and maintain our goals we can do this

Letter for Water Precinct

Mrs. Collins said a letter went to Mr. Kasprzyk to affirm the original contract made with the previous board to allow the Water Precinct to drill for water on the School's Rines Road property.

Termination of Trust Funds

Mrs. Colbath told the Board that Howie Knight, who is a Trustee of the Trust Funds asked her to bring this to the Board. It is a termination of two trust funds established in the 1940's in the amount of approximately \$5,000. The trust fund is for supplies for the Union School which has been closed since 2010. Mrs. Colbath will ask Mr. Knight if those monies must be spent before June 30th or can they carry over until next year. All Board members signed the paperwork.

Out of state approval for class trips

Mrs. Peaslee made a motion, seconded by Mrs. Collins, to approve the first and second grade field trip to York's Wild Animal Kingdom in York Maine. (Vote 5-0)

Mrs. Colbath typed up a paper stating the commitment a School Board member needs to make. Mrs. Robbins suggested adding emails, phone calls, time spent outside meetings talking with community members

Board Follow Up

1. What are the two NHRS March penalties and have any been waived. Mrs. Kebler does not know of any penalties in March. There have been minimal exceptions. We're still waiting to see what has been waived.
2. Covid quarantine criteria relating to SHS that are different than ours. SHS is not requiring masks at all.
3. Leadership team recommendations for playing on the playground. They haven't met.
4. Camp Calumet Update. The sixth grade will be going to TL Storer in Barrington on two separate days. The kids are excited.
5. Penalty fee amount to NHRS and is interest added
6. Recommendations for new Covid. Mrs. Kebler will be meeting with the Covid Response Team.
7. Board Follow Up will be on each agenda
8. what's the difference in cost between the yellow and green family plan? She will have this for the next meeting.
9. How many positions have been posted and what are they. They have posted about ten positions. Many have been filled. They are still in need of a social worker, PE teacher and a

health teacher 2nd, 4th, 6th, and a middle school teacher. Mrs. Kebler said they were not getting much response from Handshake.

10. How did the Driver File review go? Mrs. Kebler said it went very well. They passed the audit with flying colors and the state trooper said the buses were in great shape.

Old business

Sub Committee Minutes

Mrs. Collins made a motion, seconded by Mrs. Taliaferro to approve the Facilities Committee Meeting of 4-19-22 (Vote 2-0)

Mrs. Collins made a motion, seconded by Mrs. Taliaferro to approve the Facilities Committee Meeting of 5-2-22 (Vote 2-0)

Other Business

Nominations/Hires/ Resignations

Mrs. Gelinis made a motion, seconded by Mrs. Collins to approve the nomination of Alyssa Bultman for 7th grade math. (Vote 5-0)

Mrs. Gelinis made a motion, seconded by Mrs. Collins to approve the nomination of Ivy Leavitt-Carlson for Assistant Principal. (Vote 5-0)

Mrs. Gelinis made a motion, seconded by Mrs. Collins to approve the retirement of Gerald Soucy with regret (Vote 5-0)

Mrs. Gelinis made a motion, seconded by Mrs. Collins to accept the resignation with regret of Jesse Mau-Woody. (Vote 5-0)

Correspondence

None

Non Public

Mrs. Collins made a motion, seconded by Mrs. Gelinis, to go into non public under 91-A 3:11 (c) at 9:10 Roll call: Gelinis aye, Collins aye, Robbins aye, Peaslee aye, Taliaferro aye (Vote 5-0)

The Board reentered public session at 10:00.

Adjournment

Mrs. Collins made a motion, seconded by Mrs. Peaslee, to adjourn the meeting at 10:00 (Vote 5-0)

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary



Wakefield School Board Public Minutes

May 24, 2022

Held in the Paul School Library

Draft

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Assistant Superintendent	
Brennan Peaslee	✓		
Sandra Taliaferro	✓	Kristen White, Principal	

Call to Order

Mrs. Collins opened the meeting at 5:30 with the flag salute.

School Board Candidate Interviews

The Board interviewed Bob DeColfmacker, Bob Ouellette, Norma Joy and Relf Fogg. Randie Fox withdrew her name for consideration. The Board asked all the candidates the following questions:

1. What made you want to put in a letter?
2. Is there a particular issue that motivates you to serve on the school board? What are your personal goals for serving on the board?
3. Can you regularly commit sufficient time to fulfill board duties? Can you manage a flexible schedule?
4. How is the school board's role different from that of the superintendent and administration? Do board members/the board have a role in the day-to-day operation of the district?
5. If necessary, where would you cut the school budget? What would you consider off-limits to budget cuts? Why?
6. How does a school board balance the need to provide a quality education with the need to respond to the local taxpayer burden?
7. What are the priorities for the district in the coming year?
8. What are your greatest strengths? What are your greatest weaknesses?
9. What is your perception of the current working and learning environment in our school district? Do you have any ideas on how to ensure a positive working and learning environment in our district?
10. How would you handle supporting or not supporting a board decision you were not in favor of? Would you vocalize your disapproval of a board decision you did not agree with or would you be silent if you were the minority view?
11. How would you build community relationships?

Non Public

Mrs. Collins made a motion, seconded by Mrs. Peaslee, to go into non public under 91-A 3:11 (c) at 8:00. Roll call: Collins aye, Peaslee aye, Taliaferro aye (Vote 3-0)

The Board reentered public session at 9:50.

Mrs. Collins announced that Bob DeColfmacker and Bob Ouellette have been appointed to the School Board to fill the two vacant seats until March. Mrs. Collins will let them know.

Adjournment

Mrs. Collins made a motion, seconded by Mrs. Peaslee, to adjourn the meeting at 9:55 (Vote 3-0)

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary

Update on Superintendent Services Pamela Stiles

The intent of this report is to inform the Board of the work/support that was provided to SAU 101. Compensation for 293 hours was paid in January, 2022. As agreed, the work/support provided over those hours was not compensated.. The work/support will continue until June 30, 2022.

As of June 2, 2022 Provided 480 hours of service; 187 hours over compensation (160%)
293 hours were compensated at \$75/hr.

Work/Support/Accomplishments:

1. Finances
 - a. Bank reconciliation is current; new form used for monthly school board meetings
 - b. Revenues are correct
 - c. State reports are completed
 - d. NHRS payments are now current
 - e. The 2020-2021 audit completed
2. Grants
 - a. Ensured that all grant costs are credited to correct grants (not operating budget). Re-allocated \$250,000 to operating budget as a result of the correction)
 - b. Re-written/updated grants as needed. Playground, Infinite Campus, Scoreboard, Dumpster, Baseball field refurbish, 1.5 school psychologist service, etc. all fully funded through grants (\$177,236 with no impact on operating budget)
 - c. Grant audit correction plans have been submitted with new forms/processes for time and effort, procurement and inventory management in place
 - d. Title IIA and IV have been written: professional development (\$33,091) and Nature's Classroom (\$18,353).
3. School-Based Projects
 - a. School Messenger: straightened out giving access to administrators ; created individual class lists for each homeroom and each bush
 - b. Created 2022-23 school calendar with input from the Teachers' Union
 - c. Worked with K-2 and 3-4 teachers to update report cards
 - d. Worked on SWIS program to assist Assistant Principal with disciple reports for the Board
 - e. Facilitated the process for PreK/K screening; student "goodie bags" were purchased, put together and distributed at screening
 - f. Facilitated the process for Summer School
 - g. Created process to migrate from PowerSchool to Infinite Campus Student Management system
 - h. Student/Staff issues

4. Staff
 - a. Job descriptions are being written and prepared for Board approval
 - b. All re-certification for staff completed
 - c. Worked with Principal/SAU Administrator on staffing needs, currently and for next year
 - d. Directed advertising for current needs and next year

5. Budget
 - a. Finalized 2022-23 budget/default budget/warrants
 - b. Worked to complete Annual District Report
 - c. Prepared materials for Deliberative Session
 - d. Accurately prepared materials for mid-year budget review for the Board
 - e. Created system for requisitions for teachers/school office
 - f. Monitored and corrected budget reporting

6. Mentoring
 - a. Principal (weekly)
 - b. Assistant Principal (every other week)
 - c. Assistant Superintendent (at least twice a week)
 - d. Financial Manager (weekly)

7. Professional Development
 - a. Initiated and organized RISE (Recognizing Individual Strengths in Education) professional day. This promoted an opportunity for staff to present to their colleagues. Six staff members shared their expertise on March 18. Very successful.
 - b. Prepping for a Summer Literacy Seminar to be given in August (I will be facilitating)
 - c. Prepped and facilitated District "Retreat" professional development on March 18.
 - d. Professional Development for August with Infinite Campus and Renaissance Learning has been scheduled.
 - e. Summer training of DIBELS for K-2 teachers has been scheduled for the summer
 - f. Summer training for middle school teachers to collaborate

8. Committee Attendance
 - a. Curriculum (monthly)
 - b. Technology (monthly)
 - c. District Leadership (weekly)
 - d. Student Support Team (weekly)

9. School Board
 - a. Assist with agenda development
 - b. Prepared and facilitated Goal Setting Meeting
 - c. Nominated certified and support staff
 - d. Provide support to Chair as needed

10. SAU

- a. Prepared materials for the Superintendent Search (reviewed applications, created summary, set up interviews, communicated with applicants)
- b. Evaluated the Principal, Assistant Principal, Assistant Superintendent
- c. All contracts/benefit packages collected from certified and support staff.
 - i. Created and utilized new process
- d. Created a new "Community College" for Wakefield. Distributed information to staff. Will follow up early August (workshops that are taught by Paul School staff on topics they have expertise in. These workshops will be offered free of charge to residents of Wakefield. The project is budget funded).

11. Food Service

- a. Bid sent out and reviewed
- b. Assuring monthly reimbursement reports are uploaded and correct.

12. Availability

- a. 24/7
- b. Emails/texts
- c. Phone
- d. Providing resources

Update on Superintendent Services Pamela Stiles

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 - a. School Messenger: straightened out giving access to administrators ; created individual class lists for each homeroom and each bush
 - b. Created 2022-23 school calendar with input from the Teachers' Union
 - c. Worked with K-2 and 3-4 teachers to update report cards
 - d. Worked on SWIS program to assist Assistant Principal with disciple reports for the Board
 - e. Facilitated the process for PreK/K screening; student "goodie bags" were purchased, put together and distributed at screening
 - f. Facilitated the process for Summer School
 - g. Created process to migrate from PowerSchool to Infinite Campus Student Management system
 - h. Student/Staff issues

4. Staff
 - a. Job descriptions are being written and prepared for Board approval
 - b. All re-certification for staff completed
 - c. Worked with Principal/SAU Administrator on staffing needs, currently and for next year
 - d. Directed advertising for current needs and next year

5. Budget
 - a. Finalized 2022-23 budget/default budget/warrants
 - b. Worked to complete Annual District Report
 - c. Prepared materials for Deliberative Session
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- d. Created a new "Community College" for Wakefield. Distributed information to staff. Will follow up early August (workshops that are taught by Paul School staff on topics they have expertise in. These workshops will be offered free of charge to residents of Wakefield. The project is budget funded).

11. Food Service

- a. Bid sent out and reviewed
- b. Assuring monthly reimbursement reports are uploaded and correct.
- c. Attended the annual food service review conducted by the Department of Education.

12. Availability

- a. 24/7
- b. Emails/texts
- c. Phone
- d. Providing resources

Paul School Administration Report
June 2022

Kindergarten Registration - Kindergarten registration took place on May 5th and 6th. Thank you to our amazing staff who made this event a success. Thank you to our current Kindergarten families for your flexibility. We look forward to welcoming our Paul School Class of 2031 this August.

SAS - State Testing is going well. We have finished grades 3, 4, 5, 7 and 8. Currently grade 6 is testing and we are completing make up sessions. We are proud of the hard work our students are putting in. Our staff has been extremely supportive and flexible with ensuring spaces are available for students. The NHSAS testing window closes on June 17th.

Pre-K-8th Dances - The PTA sponsored dances for the Paul School students. The dances were separated by grade level as follows: PreK with K, 1st grade with 2nd grade, 3rd, 4th, and 5th grade were together and 6th, 7th and 8th grade had a dance together. The younger students in Pre-K through 2nd grade had afternoon dances right after dismissal while older students in grades 3-8 had their dances in the evening. Gerry Soucy provided the music, the PTA offered snacks, and everyone had a great time. Thank you to our wonderful PTA for all their hard work to make these events a success.

On Friday May 20th our April Outstanding Students were celebrated with a kickball game, snacks and an overall fun event. We were impressed with how students in all grades interacted with each other, cheering each other on and the focus was on working together as a team rather than who wins the game.

6th Grade Field trip - On Wednesday, May 25th and Thursday, May 26th 6th grade students took two separate day trips to T.L. Storer Camp in Barnstead, New Hampshire. A parent information meeting was held on Wednesday, May 18th at 6:00PM in the Paul School Gym. Robb Ellis from T.L. Storer Camp joined us to present an idea of what the day would look like for students and help answer any questions. Many of the parents chose to join the meeting virtually and were excited about the trip. While at T.L. Storer students participated in activities such as a ropes course, canoeing, kayaking, archery, fishing, hiking, and other outdoor group activities. The students and staff had a lot of great things to say about the trip and we hope to continue to plan some activities with T.L. Storer in the near future.

Talent Show - Some of our Paul School students showcased their talents at a Talent Show Thursday evening and also at the school-wide Community Day Friday afternoon.

Students played instruments, danced, tumbled, sang, and told jokes. The audience was both entertained and impressed with their performances! Thank you to Mrs. Soares and Mrs. Stevens for the time and effort you put into supporting our students. We were impressed with not only our student's talent but with our student body as a whole, cheering on their peers and encouraging their bravery to get up on stage and perform.

Paul School Baseball and Softball - The Paul School Baseball and Softball teams wrapped up their seasons with their final games against Kingswood on Tuesday May 24th. The teams enjoyed being back on the field and representing their school again this season. We appreciate the fans coming out and supporting our teams and look forward to more school sports next school year!

Summer Enrichment is being coordinated by Kate Kelley. Letters and forms regarding Summer Enrichment for students were sent home for students who would benefit from supplemental instruction in both mathematics and reading. Students who currently receive Special Education services, Related Services, Title One supplemental instruction, teacher recommended students and Partner Program students were invited to attend. This year's Summer Enrichment will begin on Tuesday, July 5 through Thursday, July 28, 2022. Days will be Tuesday, Wednesday and Thursday. The day will begin at 9:00 A.M. and students will be dismissed at 12:00 P.M. The Partner Program days will be Monday, Tuesday, Wednesday and Thursdays from 8:00 A.M. until 12:00 P.M. These students will attend an additional week and will end on Thursday, August 4, 2022. Transportation will be provided to students.

Upcoming Important Dates:

- Wednesday June 1- Grade 4 trip to Remick Farm
- Thursday June 2- Grade 1 & 2 Trip to York's Wild Animal Kingdom
- Thursday June 2- Spaulding Sports presentation for 8th graders 12:30 PM
- Friday June 3- Kindergarten and AM PreSchool trip to York's Wild Animal Kingdom
- Friday June 3- No PM Preschool
- Friday June 3- 8th Grade Semi dance 6-9 PM
- Monday June 6- Grade 7 trip to T.L. Storer Camp
- Monday June 6- Leadership Team Meeting 3:30 PM Paul School Library
- Monday June 6- Walking trip to Turntable Park- Kindergarten Mrs. Lugo
- Tuesday June 7- Wellness Committee Meeting- 7:30 AM SAU Conference Room
- Tuesday June 7- Walking trip to Turntable Park- Kindergarten Mrs Barlow
- Tuesday June 7- 4th grade Walking trip to Turntable Park and Town Beach
- Tuesday June 7- Staff Meeting- 3:30 PM Paul School Gymnasium
- Tuesday June 7- Transportation Meeting- 5 PM Paul School Library

- Tuesday June 7- School Board Meeting- 6:30 PM Paul School Library
- Wednesday June 8- all library books due
- Wednesday June 8- Grade 8 Boston Trip and 5th Grade Trip to Strawberry Bank
- Thursday June 9- Technology Committee Meeting- 7:15 AM Paul School Library
- Thursday June 9- Grade 8 Boston Trip
- Thursday June 9- Walking trip to Turntable Park- Kindergarten Mrs Libby
- Friday June 10- Grade 3 trip to T. L. Storer Camp
- Monday June 13- School Wide Field Day
- Tuesday June 14- Grade 8 Step Up Day at Spaulding High School
- Tuesday June 14- Field Day rain date (grade 8 will have their Field Day after they return from Step Up Day)
- Tuesday June 14- PreK Graduation- back of Paul School
 - 11 AM - 4's Preschool Program
 - 1:30 PM- 3's Preschool Program
- Wednesday June 15- Kindergarten Step Up to Grade 1
- Wednesday June 15- Grade 8 Graduation- 6 PM Paul School Gymnasium
- Thursday June 16- Kindergarten Graduation at Turntable Park
 - Libby- 9 AM
 - Lugo- 11 AM
 - Barlow- 1 PM
- Thursday June 16- Step Up Day for all students Grades 1-7
- Thursday June 16- Awards Night (families will be notified if their student is receiving an award) 6 PM- Paul School Gymnasium
- Friday, June 17- LAST DAY, early dismissal 12:40 PM
- Tuesday June 21- School Board Meeting 6 PM- Paul School Library

MONTHLY FINANCE REPORT

MAY, 2022

DATE	INCOME/FROM WHOM	AMOUNT	PAYMENT TO WHOM	AMOUNT	BEGINNING BALANCE:
					\$ 2,188,641.80
4/21/2022	STATE OF NH	\$7,613.82			\$7,613.82
4/27/2022			Eversource	\$3,736.88	\$3,736.88
4/27/2022			Consolidated	\$129.20	\$129.20
4/28/2022	STATE OF NH	\$48,925.51			\$48,925.51
4/29/2022			AP	\$138,988.18	\$138,988.18
4/29/2022	DOEP TREAS 310	\$3,609.81			\$3,609.81
5/2/2022			PAYROLL	\$263,947.37	\$263,947.37
5/3/2022	STATE OF NH	\$12,984.05			\$12,984.05
5/4/2022	DRUMMOND REFUND	\$3,809.40			\$3,809.40
5/4/2022	STATE OF NH (MEDICAID)	\$1,140.51			\$1,140.51
5/4/2022	STATE OF NH (MEDICAID)	\$436.53			\$436.53
5/4/2022	STATE OF NH (MEDICAID)	\$4,550.00			\$4,550.00
5/5/2022	STATE OF NH	\$149,043.79			\$149,043.79
5/11/2022	HEARTLAND	\$20.00			\$20.00
5/12/2022	NHRS REFUND	\$701.37			\$701.37
5/12/2022	STATE OF NH (MEDICAID)	\$841.81			\$841.81
5/13/2022	HEARTLAND	\$10.00			\$10.00
5/13/2022			AP	\$163,986.80	\$163,986.80
5/13/2022			NHRS	\$72,444.92	\$72,444.92
5/16/2022	INTEREST	\$117.46			\$117.46
5/18/2022	ONLINE PAYMENT		AP	\$520.99	\$520.99
5/18/2022	FOOD SERVICES REIMBURSEMENT	\$1,959.75			\$1,959.75
5/19/2022			PAYROLL	\$222,246.78	\$222,246.78
5/19/2022	COURSE REIMBURSEMENT	\$120.00			\$120.00
5/19/2022	TOWN CHECK MAY	\$616,420.00			\$616,420.00
5/19/2022	STATE OF NH (MEDICAID)	\$2,796.08			\$2,796.08
5/23/2022	HEARTLAND	\$35.00			\$35.00

DATE	INCOME FROM WHOM	AMOUNT	PAYMENT TO WHOM	AMOUNT	AMOUNT	
5/25/2022	HEARTLAND	\$20.00			\$	2,188,641.80
5/27/2022	STATE OF NH (MEDICAID)	\$1,780.14				\$20.00
5/27/2022			AP	\$123,768.92		\$1,780.14
5/27/2022			Eversource	\$3,651.55		\$123,768.92
5/31/2022			PAYROLL	\$200,512.77		\$3,651.55
5/31/2022	ONLINE PAYMENT		CONSOLIDATED	\$129.08		\$200,512.77
						\$129.08
						\$0.00
						\$0.00
		\$800,395.70		\$1,190,197.36		\$0.00
						\$1,798,840.14

**Facilities Report
June 7, 2022**

ACP Contracted Services for custodial cleaning.

Contract for two people is attached. This is to replace two full time employees. One is retiring and one is no longer employed with the district.

I would like to be able to hire ACP the company for contracted services. This will take care of vacation/time off, insurance, workman's comp, etc. We have advertised with no candidates for the position. Talking with other school districts this is becoming the norm with no work force.

If we need ACP on a zoom or in person they are willing to do this.



3/16/2022

Proposal for Cleaning Services



**PAUL
SCHOOL
PANTHERS**

ACPFACILITY MISSION

"TO UTILIZE OUR EXPERIENCE AND EXPERTISE TO INCREASE EFFICIENCY AND DELIVER CONSISTENT LEVELS OF COST EFFECTIVE, MEASURABLE, HIGH-QUALITY FACILITY SERVICES THROUGH COMMITMENT, PARTNERSHIP, INNOVATION, AND CREATIVITY."

MICHAEL WHITE, COO

1 MERRILL STREET, WOBURN, MA 01801 | 800-655-0390

WWW.ACPFACILITY.COM



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Cover Letter

Joe Williams
Maintenance Director
SAU 101 – Paul School
60 Taylor Way
Sanbornville, NH 03872

March 16, 2022

Dear Mr. Williams:

ACP Facility Services (ACP) is pleased to submit the following proposal to provide contract cleaning services for SAU 101 – Paul School (Paul School), 60 Taylor Way, Sanbornville, NH.

This proposal relies upon specific information and data provided in your email communications and on-site meeting and walkthrough with Fernando Soto, Manager Business Development. Based upon this information, and our overall facility assessment, and our 36-years of experience, ACP can dramatically and positively impact your cleaning services operations at Paul School.

One of Paul School's primary concerns is to achieve a consistently clean and healthy environment for your students, faculty, and staff. The entire process of vetting and bidding out the service is time consuming with many variables to consider. Thank you for the opportunity for ACP to participate in this process, and for your support throughout.

As the enclosed proposal details, ACP was founded in 1986 and is a privately owned and operated corporation. ACP's portfolio continues to grow at a predictable rate, serving various markets, including education, throughout 31 states, with more than 2,500 dedicated employees. ACP has a 36-year history of providing quality cleaning services to customer facilities. We have maintained a high percentage of customer retention - with over 80% of our customers renewing their service contracts with ACP for multiple terms. Our experience, credentials, and clients clearly demonstrate our capabilities and capacity to service Paul School.

You will see within our proposal that we carefully reviewed your expectations and Scope of Work and understand your performance standards. In this regard, we took to heart the performance standards and work hours you seek, and understand the services and resources required to exceed your quality and sanitation expectations. Toward that goal, ACP would like to draw attention to the following exclusive features in our proposal:

- Professionally, trained cleaning services staff to maximize quality and achieve service



consistency.

- Accountability - with Quarterly Business Reviews
- Implement our proprietary Quality Control and Inspection Process programs.
- Robust transition plan and on-site Start-up/Training Director and team before the first day the contract starts.
- Value-added services and innovative solutions to exceed your expectations and employ efficiencies to reduce our costs.
- Continuous employee training and development including mandatory in-service training curriculums.
- Dedicated Director of Environmental Health & Safety (EH&S).
- In-house cleaning projects normally contracted to outside contractors such as carpet cleaning, and tile/VCT

Additionally, ACP employs various efficiencies to reduce costs and pass these savings to Paul School. For example, ACP...

- Continually focuses on workforce development and continuing education to decrease turnover rate, foster a more knowledgeable and productive workforce, and improve performance.
- Uses inventory management software and programs to control inventory and regulate and account for usage of cleaning supplies, equipment, and consumable products such as paper, plastics, soaps, etc.
- Utilizes real-time reporting, workflow management, time and attendance, and mapping system to provide a comprehensive review of our staff's efforts and to ensure proper allocation and reporting of labor, supplies, equipment, and management.
- Continually seeks out new equipment technology and more efficient equipment to increase productivity and reduce labor hours (such as microfiber technology) such as Kaivac cleaning system and Electrostatic System (ESS) disinfection.
- Contracts for regional pricing for cleaning supplies and consumables allowing ACP to purchase quality products at discounted prices which we pass along to our customers.



In conclusion, Paul School is a highly respected school in New Hampshire, and ACP would like to be your vendor of choice for cleaning services. We want to earn your business. We want to establish and build a partnership that will grow over time. Toward that end, it is difficult to fully detail the features, advantages, and benefits of our programs in a proposal. Consequently, I hope we can meet virtually or personally to address any questions you may have as well as allow me to elaborate on the overall value ACP can bring to your current cleaning services.

Thank you for the opportunity to be of service to Paul School. We all eagerly look forward to your feedback.

Sincerely,

Dan Ford-Hunt
EVP Business Development

ACP Facility Services

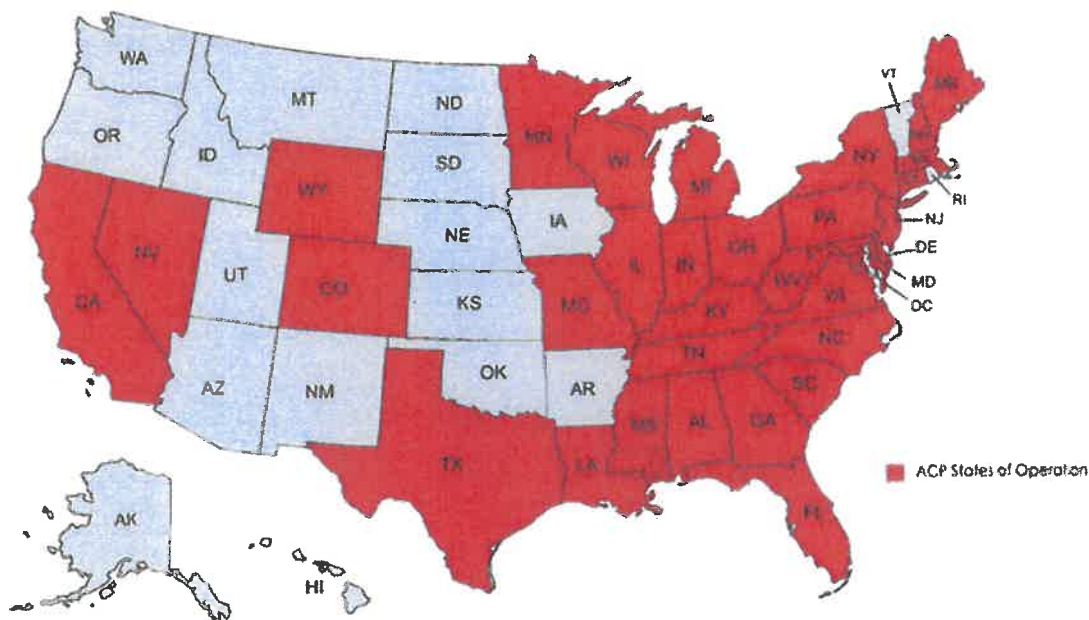
ACP Overview

A clean school makes for healthy students, faculty, and staff...so let ACP Facility Services make your learning environment as healthy as possible with our high-quality cleaning and sanitizing programs!

At ACP we are proud to offer innovative solutions and added-value services to exceed the expectations of our customers throughout the United States. The following is how we do it!

Business Description

ACP is a full-service cleaning services company that has been in business since 1985 and has grown to become a facility services leader in 31 states.



\$55M+ Revenue

2000 employees

ACP Facility Services

Offices

Corporate



1 Merrill Street
Woburn, MA 01801

Regional Offices

IL - 8770 W Bryn Mawr Ave, Ste 1300, Chicago, IL

NJ - 90 Washington Valley Road Bedminster, NJ 07921

FL - 4000 Destination Pkwy, Orlando, FL 32819-8106

GA - 155 Westridge Pkwy, Ste 207 McDonough GA 30253

DC - 1300 Pennsylvania Avenue NW, Washington, DC 20004

In summary:

- Founded in 1986
- Owners Miguel Suarez (President & CEO)
Filomena Homem (Treasurer & CFO)
- Privately Owned & Operated
- 2,500 Employees throughout NA
- Signatory to 14 Collective Bargaining Agreement (CBAs)
- Michael White President/Chairman of the Maintenance Contractors of New England
- 2017 BOMA Supplier of the Year

Workforce Diversity – Minority Business Enterprise

ACP is committed to the diversity of its workforce. Our employees represent many different cultures, backgrounds, and experiences. We strive to create a culture that values and includes every individual and celebrates unique differences. Over 85% of our employees are minorities, and 90% of our management and supervisory positions are held by minorities. Females also account for 55% of our total workforce.

We embrace diversity at all levels of the organization and encourage inclusion and respect by providing continuous diversity education and ongoing support to our employees.

ACP is a certified Minority Business Enterprise, with 52% of the company being Hispanic owned and 48% Woman owned. We are certified by the Greater New England Minority Supplier



Development Council (GNEMSDC), an affiliate of the National Minority Supplier Development Council (NMSDC) and certified by the Massachusetts Supplier Diversity Office (SDO). As an MBE and member of the Greater New England Minority Supplier Development Council (GNEMSDC), we are also committed to fostering and expanding relationships with other certified MBEs.

- Minority Owned & Certified (GNEMSDC)
- Category 3 MBE
- MA SDO Certified
- 88% of Workforce is Minority, 32% Woman
- 2018 GNEMSDC Vendor of the Year
- 2018 NMSDC Finalist Vendor of the Year

Value for Paul School

ACP's greatest values for Paul School are our experience, flexibility, consistency, and dedication to help you achieve your mission. In this regard, our proposal commits to the following contract specifics:

- Improvement in the quality of your cleaning services.
- Establishment of a fully integrated Continuous Quality Improvement program.
- Solutions and action plan to achieve cost reductions by assessing applicative staffing, overtime, current programs and routines, equipment and supplies, suppliers, service agents, and service contracts associated with our services.
- Comprehensive and continuous training and development of departmental staff.
- Establishment of Performance standards to ensure optimum conditions of facility habitability, safety, and security.
- Establishment of audit and feedback mechanisms to obtain input from internal and external sources to enhance departmental operations.
- Establishment of a strong communication system with all ACP members and Paul School.
- Provisions for research and development of new procedures, technologies, and operational methodologies for departmental operations.

ACP Facility Services

ACP Experience and Qualifications



ACP's capabilities are based on methodology and planning process focuses on understanding all key client goals and expectations and has been forged by thirty-five years of experience in providing cleaning services to many industries. Utilizing a pragmatic "Blended Zone/Task" based cleaning program, we introduce an approach that distinctly promotes individually designed cleaning programs throughout any facility type. This methodology maintains a forward progression to specializing tasks by trained professional technicians with a higher level of understanding to relevant policy and procedure in assigned areas.

ACP recognizes the importance of utilizing local labor recruiting and hiring, and that staff turnover and absenteeism can be a significant factor that adversely affects the quality of janitorial services. We know that no matter how you slice it, ACP is only as good as the local employees we hire and support. Consequently, we take the time upfront and invest in recruiting quality personnel locally. Paul School can rest assured ACP will guarantee a trained professional pool of local labor and various janitorial resources are available and maintained to meet the expectations within this proposal as well as for emergency and crisis situations.

As the first step in utilizing local resources, ACP will consider hiring existing supervisory and hourly personnel that maybe be working at Paul School, and from our network of facility services within the local area, as well as calling upon local resources and properties in this area for additional labor resources. The next step, if necessary, is to hold a local job fair to find qualified candidates, then followed by, if necessary, local recruiting. Once staffed, ACP will establish a backup trained labor pool in the area to fulfill various assignments as needed. One of those assignments is covering for absent employees. These team members will be trained in janitorial services and will be able to handle any assignment from one evening to one month. In the event the absence of an employee will be long term, or they are frequently absent, ACP will find a suitable replacement. ACP will maintain this pool of qualified/trained local substitutes to be "on call" in event of an emergency, crisis, injury, illness, or vacation relief. Additionally, our Regional Director of Operations and on-site supervisor and evening staff may be used to make up hours, or backfill, if necessary.

ACP will utilize local resources to provide 24-hour crisis management and emergency services to Paul School. A client specific emergency contact list will be provided, giving access to the regional and local management teams. ACP also supplies an off-hours phone number that will alert the local operations manager. In addition to the local building workforce on 24-hour notice, support personnel from other facilities with substantial operational and crisis ready equipment are available to address any facility issues.

ACP Facility Services



ACP understands budget constraints. We will not surprise you with hidden costs or nickel and dime you for "extras". We do not change the number of custodians, or shift them from site to site, unless you say so. Our extensive corporate and field resources, including trained managerial, supervisory, and hourly personnel, ensure we give you a worry-free experience every time within budget—and a clean and sanitized school!

ACP is fully committed to providing consistency in customer satisfaction! This customer commitment is supported by ACP's reputation and evidenced in the long-term relationships established with our client facilities—some of whom have been customers for twenty years. Our reputation speaks for itself as we strive to continue providing tangible solutions to all our customers' needs. We adhere to our vision statement: *"We help customers, their employees, and occupants of their facilities inhabit healthier conditions by providing them with consistently clean working environments utilizing the safest and most effective cleaning solutions and innovations available. We provide our employees with safer working conditions, opportunities to advance, and continuous training on the latest equipment and technology."*

Examples of cleaning innovations implemented by ACP include executing performance-based Scope of Services that provide productivity efficiencies while maintaining service level expectations. ACP works closely with our supply and equipment vendors to identify advances in product and equipment technology, and new technology, that may provide productivity and/or performance improvements to our clients.

ACP has created our own proprietary cleaning/disinfection program for COVID-19 to support the health, safety, and well-being of our clients, now and in the future. ACP's cleaning/disinfection program is a carefully designed and detailed first-strike facility sanitation program, complying with the latest CDC recommended cleaning guidelines and OSHA standards and directives for COVID-19. All ACP cleaners wear the necessary Personal Protective Equipment (PPE), and are supported by our Director of Environment, Health, and Safety.

Our value proposition is to lower your costs, while simplifying and improving your cleaning and disinfection services operations.

Our company certifies:

1. ACP is licensed and insured to conduct specified business in the state of New Hampshire.
2. ACP has been in business in the cleaning services industry for 36 years.
3. ACP operates in 31 states.
4. ACP is registered and participates in the E-verify federal work authorization program.
5. ACP acknowledges additional information or documentation may be requested to ensure that our team is qualified to provide requested services.

Management Team for Paul School

Senior Vice President of Operations – Jesus Ronquillo



Jesus is our Senior VP of Operations and is responsible for the entire ACP operations department. He has final approval of all subordinate staff at all levels. He is responsible for ensuring all accounts operate within their budget meet or exceed service and quality expectations. All others within the department report to Jesus.

After joining ACP Facility Services as a daily service provider in 2000, Jesus demonstrated his commitment to customer satisfaction and quickly moved through multiple supervisory and management positions. Now, as ACP's Vice President of Operations he is responsible for all operations at each of ACP's customer accounts and directs the ACP teams that service them. In addition to a comprehensive background in providing services to our pharmaceutical clients, Jesus offers extensive experience in all areas of general facility maintenance for commercial and educational operations.

- Overall leadership to support all company operations
- Companywide resource management
- Executive level support and reporting
- New account start-up and implementation
- Current account leadership and retention

Local Area Manager

The Local Area Manager is the hands-on area operational individual who oversees the work being performed at Paul School during the evening shift, as necessary. This individual is also responsible for the final inspection of the work performed by the night cleaners, as well as that all cleaning equipment remain clean and operational. This individual participates in the direct hiring and termination of ACP employees, if necessary, and works closely with the Regional Director of Operations and helps to set staffing levels, maintain supplies and equipment, and follow the budget. The Local Area Manager is cross-trained in all services due to the nature of the operations and the methodology used to perform our services.

Evening Cleaners

The evening cleaners are the frontline staff responsible for carrying out Paul School's performance standards during the evening shift. Individuals are specialists, performing specific evening or nightly services as required. At Paul School, the night cleaners will be cross-trained in all service areas due to the nature of the operations and the cleaning methodology used to perform our services.

ACP Facility Services

- Responsible for the actual execution of the evening/night cleaning.
- Perform services detailed in proposal.
- Provided with site specific schedules designed to guide the provision of service.

Staff Training and Development

Because productivity and employee morale are closely linked to thorough training, we consider well-trained employees essential to our culture of Continuous Quality Improvement. In this regard, you will find below an overview of ACP's basic training protocol for hourly personnel.

Overview

- **Basic Orientation:** New employees are guided through the facility to acquaint them with the building floor plans and are introduced to their new supervisors and co-workers. They receive an employee handbook that details facility and department policies, procedures, dress codes, and safety practices. The supervisor reviews this material with the employee. Orientation includes facility etiquette and infection control and waste handling protocols. This orientation is given to each employee hired into a support service department before on-the-job training or introduction to the employee's work area occurs.
- **Initial Classroom Training:** Prior to venturing into a new account, new hires are provided "classroom" training in which they view videos that illustrate procedures they will perform in their "hands-on" training. Their instructor quizzes them to confirm retention—an effective technique when several new hires are inducted simultaneously is a small demonstration class, during which the instructor performs a task and then invites employees to repeat the steps.
- **Initial "Hands-On" On-site Training:** Employees are paired with a designated training sponsor qualified to instruct and critique. Depending on the support service, in this example cleaning services, employees are first trained in basic cleaning tasks, such as restroom cleaning, floor mopping, and window cleaning. Those assigned floor maintenance jobs will also be instructed to use heavy floor and carpet equipment. Once "task training" is complete, the new employee receives "routine training," in which tasks are combined and sequenced into job assignments. The training sponsor first demonstrates, then evaluates the trainee's performance, and gradually relaxes the direct supervision as the employee becomes more proficient.
- **Expectation Setting:** ACP wants employees fully aware of the critical importance of quality performance in achieving your environment of care mission. First, quality is not "managed-down" but must be embraced at all levels of the organization, and particularly by those performing the service. We teach personnel that their personal contribution to aesthetics,



infection control, and hospitality is important—and expected.

Additionally, before starting a project, ACP requires each custodian to become familiar with cleaning services cleaning protocols through our own training program. This program combines training of ACP's core values along with industry training. The core values include personal work behaviors, decision making, contribution, and interpersonal interaction. This training process includes four modules: safety, equipment, chemicals, and technique.

Safety

Operations and safety go hand in hand. As your custodians begin their work week, they review their customized work schedule, outlining their duties for that evening, as well as the correct chemicals and equipment to be used for the tasks at hand. Safety precautions and concerns are noted on their job card resolved by their supervisor.

- Custodians are taught to consider the health and safety of people around them.
- They can identify potential hazards and evaluate compliance requirements.
- Individualized training is provided to custodians with specialized tasks.
- Biohazard training is also given to ensure our custodians are safe in any task.
- Team members are fully instructed on the security protocols for every building.

Equipment

- Each custodian trained to use equipment properly and safely that pertains to specific tasks.
- Equipment examples include vacuums, restroom equipment such as Kaivac and buffer machines, flooring equipment that includes carpet extractors, propane-high-speed buffers, and ride-on scrubbers.

Chemicals

- Custodians are trained on proper chemical application and dilution.
- They able to identify color-coded products for safety and intended use.
- Green chemical application and procedures are also taught.

Technique

- Custodians introduced to ACP's cleaning guidelines and performance standards.
- Through hands-on-demonstrations, each custodian will learn and practice the proper techniques for general office, restroom, kitchen, metal, window, blind and floor cleaning.

Proposed Management and Operations Plan

ACP's proposed plan for managing and operating the evening cleaning services at Paul School is contained within this section of the proposal. This plan is reinforced by staffing that includes a dedicated on-site working supervisor and overall local and corporate support including an Administrative Assistant to oversee the daily activities contained within this proposal. This role is an intricate part of the operations for flow of work, scheduling, and communication.

Before the start date, there will be an organized process in place to ensure that the requirements for this contract are carefully followed and reinforced. The working lead will oversee and work with the night cleaners at to achieve consistency and cohesion.

ACP's management approach is operationally driven and focused on ensuring and measuring quality services with emphasis on the supervisory hierarchy for the management oversight of our client operations and our on-site employees.

What differentiates ACP from our competition is our companywide active participation in client management and operations. Every level of the ACP team will have input and actions



associated with your school. You will see true engagement from ACP and most importantly, ownership and complete accountability of our operations and how they run. We are a very personable organization that builds relationships and partnerships to make our clients' days easier through high performance and high-quality service delivery.

ACP's proposed management and operations plan for cleaning services operations at Paul School is reinforced by staffing that includes extensive Corporate and local resources to oversee and perform the nightly activities contained within this proposal. This plan includes flow of work, scheduling, and communication. Before the start date, an organized process will be in place to ensure that Paul School's performance standards are understood, carefully followed, and reinforced.

Our Operations team places an emphasis on implementing a plan of action that entails a thorough understanding of the project at hand. By implementing a workload deployment schedule along with the requirements for the Scope of Work, ACP delivers the proper level of expectations that Paul School is looking for in a cleaning services company. Our processes are practiced and proven through a strong and committed management team, a thorough inspection program, methodical training, cutting edge technology, dedication to customer service, and cleaning innovations.

Examples of cleaning innovations implemented by ACP include establishing and executing customized performance-based Scopes of Service that provide productivity efficiencies while



maintaining service level expectations. ACP works closely with our supply and equipment vendors to identify advances in product and equipment technology, and new technology, that may provide productivity and/or performance improvements to our clients.

ACP's Regional Director of Operations performs pre-scheduled inspections based on the size and functionality of each school within the portfolio. Our upper management performs monthly and/or quarterly inspections and encourages school representatives to join the ACP team while doing so.

Compliance with inspection schedules and lists is an ACP requirement for management performance. Cross referencing of all inspections is presented to clients to ensure validity and reliability of the process.

ACP's Inspection Process

School Property Inspections

ACP will complete "Inspections" on a random monthly basis to ensure that performance standards are being met. Inspections will focus on a level of cleanliness generally associated with a "like new" appearance or per the following criteria:

**Don't EXPECT it.
INSPECT IT.**

- The absence of litter and debris which can be eliminated by appropriate policing techniques.
- The absence of dust build-up on any surface of any item subject to appropriate dusting techniques.
- The complete, comprehensive, and thorough cleaning of any item subject to cleaning, including but not limited to corners, inside, outside, top, bottom, under, and over all surfaces.
- The absence of any surface marks, spills or other undesirable bonded surface residue which can be eliminated by appropriate damp or wet cleaning techniques.
- The absence of any soil, wax, or other undesirable bonded build up which can be eliminated by appropriate heavy duty, cycle, or project cleaning techniques.
- The presence of appropriate surface gloss, protection, or reflective capacity in line with "like-new" or designated gloss levels.
- The absence of minor spots, marks, or other limited surface soil, which can be eliminated by appropriate spot cleaning techniques.
- The absence of dust, lint and other in-fiber accumulation in fabric and carpeted areas which can be eliminated by appropriate vacuum cleaning techniques.
- The issuance of maintenance and other work requests to eliminate or correct problem.
- Any other reasonable measurement as determined from time to time by client:



Correction Schedule

- Any deficiencies identified—corrected per the following schedule:
- Emergency—on the scene within two hours (remote locations may require additional time).
- Required—completed within four hours.
- Planned—provide a clear schedule within one working day.

Please review ACP's Sample Inspection Sheet which will be customized to Paul School during our transition.

Sample Inspection Sheet for Paul School

School Lobbies/Entrances	Good	Average	Poor		Good	Average	Poor
Entrance walks free of dust and				Elevators free of dust and debris?			
Lights clean and clear? Check inside				Elevator doors clean?			
Floor clean?				Lights clean and clear? Check inside can			
Tops of small wall units free of dust?				Elevator floor clean?			
Ledges clean & free of dust?				Corners and edges clean?			
Overall				Vents clean?			
				Elevator walls clean?			
Classrooms/Labs/Library	Good	Average	Poor	Elevator tracks clean?			
Interior windows and frames clean?				Overall			
Walls clean and free of spots?				Kitchen/Lounges/Dining Area	Good	Average	Poor
Light clean and clear? Check inside				Breakroom free of dust and debris?			
Counters clean? Check inside and on				Counter clean?			
Dusted on top of doors?				Sink clean?			
Small wall units free of dust?				Lights clean and clear? Check inside can			
Floor finished or carpeted clean?				Tables clean?			
Chalk boards clean (Friday)?				Microwave, counter, and sinks clean?			
High dusting completed?				Doors dusted on top?			
Overall				Floor finished or carpets clean?			
				Trash empty and clean?			
Hallways/Stairwells	Good	Average	Poor	High dusting completed?			
Interior windows clean?				Overall			
Walls clean and free of spots?				Offices/Conference Rooms	Good	Average	Poor
Vents clean? Water fountains?				Interior windows clean?			
Lights clean and clear?				Walls clean and free of spots?			
Stairwell ledges and rails clean?				Vents clean?			
High dusting completed?				Lights clean and clear? Check inside can			
Small wall units free of dust?				Table and chairs clean?			
Floor vacuumed and cleaned?				High dusting completed?			
Corners and base boards clean?				Small wall units free of dust?			
Overall				Floor vacuumed/cleaned?			
				Corners and baseboards clean?			
Restrooms/Locker Rooms/Gym	Good	Average	Poor	Overall			
Locker Rooms/Restrooms clean?				Periodic Floor Care	Good	Average	Poor
Mirrors clean?				Restrooms?			
Walls clean and free of spots?				Carpeted areas?			
Showers clean?				Tile/VCT areas?			
Lights clean and clear?				Gymnasium?			
Counters clean? Check inside and on				Other areas?			
Fixtures clean and flushed?				Overall			
Floors clean and order free?				NOTES			
High dusting completed?							
Overall							
Janitorial Closet and Equipment	Good	Average	Poor				
Clean and organized?							
Supplies properly stocked?							
Supplies properly organized?							
Equipment clean and working?							
Time sheets filled out correctly?							
Overall							

Inspection Schedule

- Daily inspections – On-site working lead
- Monthly inspections – Local Area Manager
- Quarterly inspections – Regional Director of Operations (RDO)
- Quarterly Business Reviews (QBRs) – Account Relationship Manager or RDO
- Customer participation in inspection process welcome at all levels
- We inspect services to ensure we perform to above industry standards
- Inspection deficiencies automatically generate notifications to management
- Performance reports help us increase accountability and improve internal training
- Inspection results are available online for client review at any time
- View average inspection score history to ensure Paul School receives real value for the price

Staffing Plan



ACP's Staffing Plan is designed to ensure the appropriate level of cleanliness per Paul School's performance standards. Hours and assignments are subject to change according to recommendations and in the best interest of the school.

ACP proposes the following staffing plan to provide evening cleaning personnel to oversee and perform your cleaning services operations to service approximately 45,000 square feet at Paul School.

Cleaning will be accomplished after school hours Monday - Friday, exact hours to be determined. Evening tasks include pulling all the trash, and sweeping, mopping, and sanitizing all the bathrooms, and vacuuming have a few rooms with throw carpets. Cleaners will take care of filling soap and paper products dispenser with supplies proved by Paul School. During winter, spring, and summer breaks ACP will deep clean the schools as applicable during these timeframes, including dusting vents, dusting rooms, and wiping down windows and doorknobs.

ACP assumes full responsibility for staffing operations of Paul School cleaning services and performing the tasks and projects detailed in Paul School's Performance standards including, but not limited to:

- Management and supervision of personnel providing all cleaning services
- Qualified staff to perform services outlined in the
- Programmatic approach to providing services



- Sustainability in operations
- Building, department, office, and equipment moves as required
- Meeting and event management and staff and setups
- Training and development programs
- Comprehensive quality assurance program
- Continuous improvement methodology
- Uniforms
- Corporate, regional, technical, and local operations support

Furthermore, ACP is responsible for our cleaning employees regarding human resources actions and initiatives and discipline issues, especially as they may relate to the following activities managed by ACP corporate and management staff, such as:

- Assigned work hours, work schedules, and work assignments, and applicable changes make to these hours, schedules, and assignments.
- Time-off, sick, and vacation request procedures.
- Adhering to and following standard methods of cleaning.
- Leaving assigned areas/buildings without prior approval.
- Remaining in assigned areas/building during assigned working hours.

Scope of Work and Work Schedule – from Paul School

CUSTODIAL PERFORMANCE TASKS NEED TO EXECUTE	DAILY	1X/WEEK	2X/WEEK	1/MONTH AS NEEDED	VACATION
AREAS OF TASKS:					
ALL BATHROOMS:					
TOILET:					
USE ENZYSANETWICE A WEEK TO WIPE ALL FIXTURES, OTHER TIMES DELTA ULTRA OR MILD	X				
SCRUB INSIDE OF BOWL USING COMET AND TOILET SCRUB BRUSH.	X				
CLEAN UNDER SIDE OF TOILET SEAT	X				
UNDER AND BEHIND FIXTURES USE HOUSEHOLD PAPER TOWELS WITH ENZYSANETWICE A WEEK- OTHER TIMES DELTA ULTRA OR MILD	X				
REPLENISH PAPER PRODUCTS/URNAL SCREENS/ FEMINE NAPKIN BAGS/ SOAP	X				
MIRRORS/ WALLS (BOGERS, WRITING) INSPECT DAILY	X			X	X
WASH FRONTS AND REAR OF STALL AND BATHROOM DOORS/KIA- VAC DEEP CLEAN				X Third Thursday of Month	X
FLOORS SWEEP AND MOPPED INCLUDES CORNERS AND COB WEBS	X				
BATHROOMS ARE A PRIORITY AND ARE TO BE	XXX				

CLASSROOMS/ OFFICE SPACE/ I.A.'S	DAILY	1/WEEK	2/WEEK	AS NEEDED	VACATION
SWEEP LARGE ITEMS FOLLOWED BY VACUUMING INCLUDING CORNERS BEHIND TRASH CANS. MOVE THINGS OUT OF THE WAY	X	X Wednesday's		X	X
TRASH ALL CANS REPLACE LINERS (MAY BE HELPEFUL TO KEEP ROLL IN BOTTOM OF BARREL)	X				
HY-CYLLIS (Students help double check may not be done)	X			X	
WASH DESKS/ SINKS/ COUNTERS/DUST DOOR KNOBS/ GLASS, WINDOWS, DOORS/ETC. (MAY SHOULD BE DISINFECTING)	X			X	X
REFRESH PAPER PRODUCTS/ SOAP/HAND SANITIZER.	X				
CEILING FOR COB WEBS, ABOVE DOORS, WHITE BOARD TRAYS, TOPS OF EMERGENCY LIGHTS, FIRE STROBS, ETC.		X Tuesday's		X	X
SPOT CLEANING OF CARPETS AND REGULAR CARPET CLEANING		X Friday's Clean Machines and hoses		X	X
TALK WITH YOUR PEOPLE IN YOUR AREA SEE HOW THINGS ARE GOING ASK THEM! :					
HALLWAYS:					
DUST MOP, REGULAR SWEEPING, CORNERS	X				

CLOSETS AND MACHINES: KEEP CLOSETS STOCKED AND ORGANIZED AT ALL TIMES.	DAILY	1/WEEK	2/WEEK	AS NEEDED	VACATION
MOP BUCKETS/ SINKS /CARTS/ KEEP CLEAN)	X	wipe down cart and buckets		X	X
AUTO SCRUINERS CHECK FLUID IN BATTERIES (THURSDAYS)		X			
EMPTY BOTH DIRTY AND CLEAN RESERVOIRS (PREVENT SLUDGE BUILD UP)	X				
WIPE MACHINES DOWN (FRIDAY)		X Friday's		X	X
KEEP CARTS AND TOOLS CLEAN ORGANIZED (READY FOR THE NEXT PERSON)	X				
GET A ROTATION DOWN. KNOW YOUR NEXT MOVE					



Staffing

Position	Nights of Week	Number of Employees M - F	Hours Each Evening Per Employee	Total Hours All Employees per 5-Night Week
Local Area Manager	As needed	1	As needed	As needed
Night Cleaners	5 Nights Monday - Friday	3	5.50/16.50	82.50
Totals:		4	5.50/16.50	82.50

ACP will clean the school during evening hours, exact hours to be determined, in accordance with the schedules established by ACP and Paul School. ACP may modify summer hours to maximize detailed deep cleaning.

The staffing above is not a guarantee of personnel within a specific pay period. Rather it is ACP's plan of total hours utilized during this contract to accomplish the performance standards contained within this proposal. Evening/weekly/monthly total hours may vary throughout the year as necessary to fulfill our performance contract.

ACP realizes required areas of cleaning services responsibilities and/or cleanable square footage may increase or decrease. As these changes occur, usually ten percent plus or minus, ACP will work with Paul School to accommodate these changes and make applicable staffing and pricing adjustments, as applicable.



Pricing

<p>ACP Pricing Monday - Friday Evening Cleaning</p>	<p>Monthly Cost Each Month (12 months)</p>	<p>Annual Total Cost (12 months)</p>
<p>52 Weeks a Year</p>	<p>\$ 8,820.00</p>	<p>\$ 105,840.00</p>

Costs for ACP's cleaning services include vacation and sick relief, turnover, training, payroll taxes, FUTA/SUTA, general liability insurance, worker's compensation, employer costs for background screenings, healthcare coverage as applicable, start-up costs, account management, uniforms, computer hardware and software, and applicable licenses. However, ACP's costs do not include any applicable federal, state, county, or local taxes. Payments made to ACP are due by the 1st day of the month in which services are rendered.

ACP will provide all cleaning supplies. Paul School will provide all cleaning equipment and tools, and consumable products such as paper towels, toilet paper, seat covers, sanitary products, hand soaps, hand sanitizers, plastic trash bags, batteries, and walk on mats.

Pricing for Special Services and Events

Please find below costs for hourly and supervisory labor provided outside the normal performance standards and staffing plan contained within this proposal for special services and events.

- Hourly labor \$23.00 an hour, straight time; \$34.50 an hour overtime, and Saturday/Sunday/Holiday.
- Supervisory labor \$27.00 an hour, and \$40.50 an hour Saturday/Sunday/Holiday.

Pricing for special services outside the Specifications and Scope of Work, such as additional carpet cleaning and tile/VCT floor stripping and waxing (four coats):

Carpet - 750 feet or less at \$350.00. 751 to 2,000 SF at an additional .17 cents per SF. 2,000 to 3,000 SF at an additional .16 cents per SF. 3,000 to 5,000 SF at an additional .15 cents per SF. 5,000 and greater SF at an additional .14 cents per SF.

Tile/VCT - .40 cents per SF.



Hiring and Employee Background Screening

ACP's number one resource is our people who provide the professional services you and we expect. Consequently, we spend a tremendous amount of energy and expense, and exercise a great deal of care, during the employee selection process, and in the screening, selection, hiring, and background checking of the right staff, and do not hire candidates who do not meet our hiring criteria. We know this upfront investment pays off later—for us and for you! ACP hiring initiatives include:

- New hires recruited through employee and manager referrals, employment advertising and trade seniority requirements.
- Viable candidates are offered fair wages and benefits in accordance with ACP company policies and guidelines.
- All applicants are thoroughly screened before becoming permanent employees.
- Project specific and/or customer requirements including criminal history background checks or drug screening completed.
- Background checks are processed through ADP Screening and Selection Services (www.adpselect.com)
- Employment history, personal references, eligibility for employment is verified.
- All personnel decisions including recruitment, hiring, compensation, benefits, transfers, layoffs, and promotions are without regard to any category protected by law.
- All new employees complete a detailed and extensive operational and safety training and new hire orientation program. No one can start at ACP without validation and documentation.
- New hires are carefully supervised during initial period of employment to ensure that conduct and performance levels meet both client and ACP standards.
- Long term performance in a team environment is closely monitored.

Employee Background Checks

ACP Facility Services is committed to providing a safe working environment and conducts background investigations for applicants being considered for employment. ACP will follow the background check and employment requirements required by Paul School. In this regard, ACP employs a pre-screening process through ADP Screening and Selection Services (www.adpselect.com). ACP's standard background screening for prospective employees consists of the following:

Criminal Records Search

- ADP Crime Radar
 - The ADP Crim Radar solution scans available criminal records databases and



automatically engages county criminal searches to verify any potential criminal court records. A criminal records database is not a comprehensive repository of all jurisdictions in the United States but used in conjunction with prior address history can enhance the county criminal history search coverage.

- Criminal Court Records County Standard Felony and Misdemeanor
 - Standard Criminal Court Records identify criminal activity for the past seven years. Searches performed at the county court.

Verification Tools

- Social Security Number Death Master Search (SSNDMS)
 - Social security number matched against Social Security Administration Death Master File. The Death Master File contains death records reported to the Social Security Administration from various sources, excluding protected state records.



References

Neighborhood House Charter School

Richard Mannetta

rmannetta@thenhcs.org

Director of Facilities

21 Queen St

Dorchester, MA 02122

317-938 4990

Wilkins Elementary School

Roger Preston

rpreston@sau39.org

Director of Facilities - SAU 39

1 School Street

Amherst NH, 03031

1-603-455-3786

Milton School District

Adam Lambert

adam.lambert@sau64.org

Facilities Director - SAU 64

20 School Street

Milton NH, 03851

603.652.4591 ext.2316

Notes

INFORMATIONAL TEXT

**2001 ELA Standard
Grades 3 AND 4**

For informational/expository texts:

- 8.15: Locate facts that answer the reader's questions.
- 8.16: Distinguish cause from effect.
- 8.17: Distinguish fact from opinion or fiction.
- 8.18: Summarize main ideas and supporting details.

For example, students read Christopher Columbus, by Stephen Krensky. In pairs they summarize important facts about Columbus's voyage, arrival, search for gold, failure to understand the treasures on the islands, and return to Spain. Then students revise, edit, rewrite, and illustrate their reports and display them in the classroom or library.

**2011 ELA Standard
Grade 3**

Grade 3 students:

1. Ask and answer questions to demonstrate understanding of a text, referring explicitly to the text as the basis for the answers.
2. Determine the main idea of a text; recount the key details and explain how they support the main idea.
3. Describe the relationship between a series of historical events, scientific ideas or concepts, or steps in technical procedures in a text, using language that pertains to time sequences and cause/effect.
4. Determine the meaning of general academic and domain-specific words and phrases in a text relevant to a grade 3 topic or subject area.
5. Use text features and search tools (e.g., key words, sidebars, hyperlinks) to locate information relevant to a given topic efficiently.
6. Distinguish their own point of view from that of the author of a text.
7. Use information gained from illustrations (e.g., maps, photographs) and the words in a text to demonstrate understanding of the text (e.g., where, when, why, and how key events occur).
8. Describe the logical connection between particular sentences and paragraphs in a text (e.g., comparison, cause/effect, first/second/third in a sequence).
9. Compare and contrast the most important points and key details presented in two texts on the same topic.
10. By the end of the year, read and comprehend informational texts, including history/social studies, science, and technical texts, at the high end of the grades 2–3 text complexity band independently and proficiently.

Grade 4

Grade 4 students:

Key Ideas and Details

1. Refer to details and examples in a text when explaining what the text says explicitly and when drawing inferences from the text.
2. Determine the main idea of a text and explain how it is supported by key details; summarize the text.
3. Explain events, procedures, ideas, or concepts in a historical, scientific, or technical text, including what happened and why, based on specific information in the text.

Craft and Structure

4. Determine the meaning of general academic and domain-specific words or phrases in a text relevant to a grade 4 topic or subject area.
5. Describe the overall structure (e.g., chronology, comparison, cause/effect, problem/solution) of events, ideas, concepts, or information in a text or part of a text.
6. Compare and contrast a firsthand and secondhand account of the same event or topic; describe the differences in focus and the information provided.

Integration of Knowledge and Ideas

7. Interpret information presented visually, orally, or quantitatively (e.g., in charts, graphs, diagrams, line lines, animations, or interactive elements on Web pages) and explain how the information contributes to an understanding of the text in which it appears.
8. Explain how an author uses reasons and evidence to support particular points in a text.
9. Integrate information from two texts on the same topic in order to write or speak about the subject knowledgeably.

Range of Reading and Level of Text Complexity

10. By the end of year, read and comprehend informational texts, including history/social studies, science, and technical texts, in the grades 4–5 text complexity band proficiently, with scaffolding as needed at the high end of the range.

NUMBER SENSE AND OPERATIONS

2000 Math Standard Grades 1 AND 2

- 2.N.1 Name and write (in numerals) whole numbers to 1000, identify the place values of the digits, and order the numbers.
- 2.N.2 Identify and distinguish among multiple uses of numbers, including cardinal (to tell how many) and ordinal (to tell which one in an ordered list), and numbers as labels and as measurements.
- 2.N.3 Identify and represent common fractions ($\frac{1}{2}$, $\frac{1}{3}$, $\frac{1}{4}$) as parts of wholes, parts of groups, and numbers on the number line.
- 2.N.4 Compare whole numbers using terms and symbols, e.g., less than, equal to, greater than ($<$, $=$, $>$).
- 2.N.5 Identify odd and even numbers and determine whether a set of objects has an odd or even number of elements.
- 2.N.6 Identify the value of all U.S. coins, and \$1, \$5, \$10, and \$20 bills. Find the value of a collection of coins and dollar bills and different ways to represent an amount of money up to \$5. Use appropriate notation, e.g., 66¢, \$1.35.
- 2.N.7 Demonstrate an understanding of various meanings of addition and subtraction, e.g., addition as combination (plus, combined with, more), subtraction as comparison (how much less, how much more), equalizing (how many more are needed to make these equal), and separation (how much remaining).
- 2.N.8 Understand and use the inverse relationship between addition and subtraction (e.g., $8 + 6 = 14$ is equivalent to $14 - 6 = 8$ and is also equivalent to $14 - 8 = 6$) to solve problems and check solutions.
- 2.N.9 Know addition facts (addends to ten) and related subtraction facts, and use them to solve problems.
- 2.N.10 Demonstrate the ability to add and subtract three-digit numbers accurately and efficiently.
- 2.N.11 Demonstrate in the classroom an understanding of and the ability to use the conventional algorithms for addition (two 3-digit numbers and three 2-digit numbers) and subtraction (two 3-digit numbers).

2011 Math Standard Grade 1

Extend the counting sequence.

- 1 Count to 120, starting at any number less than 120. In this range, read and write numerals and represent a number of objects with a written numeral.

Understand place value.

- 2 Understand that the two digits of a two-digit number represent amounts of tens and ones. Understand the following as special cases:
 - a 10 can be thought of as a bundle of ten ones—called a "ten"
 - b The numbers from 11 to 19 are composed of a ten and one, two, three, four, five, six, seven, eight, or nine ones.
 - c The numbers 20, 30, 40, 50, 60, 70, 80, 90 refer to one, two, three, four, five, six, seven, eight, or nine tens (and 0 ones).
- 3 Compare two two-digit numbers based on meanings of the tens and ones digits, recording the results of comparisons with the symbols $>$, $=$, and $<$.

4. Add within 100, including adding a two-digit number and a one-digit number, and adding a two-digit number and a multiple of 10, using concrete models or drawings and strategies based on place value, properties of operations, and/or the relationship between addition and subtraction; relate the strategy to a written method and explain the reasoning used. Understand that in adding two-digit numbers, one adds tens and tens, ones and ones, and sometimes it is necessary to compose a ten.
5. Given a two-digit number, mentally find 10 more or 10 less than the number, without having to count, explain the reasoning used.
6. Subtract multiples of 10 in the range 10–90 from multiples of 10 in the range 10–90 (positive or zero differences), using concrete models or drawings and strategies based on place value, properties of operations, and/or the relationship between addition and subtraction; relate the strategy to a written method and explain the reasoning used.

Grade 2

1. Understand that the three digits of a three-digit number represent amounts of hundreds, tens, and ones, e.g., 706 equals 7 hundreds, 0 tens, and 6 ones. Understand the following as special cases:
 - a. 100 can be thought of as a bundle of ten tens—called a “hundred.”
 - b. The numbers 100, 200, 300, 400, 500, 600, 700, 800, 900 refer to one, two, three, four, five, six, seven, eight, or nine hundreds (and 0 tens and 0 ones).
2. Count within 1000; skip-count by 5s, 10s, and 100s.
3. Read and write numbers to 1000 using base-ten numerals, number names, and expanded form.
4. Compare two three-digit numbers based on meanings of the hundreds, tens, and ones digits, using $>$, $=$, and $<$ symbols to record the results of comparisons.

Use place value understanding and properties of operations to add and subtract.

5. Fluently add and subtract within 100 using strategies based on place value, properties of operations, and/or the relationship between addition and subtraction.
6. Add up to four two-digit numbers using strategies based on place value and properties of operations.
7. Add and subtract within 1000, using concrete models or drawings and strategies based on place value, properties of operations, and/or the relationship between addition and subtraction; relate the strategy to a written method. Understand that in adding or subtracting three-digit numbers, one adds or subtracts hundreds and hundreds, tens and tens, ones and ones; and sometimes it is necessary to compose or decompose tens or hundreds.
8. Mentally add 10 or 100 to a given number 100–900, and mentally subtract 10 or 100 from a given number 100–900.
9. Explain why addition and subtraction strategies work, using place value and the properties of operations.¹⁴

Sub Committee Reassignments

Sub Committees

Curriculum Committee - Mrs. Collins and Mrs. Taliaferro .

Transportation Committee - Mrs. Gelinis and Mrs. Taliaferro ,

Policy Committee - Mrs. Collins and Mrs. Robbins.

Facilities Committee Mrs. Peaslee and Mrs. Taliaferro.

Budget Committee - Mrs. Peaslee; Mrs. Taliaferro as alternate for Budget Committee.

Professional Development Committee - Mrs. Robbins and Mrs. Gelinis.

Tech Committee - Mrs. Collins.

Wellness Committee - Mrs. Gelinis.

Strategic Planning Committee - Mrs. Collins and Mrs. Taliaferro.



Joe Williams <joe.williams@sau101.org>

Scoreboard

2 messages

Pam Stiles <pamela.stiles@sau101.org> Fri, May 20, 2022 at 3:34 PM
 To: Joe Williams <joe.williams@sau101.org>
 Cc: Kristen White <kristen.white@sau101.org>, Anne Kebler <anne.kebler@sau101.org>

Joe-
 Well, I was able to get the scoreboard approved through the covid grant. I submitted the highest quote - \$11,165. As I mentioned earlier, because the cost is more than \$5,000, the Board must approve a quote. This is a condition of the grant.
 Pam

--
Pamela Stiles, M.Ed., CAGS
 Superintendent of Schools
 SAU 101
 76 Taylor Way
 Sanbornville, NH 03872

Pam Stiles <pamela.stiles@sau101.org> Fri, May 20, 2022 at 3:35 PM
 To: Joe Williams <joe.williams@sau101.org>
 Cc: Kristen White <kristen.white@sau101.org>, Anne Kebler <anne.kebler@sau101.org>

Sorry Joe-
 The line you'll need is:
 435-2610-57100-00-11630.
 Pam
 [Quoted text hidden]

Next School Board meeting please

Scoreboard Enterprises Inc.

SALES - INSTALLATION - SERVICE

274 Fruit Street
508-339-8113

Mansfield, MA 02048
Fax 508-339-0184

www.scoreboardenterprises.com

QUOTE

Paul School
Sanbornville
NH 03872

Date
13 May 2022

Expiry Date
12 July 2022

Quote Number
11800

Tax Number
042605006

274 Fruit St.
Mansfield, MA 02048
mike@scoreboardenterprises.com
Cell - 860.948.8112

Description	Quantity	Amount
Scoreboard Components		
Daktronics BB-2103 PanaViewTuff Sport Basketball/Volleyball/Wrestling 6' x 8' Scoreboard	1	4,325.00
Indoor Border Stripe	1	100.00
Protective Screen for Basketball BB-2103	1	1,450.00
	Total	5,875.00
Control Components		
RC-200 Handheld Controller Kit	1	440.00
RC-200 Receiver Kit	1	500.00
	Total	940.00
Shipping		
Shipping	1	650.00
	Total	650.00
Installation		
Indoor Installation	1	3,700.00
	Total	3,700.00
	Subtotal	11,165.00
	Total USD	11,165.00

25

Installation scope for the above estimate includes the following:

- Lift Rental
- Receive, inspect and transport Daktronics scoreboard equipment to install location.
- Remove and dispose existing scoring equipment.
- Uncrate new scoring equipment and mounting hardware.
- Mount new Daktronics BB-2103 scoreboard + protective screen.
- Mount radio receiver, calibrate radio frequencies, and test radio receiver(s).
- Test all functions.
- Provide on-site owner training.

Standard Exclusions to include:

- SEI requires full access to the gym for the duration of the installation to include but not limited to - Lift, ladders, power tools, etc
- SEI requires power within 6' of the Scoreboard mounting locations by others.
- SEI is not responsible for the integrity of the existing walls, structures, etc

Terms of Estimate:

All quotes are valid for 60 days. Expired quotes will require all pricing to be reviewed and updated.

DAKTRONICS BB-2103 PRODUCT SPECIFICATIONS



This indoor single-sided LED basketball scoreboard displays period time to 99:59, HOME and GUEST scores to 199, PERIOD to nine, PLAYER number to 99, player FOUL to nine, team FOULS to 19 and indicates possession and bonus. T.O.L. (time outs left) to nine are optional. Scoreboard can also score volleyball and wrestling. When period time is less than one minute, the scoreboard displays time to 1/10 of a second. Scoreboard shown with PanaView® digits and optional striping.

CAPTION OPTIONS	POWER (120 VAC)*	UNCRATED WEIGHT	DIMENSIONS
VINYL ONLY (STANDARD)	210 Watts, 1.8 Amps	180 lb (82 kg)	6'-0" H x 8'-0" W x 6" D (1.83 m, 2.44 m, 152 mm)
VINYL & TNMCS	270 Watts, 2.3 Amps	195 lb (88 kg)	

*Models with 240 VAC power at half the indicated amperage are also offered (International Use Only).

DIGITS & INDICATORS

- Clock and score digits are 13" (330 mm) high. Optional T.O.L. digits are 7" (178 mm) high. All other digits are 10" (254 mm) high. Bonus indicators are 4" (102 mm) high and possession arrows are 3" (76 mm) high.
- Select PanaView® or UniView® LED digit technology (see SL04722).
- Scoreboard comes with choice of LED colors:
 - > **Red/Amber LEDs:** clock, PERIOD, PLAYER/FOUL, optional T.O.L. digits, Bonus indicators and optional TNMCs are amber. Scores and FOULS digits and possession indicators are red.
 - > **White LEDs:** all digits, indicators and optional TNMCs are white. **PanaView digits only.**

CAPTIONS

- HOME and GUEST captions are 6" (152 mm) high. Optional T.O.L. captions are 3" (76 mm) high. All other captions are 4" (102 mm) high. Optional TNMCs are 6" (152 mm) high.
- Standard captions are vinyl, applied directly to the display face.

DISPLAY COLOR

Choose from 150+ colors (from Martin Senour® paint book) at no additional cost.

CONSTRUCTION

Durable, lightweight aluminum Tuff Sport® cabinet withstands high-velocity impact from air-filled sports balls without the need for protective screens.

PRODUCT SAFETY APPROVAL

ETL-listed, tested to CSA standards, and CE-labeled **for indoor use only**

OPERATING TEMPERATURES

- Display: -22° to 122° Fahrenheit (-30° to 50° Celsius)
- Console: 32° to 130° Fahrenheit (0° to 54° Celsius)

WWW.DAKTRONICS.COM E-MAIL: SALES@DAKTRONICS.COM

201 Daktronics Drive, PO Box 5128, Brookings, SD 57006
Phone: 1-800-325-8766 or 605-692-0200 Fax: 605-697-4746
DD2481852 013118 Page 1 of 4



DAKTRONICS BB-2103 PRODUCT SPECIFICATIONS

CONTROL CONSOLE

All Sport® 5000
(see [SI-03991](#))

CONTROL OPTIONS

Wired (standard): One-pair shielded cable of 22 AWG minimum is required. A cover plate with mounted connector and standard 2" x 4" x 2" (51 mm x 102 mm x 51 mm) outlet box is provided. Connector mates with signal cable from control console.

Wireless (optional): 2.4 GHz spread spectrum radio features 64 non-interfering channels and 8 broadcast groups (see [SI-04370](#)).

HORN

A vibrating horn, mounted behind the scoreboard face, sounds automatically when period/timeout clock counts down to zero or manually as controlled by the operator.

SEGMENT TIMER MODE

The segment timer mode is ideal for keeping practices on schedule. The horn at the end of a segment allows coaches and athletes to focus on the practice and to listen for the horn when it is time to change drills (see [SI-04004](#)).

TIME OF DAY MODE

This scoreboard features a Time of Day (TOD) mode that allows it to act as a clock when the control console is unplugged or off. Refer to the scoreboard installation manual for instructions on how to enable the Time of Day mode.

GENERAL INFORMATION

Scoreboard provides scoring capabilities for two teams. 100% solid state electronics are housed in an all aluminum cabinet. Scoreboard arrives at the site fully assembled. Mounting hardware not included. Specifications and pricing are subject to change without notice.

OPTIONS & ACCESSORIES

- Scoreboard border striping
- Multiple caption and striping colors (see [DD2101644](#))
- Team name caption in place of HOME *
- Team names on changeable panels *
- Volleyball and wrestling captions on changeable panels
- Programmable Team Name Message Centers (see [SI-04342](#))
- Double bonus indicators
- T.O.L. digits with captions
- Two 17" (432 mm) tall x 21" (533 mm) wide logo/sponsor panels in one or both upper corners
- Different sounding 12 VDC horn in place of buzzer
- Advantage time option for wrestling mode – PLAYER and FOUL digits reversed (see [SI-03679](#))
- Visual horn indicator (see [SI-02093](#) or [SI-05489](#))
- Protective screen (see [SI-02551](#))
- Suspension installation kit
- Corner mounting kit
- Advertising/identification panels
- Decorative accents
- Electronic message centers and video displays in multiple sizes

* Only for scoreboard without Team Name Message Centers

ADVERTISING/IDENTIFICATION PANELS

Backlit & Non-Backlit:

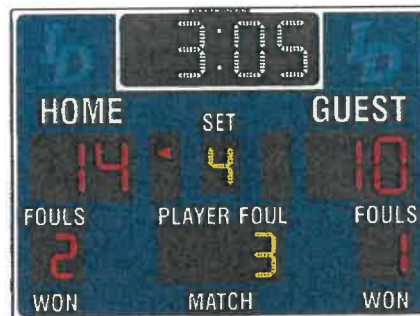
- 1'-6" H x 8'-0" W (457 mm, 2.44 m)
- 2'-0" H x 8'-0" W (610 mm, 2.44 m)
- 2'-6" H x 8'-0" W (762 mm, 2.44 m)

For additional backlit panel sizes, see [SI-03664](#).
For additional non-backlit panel sizes, see [SI-03917](#).

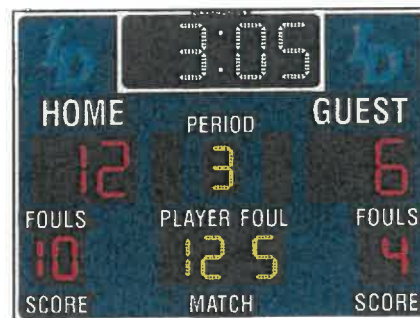
FOR ADDITIONAL INFORMATION

- Mechanical Specifications: DWG-1130405 (attached)
- Component Locations: DWG-1130164 (attached)
- Architectural Specifications: See [SI-04787](#)
- Installation Manual: See [DD2481645](#)
- Service Manual: See [DD2481648](#)

ALTERNATE SCORING MODES



Volleyball Mode –
Optional captions shown



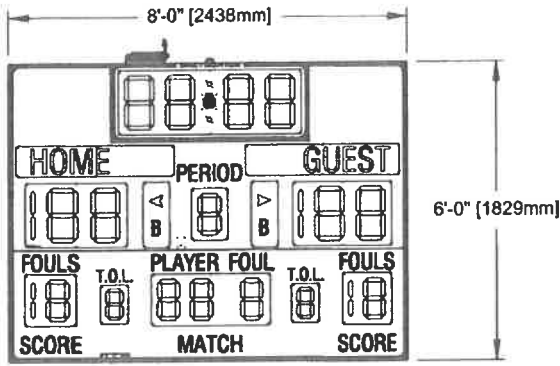
Wrestling Mode

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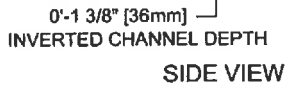
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Martin Senour® is a registered trademark of its owner.
DD2481852 013118 Page 2 of 4 Copyright © 2013-2018 Daktronics, Inc.



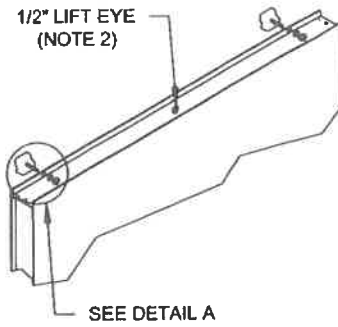
BB-2103 / 3103



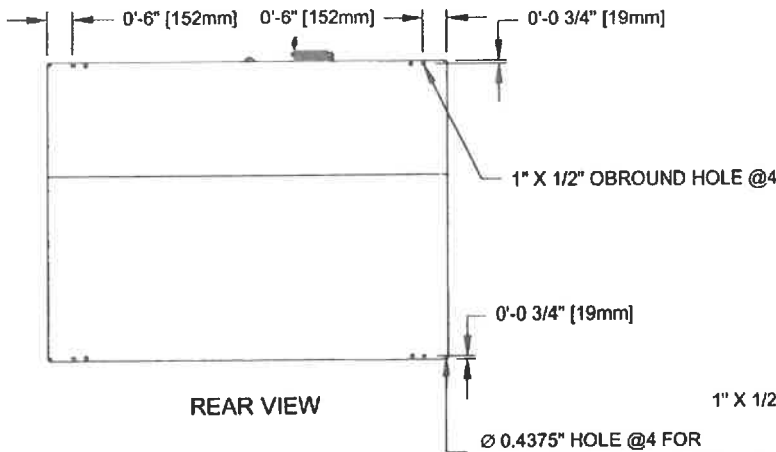
FRONT VIEW



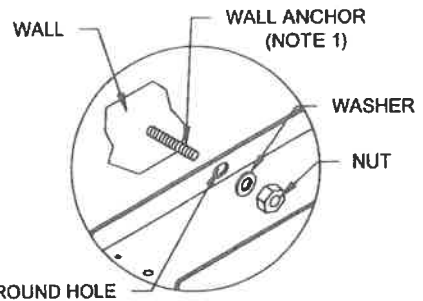
SIDE VIEW



WALL MOUNTING DETAIL



REAR VIEW



DETAIL: A
(SCALE 1=10)

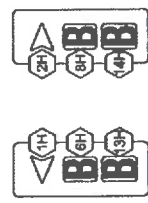
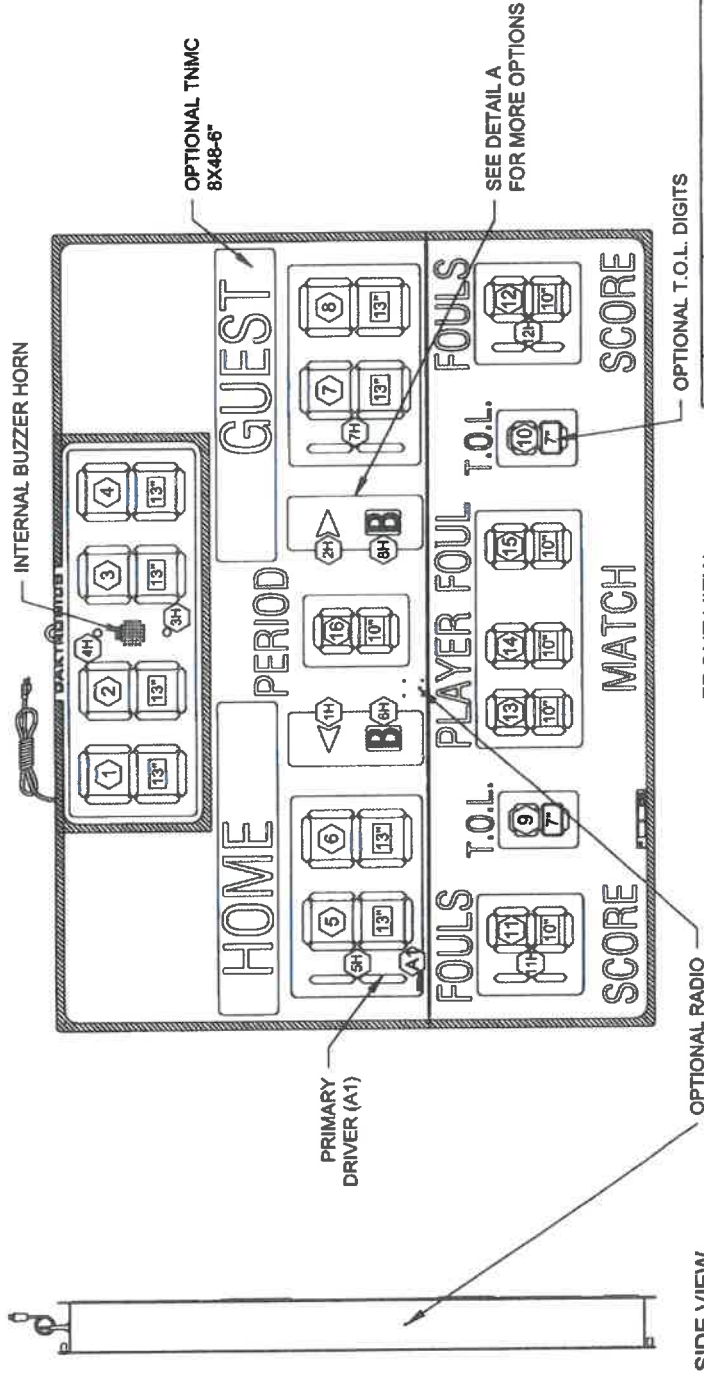
NOTES:

1. USE APPROPRIATE WALL ANCHORS FOR TYPE OF WALL. (NOT PROVIDED BY DAKTRONICS)
2. LIFT EYE IS FOR TEMPORARY USE WHILE LIFTING SCOREBOARD DURING INSTALLATION. DO NOT USE LIFT EYE FOR PERMANENT SUSPENSION. REFER TO DWG-1130959.

WEIGHTS	
SHIPPING WEIGHT	MOUNTING WEIGHT
290 LBS (132 KG)	180 LBS (82 KG)

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	<p>PROJ: INDOOR SCOREBOARDS TITLE: MECHANICAL SPEC, BB-2103 / 3103</p>		
DESIGN: KDRAGT	DRAWN: AHOLTZ	DATE: 15 MAR 13	
SCALE: 1=40			
SHEET	REV	JOB NO:	FUNC-TYPE-SIZE
	00	P1749	E-10-A
			1130405

BB-2103/3103 & BB-2104/3104 FACE



- NOTES:
- = DIGIT DESIGNATION IN RELATION TO DRIVER
 - = DIGIT SIZE
 - = SEGMENT DESIGNATION
 - = DRIVER NUMBER

REV	DATE	DESCRIPTION	BY:
02	21 DEC 17	PER CH-47546, UPDATED LOCATIONS HOME/GUEST CAPTIONS	KOD
01	02 MAR 15	PER EC-17119, REMOVED DRIVER DETAILS CHANGED MASTER TO PRIMARY	KOB

PROJECT: INDOOR SCOREBOARDS	
TITLE: COMPONENT LOCATION: BB-2103/2104/3103/3104	THIRD ANGLE PROJECTION
DATE: 13 MAR 13	DM UNITS: INCHES (MILLIMETERS)
SCALE: 1=20	DO NOT SCALE DRAWING
DESIGN: KDRAGT	JOB NO. P1749
DRAWN: KDRAGT	FUNC. TYPE - SIZE E-10-A
	SHEET 02
	1130164

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Scoreboard Enterprises Inc.

SALES - INSTALLATION - SERVICE

274 Fruit Street
508-339-8113

Mansfield, MA 02048
Fax 508-339-0184

www.scoreboardenterprises.com

QUOTE

Paul School
Sanbornville
NH 03872

Date
13 May 2022

Expiry Date
12 July 2022

Quote Number
11799

Tax Number
042605006

274 Fruit St.
Mansfield, MA 02048
mike@scoreboardenterprises.com
Cell - 860.948.8112

Description	Quantity	Amount
Scoreboard Components		
Daktronics PanaView BB-2101 Basketball Scoreboard	1	3,375.00
Indoor Border Stripe	1	100.00
Protective Screen for Basketball BB-2101	1	1,525.00
	Total	5,000.00
Control Components		
RC-200 Handheld Controller Kit	1	440.00
RC-200 Receiver Kit	1	500.00
	Total	940.00
Shipping		
Shipping	1	650.00
	Total	650.00
Installation		
Indoor Installation	1	3,700.00
	Total	3,700.00
	Subtotal	10,290.00
	Total USD	10,290.00

Installation scope for the above estimate includes the following:

- Lift Rental
- Receive, inspect and transport Daktronics scoreboard equipment to install location.
- Remove and dispose existing scoring equipment.
- Uncrate new scoring equipment and mounting hardware.
- Mount new Daktronics BB-2101 scoreboard + protective screen.
- Mount radio receiver, calibrate radio frequencies, and test radio receiver(s).
- Test all functions.
- Provide on-site owner training.

Standard Exclusions to include:

- SEI requires full access to the gym for the duration of the installation to include but not limited to - Lift, ladders, power tools, etc
- SEI requires power within 6' of the Scoreboard mounting locations by others.
- SEI is not responsible for the integrity of the existing walls, structures, etc

Terms of Estimate:

All quotes are valid for 60 days. Expired quotes will require all pricing to be reviewed and updated.

DAKTRONICS BB-2101 PRODUCT SPECIFICATIONS



This indoor single-sided LED basketball scoreboard displays period time to 99:59, HOME and GUEST scores to 199, PERIOD to nine and indicates possession and bonus. Scoreboard can also score volleyball and wrestling. When period time is less than one minute, the scoreboard displays time to 1/10 of a second. Scoreboard shown with PanaView® digits and optional striping.

CAPTION OPTIONS	POWER (120 VAC)*	UNCRATED WEIGHT	DIMENSIONS
VINYL ONLY (STANDARD)	150 Watts, 1.3 Amps	120 lb (54 kg)	4'-0" H x 8'-0" W x 6" D (1.22 m, 2.44 m, 152 mm)
VINYL & TNMCS	210 Watts, 1.8 Amps	135 lb (61 kg)	

*Models with 240 VAC power at half the indicated amperage are also offered (International Use Only).

DIGITS & INDICATORS

- Period digit is 10" (254 mm) high. All other digits are 13" (330 mm) high. Bonus indicators are 4" (102 mm) high and possession arrows are 3" (76 mm) high.
- Select PanaView® or UniView® LED digit technology (see [SL04729](#)).
- Scoreboard comes with choice of LED colors:
 - > **Red/Amber LEDs:** clock digits, PERIOD digit, Bonus indicators and optional TNMCS are amber. Score digits and possession indicators are red.
 - > **White LEDs:** all digits, indicators and optional TNMCS are white. **PanaView digits only.**

CAPTIONS

- HOME and GUEST captions are 6" (152 mm) high. PERIOD caption is 4" (102 mm) high. Optional TNMCS are 6" (152 mm) high.
- Standard captions are vinyl, applied directly to the display face.

DISPLAY COLOR

Choose from 150+ colors (from Martin Senour® paint book) at no additional cost.

CONSTRUCTION

Durable, lightweight aluminum Tuff Sport® cabinet withstands high-velocity impact from air-filled sports balls without the need for protective screens.

PRODUCT SAFETY APPROVAL

ETL-listed, tested to CSA standards, and CE-labeled **for indoor use only**

OPERATING TEMPERATURES

- Display: -22° to 122° Fahrenheit (-30° to 50° Celsius)
- Console: 32° to 130° Fahrenheit (0° to 54° Celsius)

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201 Daktronics Drive, PO Box 5128, Brookings, SD 57006
 Phone: 1-800-325-8766 or 605-692-0200 Fax: 605-697-4746
 DD2481847 013118 Page 1 of 4



DAKTRONICS BB-2101 PRODUCT SPECIFICATIONS

CONTROL CONSOLES	CONTROL OPTIONS
<p>All Sport® 1600* (see SL-04352)</p> <p>or</p> <p>All Sport® 5000 (see SL-03991)</p>	<p>Wired (standard): One-pair shielded cable of 22 AWG minimum is required. A cover plate with mounted connector and standard 2" x 4" x 2" (51 mm x 102 mm x 51 mm) outlet box is provided. Connector mates with signal cable from control console.</p> <hr/> <p>Wireless (optional): 2.4 GHz spread spectrum radio features 64 non-interfering channels and 8 broadcast groups (see SL-04370).</p>
<p>RC-200 (see DD3715714)</p>	<p>Optional wireless handheld controller features 2.4 GHz spread spectrum radio with 64 non-interfering channels and 8-10 hours of operation via internal rechargeable battery. <i>Not compatible with Team Name Message Centers or when paired with statistics displays.</i></p>

* Not compatible with Team Name Message Centers or when paired with statistics displays.

HORN

A vibrating horn, mounted behind the scoreboard face, sounds automatically when period/timeout clock counts down to zero or manually as controlled by the operator.

SEGMENT TIMER MODE

The segment timer mode is ideal for keeping practices on schedule. The horn at the end of a segment allows coaches and athletes to focus on the practice and to listen for the horn when it is time to change drills (see [SL-04004](#)).

TIME OF DAY MODE

This scoreboard features a Time of Day (TOD) mode that allows it to act as a clock when the control console is unplugged or off. Refer to the scoreboard installation manual for instructions on how to enable the Time of Day mode.

GENERAL INFORMATION

Scoreboard provides scoring capabilities for two teams. 100% solid state electronics are housed in an all aluminum cabinet. Scoreboard arrives at the site fully assembled. Mounting hardware not included. Specifications and pricing are subject to change without notice.

OPTIONS & ACCESSORIES

- Scoreboard border striping
- Multiple caption and striping colors (see [DD2101644](#))
- Team name caption in place of HOME *
- Team names on changeable panels *
- Programmable Team Name Message Centers (see [SL-04342](#))
- Double bonus indicators
- Two 17" (432 mm) tall x 21" (533 mm) wide logo/sponsor panels in one or both upper corners
- Different sounding 12 VDC horn in place of buzzer
- Visual horn indicator (see [SL-02093](#) or [SL-05489](#))
- Protective screen (see [SL-02551](#))
- Suspension installation kit
- Corner mounting kit
- Advertising/identification panels
- Decorative accents
- Electronic message centers and video displays in multiple sizes

* Only for scoreboard without Team Name Message Centers

ADVERTISING/IDENTIFICATION PANELS

Backlit & Non-Backlit:

- 1'-6" H x 8'-0" W (457 mm, 2.44 m)
- 2'-0" H x 8'-0" W (610 mm, 2.44 m)
- 2'-6" H x 8'-0" W (762 mm, 2.44 m)

For additional backlit panel sizes, see [SL-03664](#).
For additional non-backlit panel sizes, see [SL-03917](#).

FOR ADDITIONAL INFORMATION

- Mechanical Specifications: DWG-1130092 (attached)
- Component Locations: DWG-1130102 (attached)
- Architectural Specifications: See [SL-04785](#)
- Installation Manual: See [DD2481645](#)
- Service Manual: See [DD2481648](#)

ALTERNATE SCORING MODES



Volleyball Mode



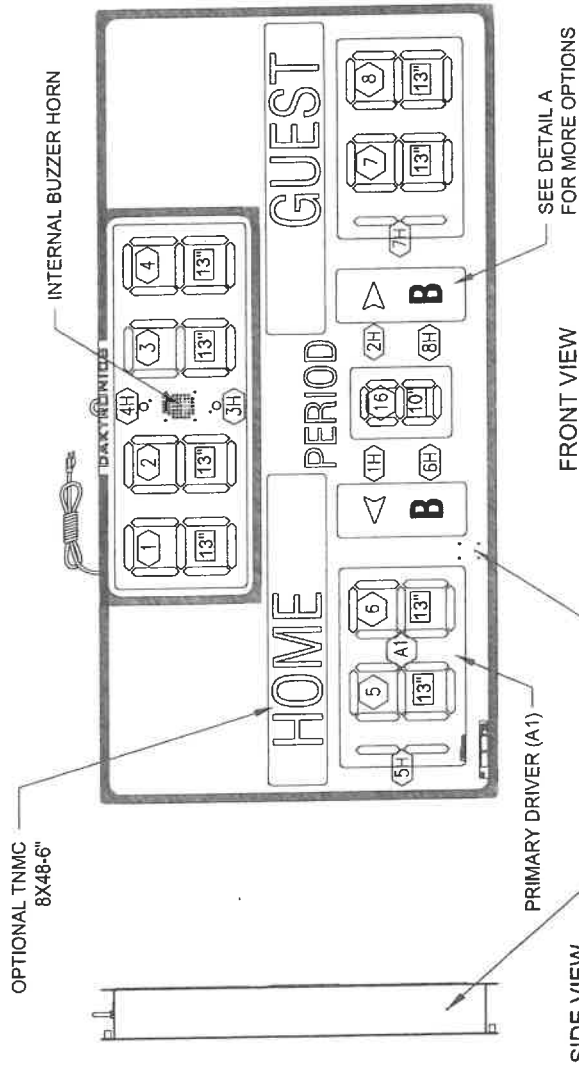
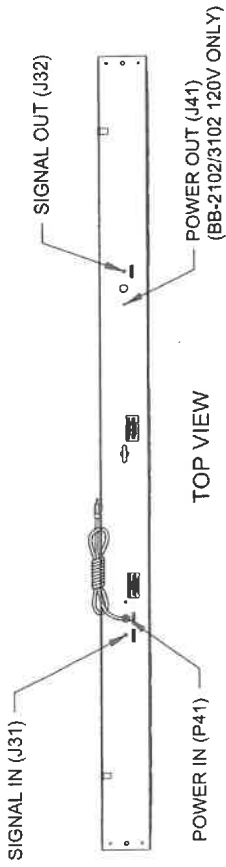
Wrestling Mode

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BB-2101/3101 & BB-2102/3102 FACE



SEE DETAIL A FOR MORE OPTIONS

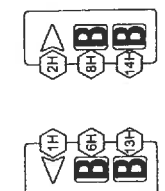
FRONT VIEW

OPTIONAL TNMC 8X48-6"

PRIMARY DRIVER (A1)

OPTIONAL RADIO

SIDE VIEW



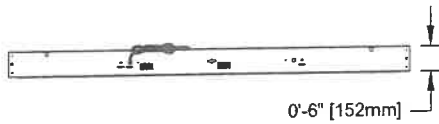
OPTIONAL DOUBLE BONUS INDICATORS
DETAIL: A
SCALE 1:1

NOTES:

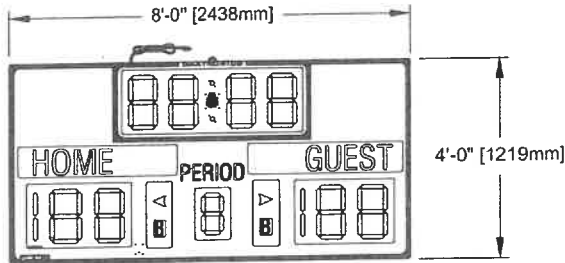
- 7 = DIGIT DESIGNATION = IN RELATION TO DRIVER
- 24" = DIGIT SIZE
- 1H = SEGMENT DESIGNATION
- A1 = DRIVER NUMBER

REV 02	DATE: 21 DEC 17	PER CN-47546, UPDATED LOCATIONS OF HOMEGUEST CAPTIONE	BY: KDD
REV 01	DATE: 02 MAR 15	PER EC-17119, REMOVED DETAILS, CHANGED MASTER TO PRIMARY	BY: KOB
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<p>PROJECT: INDOOR SCOREBOARDS TITLE: COMPONENT LOCATION; BB-2101/3101/2102/3102 DATE: 13 MAR 13 DIM UNITS: INCHES [MILLIMETERS] SCALE: 1=20 DESIGN: DOPPELT DRAWN: MJOHNSO</p>			
JOB NO. P1749			THIRD ANGLE PROJECTION
FUNC. TYPE - SIZE E-10-A			SHEET 02
REV 02			1130102

BB-2101/3101



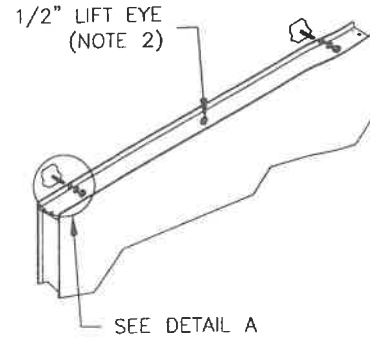
TOP VIEW



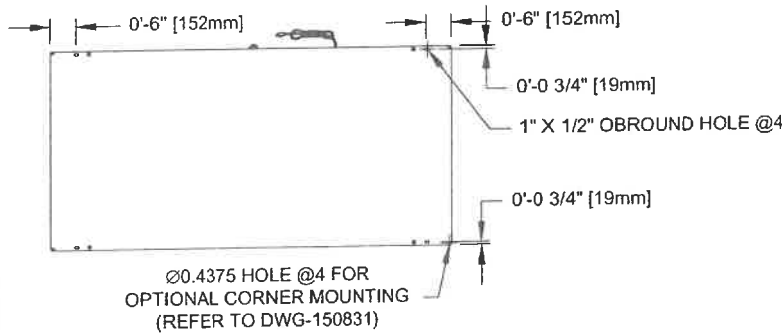
FRONT VIEW

0'-1 3/8" [36mm]
INVERTED CHANNEL DEPTH

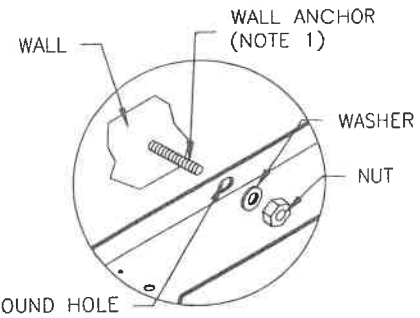
SIDE VIEW



WALL MOUNTING DETAIL



REAR VIEW



DETAIL: A
(SCALE 1=10)

NOTES:

1. USE APPROPRIATE WALL ANCHORS FOR TYPE OF WALL. (NOT PROVIDED BY DAKTRONICS)
2. LIFT EYE IS FOR TEMPORARY USE WHILE LIFTING SCOREBOARD DURING INSTALLATION. DO NOT USE LIFT EYE FOR PERMANENT SUSPENSION. REFER TO DWG-1130959

WEIGHTS	
SHIPPING WEIGHT	MOUNTING WEIGHT
192 LBS (87 KG)	120 LBS (55 KG)

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PROJ: INDOOR SCOREBOARDS			
TITLE: MECHANICAL SPEC, BB-2101/3101			
DESIGN: DOPPELT		DRAWN: MJOHNSO	DATE: 13 MAR 13
SCALE: 1=40			
SHEET	REV	JOB NO:	FUNC-TYPE-SIZE
	00	P1749	E-10-A
			1130092



Account Name	Paul School	Created Date	5/9/2022
Quote Number	00137677	Expiration Date	6/8/2022
Contact Name	Joe Williams	Prepared By	Deanna Obernuefemann
Title	Facility Manager	Title	Display & Scoring Consultant
Phone	(603) 630-2089	Phone	(618) 664-03606
Email Address	joe.williams@sau101.org	Fax	(618) 659-1821
		Email Address	deanna@nevco.com

Quantity	Model/Part #	Product Description	Dimensions L x H x W/D	Total Price
1.00	2700-RL	Basketball/Volleyball/Wrestling LED Scoreboard with Amber/Red Digits	8'x3'x8"	USD 3,236.00
1.00	802-0303 - MPCX2 (Basketball)	Wireless Handheld Control	0.3'x0.5'x0.1'	USD 375.00
1.00	MPCX2 Rec - Indoor x7xx	On-board Wireless Receiver Kit		USD 435.00
1.00	MPCX/MPCX2 Case	MPCX/MPCX2 Control Carrying Case (holds 2 controls)	12.4"x8"x4"	USD 35.00
1.00	ADI 8-2	Non-illuminated Indoor Sign	8'x2'	USD 496.00
1.00	275-0106	Scoreboard Protective Screen 8'x3'5'x3' 2" (Indoor Only)		USD 874.00
Ttl Shipping Wt (lbs)		375	Subtotal	USD 5,451.00
County		Sanbornville	Freight	USD 829.69
			Total	USD 6,280.69

Due to supply chain issues resulting from the pandemic, freight pricing and anticipated schedule for delivery along with performance of services are subject to change.

Additional Notes

10-12 week production time.
5 year warranty on scoreboard
1 year warranty on MPCX2 controller
Installation not included on quote.

Customers who purchased items in this quote also purchased the following:

Slim Shot Clocks



- Three shot clock sizes, all with a 2" depth, to meet your venue's needs
- Bright, long lasting, energy-efficient LED's reduce power consumption and operating expense
- New durable Lexan face and lightweight aluminum cabinet design can withstand heavy impact
- Integrates with Nevco accessories, such as End of Period lights, and Locker Room Clocks
- Daisy chaining capability allows for single or double sided mounting



BASKETBALL

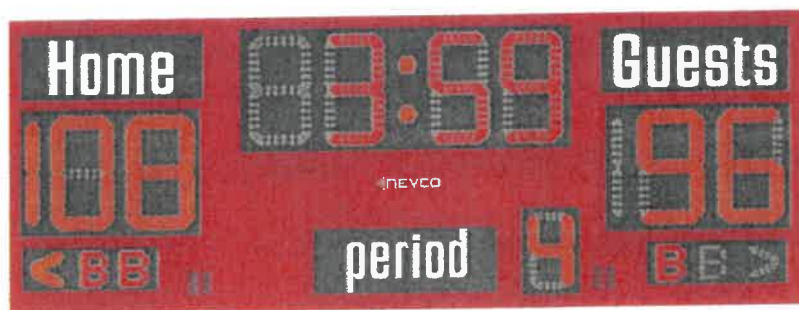
SCOREBOARDS

MODEL 2700

Size: 8' x 3' x 8" (2.44 x .91 x .20 meters)

Approximate hanging weight: 62 lbs. (28 kg)

Digit Size: 13"/9" **Digit Color:** High Intensity Red & Amber or White



**CUSTOMIZE "HOME" AND GUESTS" BY UPGRADING TO ELECTRONIC TEAM NAMES.
MODEL ABOVE SHOWN WITH ALL WHITE DIGITS UPGRADE**

Advanced timing features ideal for Basketball/ Volleyball/Wrestling Facilities.

- Energy-efficient LEDs reduce power consumption and operating expense.
- Ability to retrofit team name caption plates.
- Bright, long lasting LED lamp banks when ordered with rear-lit team names.
- Large, 4" Bonus, Double Bonus and Possession Indicator digits included.
- Durable and lightweight cabinet design.
- Universal—syncs with Nevco accessories.
- Extended advertising opportunities.
- Lighted time colon and decimal; automatically adjusts to 1/10th of a second.
- Built-in Power Factor Correction

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FAX: 618-664-0398 E-MAIL: INFO@NEVCO.COM

INTEGRATED DISPLAY AND SCORING SOLUTIONS



Model 2700 (Indoor) Basketball/Volleyball/Wrestling Scoreboard

SCOREBOARD/CONTROL OPERATING FEATURES

MODEL 2700	MPC WIRED	MPCW WIRELESS	MPCX ₂ WIRELESS
TIMING 13" High Intensity Red LED Digits Or all White Digits Upgrade	Bi-directional UP or DOWN count. Any number can be set between 0:00-99:59. 1/10th seconds display during final minute.	Bi-directional UP or DOWN count. Any number can be set between 0:00-99:59. 1/10th seconds display during final minute.	Bi-directional UP or DOWN count. Any number can be set between 0:00-99:59. 1/10th seconds display during final minute.
TEAM SCORES 12" High Intensity Amber LED Digits Or all White Digits Upgrade	Displays 0-199	Displays 0-199	Displays 0-199
PERIOD 9" High Intensity Amber LED Digits Or all White Digits Upgrade	Displays 0-9	Displays 0-9	Displays 0-9
NEXT POSSESSION SERVE ADVANTAGE High Intensity Amber LED Digits Or all White Digits Upgrade	Displays arrow for each team.	Displays arrow for each team.	Displays arrow for each team.
BONUS/DOUBLE BONUS High Intensity Red LED Digits Or all White Digits Upgrade	Displays the letter "B" for each team	Displays the letter "B" for each team	Displays the letter "B" for each team
TIME OF DAY	In place of displaying game time on the scoreboard, the "time out" time may be displayed or the "time of day". "Time of day" can still display after control turned off.	In place of displaying game time on the scoreboard, the "time out" time may be displayed or the "time of day". "Time of day" can still display after control turned off.	"Time of day" can display after control turned off.
HORN Two located in scoreboard	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.
JUNCTION BOX	Two (2) 4"x2 1/8" with covers, furnished per scoreboard for installation.	N/A	N/A
CONTROL CABLE	One (1) length required of 2-WIRE (coaxial type) 1/4" diameter. Order length required.	N/A	N/A
SEGMENT TIMING	Supported.	Supported.	Requires MPCX ₂ segment timer control.

In addition to the standard 15 colors, Nevco can match any PMS color. Please contact your local Display and Scoring Consultant for pricing information.



AGENCY APPROVAL: UL/CUL listed, FCC, CE, INDUSTRY CANADA.

SCOREBOARD: Size 8'L x 3'H x 8"D (2.44 x .91 x .20 meters) constructed of aluminum. Hanging weight approximately 62 lbs. (28 kg).

CAPTIONS: HOME, GUESTS, PERIOD, white 6" high. (HOME and GUESTS are omitted when ordered with ETNs.)

LED UNITS: Seven-bar segmented digits with protective aluminum cover.

POWER WITHOUT ETNS: 120 VAC, .60 Amps, 50/60 Hz / 240 VAC, .30 Amps, 50/60 Hz. Requires earth ground.

POWER WITH ETNS: 120 VAC, .70 Amps, 50/60 Hz / 240 VAC, .35 Amps, 50/60 Hz. Requires earth ground.

BUILT-IN LIGHTNING PROTECTION: All models feature optical isolation circuitry providing additional protection against lightning strikes.

GUARANTEE: TO VIEW OR RECEIVE THE MOST RECENT COPY OF OUR GUARANTEE, PLEASE VISIT: NEVCO.COM/WARRANTY-LIMITATION
U.S. SERVICE: 1-800-851-4040 **INTERNATIONAL SERVICE: 1-618-664-0360** **CANADA SERVICE: 1-800-461-8550**

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BASKETBALL

ACCESSORIES

MODEL MPCX₂

Size: 3.25" x 5.5" x .875" (.08 x .14 x .02 m)

Approximate weight each: 5.5 oz. (.16 kg)

Display: 32 character LCD **Keypad:** 12 keys



Small and light-weight control featuring:

- Convenient wireless operation within 1000'.
- Operate multiple scoreboards simultaneously.
- Quick system start-up time.
- Improved robustness to wireless interference.
- System allows multiple controllers to link to individual scoreboards.
- High visibility LCD display with a sealed keyboard.
- Long battery life with indicator; two AA batteries included.
- Single hand operation with a no slip grip.
- Receiver safely mounted on top of scoreboard cabinet.
- Small enough to fit in a shirt pocket and can be attached to a waist band using the built-in clip.
- Capability to change Electronic Team Names.
- Automatic Intelligent Caption capability determined by control.
- Built-in wireless signal strength meter and internal antenna.

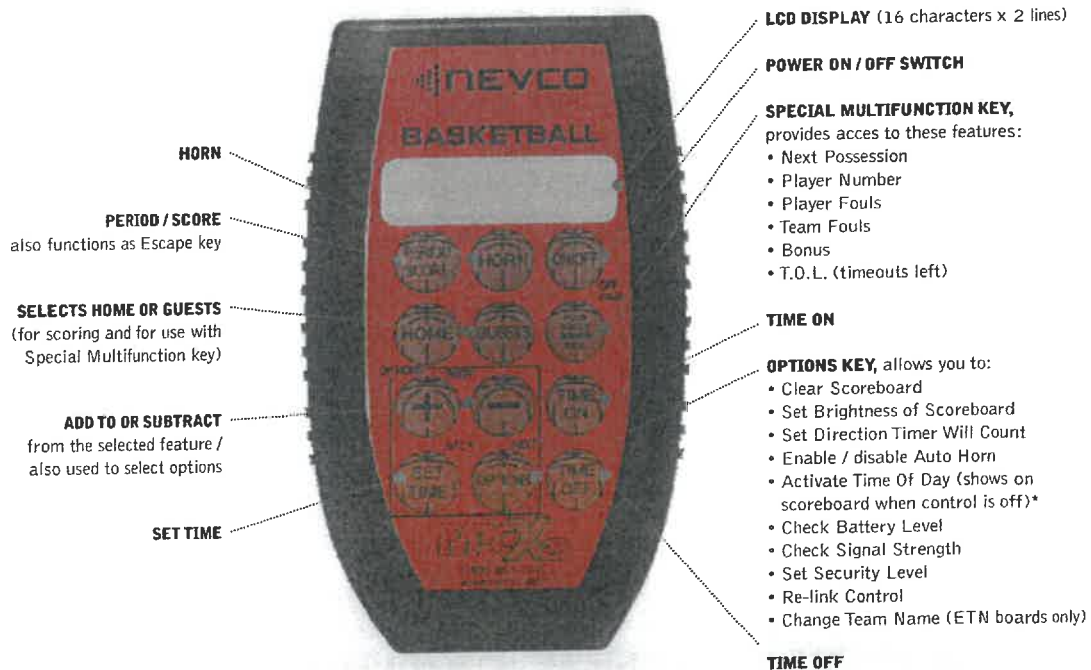
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.....
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FAX: 618-664-0398 E-MAIL: INFO@NEVCO.COM

INTEGRATED DISPLAY AND SCORING SOLUTIONS

Model MPCX₂ Basketball Operating Features



ADDITIONAL SPORT-SPECIFIC CONTROLS AVAILABLE:



CERTIFICATIONS: FCC part 15 Class B, CE, ROHS.

CONTROL: One (1) each MPCX₂ Microprocessor-based operator's control. Constructed of black, highly break-resistant ABS plastic. Size 3 1/4" x 5 1/2" x 7/8" (.08 x .14 x .02 meters), built-in antenna, weight is 5 1/2 oz. (.16 kg). Control features include: On/Off key. 12-key keyboard with sport specific keyboard overlay. Control may be re-programmed by the user to operate other wireless Nevco scoreboards of the same sport

RANGE: Maximum range of 1000 feet from control to receiver.

POWER: Control: Battery operated, requires 2 each "AA" batteries. (Batteries supplied with control.) Receiver, INPUT: 120/240 VAC, .01/.07 Amps, 50/60 Hz.

OPERATES MODELS: 200, 230, 2500, 2500-A4, 2500-D, 2500-A4-D, 2540, 2540-A4, 2550, 2550-D, 2560, 4-FACE-2500D, 4-FACE-2500-A4-D, 4-FACE-2550-D, SCD-5 Shot Clock Set, SCD-T7 Shot Clock, 2600, 2610, 2615, 2640, 2650, 2670, 2675, 4-FACE-2600, 4-FACE 2610, 4-FACE-2650, 4-FACE-2670, 2700, 2710, 2712, 2715, 2740, 2750, 2752, 2760, 2770, 2772, 2775, 2780, 2781, 2785, 9510, 9515, 9710, 9715, EOP.

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MULTI-SPORT

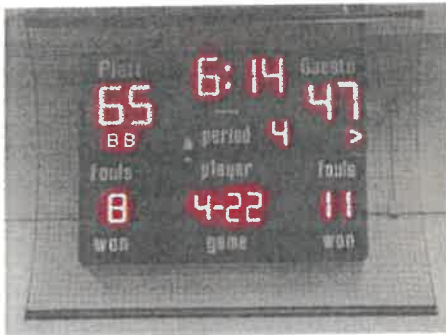
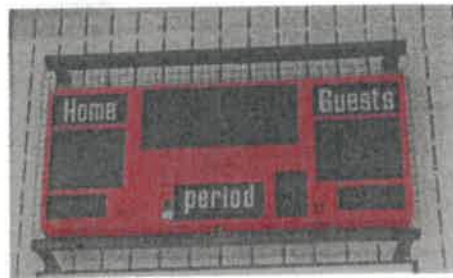
ACCESSORIES

PROTECTIVE SCREENS & NETS

Protective nets are available for both indoor and outdoor scoring and display systems.
Protective screens are available for only indoor scoring and display systems.
Custom sizes available.

Standard Screen Sizes (Indoor Only):

5' w x 3' 2" h	8' w x 6' h	18' w x 4' h
8' w x 3' h	12' w x 4' h	20' w x 5' h
8' w x 5' h	12' w x 5' 6" h	24' w x 5' h



Standard Net Sizes (Indoor/Outdoor):

20' w x 6' h	10' w x 8' h
14' w x 8' h	26' w x 8' h
14' w x 10' h	20' w x 10' h

Protect Your Nevco Scoring and Display System

- Wire mesh screen or fabric net installed as protection in front of scoreboard
- Completely covers scoreboard face and allows for installation of top and bottom battens
- Wire mesh: 14 gauge steel wire; Net: black fabric mesh
- Finish battens and wire mesh with non-glare, flat, powder coated paint

Combine your scoreboard with a Nevco full-color message center to create a complete scoring and display system. Team/Sponsor signs also available.

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Anthem Sports, LLC
 2 Extrusion Dr.
 Pawcatuck CT 06379

Phone	Fax
800-688-6709	860-599-8448
www.anthem-sports.com	

Quote

Date	Quote #
5/12/22	67432

Quote for:
Paul Elementary School Joe Williams 60 Taylor Way Sanbornville, NH 03872 US

Ship To
Paul Elementary School Joe Williams 60 Taylor Way Sanbornville, NH 03872 US 603-630-2089

P.O. No.	Terms	Qt. CSR
	Net 30	DS

Anthem Part #	Description	Qty	U/M	Price	Total
A91-181	Basketball/Volleyball/Wrestling Scoreboard Color: TBD	1	ea	3,547.95	3,547.95T
A22-229-NH	Cage for 2230 Scoreboard	1		1,564.95	1,564.95T
1	Shipping & Handling			607.52	607.52T
	Sales Tax			0.00	0.00

Total	\$5,720.42
--------------	-------------------

**Quote is valid for 30 days unless otherwise specified.
 Our manufactures are increasing prices regularly.**

**Due to supply chain delays estimated lead times
 are also subject to change.**

Return Policy: You may return any new or unused items in original packaging for a refund within 30 days.
 Email info@anthem-sports.com or visit www.anthem-sports.com/EasyReturns for details and exclusions.



Account Name	Paul School	Created Date	5/9/2022
Quote Number	00137679	Expiration Date	6/8/2022
Contact Name	Joe Williams	Prepared By	Deanna Obernuefemann
Title	Facility Manager	Title	Display & Scoring Consultant
Phone	(603) 630-2089	Phone	(618) 664-03606
Email Address	joe.williams@sau101.org	Fax	(618) 659-1821
		Email Address	deanna@nevco.com

Quantity	Model/Part #	Product Description	Dimensions L x H x W/D	Total Price
1.00	2710-RL	Basketball (Optional - Volleyball and/or Wrestling) LED Scoreboard with Amber/Red Digits	8'x4'11"x8"	USD 4,606.00
1.00	MPCW-7	Controller MPCW-7 (Wired or Wireless)	0.9'x0.8'x4"	USD 1,240.00
1.00	MPCW-7 Indoor Rec	Receiver MPCW-7 (Wireless) for indoor scoreboards		USD 575.00
1.00	MPCW Case	MPC/ MPCW Control Carrying Case	1.7'x1.1'x8"	USD 90.00
1.00	ADI 8-2	Non-illuminated Indoor Sign	8'x2'	USD 496.00
1.00	275-0107	Scoreboard Protective Screen 8'x5'8'x6' (Indoor Only)		USD 1,101.00

Ttl Shipping Wt (lbs)	455	Subtotal	USD 8,108.00
County	Sanbornville	Freight	USD 693.88
		Total	USD 8,801.88

Due to supply chain issues resulting from the pandemic, freight pricing and anticipated schedule for delivery along with performance of services are subject to change.

Additional Notes

10-12 weeks production time
 5 year warranty on scoreboard and controller.
 Installation not included on quote.

Customers who purchased items in this quote also purchased the following:

Slim Shot Clocks



- Three shot clock sizes, all with a 2" depth, to meet your venue's needs
- Bright, long lasting, energy-efficient LED's reduce power consumption and operating expense
- New durable Lexan face and lightweight aluminum cabinet design can withstand heavy impact
- Integrates with Nevco accessories, such as End of Period lights, and Locker Room Clocks
- Daisy chaining capability allows for single or double sided mounting

Quote Number

00137679

Visit Our Website

www.nevco.com

104



BASKETBALL

SCOREBOARDS

MODEL 2710

Size: 8' x 5' x 8" (2.44 x 1.52 x .20 meters)

Approximate hanging weight: 94 lbs. (43 kg)

Digit Size: 13"/9" **Digit Color:** High Intensity Red & Amber or White



CUSTOMIZE "HOME" AND GUESTS" BY UPGRADING TO ELECTRONIC TEAM NAMES.
MODEL ABOVE SHOWN WITH ALL WHITE DIGITS UPGRADE

Advanced timing features ideal for Basketball/Volleyball/Wrestling Facilities.

- Energy-efficient LEDs reduce power consumption and operating expense.
- Ability to retrofit team name caption plates.
- Bright, long lasting LED lamp banks when ordered with rear-lit team names.
- Large, 4" Bonus, Double Bonus and Possession Indicator digits included.
- Durable and lightweight cabinet design.
- Universal—syncs with Nevco accessories.
- Extended advertising opportunities.
- Lighted time colon and decimal; automatically adjusts to 1/10th of a second.
- Built-in Power Factor Correction.
- Includes basketball caption plates. Volleyball and wrestling caption plates are optional and can be ordered.
- Soccer available with MPC6 and MPC7 series controls.



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INTEGRATED DISPLAY AND SCORING SOLUTIONS



Model 2710 (Indoor) Basketball Scoreboard

SCOREBOARD/CONTROL OPERATING FEATURES

MODEL 2710	MPC WIRED	MPCW WIRELESS	MPCX ₂ WIRELESS
TIMING 13" High Intensity Red LED Digits Or all White Digits Upgrade	Bi-directional UP or DOWN count. Any number can be set between 0:00-99:59. 1/10th seconds display during final minute.	Bi-directional UP or DOWN count. Any number can be set between 0:00-99:59. 1/10th seconds display during final minute.	Bi-directional UP or DOWN count. Any number can be set between 0:00-99:59. 1/10th seconds display during final minute.
TEAM SCORES 13" High Intensity Amber LED Digits Or all White Digits Upgrade	Displays 0-199	Displays 0-199	Displays 0-199
PERIOD 9" High Intensity Amber LED Digits Or all White Digits Upgrade	Displays 0-9	Displays 0-9	Displays 0-9
PLAYER/FOUL 9" High Intensity Red LED Digits Or all White Digits Upgrade	Displays 0-99 for player number and 0-9 for personal fouls.	Displays 0-99 for player number and 0-9 for personal fouls.	Displays 0-99 for player number and 0-9 for personal fouls.
TEAM FOULS 9" High Intensity Amber LED Digits Or all White Digits Upgrade	Displays 0-19 for each team.	Displays 0-19 for each team.	Displays 0-19 for each team.
NEXT POSSESSION SERVE ADVANTAGE High Intensity Amber LED Digits Or all White Digits Upgrade	Displays arrow for each team.	Displays arrow for each team.	Displays arrow for each team.
BONUS/DOUBLE BONUS High Intensity Red LED Digits Or all White Digits Upgrade	Displays the letter "B" for each team	Displays the letter "B" for each team	Displays the letter "B" for each team
TIME OF DAY	In place of displaying game time on the scoreboard, the "time out" time may be displayed or the "time of day". "Time of day" can still display after control turned off.	In place of displaying game time on the scoreboard, the "time out" time may be displayed or the "time of day". "Time of day" can still display after control turned off.	"Time of day" can display after control turned off.
HORN Two located in scoreboard	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.
JUNCTION BOXES	Two (2) 4" x 2 1/8" x 2 1/8" with covers, furnished per scoreboard for installation.	N/A	N/A
CONTROL CABLE	One (1) length required of 2-WIRE (coaxial type) 1/4" diameter. Order length required.	N/A	N/A
SEGMENT TIMING	Supported.	Supported.	Requires MPCX ₂ segment timer control.

In addition to the standard 15 colors, Nevco can match any PMS color. Please contact your local Display and Scoring Consultant for pricing information.



AGENCY APPROVAL: UL/CUL listed, FCC, CE, INDUSTRY CANADA.

SCOREBOARD: Size 8'L x 5'H x 8"D (2.44 x 1.5 x .20 meters), constructed of aluminum. Hanging weight approximately 94 lbs. (43 kg).

CAPTIONS: HOME, GUESTS, PERIOD, white 1/4" high. (HOME and GUESTS are omitted when ordered with ETNs.)

LED UNITS: Seven-bar segmented digits with protective aluminum cover.

POWER WITHOUT ETNS: 120 VAC, .70 Amps, 50/60 Hz. / 240 VAC, .35 Amps, 50/60 Hz. Requires earth ground.

POWER WITH ETNS: 120 VAC, .80 Amps, 50/60 Hz / 240 VAC, .40 Amps, 50/60 Hz. Requires earth ground.

BUILT-IN LIGHTNING PROTECTION: All models feature optical isolation circuitry providing additional protection against lightning strikes.

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WIRELESS-WIRED SCORING CONSOLE

NECESSARIES

MODEL MPCW-7

Size: 11" x 9.5" x 4.125" (.28 x .24 x .10 m)

Approximate weight: 3.35 lbs. (1.5 kg)

Display: Bright LED **Keypad:** Split and raised 40 key keyboard



Advanced universal wireless control featuring:

- One control can be used for up to 40 wireless scoreboards
- High Impact Black Plastic.
- Improved UV resistance.
- Sealed Keypad prevents liquids being spilled into the control.
- Durable rubber replaces the plastic push buttons.
- Backward compatible with most older scoreboards.
- Custom designed overlay featuring sport specific graphics.
- ETN entry can be done on any overlay through the option menu. (Many competitors require a separate PC for ETN entry)
- Rechargeable Battery option.
- Handheld switches included as required.
- Internal Antenna.
- High Brightness, illuminated LED display.

Easy to Read, sport specific Overlays



Advanced Software features:

New Game, Horn Tone / Volume, Time Out time, Time of Day, Segment Timer & more.

Combine your scoreboard with a Nevco monochrome or full-color message center to create a complete scoring and display system. Team/Sponsor signs also available.


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INTEGRATED DISPLAY AND SCORING SOLUTIONS

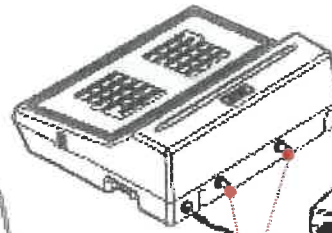
Model MPCW-7 Operating Features

Alphanumeric LED display.

Operator keyboards.

Optional hand-held remote switch (will operate from either receptacle). Required for specific accessories.

Changeable sport-specific overlay.



Power adapter.

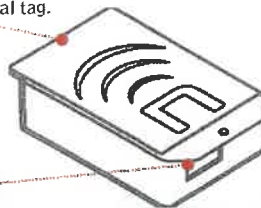
Two control cable outputs for wired applications capable of operating wired and wireless simultaneously.

Recessed power switch.

Remote hand-held main time switch (accurate to 1/50th of a second). Horn switch included.

MPCW Receiver

Informational tag.



Output jack to scoreboards.

OPTIONAL CARRYING CASE AVAILABLE:

The CC-3 double wall carrying case is lightweight and durable, made of high density polyethylene. Size 18 1/2" x 14 1/2" x 6". Black textured finish resists dents and scuffs. Case features trouble-free mechanical latches and hinges. Padded case interior is large enough for Nevco MPCW control, hand-held switch, and 25' of scoreboard control cable.



CERTIFICATIONS: FCC, CE, INDUSTRY CANADA.

MPCW-7 CONTROL: Microprocessor-based operator's control. Construction of black high impact break-resistant plastic, size 11" x 9 1/2" x 4 1/8" (.28 x .24 x .10 m). Includes: remote hand-held time switch accurate to 1/50th of a second, horn button included on time switch and keyboard overlay. Control features: bright LED display, lithium cell battery backup to maintain scoreboard memory and time of day, self test mode, power on-off switch, alternate time control, internal beeper acknowledging each entry, profile capabilities and multiple scoreboard operation. Capable of operating wireless or wired scoreboard systems.

TIMERS: For scoreboards with timers, additional features: time of day display, multiple time out timers with warning, interval horn, up-count auto stop with horn. 1/10th seconds are displayed during the last minute.

RANGE: Maximum range of 1,000 feet from control to receiver. (Clear Line of Sight)

DIMMER: Activated from control for scoreboard.

POWER: WALL OUTLET POWER ADAPTER: One required for each control and each receiver. Input: 100-240 Volts, .4 Amps, 50/60 Hz. Output: 9 volts, 2 Amps. Maximum 9 Volt output power 18 Watts.

OPERATES MODELS: All Nevco scoreboards except UltraScore, UltraWrestling, SEG-14, SEG-18, 9650, 9651 and 9652.

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MULTI-SPORT

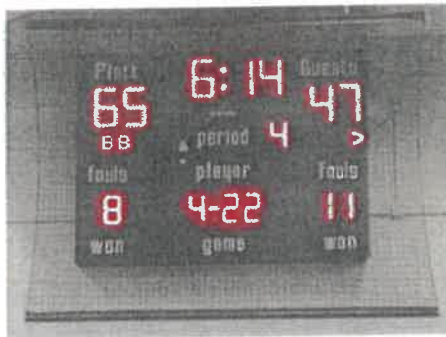
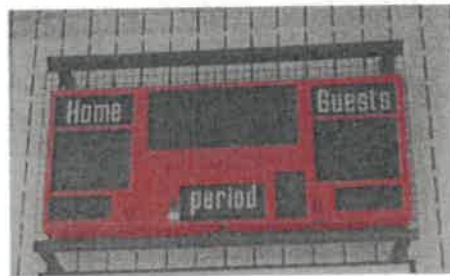
ACCESSORIES

PROTECTIVE SCREENS & NETS

Protective nets are available for both indoor and outdoor scoring and display systems.
Protective screens are available for only indoor scoring and display systems.
Custom sizes available.

Standard Screen Sizes (Indoor Only):

5' w x 3' 2" h	8' w x 6' h	18' w x 4' h
8' w x 3' h	12' w x 4' h	20' w x 5' h
8' w x 5' h	12' w x 5' 6" h	24' w x 5' h



Standard Net Sizes (Indoor/Outdoor):

20' w x 6' h	10' w x 8' h
14' w x 8' h	26' w x 8' h
14' w x 10' h	20' w x 10' h

Protect Your Nevco Scoring and Display System

- Wire mesh screen or fabric net installed as protection in front of scoreboard
- Completely covers scoreboard face and allows for installation of top and bottom battens
- Wire mesh: 14 gauge steel wire; Net: black fabric mesh
- Finish battens and wire mesh with non-glare, flat, powder coated paint

Combine your scoreboard with a Nevco full-color message center to create a complete scoring and display system. Team/Sponsor signs also available.



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Food Service Bid
Fresh Picks

Current Contract vs. 2022-26

	Current	2022-26	% +/-
Anticipated Revenue (sales)	\$60,217	\$85,662	+42%
State Reimbursement	\$127,097	\$143,385	+13%
Total Revenue	\$187,314	\$229,047	+22%
Food Cost	\$75,311	\$89,051	+18%
Labor	\$82,513	\$105,998	+28%
Expenses	\$14,345	\$18,980	+32%
Administrative Fee	\$7,500	\$10,313	+38%
Management Fee	\$5,000	\$3,438	- 31%
Guaranteed Surplus	\$2,645	\$1,268	-52%

Labor Costs Current Contract

Labor Costs 2022 Bid

**WAKEFIELD SCHOOL DISTRICT
PROPOSED STAFFING GUIDE**

School	Position	Hours Per Day	Rate Per Hour	Daily Wage	Sch Days	Pers/Hol/ Sick Days	Total Days	Annual Labor
Paul School		8	\$ 13.03	\$ 104.24	180	5	185	\$ 19,228
Site Lead		6.5	\$ 11.85	\$ 76.99	180	3	183	\$ 14,097
Food Service Worker I		5.75	\$ 9.55	\$ 54.90	180	3	183	\$ 10,041
Food.								
Total Hourly Wage								\$ 43,428
Food Service Director								\$ 18,621
Total Wages								\$ 62,049
Taxes & Benefits								\$ 20,472
Total Labor Expense								\$ 82,521

**Wakefield School District
PROPOSED STAFFING GUIDE**

Building/ Position	Hours Per Day	22-25 Rate Per Hour	Daily Wage	School Days	Pers/Hol/ Sick Days	Total Days	Annual Labor
Paul School							
Site Lead	6	\$ 18.54	\$ 111.24	178	5	183	\$ 27,163
FSW	6.5	\$ 14.42	\$ 93.73	178	3	181	\$ 16,965
FSW	5	\$ 14.42	\$ 72.10	178	3	181	\$ 13,050
Total Hourly Wage							\$ 57,178
Food Service Director							\$ 21,945
Total Wages							\$ 79,123
Taxes & Benefits							\$ 26,825
Total Labor Expense							\$ 105,948



Megan Davies <megan.davies@sau101.org>

RECEIVED

Fwd: Letter of Resignation

1 message

MAY 16 2022



Pam Stiles <pamela.stiles@sau101.org>
To: Megan Davies <megan.davies@sau101.org>
Cc: Anne Kebler <anne.kebler@sau101.org>

Fri, May 13, 2022 at 7:44 PM

Megan,
This will be on the next board agenda.
Pam

----- Forwarded message -----

From: **Meghan Gregoire** <meghan.gregoire@sau101.org>
Date: Fri, May 13, 2022 at 11:01 AM
Subject: Letter of Resignation
To: Anne Kebler <anne.kebler@sau101.org>, Pam Stiles <pamela.stiles@sau101.org>

Good morning Anne and Pam,

I am writing to inform you of my very difficult decision to leave the Paul School for the upcoming school year. It has been my pleasure to be an ABA tutor here for the better part of seven years, however for personal and professional reasons, it is time for me to seek opportunities elsewhere to challenge me.

I want to thank you for your continued support through the years. The experiences I have had here will not soon be forgotten.

All my best,

Meghan Gregoire

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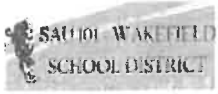
Meghan Gregoire
RBT & ABA Tutor
SAU 101

"Connection is what moves this world forward. Connection is a profound human experience," Jenny Palmiotto

--

Pamela Stiles, M.Ed., CAGS
Superintendent of Schools
SAU 101
76 Taylor Way
Sanbornville, NH 03872

|||



Laurie Newsome <laurie.newsome@sau101.org>

Fwd: Thank You

1 message

Anne Kebler <anne.kebler@sau101.org>
To: Laurie Newsome <laurie.newsome@sau101.org>

Thu, Jun 2, 2022 at 1:08 PM

Here you go -

Anne

Anne L. Kebler
Assistant Superintendent
SAU 101
Wakefield, NH
p (603) 871-8502
f (603) 871-8608

----- Forwarded message -----

From: **Katie Miressi** <katie.miressi@sau101.org>
Date: Thu, May 19, 2022 at 3:47 PM
Subject: Thank You
To: Pam Stiles <pamela.stiles@sau101.org>, Anne Kebler <anne.kebler@sau101.org>, Kristen White <kristen.white@sau101.org>

Good Afternoon,

It is with deep sadness that I am submitting my resignation effective June 30th. I absolutely love working at the Paul School and in the Partner Program, however, my life circumstances have drastically changed and I need to work closer to home instead of being over an hour away. I want you to know that this decision is in no way a reflection of my experience here, I am so grateful for the amazing staff and students I was privileged to work with. The knowledge I have gained here will stay with me and continue to make me a better educator for the rest of my career. I would love to schedule an exit interview before I leave if that is possible. Thank you again for everything and I will truly miss the wonderful times I have had here.

Sincerely,

Katie Miressi

112

WAKEFIELD SCHOOL DISTRICT
SCHOOL ADMINISTRATIVE UNIT 101

INTENT TO HIRE

Name of Employee: Cooper Valinski

Position being hired for: Physical Education

Existing Employee? Yes No

Replacing: Christopher Gullant

Submit with this form:

- Completed Application
- Reference Sheet
- Resume (if applicable)
- Transcripts (if applicable)
- Certification (if applicable)
- Three letters of recommendation (if applicable)

NH Certification ID # _____ Expiration Date: _____

Baccalaureate Degree from: New England College
Degree Kinesiology Year 2018

Graduate Degree from: New England College
Degree Masters in Education Year 2020

Hours Per Day: _____ Days Per Week: _____ Days Per Year: _____

Time Card: Yes No

Collective Bargaining: WTA WPA No Affiliation

Hiring Manager Comments:

Cooper comes highly recommended by his peers. The interview team felt his positive attitude, his experience in coaching and his desire to be part of a community will make him a valuable member of the Paul School

Submitted by: [Signature]

Date: 5-18-22

To be filled in by Superintendent

Account Number: 100-1100-51120-1-00-00000

Hourly Rate: _____ Salary: Track/Step: 42,266.00 - M. Step 3

Signature of Superintendent: [Signature] Date: 5

WAKEFIELD SCHOOL DISTRICT
SCHOOL ADMINISTRATIVE UNIT 101

INTENT TO HIRE

Name of Employee: Jodie Dong
Position being hired for: LNA
Existing Employee? Yes No
Replacing: _____

Submit with this form:
Completed Application
Reference Sheet
Resume (if applicable)
Transcripts (if applicable)
Certification (if applicable)
Three letters of
recommendation (if applicable)

NH Certification ID # _____ Expiration Date: _____
Baccalaureate Degree from: _____
Degree _____ Year _____
Graduate Degree from: _____
Degree _____ Year _____

Hours Per Day: _____ Days Per Week: _____ Days Per Year: _____
Time Card: Yes No
Collective Bargaining: WTA WPA No Affiliation

Hiring Manager Comments:
Jodie comes highly recommended. The interview team felt her experience and her positive attitude would be an asset to both our nursing office and our school.

Submitted by: [Signature] Date: 5-26-22

To be filled in by Superintendent
Account Number: _____
Hourly Rate: _____ Salary: Track/Step: 10/LNA ^{AKK} \$20.85/hr.
Signature of Superintendent: [Signature] Date: 6/2/2022
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