



Wakefield School Board Public Minutes

October 18, 2022

Held in the Paul School Library

Approved

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Superintendent	✓
Brennan Peaslee, Vice Chair	✓	Frank Markiewicz, Business Administrator via Zoom	✓
Bob Ouellette	✓	Lisa Dubois, Special Ed Director	
Sandrea Taliaferro	✓	Kristen White, Principal	✓
Robert DeColfmacker			

In Attendance: Joe Williams, Christina Nicastro, Relf Fogg and Mary Soares from Clearview TV.

Mrs. Collins opened the meeting at 6:00 with the flag salute.

Agenda Review

Add Lottery. Add PTA. Add Mr. Williams. Add Workshop minutes.

Public Comment

Mr. Fogg explained the new law on public comment to the Board. He felt the agenda should contain two public comments. Mr. Fogg asked the Board to consider a request to waive the fees of the hard copies requested by him on August in a 91-A request or accept the actual cost of the copies. The policy says 25 cents a copy and he is willing to pay 4 cents a copy. The Board will take this under advisement.

Kingswood Lottery

The Board drew numbers for those wishing to attend Kingswood next year. 1-1, 2-4, 3-2, 4-7, 5-13, 6-10, 7-6, 8-11, 9-3, 10-12, 11-5, 12-14, 13-15, 14-8, 15-16. 16-9 All parents had the number that coincided with their child so they knew where their child fell on the list.

PTA

Mrs. Nicastro filled the Board in on their current fundraisers. She said that the majority of the donations from school.com go directly back to the classroom. They are having a cornhole tournament on Sunday. Wednesday November 16th there will be a restaurant night at Knotty Pine. Every time you shop at Amazon Smile a percentage comes back to the PTA.

Facilities Director Report

Mr. Williams told the Board about the truck and quote in the packet. He said Hill To, who do municipal loans will allow lump sums payments over the course of five or six years until it's paid off. This truck is \$60,000 and it could be paid off over the course of six years at \$10,000 a

year. He said that would come from the operating budget as there is no trust fund for the truck. He said because the bus yard is now out back there would be a lot of calling back and forth with the highway department or Howe Two and this isn't in their contract. Their contract is up at the end of this year. He said there is a load of trash that needs to go to the dump and he'll have to take it in his truck if there isn't a vehicle. he needs a truck and plow for brush clean up, errands, trips to Home Depot, occasional snow clean up and back and forth between sheds.

Mr. Williams said buses cannot be backed in and that he has found containers to reel the cords into. Mr. Ouellette said all that's needed is a hook on the post. Mrs. Nichols will be doing a course for bus drivers for pre and post trip and winter weather duties. Mrs. Kebler would like to know the cost of the cord storage boxes. Mr. Williams said he found a lot of cords that are in good shape and he'll go through them.

Mrs. Collins asked where the money will come from for the truck. Mr. Williams responded operating budget. Mr. Markiewicz said equipment under building and grounds. Mrs. Taliaferro asked if it would be better to have a little maintenance plow. She asked if Mr. Williams would be taking over the plowing? Mrs. Collins said we have a company that maintains school grounds like sidewalks etc. Mr. Williams said it would be like the Parks & Rec vehicle. It has a plow on it and gets used every now and again, used on the ballfields to move things around, trash to go to the dump. It would be on the same idea as that. He said it wouldn't be used on a daily basis and Mrs. Taliaferro said that's her point, a \$60,000 truck sitting there. You could get a used truck to bring trash to the dump. The town plows the parking lot, Taylor way and in back of the school. The alcove behind the kitchen sometimes doesn't get done and if not, he asks Howe Two to do it and it's not part of their contract.

Howe Two opens emergency exits that have to be cleared by snowblower or shovel. Mr. Ouellette agreed that Mr. Williams needed something but is not sure he needs a brand new \$60,000 truck that won't be used that much. Mr. Williams said he really doesn't have a preference, he just thought this was the best deal. The bus yard requires more snow removal as it's no longer located in the front yard of the Highway Department. This will be out of their way. Mrs. Taliaferro said that's why the Rhino makes sense. She also suggested looking at a Rhino and a used truck just to go to the dump. Mrs. Collins said the money won't become available until July 1st. Mr. Williams said this year there will be a lot of shoveling, snow blowing and manual labor. He said that he can use a snowblower at the bus depot and all the snow will go over the banking.

Mr. Williams budget will be done next Tuesday and asked that he have this information for that day for comparison. Mr. Ouellette suggested a used truck and wait hoping prices go down in the near future. Mr. Williams will look at a used half ton truck and plow and a new 150 and plow and a Rhino and used truck and an older truck and plow. Mr. Markiewicz said there is inherent liability having an employee use his own vehicle. Mrs. Peaslee said that Mr. Williams can use the school van to go to the dump now.

Consent Agenda

Mrs. Peaslee made a motion, seconded by Mrs. Taliaferro, to approve the Consent Agenda. (Vote 4-0)

Meeting Minutes

Mrs. Peaslee made a motion, seconded by Mrs. Taliaferro, to approve the 10-4-22 public minutes. (Vote 4-0)

Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to approve the 10-4-22 non public minutes. (Vote 4-0)

Mrs. Peaslee made a motion, seconded by Mrs. Taliaferro, to approve the 10-4-22 Transportation minutes. (Vote 2-0)

Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to approve the 9-20-22 Facilities minutes. (Vote 2-0)

Mrs. Peaslee made a motion, seconded by Mrs. Taliaferro, to approve the 10-12-22 Budget Workshop minutes. (Vote 4-0)

Reports

Student Services Report

Special Education Update:

The first quarter of the school year is flying by! Both staff and students have settled into the school year with a continued enthusiasm for teaching and learning that you can genuinely feel as you move from classroom to classroom. Under the Child Find mandate in IDEA we are required to identify, locate and evaluate all children with disabilities, regardless of the severity of their disabilities. We are currently working to set up a fall Child Find Clinic where families can bring their children aged 3-5 to be screened in the areas of speech-language skills, fine and gross motor skills, and pre-academic skills to assist in determining whether there is a need for further evaluation information in determining the presence of an educational disability. The district is fortunate to have strong relationships with our local preschools and agencies to aid us in identifying children to participate in this Process. Lisa Dubois Director of Special Education

Policies

Policy DJ-Purchasing (1st reading)

Mr. Ouellette made a motion, seconded by Mrs. Peaslee, to reaffirm policy DJ-Purchasing and to skip a second reading. (Vote 4-0)

Policy EEA-Student Transportation Services (2nd reading). Mrs. Peaslee said Transportation Coordinator needs to be changed to Superintendent Designee in all applicable places.

Mr. Ouellette made a motion, seconded by Mrs. Peaslee, to approve policy EEA Student Transportation Services, second reading with corrections. (Vote 4-0)

Policy EEAB Establishment of School Bus Routes

Mr. Ouellette made a motion, seconded by Mrs. Peaslee, to approve policy EEAB Establishment of School Bus Routes, second reading with corrections. (Vote 4-0)

Policy JICD Student Discipline and Due Process

Mr. Ouellette made a motion, seconded by Mrs. Peaslee, to approve policy JICD Student Discipline and Due Process, second reading.

Mrs. Taliaferro asked if PBIS was going to be part of this policy. She said they have a separate handbook about PBIS rules and she does not see it noted on this policy. Mrs. Collins asked if PBIS was listed in one of the related policies. Mrs. Kebler does not believe so. Mrs. Taliaferro said the PBIS Handbook has a list of why a student is removed from a classroom. She thinks if we are going to have multiple reasons, they should all be coordinated so the results are the same. Mrs. Kebler said the reason for the change in the policy is to reduce out of school discipline/expulsions. Mr. Ouellette rescinded his motion and Mrs. Peaslee rescinded her second. Mrs. Kebler said the policy is the law and PBIS is the procedure. This policy will be tabled.

BA Report

Mr. Markiewicz said he provided the Board with a financial report for September, a snapshot of what's going on in the district. He said they have some corrections to make in food service. Some of the revenues from last year were posted to this year. Same with some of the expenses. He said it's a work in progress. It will take a little time to make sure we are charging expenses to the proper line. He has reconciled all the salary and benefit accounts. He said there are a number of lines that have a zero balance. If you look under the Nurse function health insurance for the nurse is zero but the nurse has health insurance. All this requires a lot of work to straighten out. There is a lot that needs to be cleaned up. The budget that was approved by the DOE was different than the budget that went to the Deliberative Session. Mr. Markiewicz will be face to face at the next meeting.

Budget

Mr. Markiewicz started with the changes from the October 12th meeting, added two teachers and a para, and changed the high school tuition and calculations. He is still waiting to get information from Spaulding on tuition. He received the dental rate increase and will change the budget to reflect a 1.5% increase instead of the posted 3%. Waiting for health insurance rate. A 3% increase for unaffiliated workers would have a \$30,000 impact on the budget.

2310 Add the Audit. It should be in School Board function.

Make Mrs. Roy, Admin Assistant full time. Currently part time.

Line 143. Mr. Markiewicz explained the GASB 75

2721

Will have seven drivers and when they are all onboard, they shouldn't work enough hours to have retirement deducted. Mr. Markiewicz will get that information.

Line 156- review this line.

2724

Line 165 should be 35

2820

Schedule for computer replacement. Table this function to review tech contract.

Nominations. Hires, Resignations

None

Non Public

Mrs. Ouellette made a motion, seconded by Mrs. Peaslee, to enter non public at 8:28 under RSA 91-A 3, II (c). Roll call: Peaslee aye, Collins aye, Taliaferro aye, Ouellette aye. (Vote 4-0)

The Board re-entered public session at 9:50.

During non public **Mrs. Peaslee made a motion, seconded by Mrs. Collins, that going forward all stipend positions will be approved by the Board. Any stipends not covered in the CBA will come to the Board for prior approval. (Vote 4-0)**

Mrs. Ouellette made a motion, seconded by Mrs. Peaslee, to seal the non public minutes until October 18, 2024. (Vote 4-0)

Adjournment

Mr. Ouellette made a motion, seconded by Mrs. Taliaferro, to adjourn the meeting at 9:55. (Vote 4-0)

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary