



# Wakefield School Board Public Minutes

October 4, 2022

Held in the Paul School Library

Approved

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Superintendent	✓
Brennan Peaslee, Vice Chair	✓	Frank Markiewicz, Business Administrator via Zoom	✓
Bob Ouellette	✓	Lisa Dubois, Special Ed Director	
Sandrea Taliaferro	✓	Kristen White, Principal	✓
Robert DeColfmacker			

In Attendance: Joe Williams and Mary Soares from Clearview TV.

Mrs. Collins opened the meeting at 6:04 with the flag salute.

## **Agenda Review**

Add PTA Update under new business. From this point on it will be on the second agenda of the month.

## **Public Comment**

Mrs. Soares asked if the Board was going to change the Policy Committee meeting time so it's not during the day so a teacher and herself could attend. Mrs. Collins said they did talk about that and it can't be changed due to others' schedules. Mrs. Soares said it was discouraging when the Board is encouraging teachers and the public to join and she feels it's important to have other voices at the meeting. Mrs. Colbath said the Policy Committee is actually a Board committee. That's why you have two readings so the community can weigh in at the meetings during discussion about these policies. Transportation and Facilities are also Board Committees. Tech and PD are school committees and teachers, parents and community members are encouraged to join those.

## **CIP**

Mr. Williams said he has gone to the Administrative Team to talk about future plans. He said they were looking at putting in \$40,000 into a Warrant Article for Building Renovation in 2025- and another \$40,000 in 2026 to develop engineered plans for an SAU building. Mr. Williams said this is just Joe Williams ideas he's bringing forward to the Board. He thinks a two story SAU building should be the first step and that two story building will replace of the white building on the corner of the parking lot. That will free up space in the SAU modular and can be turned back into two classrooms for a couple more years. Next would be add on a cafeteria. And then remove the modulares and put on an addition there and it could be two stories. He would like to form a space needs committee. This could be a fifteen year plan starting with the SAU in a year or two or three. The voters voted down the additional money for the Judy Nason Memorial

Bridge. Mr. Williams is suggesting use the money in the fund on the SAU building and name some portion of it in her memory. The family will be asked for their approval when the time comes. Mrs. Kebler said if we had filled the two positions, sixth grade and kindergarten, we wouldn't have had classrooms for them. She'll have a projected enrollment for the budget process but is concerned about having the classrooms. Mr. Williams said we've talked about having 600 students in the past but things are different now. We have kids throughout the building in different area and not in classrooms. There aren't just twenty five kids in a classroom, some are here, there being pulled out. Mrs. Peaslee asked if he was looking for an engineers plan for the whole project or just steps. Mr. Williams answered that he'd like to do a whole plan at one time. Mrs. Peaslee asked if engineer plans expire and Mr. William said it depends on where building codes change.

Mr. Williams talked about other things going on in town right now. Parks and Rec are looking to put a building up and by the time they get that half paid off we might be able to be next in line. Mr. Williams remarked that the town has been very generous with the school and allows \$350,000 to \$400,000 to be put in trust funds every year. He believes a plan can be done for about \$80,000. The Board felt it was a good idea to form a committee and Mr. Williams has some ideas of who he wants to serve on this committee. The Board gave Mr. Williams the responsibility of forming the committee. Mrs. Kebler believes there should be no more than ten people on the committee. The Board members will bring this up at the Roundtable on Thursday. Mrs. Taliaferro said that nothing is posted about the Roundtable, nobody knows about it.

**Mr. Peaslee made a motion, seconded by Mr. Ouellette, to have Mr. Williams form a committee for our space needs and growth. (Vote 4-0)**

Mr. Williams does not have the cost of the new truck he wants so he will talk about this at the next meeting.

### **Business Administrators Update**

#### **Primex Letter and Agreement**

Mr. Markiewicz told the Board about a program Primex offers to municipalities and schools that would cap the rate of increase for the Workman's Comp premium each year by not greater than 10%. The increase would be no more than \$2,100 for the next fiscal year.

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to approve the Primex Workmen's Comp cap program. (Vote 4-0)**

#### **Budget Timeline**

Mr. Markiewicz presented his budget development timeline. The Board added Tuesday October 25<sup>th</sup> for a Budget Workshop at 5:00pm. Mr. Markiewicz said there will be some inherent increases to the budget that we will have very little control over, like fuel, electricity etc. The numbers are there for teachers. The biggest increase will be for unaffiliated. (See attached at the end of the minutes). Mrs. Peaslee asked to see the increases for unaffiliated by department because some departments have received substantial increases over the last couple of years while some who have not held us over a barrel have been overlooked. Mr. Markiewicz said looking at individual department to see if rates are competitive to keep pace with the market. We can do that but it can be a little tricky. Mrs. Taliaferro said that raises should go through the town. Mrs. Kebler suggested bringing a history to the workshop to have a conversation.

**Mrs. Taliaferro made a motion, seconded by Mrs. Peaslee, under the umbrella of transparency with the new Board and their mission statement coupled with the hope of cohesively working together with all stakeholders I feel it is best to put a motion forward that states any current staff or Admin that may wish to receive or give a raise, stipend, increase, bonus or any monetary amount that would change, modify or add to their current contractor to include an addendum to said contract that equals to more than a 3% change in figures, whether it is paid as a one time payment or over the course of the school year would have to go to the town for a raise in a warrant article.**

Mrs. Collins asked if she was capping raises? Mrs. Taliaferro said 3% is the standard raise for everybody. She said years ago Admin got very large raises because they were in the budget and the teachers missed out. She thinks that any raise above 3% should be brought to the town on a warrant article just like the teachers do. Mr. Ouellette said he doesn't believe you can do this. Mrs. Taliaferro said she doesn't believe the budget is itemized. She mentioned a \$9,000 raise for an administrator that went through just because it was in the budget. Mrs. Kebler said this raise was discussed at length with the Budget Committee. Mrs. Taliaferro said she does not want to see Administrators giving out \$9,000 to \$10,000 raises and the town votes down our teachers or paras. Mrs. Collins said the Board decides what goes into the budget. Mrs. Peaslee doesn't think we should be able to give increases outside the budget. Mrs. Colbath asked Mrs. Taliaferro if she wanted this to apply to unaffiliated, should that be in her motion?

Mrs. Kebler said administration may come to the Board to request increases for some. Mrs. Peaslee explained that this is outside the budget process, not approved by the town. Mrs. Taliaferro said the increases was not on a separate warrant article. They were included within the budget so the Town could not vote on them separately. Mr. Markiewicz said the town approves a gross appropriation to you as the legislative body and the budget you send to the town for vote is based on what you think you're going to spend for the following year. You can change lines around. He said, I would caution you because there are going to be times administratively that the Superintendent will have to come to the Board to make an adjustment, perhaps to replace someone. That's the control of the Board to make that decision based on superintendent recommendations. Mrs. Taliaferro doesn't think the Board should have the power to give someone a ten thousand dollar raise and not ask the voters about it, by itself, singled out lumped in with the budget. Mrs. Collins asked if this was a legal issue.

Mrs. Kebler has asked Mr. Markiewicz to do a wage study to see where we need to bring our unaffiliated staff to make us competitive. Mrs. Peaslee asked to see where we went percentage wise over the last three years to where we are now and the average per department. Mrs. Kebler said that the Workshop is the place to have conversations on where we want to go. Mrs. Taliaferro said past practice was wrong and unfair. Mrs. Taliaferro agreed to wait for more information and withdrew her motion, Mrs. Peaslee withdrew her second but asked if the Board wanted to put this in effect would it just be a vote or would they have to create a policy? Mrs. Taliaferro believes that teacher raises were voted down one year because large raises were put in

the budget. Mrs. Colbath disagreed with that statement. Mr. Markiewicz said salary and benefits are the largest piece of the budget and he and Mrs. Kebler will be working on that.

### **Consent Agenda**

**Mrs. Peaslee made a motion, seconded by Mrs. Taliaferro, to approve the Consent Agenda. Mrs. Peaslee had a question about SLC answered. (Vote 4-0)**

### **Meeting Minutes**

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to approve the 9-20 non public minutes. (Vote 4-0)**

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to approve the 9-20 public minutes with amendments. (Vote 4-0)**

**Mrs. Taliaferro made a motion, seconded by Mr. Ouellette, to approve the 9-20 facility minutes with amendments. (Vote 4-0)**

### **Reports**

#### **Superintendents Report**

Superintendent Report Wakefield School District October 4, 2022

Well, here we are ending the first full month of school at the Paul Elementary School, and it has been a positive and exciting start to our school year. Included in this packet is a copy of the Core Beliefs our District Leadership Team developed this summer during our retreat. The overall purpose of having the core beliefs is to assist and support our decision making at the school. I can say for myself, when I hear of a decision made, or make a decision myself for our school community I reflect on these beliefs to ask myself the question "are we following our beliefs when we make this decision and/or recommendation for the school. Our district leadership is practicing this process as well so that we begin to practice proactive approaches to implementing systems which are truly in the best interest of our school community - both students and staff. These beliefs have also been shared with our staff and we will dive deeper into these beliefs throughout the year with staff so that we are all establishing practices of collaboration and thoughtful decision making. It is my hope that as a board we can think about these beliefs as we find ourselves in a position of making difficult decisions assuring that they are in the best interest of our overall school Community.

Elaine Millen, a teacher of 50 years and a national consultant has begun working with us to assist in developing strong instructional practice throughout our school. Elaine has been traveling throughout the country for as long as I have known her, working with schools to help develop structures and systems that allow us to be the best that we can be as educators. One of the primary areas she will be assisting us with is the mentoring of our new educators that we have hired this year, however more important she will also be involved in our professional development throughout the year to offer any of our teacher's consultation with regard to instructional practice. Most recently Elaine has researched and written many articles and a book focused on education practices in post covid times. Elaine had her first visit at our school last

Wednesday and was very excited at the great potential she sees in our school and the commitment and excitement in our teachers. It was a great way to end the day to hear all the positives she found in our school. I am anxious for her to work with our staff throughout the year and look forward to the success this will bring us. Elaine is fully paid out of grant money and has no impact to our operating budget. Utilizing our grants in a systemic way with ongoing professional development and work towards a focus that provides us with consistency and growth I feel is the most effective way to utilize our grants. We are lucky that Elaine lives in New Hampshire, so she is readily accessible to our school throughout the year. Our staff has already been inspired by her presence and are excited to work with her.

Finally, also included in this packet is a simple worksheet for us to use to develop budget goals for the upcoming budget process. Using these worksheets to think about what each board member's individual goals are for budget development will be helpful to our administrative staff as we begin to develop the FY 23-24 school year. It has been a great first month of school, and I am excited for the work we engage in this year.

Mrs. Kebler said that Mrs. Roy has been a great addition to the SAU staff. She greets people so well and is right on top of things. She's very excited to have her on board.

#### Administrations Report

School Administration Report October 2022 We celebrated our first Community Day on Friday September 30th. We celebrated our outstanding students, most improved students and our Outstanding Staff member for the month of September.

We conducted our first school wide fire drill; everyone was out of the building and accounted for in 6 minutes. We will continue to conduct drills throughout the school year to ensure the safety and wellbeing of our students and staff in the event of a real emergency.

Our soccer team had their first game and we saw a lot of great teamwork and skills on the field. Students working together on a common goal while supporting and encouraging one another is the Paul School expectation, our students on the soccer team exemplifies these expectations. Thank you, Mr. Fairfield and Mr. Basler, for your dedication and support in making this season a success. We completed our school benchmark testing, with grades K-2 completing STAR testing in Literacy and Math, while students in Grades 3-8 completed NWEA and STAR reading and math. These benchmarks are important for tracking student progress, teachers use this information to inform instruction and to ensure proper interventions are being implemented.

Jen and Michelle have been working to update all family information from the returned registration packets into our new system Infinite Campus. Our teachers will have training on the gradebook on Friday October 7th. Jen just had training on the Parent Portal and we are hoping to have the parent portal portion ready to be introduced to families by the 21st of October. That will give teachers 2 weeks (after their own training) to get all of their assignments and grades (that they've been doing by hand) into Infinite Campus. We also will be using an automated calling system for families who forget to call the office for attendance.

We would like to welcome back Paul School Alumni Nicholas Oakes as a Student Intern in Mr. Boucher's room. Nicholas is currently a senior at Spaulding High School where he is completing an Extended Learning Opportunity through his studies in Foundations of Education 2 at the Richard Createau Technology Center. We look forward to supporting Nicholas in his pursuit of one day becoming a classroom teacher. Our Title I staff, with the aid of our math and reading interventionists, have been sorting through our programs to ensure that everything we use with children is up to date and complete. They have also been benchmark testing students in grades K-3. Our Title I and interventionists will spend time reviewing the data with administration and classroom teachers in order to effectively determine the needs of our students. In a continued effort to teach with fidelity, our goal is to provide students with a high quality education while meeting their individual needs. We are excited about the year ahead. We have an exciting new program called Heart and Sole at our school.

Heart and Sole is a program created from Girls On The Run designed to meet the unique needs of a middle school girl, rich with themes girls can relate to. Heart and Sole focuses on five key parts: body, brain, heart, spirit, and how 6th-8th grade program teammates connect with others. Each lesson girls participate in activities and workouts to improve these five key areas. At the end of the program girls will participate in a 5K with other Girls On The Run and Heart and Sole teams. We are very excited to offer this program this year.

Our PBIS team has started our first school wide roll-out of the year. We are currently focusing on cafeteria and recess behavioral expectations. Lessons were created and provided to our teachers to ensure all students are receiving the same message. Our middle school has a group of students that create skits as videos to model expectations. These will be shared with students in the future. Students in each grade also participated in a cafeteria group lesson and modeled expected behavior for each other. Students now have the opportunity to earn pompoms as a group for following these expectations. At the end of this rollout all students will have a field day for staff. The grade level that earns the most poms will help plan this event. Staff will participate in games chosen by the students as they cheer their teachers on. In addition to helping plan this fun day, students in the winning grade will choose an extra incentive such as lunch on the lawn or an extra recess. Our PBIS team is made up of staff across all grade Levels. We meet every other week to plan and discuss the next data driven rollout.

The Paul School library has been off to an excellent start this school year. Students are very excited to be back and with full use of the library. These include 22 classes and additional 3 middle school classes that cover topics such as Coding/3D Printing, Book/Creative Writing Club and Lego Engineering. Many of the middle school projects can be seen on the library's top shelves. In the first four weeks in the Paul School Library/Media Center we had 1,138 books checked out by students/teachers. Alongside the books, the library has dispersed 405 Chromebooks and headphones to students in grades 1-8 with the help of Mary Soares, Justin Mayrand and Howard Systems. The technology support team has also been off and running with setting up testing, student accounts and of course helping as needed for any tech concerns as they arise for anyone in the building.

The week of October 24th through October 28th we will have Nature's Classroom coming to our school for a Nature's Classroom on Wheels Program. We will be using our outdoor classroom and our beautiful outdoor facilities to provide hands-on learning experiences. We are hopeful

that the weather will cooperate with us this year and that all our students will be able to participate in this exciting and unique learning experience. Our Tier 2 team has been established to work with students needing additional behavior supports to be successful in school. Tier 2 piggybacks off of the whole school Tier I programming, and targets specific students that need additional skills. We have identified Check In, Check Out (CICO) as a strategy to use to help students be more successful and hope to begin this program at the beginning of the second quarter.

Mrs. Taliaferro asked if the kids will get a chance to look at the fire trucks up close. Mrs. White said the preschoolers do a fire safety day when the trucks come over.

Mrs. Collins asked if Spaulding had all the residency forms turned in. Mrs. Kebler has this on her list to check on.

### **Old Business**

#### **Follow Up**

None

#### **Policy LDA**

Mrs. Collins informed the Board that policy LDA states that the Board must approve any interns.

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to approve Nicholas Oakes as a student intern. (Vote 4-0)**

### **Round Table Talks**

Mrs. Collins went over the parameters for the Round Table Talks to be held this Thursday at 6:00 in the library. This will be informal with predetermined topics. No minutes will be taken. It will not be recorded. There will not be a quorum. Mrs. Taliaferro felt there should have been more advertising for this event.

### **PTA**

Mrs. Taliaferro updated the Board on the PTA activities;

For the month of October: on the 6<sup>th</sup> they will have a student Incentive Day with kickball for the students of the month. There is a Staff Appreciation Day on the 11<sup>th</sup>. They will hold a cornhole tournament on the 23<sup>rd</sup> at 1:00 at the ballfields. Eighth grade students will be selling snacks for their eighth grade trip. The PTA stocked the teachers room with snacks, a water bubbler, coffee and drinks.

Mrs. Kebler said she was able to obtain Officer Landry's cookie recipe and she and Mrs.

Dolahaer talked about having a bake sale with profits going to officer Landry. Mrs. Taliaferro said they are not allowed to do this.

# Wakefield Paul School PTA Meeting Agenda

September 13, 2022

5:30pm - 7:00pm

Board Members Nichole Dolaher, President  
Ashia Roy, Vice President  
Kasey Frisbee Treasurer  
Christina Nicastro, Secretary

Welcome

Old business and approval of last meeting's minutes

Welcome Packet

Calenders - Communication - Events -Ground rules/ guidelines -  
New member form and dues

Vote on proposed budget

Open Board Position

Principal Report

Treasure Report

Break

New Business

- Recap Back to School BBQ day
- Recap Pasta dinner at Wakefield Inn
- Overview of Fundraisers for September - Charleston Wrap and School.com
- Overview and volunteer sign up for October Fundraiser - Cornhole tournament
- 2022/2023 student incentives
- Volunteer for October student incentive/ student incentive activity
- 2022/2023 staff appreciation
- Student snack program
- Classroom Parent

Announcements

Adjournment

# Welcome

The Wakefield PTA would like to welcome your family to The Paul School for another great year. Our PTA strives to help make the school year fun, educational, and productive as possible.

In this packet of information you will find important dates and PTA event information for the first half of the school year. There are also instructions on how to sign for email updates, and our Facebook page where you can always find all the latest information.

This packet includes:

- ★ Calendar for important PTA activities for the first four months of the year
- ★ School calendar with highlighted important dates
- ★ A listing of all lines of communications
- ★ Information on our major fundraisers
- ★ PTA member and volunteer rules and guidelines
- ★ PTA member application form
- ★ Venmo scan code

The Wakefield PTA strives to make this school the best place for all the students and the staff. We want to be a huge resource for the school and we welcome and seek your involvement and direction.

Everyone is invited and encouraged to join the PTA and attend our monthly meetings (held once a month on Tuesday evenings - see the attached calendar for dates). Attending keeps you more informed and, as a member, you have a vote in all PTA.

We look forward to having you join the Wakefield PTA. Welcome back!!

## Policies

**Mr. Ouellette made a motion, seconded by Mrs. Collins, to adopt Policy JFAD. (Vote 4-0)**

EEA - Student Transportation (1<sup>st</sup> Reading)

Mrs. Peaslee asked if audio should be in this policy. Change make direct requests first to the SAU and eliminate SAU Bus Coordinator and all Transportation Coordinator wording throughout this and other policies and add SAU Designee.

EEAB - Establishment of School Bus Routes (1<sup>st</sup> Reading)

GBCD - Background investigation and Criminal History Records Check (2<sup>nd</sup> Reading)

**Mr. Ouellette made a motion, seconded by Mrs. Peaslee to approve Policy GBCD (Vote 4-0)**

JICD - Student Discipline and Due Process (1<sup>st</sup> Reading)

Mrs. Taliaferro wanted to make sure that the remainder of the CIP items will be on the next agenda for Mr. Williams to address.

## Transportation

Mrs. Taliaferro said some of the staff and bus drivers too have concerns about changing the time school begins and ends. She says in the winter it's dark and there are no street lights. Some kids

are getting to school as late as 8:30-8:50 which cuts into the instructional time. More information has to be garnered prior to making a decision on changing the times of the school day. Next week we may have another certified driver. The drivers don't believe even with another driver it's going to help. Mrs. Peaslee suggested a different system for drivers to pick up at Spaulding instead of all buses going there daily and have a pick-up spot for the kids to change buses and be delivered to their homes. One bus would deliver north of Wontons and not pick up at Paul School. Mr. Peaslee said these are 77 passenger buses and they should be filled to 65 students. High school students the numbers change to 55 students per bus. She said they are crowded but legal and it's what everyone is doing now that Covid is over and there is a bus driver shortage. The only way you'll get it to work is to fill your buses. Mrs. Taliaferro and Mrs. Peaslee had suggestions on how to perhaps fix the problems. Mrs. Peaslee said someone has to say you're going to have 65 kids on your bus.

Mrs. Taliaferro said that they also discussed at the committee meeting the buses that needed to be retired, two large and two small. Mrs. Peaslee said we currently have nine large buses and soon to be six drivers. She suggested getting rid of two buses per the policy. That would leave one spare. The committee asked to have an RFQ put out for buses to determine the cost of a new small and large bus plus the ETA. Cressey, last year, said they give \$2,500 for a big bus and \$2,000 for a small bus for trade in value. Mrs. Kebler is looking into a company, Student Transportation of America in Rochester that transport our Special Ed students to provide management, maintenance, routes etc. Mrs. Peaslee would like the district to get quotes on contracted services for all transportation from Student First, Eldridge Transportation, Laidlaw and any other local bus company.

#### **Nominations. Hires, Resignations**

None

#### **Non Public**

**Mrs. Ouellette made a motion, seconded by Mrs. Peaslee, to enter non public at 8:45 under RSA 91-A 3, II (c). Roll call: Collins aye, Taliaferro aye, Ouellette aye. (Vote 4-0)**

The Board re-entered public session at 10:00.

#### **Adjournment**

**Mr. Ouellette made a motion, seconded by Mrs. Taliaferro, to adjourn the meeting at 9:11. (Vote 4-0)**

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath  
School Board Secretary

<b>FY 2024 BUDGET DEVELOPMENT</b>				
<b>DATE</b>	<b>ACTION</b>	<b>PARAMETERS [RSA 21:35]</b>	<b>BUDGET PRESENTATION</b>	<b>NOTES</b>
Wednesday 10-5-2022	Budget Requisitions Due to Superintendent - October 5, 2022			
<b>Tuesday, 10-4-2022</b>	<b>SCHOOL BOARD MEETING - 6:00 pm</b>		<b>FY 2024 Budget Development Goals and Objectives</b>	
Weds. October 12, 2022	SCHOOL BOARD - BUDGET WORKSHOP 5:00 pm - 8:00 pm		1100 Regular Ed, 1410 Co-Curricular, 1420 Athletics, 1430 Summer School, 2120 Guidance, 2130 Nurse, 2120 Library, 2410 Principal	
Tues. October 18, 2022	SCHOOL BOARD MEETING - 6:00 pm		2310 School Board, 2320 SAU Adm, 2510 Fiscal, 2721 Reg Transp, 2724 Ath Transp, 2725 Co-Curr Transp, 2820 Tech, 2900 Other	
Tuesday, November 1, 2022	SCHOOL BOARD MEETING - 6:00 pm		2310 School Board, 2320 SAU Adm, 2510 Fiscal, 2721 Reg Transp, 2724 Ath Transp, 2725 Co-Curr Transp, 2820 Tech, 2900 Other1200 Spec Ed, 2210 Professional Dev, 2610 Operations Maint, 2722 Spec Ed Transp	
Tuesday, November 1, 2022				
Thursday, November 3, 2022	DELIVER BUDGET FROM SCHOOL BOARD TO BUDGET COMMITTEE			
Monday, February 7, 2022	BUDGET COMMITTEE MEETING 6:30 pm			
Tuesday, November 15, 2022	SCHOOL BOARD MEETING 6:00 pm		Revisions from Budget Committee meeting	
Tuesday, November 29, 2022	BUDGET COMMITTEE MEETING 6:30 pm			
Tuesday, January 10, 2023	Last day to post notice of January 17th meeting	The second Tuesday in January, 1-10-2022		
Tuesday, January 10, 2023	Last day for petitioned warrant articles	The second Tuesday in January, 1-10-2022		
Tuesday, January 10, 2023	Last day for negotiated cost items to be finalized	The second Tuesday in January 1-10-2022		
Tuesday, January 17, 2023	Last day to hold at least one budget hearing	On or before the third Tuesday in January 1-17-2022		
Thursday, January 26, 2023	Last day for budget committee to deliver budget and warrant article recommendations to the school board for posting	The Thursday before the last Monday in January 1-26-2022		
Monday, January 30, 2023	Last day to post warrant, budget and default budget	On or before the last Monday in January 1-31-2022		
Saturday February 4-Saturday February 11	FIRST SESSION - DELIBERATIVE	Between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays		
Tuesday, March 7, 2023	Annual Report with final budget and ballot questions made available to the school board	At least one week before		
Tuesday, March 14, 2023	SECOND SESSION - VOTING BY BALLOT	The second Tuesday in March		
Monday, April 3, 2023	Submit signed and completed forms to DRA	Within 20 days of the close of the meeting		

