



Wakefield School Board Public Minutes

November 15, 2022

Held in the Paul School Library

Approved

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Superintendent via Zoom	✓
Brennan Peaslee, Vice Chair	✓	Frank Markiewicz, Business Administrator via Zoom	✓
Bob Ouellette		Lisa Dubois, Special Ed Director	
Sandra Taliaferro	✓	Kristen White, Principal	✓
Robert DeColfmacker	✓		

Others Present: Nicole Dolaher and Christina Nicastro and Mary Soares from Clearview TV.

Mrs. Collins opened the meeting at 6:00 with the flag salute.

Agenda Review

Amended motion will be put on the next agenda because of lack of information.

Presentations/Public Hearings

PTA Update

Mrs. Dolaher passed out flyers and raffle tickets for a turkey basket to the Board for their restaurant event at Knotty Pine tomorrow night. They have filled up the snacks in the teachers room and are supplying a snack tray for the kids that don't have snacks. Mrs. Dolaher and Mrs. Nicastro are asking for volunteers for food for Santa's Breakfast. Mrs. Nicastro said that Amazon Smile is up and running. They are implementing the Staff Grant Request Forms that can be for field trips, equipment, after school program. They have done one for a field trip for second grade which will supplement the cost of the field trip. Anything that is given to a teacher from the PTA becomes school property.

Public Comment

Mrs. Soares thanked the PTA for the goodies in the teacher's room.

Consent Agenda

Mrs. Peaslee made a motion, seconded by Mr. DeColfmacker, to approve the Consent Agenda. (Vote 4-0)

Meeting Minutes

Mrs. Peaslee made a motion, seconded by Mr. DeColfmacker, to approve the 11-1-22 non public minutes. (Vote 4-0)

Mrs. Peaslee made a motion, seconded by Mr. DeColfmacker, to approve the 11-1-22 Public minutes. (Vote 4-0)

Mrs. Taliaferro made a motion, seconded by Mrs. Peaslee, to approve the Transportation Sub Committee minutes of 10-18-22. (Vote 2-0)

Reports

Business Administrators Report

Monthly Financial Report

Mr. Markiewicz gave the current financial report. Grants are mostly cleaned up. Food Service is a work in progress. Most of his time has been spent working on the budget. Mrs. Kebler said there is one salary, the second Guidance Counselor, that should have been charged to a grant

FY21 Financial Audit

Mr. Markiewicz told the Board that there was a citation by the auditor that needed to be remedied prior to ??? He said basically what had happened was the reports were not being submitted in a timely manner. You spend the money out of your operating budget then you submit the report for reimbursement. Consequently, they were late and getting money back plus it wasn't being recorded properly which makes it very very challenging to reconcile the grants. We are now recognizing the revenue Now all Laurie has to do when the money comes in from the DOE is credit the cash account. The auditors are happy with that process. Reports are now being filed on time. He said we received correspondence from the DOE and they are also happy with the way we are now doing things. Mr. DeColfmacker asked if it's going to take time to get caught up with past grants. Mr. Markiewicz said we are caught up right up to the month. We have even reconciled two year old grants. They're all in the system and reconciled. Mr. DeColfmacker thanked Mr. Markiewicz.

Mrs. Taliaferro asked about some of the encumbrance lines showing negative. Mr. Markiewicz said some of the negative lines are in salaries and benefits which should be charged to grants and he's working with staff to correct this by next week.

New Business

None

Other Business

None

Nominations, Hires, Resignations

Mrs. Peaslee made a motion, seconded by Mr. DeColfmacker, to hire Diane O'Neil as a parttime Title One Teacher (Vote 4-0)

Mrs. Peaslee made a motion, seconded by Mr. DeColfmacker, to hire Julia Hall as an ABA Tutor (Vote 4-0)

Mrs. Kebler said we are now ten down in support staff as are other schools.

Mrs. Kebler heard from Rochester to see if the Board wished to have another joint meeting on December 19th from 5:00 to 6:00. She said that Rochester has to set their calendar to coincide with Dover and Somersworth. All three follow the state calendar. She said next year we will be

following the state calendar also. The PD days during the school year will be the same as Spaulding's. This will allow older and younger siblings to have the same days off. It will also allow our middle school team to work with the Spaulding teachers on curriculum. She also said she was heading for a family wedding in Aruba and in her absence, she feels the people left in charge of decision making will do a good job. This is a trip that was planned prior to the Board hiring her. She thanked the Board for their understanding. The Board wished her relaxation and fun. She hopes to have any bids for contracted services and bus costs at the next Transportation meeting. She said it looks like within the next few weeks they will have established bus routes that won't change.

Non Public

Mrs. Peaslee made a motion, seconded by Mrs. Collins to enter non public at 6:45 under RSA 91-A 3, II (c). Roll call: Peaslee aye, DeColfmacker aye, Collins aye, Taliaferro aye. (Vote 4-0)

The Board re-entered public session at 8:32

Adjournment

Mrs. Collins made a motion, seconded by Mrs. Taliaferro, to adjourn the meeting at 8:32 (Vote 4-0)

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary