

Agenda Worksheet

School Administration Unit #101 Wakefield School District Board Meeting:

Paul School Library

60 Taylor way, Sanbornville, NH

Date: Tuesday, March 21, 2023 at
6:00pm

Non-Public RSA RSA 91-A:3 II (C)
5:30pm

1. **CALL TO ORDER** - Chair, followed by **FLAG SALUTE**
2. **AGENDA REVIEW**
3. **PUBLIC COMMENTS:** Public's opportunity to speak to items on the agenda.
4. **CONSENT AGENDA**
 - a. AP Manifest - Batch #38593, \$1,557.75; Batch #38600, \$74,701.59; Batch #38606, \$4,102.68; Batch #38641, \$4,500.77
 - b. Payroll Manifest - Batch #38609, \$168,414.29; Batch #38631, \$899.54; Batch #38594, \$1,213.52; Batch #38614, \$73,025.58
 - c. Enrollment
5. **MEETING MINUTES**
 - a. 3.7.23 Non Public Minutes Session One (draft)
 - b. 3.7.23 Pubic Minutes (draft)
6. **NEW BUSINESS**
 - a. School Hours FY 22/23
 - b. School Calendar FY 23/24
 - c. ESSER Stakeholder Survey
 - d. AREA Agreement Board Meeting 4/17/23- Set Agenda
7. **NOMINATIONS/HIRES/RESIGNATIONS**

Karyn Stone- LOA
Jessica Bradbury- LOA
Penny Huckins- Title I Tutor
8. **NON-PUBLIC:** RSA 91-A:3 II (C), if required.
9. **ADJOURNMENT:** _____ PM

Upcoming: The next Wakefield School Board meeting will be held April 4, 2022

Statutory Reasons cited as foundation for the Nonpublic Sessions.

91-A:3, II (a): The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

91-A3, II (b): The hiring of any person as a public employee.

91-A:3, II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any

Agenda Worksheet

person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

91-A:3, II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

91-A:3, II, (e): Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

91-A:3, II (i): Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

91-A:3, II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

91-A:3, II (k): Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.

91-A:3, II (1): Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Report # 58817

Check Batch: 38593
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
38593	90212	03/02/2023	1706	CHARTER COMMUNICATIONS	0.00	434.87
	90213	03/02/2023	834	WASTE MGMT OF NH-ROCHESTER	0.00	1,122.88
Totals:					0.00	\$1,557.75

3

WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
---------	---------	------------	-------------	-------------	-------------------	--------------

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins
Mary Collins, School Board Chairman

Brennan Peaslee
Brennan Peaslee, School Board Vice-Chairman

4

Sandra Taliaferro, School Board Member

Robert DeColfman
Robert DeColfman, School Board Member

Bob Ouellette
Robert Ouellette, School Board Member

Carlene Stewart
Carlene Stewart, Treasurer

Anne Kebler
Anne Kebler, CEO

2 Checks Listed.

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Report # 58831

Check Batch: 38600
Check Header: (N / A)
Check Numbers: (First) - (Last)
Check Dates: (Earliest) - (Latest)
Cash Account Numbers: (First) - (Last)
Bank Account Code: (N/A)
Check Authorization Code: AP
Minimum Check Amount: \$0.00
Sorted By:
Include Payable Information: No
Include Payable Dist Information: No
Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
38600	22119	03/03/2023	9568	ACP FACILITY SERVICES	0.00	7,973.33
	22120	03/03/2023	1080	ADT COMMERCIAL LLC	0.00	137.19
	22121	03/03/2023	9009	ALLISON NEAL, NEW ENGLAND TUTORS, LLC	0.00	165.00
	22122	03/03/2023	9608	BMO HARRIS BANK N. A.	0.00	285.83
	22123	03/03/2023	9426	BOOTHBY THERAPY SERVICES, LLC	0.00	755.75
	22124	03/03/2023	2308	BOSTON MUTUAL LIFE INSURANCE CO	0.00	611.64
	22125	03/03/2023	9436	CARA MCNEVICH	0.00	43.18
	22126	03/03/2023	1190	CLEAN-O-RAMA	0.00	1,314.76
	22127	03/03/2023	2918	COLLINS SPORTS CENTER	0.00	3,658.00
	22128	03/03/2023	342	CROWELL'S TOWING & REPAIR	0.00	2,867.68
	22129	03/03/2023	9375	DRUMMOND WOODSUM &	0.00	4,013.98
	22130	03/03/2023	378	EASTER SEALS NEW HAMPSHIRE	0.00	8,949.27
	22131	03/03/2023	9090	ELAINE M. MILLEN	0.00	6,500.00
	22132	03/03/2023	8980	FLINN SCIENTIFIC	0.00	49.95
	22133	03/03/2023	9522	FRANK MARKIEWICZ	0.00	87.78
	22134	03/03/2023	585	HEALTH TRUST	0.00	5,470.63
	22135	03/03/2023	9477	HOWARD SYSTEMS	0.00	8,250.00
	22136	03/03/2023	2067	JEFFERSON SOLUTIONS, INC	0.00	3,150.00
	22137	03/03/2023	1528	JOHN C. PRATT CO	0.00	160.00
	22138	03/03/2023	9520	KEYSTONE PRESS	0.00	953.53
	22139	03/03/2023	2288	MSB CONSULTING GROUP	0.00	78.94
	22140	03/03/2023	2128	NAPA AUTO PARTS	0.00	161.44
	22141	03/03/2023	1366	NEW ENGLAND CENTER FOR CHILDREN	0.00	4,929.80
	22142	03/03/2023	1349	NH ASSOCIATION OF SPECIAL ED	0.00	325.00
	22143	03/03/2023	9099	ONSITE DRUG AND ALCOHOL SERVICES, LLC	0.00	114.16
	22144	03/03/2023	506	PIONEER MECHANICAL	0.00	5,060.36
	22145	03/03/2023	9530	SOLIAN	0.00	6,262.50
	22146	03/03/2023	9521	STAPLES BUSINESS ADVANTAGE	0.00	790.53

5

WAKEFIELD SCHOOL DISTRICT AP CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	22147	03/03/2023	446	SUPERIOR FIRE PROTECTION, INC.	0.00	987.50
	22148	03/03/2023	2957	VOYA CLAIMS FUNDING	0.00	593.86
Totals:						\$74,701.59

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins
Mary Collins, School Board Chairman

Brennan Peaslee
Brennan Peaslee, School Board Vice-Chairman

Sandrea Taliaferro, School Board Member

Robert DeCollinacker
Robert DeCollinacker, School Board Member

Bob Ouellette
Robert Ouellette, School Board Member

Carlene Stewart
Carlene Stewart, Treasurer

Anne Kebler
Anne Kebler, CEO

30 Checks Listed.

WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Check Batch: 38606
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00

Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
38606	90214	03/03/2023	8926	IRVING ENERGY	0.00	294.22
	90215	03/03/2023	8927	IRVING ENERGY-PROPANE	0.00	3,672.04
	90216	03/03/2023	958	CONSOLIDATED COMMUNICATIONS	0.00	136.42
Totals:						\$4,102.68

7

WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
---------	---------	------------	-------------	-------------	-------------------	--------------

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins

Mary Collins, School Board Chairman

Brennan Peaslee

Brennan Peaslee, School Board Vice-Chairman

Sandra Taliaferro, School Board Member

Robert DeCafmacher

Robert DeCafmacher, School Board Member

Bob Ouellette

Robert Ouellette, School Board Member

Carlene Stewart

Carlene Stewart, Treasurer

Anne Kebler

Anne Kebler, CEO

3 Checks Listed.

WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Report # 58910

Check Batch: 38641
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
38641	90217	03/09/2023	8926	IRVING ENERGY	0.00	640.12
	90218	03/09/2023	8927	IRVING ENERGY-PROPANE	0.00	3,860.65
Totals:						\$4,500.77

9

WAKEFIELD SCHOOL DISTRICT Manual AP CHECK REGISTER

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
---------	---------	------------	-------------	-------------	-------------------	--------------

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins

Mary Collins, School Board Chairman

Brennan Peaslee

Brennan Peaslee, School Board Vice-Chairman

Sandrea Taliaferro

Sandrea Taliaferro, School Board Member

Robert DeCollmacker

Robert DeCollmacker, School Board Member

Bob Ouellette

Robert Ouellette, School Board Member

Carlene Stewart

Carlene Stewart, Treasurer

Anne Kebler

Anne Kebler, CEO

10

2 Checks Listed.

Paul School Enrollment Report 2022-2023

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.	June
LP	16	17	17	17	17	19	19			
K	44	43	43	42	42	42	42			
1.	37	37	37	36	37	37	37			
2	47	45	43	43	43	43	43			
3	62	62	62	63	64	64	61			
4	57	56	55	55	55	55	54			
5	51	51	52	52	51	51	51			
6	44	44	42	42	42	43	43			
7	52	52	53	53	53	53	53			
8	53	52	52	52	52	51	52			
Total	463	459	456	455	456	458	455	0	0	0

High School Enrollment Report 2022-2023

	Sept	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
Spaulding	156	156	154	152	150	150	151			
Kingswood	12	12	12	12	12	11	11			
Bud Carlson	5	5	7	8	8	8	7			
Brewster	1	1	1	1	1	1	1			
Total	174	174	174	173	171	170	170	0	0	0

Wakefield School District/SAU 101

Paul School

Superintendent: Anne Kebler

Principal: Kristen White Assistant Principal: Ivy Leavitt-Carlson

March Enrollment Report

2022-2023

Grade	Class	Inv. Total	Class	Inv. Total	Class	Inv. Total
Little Paws	19	Boston AM	10	Boston PM	9	
K	42		Libby	21	Lugo	21
1	37	Learned	12	Jakubec	12	Courts
2	43	Royle	13	Kelly	13	Krafton
3	61	Robinson	20	Reynolds	21	Purvis
4	54	O'Neill	20	Levesque	20	Osmer
5	51	Olson	20	Hurley	15	Seigler
6	43	Perkins	21	Boucher	22	
7	53	Gillikin (LA)	18	Nason (Science)	18	Bultman (Math)
8	52	Fairfield (SS)	18	Hurley (LA)	18	Wolforth(Math)
Overall Total:	455					

2/27/23



Wakefield School Board Public Minutes

March 7, 2023

Held in the Paul School Library

Draft

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Superintendent	✓
Brennan Peaslee, Vice Chair	✓	Frank Markiewicz, Business Administrator	
Bob Ouellette	✓	Lisa Dubois, Special Ed Director	
Sandrea Taliaferro	✓	Kristen White, Principal	✓
Robert DeColfmacker by Zoom	✓		

Mrs. Collins called the meeting to order at 5:00.

Mr. Ouellette made a motion, seconded by Mrs. Collins, to enter non public under 91-A 3:11(c) at 5:00. Roll call: Ouellette aye, Collins aye, Peaslee aye, Taliaferro aye, DeColfmacker aye. (Vote 5-0)

The Board resumed the meeting at 5:35.

The Transportation Committee met from 5:40 to 6:05.

Others Present:

Kaitlin Spencer, Ryan Manning, Chris McKay, Relf Fogg, Melissa Williams, Shawn Williams, Sandy Ouellette, Katie Howard and Mary Soares from Clearview TV. Cara McNevich, Media Specialist.

Agenda Review

Add nurse to Nominations. Add sealed minutes under non public.

Public Comment 6:40

Mr. Fogg asked about a Forestry Report. He asked the Chair to provide that for him. He stated that he had requested to be put on the agenda and was denied. Mr. Manning commented on Policy IJLL. He asked if a committee were formed that it includes a majority of community members. He stated his feelings on YA books. Mrs. Williams asked about the lottery and Mrs. Collins said that will be discussed under Policies. Mr. McKay said the Board should focus on a new direction like curriculum. He talked about making School buses more green like the use of electric vehicles.

Presentations

None

Consent Agenda

Mrs. Peaslee made a motion, seconded by Mrs. Collins, to approve the Consent Agenda. (Vote 5-0)

Meeting Minutes

Mrs. Taliaferro made a motion, seconded by Mrs. Peaslee, to approve the 2-21-23 public minutes with an amendment. (Vote 4-0-1)

Reports

Superintendents Report

Another busy month in the Wakefield School District! Our District Leadership Team has been developing a Professional Development plan for the 2 teacher workshop days and 1 early release day. We will be focusing on working on our current standards, and assuring they are consistent across the grades. For March 17, as a staff we will begin the day by defining what a standard is with guiding questions such as .

1. What are standards?
 2. How are standards different than curriculum? ,
 3. What do we need to do together as a staff to make our standards consistent across grade levels?
 4. And finally, how will this help us increase student achievement and impact our school culture.
- While we all have this information, it is always a healthy activity to come to common agreement around the work we are doing.

From there we will break into small groups and begin the work with "grade level team work", using guiding questions such as

1. What are the ESSENTIAL standards at our grade level?
2. Consider what we have for tools/materials (curriculum materials) that you have to support the standards?

This work will continue during our April early release day and May's teacher workshop day working on vertical teaming and considering the evidence we will use collectively to determine if our students are mastering the standards. We will also as a District Leadership Team begin to identify the summer work we will do with standards, with a goal of having a hard copy of grade level standards for our teachers as well as parents/guardians and community when our students enter the FY 23-24 school year.

A big thank you to Bob Adams, our interim Facilities Manager and our custodial staff Luke and Ronnie, along with Bob Ouellette a member of our school board for such speedy work on the frozen pipes in the kitchen and the repairs. It is their hard efforts that allowed us to only miss one day of school! During February break, our District Leadership participated in an Active Shooter Training with out Wakefield Police Department. It was a great opportunity to have all the right people at the table to discuss the procedures and protocols for Wakefield with regard to if an active shooter is in our school, as well as to determine evacuation considerations. We will continue to work on this with the Wakefield police Department, and as a school we will be reviewing and revising our Crisis Intervention Plan.

It is very exciting to report that we are bringing a Transportation Coordinator forward this week. She is anxious to get started, and I believe she will be a great addition to our transportation team. In addition, we are close to being able to have 7 drivers driving large capacity buses, and shortening our routes. Brandon Balser, our Physical Education Teacher is actively working on an after school program for our students. He is looking for staff, and community that might have something interesting they may be able to offer our students for afterschool programming. Thank you to Brandon for pulling this work together. More to come on this when he has been able to finalize.

With all the snow we have been getting, it is hard to believe that spring is around the corner-but it is. We are all anxiously awaiting the flowers to bloom, and see green grass on our grounds.

School Administrators Report

We celebrated our January Outstanding Students with an Ice Cream party that was hosted by our PTA on Tuesday February 7th. On Friday February 10th we celebrated our 100th day of school, students and staff were creative with their costumes of what they would look like if they were 100 years old and made for an exciting day. The 100th day of school is an opportunity to rejoice in classroom and school community successes, individual accomplishments, and the pursuit of a love of learning overall.

On Friday February 10th staff participated in a Suicide Prevention Training through Connor's Climb. We would like to thank Lori Cook for setting up this training. Connor's Climb information: Connor's Climb is on a mission to provide suicide prevention education to New Hampshire youth and the community. In the aftermath of a suicide, family, friends and communities respond in different ways. When Connor Ball died by suicide in October of 2011, his family and friends decided that on one else should experience such a profound and life-altering loss. Connor's Climb Foundation is the result of their love for Connor and their commitment to end youth suicide. Through the implementation of suicide education programs in New Hampshire schools and agencies, Connor's Climb Foundation helps educators, students and community members foster help-seeking behaviors so that youth in need of supportive services either reach out for them, or get referred to them by a peer, coach, teacher or other trusted adult.

School Staff Training: In this 2-hour session, school staff learned about risk factors, warning signs and protective factors as they relate to youth suicide prevention. Website for more information the website is connorsclimb.org.

On Friday February 10, our fantastic PTA held a Valentine's Day themed dance for students in grades 4-8. Students were amazing and had a lot of fun. We would like to thank Emma Joy, Kylee Joy, Chloe Cochran, Elizabeth Howard and Jace LeClair for helping clean up after the event. A very special thank you to our PTA who go above and beyond to support our school, we are better because of you! STAR testing took place during the two weeks before break. Students in grades K-B completed the assessment. This testing informs instruction and allows teachers to track student growth over the course of the year. Our interventionists and Title One team also uses this data to look at trends over time as a whole school to determine push-in and pull out support for students. We plan to complete one more round of STAR testing at the end of the school year. We celebrated our Outstanding Student of the Month at our Community Day celebration on February 17th.

This month we launched an official online Paul School Spirit Store, where families can choose from hundreds of designs and garments that are delivered to their homes. The company has provided our community with a grand opening special, use code SPIRIT312-FS to receive 25% off and earn free shipping on orders over \$50. <https://1stplace.sale/59954> The 8th graders will be hosting a Potluck dinner at the Function Hall in Union either the 16th or 17th of March. 8th graders, their parents/guardians and student's families will be responsible for advertising the dinner, gathering donations and helping with set up, serving and cleaning up. Admission will be between \$10 to \$15, all proceeds will go to the 8th grader end of the year field trip.

Old Business

Bus Drivers Handbook

The drivers looked at the handbook and it has gone back for some revisions

Transportation Bids

They receive two bids for a 77 passenger bus. One from W.C. Cressey and one from DeVivo. The bus bids went to the Transportation Committee for a checklist summary. Mrs. Peaslee said that we have all Thomas buses now and that's what the drivers trained on and are used to. The recommendation was to purchase the Alternate bus Cressey now has on his lot. This bus could be ready in a couple of weeks. The Board will have a Public Hearing to expend money from the Transportation Trust Fund to purchase a 2024 bus for \$111,500. The Board has not purchased a bus for the past two years.

Ceiling Repair

Mr. Ouellette said they had five leaks. He and Bob Adams had to remove the ceiling panels and replace those plus the insulation in the kitchen ceiling. The Board thanked him for his help,

New Business

Food Service Bids

Only one bid was received. Fresh Picks, the current company. Mrs. White said they have only had minor complaints this year. The feed back from students is that they really like the food. This will be on the next agenda for approval.

Stipend Approval

Mrs. Kebler has met with the Union to formulate a committee in the spring to as per the CBA to pre approve stipends before they come to the Board. Mrs. Taliaferro said she believes the Board has asked for a list of the stipends so they could do a generalized instead of an hourly amount like it used to be. Mrs. Collins said that has changed in the CBA. Mrs. Peaslee questioned having a drama club with SCAMP and a limited amount of kids in town. Mrs. White said they actually wrote a play. Mrs. Peaslee asked if only one staff member would be getting a stipend. Mrs. Soares said drama club started because kids wanted to put on plays during Community Day about PBIS. They then wrote a play. She said they are not taking anyone away from SCAMP. The kids used their flex time for the plays. The stipend is for the afterschool part. She said she donated her lunch time for a whole year. They will take part in the upcoming Talent Show. She said part of the stipend will go for a pizza dinner for the kids.

Mr. Ouellette made a motion, seconded by Mrs. Collins to approve a stipend for Mrs. Soars for \$775. (Vote 3-2) Mrs. Taliaferro asked that the pizza party be listed on the stipend sheet.

Policies

Policy IJLL Review of Challenged Library/Media Central Material (2nd Reading)

Revisions were made at the last meeting. Mr. McKay was concerned about number 6.7. and 8 which he feels is shifting responsibility from the professionals to a committee. He said he thinks number 6 needs some clarification. Mrs. Kebler pointed out that a book, after being challenged, couldn't be reviewed for a period of three years. Mrs. Kebler said that during the last two policy committee meetings they reviewed this policy from other k-8 schools. Mrs. White said they did add an appeal process if a parent wasn't satisfied with the result of their complaint. They added they can now take it to the School Board.

Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to approve policy IJLL (Vote 4-1)

Audience members asked questions about this policy and Board members answered their questions. Some inaudible, people talking at the same time. Mr. DeColfmacker said the Board needs to remain neutral. There may be five parents against the book and hundreds for it. The process in place needs to be followed. Ms. McNevech said only 6, 7 and 8th grade students can sign out YA books. She explained the that this policy weighs out the process of all reviewed material. It has to do with how books are chosen as well. She said the State of New Hampshire does not have any banned books. If a book is being challenged this would fall under privacy.

This falls under the Library Bill of Rights and Freedom to Read Statement which protects our students. Three years is common throughout our state and if the three years isn't in there someone could fill out another review form that person could continue to apply again. A book could come back after three years. In New Hampshire no book has been challenged or removed. Number 7 majority vote.

Mrs. Peaslee rescinded her motion and Mr. Ouellette, rescinded his second on the approval of policy IJLL

This policy will go back to the policy committee for some changes. Mrs. Taliaferro asked that procedures be included.

Policy JICD Student Discipline and Due Process (2nd Reading)

Mrs. White said PBIS is Positive Behavioral Intervention and this policy is about discipline. Mrs. Kebler said this policy is specific to RSA 193:13. When you enter in to exclusionary discipline. This is the way it must be followed. They're two different things. Mrs. Kebler said we have a policy around behavioral interventions that will be put on the next policy meeting and she believes that's the place the place to put what Mrs. Taliaferro is looking for. Mrs. Taliaferro said she would like to have clear lines for students, staff and parents to know what's expected and know what the different levels are for punishments or awards across the board. Mrs. Kebler suggested a procedural policy that has the PBIS information in it.

Mr. DeColfmacker said when we look at policies we need copies of all the related policies in order to make an informed decision. Mrs. Collins said most of the policies reference other policies so when we look at the policies in the packet we could look at them in our books instead of printing them all off. Mr. DeColfmacker said he doesn't believe reading several policies, come to a meeting and recall all you've read. He said either the school will print it or he will print it. Mr. DeColfmacker asked if lunch detention should be added to the policy along with before or after school. Mrs. White said the policy says when the students are not assigned to a class and they are assigned to be in the lunch room.

Policy JICD was tabled.

Policy JFACC Tuition Expenses for Wakefield Residents (1st Reading)

This policy was originally first come first serve. The AREA agreement was changed with Rochester so that 10% of the total Wakefield high school population would be allowed to attend a high school other than Spaulding. The previous agreement was for 10 % of each class. This allowed more students to attend other high schools. In recent years students have put their names in the lottery and then end up dropping out. As far as siblings go, we can't guarantee if there will be spots for siblings every year. An audience member asked if siblings could be chosen first. Mrs. Taliaferro said then others may be denied the chance to go. Mrs. Kebler said that one year there has been as little as two openings. Mr. Ouellette agreed with an audience member who said both her children should be able to attend the same school. Mr. Fogg said there once was an

academic achievement level attached to attending Kingswood. Mr. DeColfmacker said he has had a few conversations hearing Kingswood had plenty of space to accept more kids and other schools do as well at a lower tuition cost. Mrs. Collins said we have a contract with Spaulding. He said it may be time to take a look at that because it should be a family decision not a contract decision. A start date to accept applications need to be in the policy. There will be an AREA Board meeting in April with Spaulding. Mrs. Kebler mentioned one school that has in their policy to the best of our ability we will consider siblings. Mrs. Kebler said this year we have fifty three eighth graders and only tow or three leaving Kingswood. Every year it's different. She said there is a lot of attorney work to change the AREA Agreement. The Board and audience had a conversation about how to word this policy.

Nominations/Hires/Resignations

Mrs. Kebler said she is excited to recommend Heather Powers at the Transportation Coordinator. She has twenty years' experience in transportation. She has her CDL but needs to get the passenger endorsement to drive an empty bus. She won't be going for School Bus Driver Certificate. She's been a dispatcher for fifteen years. Both Tim and Celest have agreed to mentor her as she doesn't know the routes. The Board agreed on \$28,000 for up to 20 hours a week when Tim was offered the job. Mrs. Taliaferro suggested that this amount be a salary instead of an hourly rate.

Mrs. Peaslee said Tim would have been a sub driver and this person won't be but she will dispatch. Mrs. Peaslee felt the offer should be \$26,000. Mr. DeColfmacker asked to see complete information on the intent to hire sheet. Mrs. Peaslee asked if she had her air break endorsement, she'd have to retest. Celest is handling this. Mrs. Peaslee is asking for a job description. Mrs. Peaslee explained the training school where the new Coordinator can get materials and information.

Mrs. Peaslee made a motion, seconded by Mrs. Collins, to hire Heather Powers at \$26,000. (Vote 5-0)

Teacher Nominations

Mrs. Taliaferro made a motion, seconded by Mrs. Collins to approve the teacher nominations, (Vote 4-1)

Brooke King has been brought forward by Mrs. Kebler as the new school nurse. an extensive background. She has to give her two weeks' notice and the present nurse said she would stay on to get her acclimated.

Mrs. Peaslee made a motion, seconded by Mrs. Collins to hire Brooke King as school nurse. (Vote 5-0)

Non Public Session

Mrs. Peaslee made a motion, seconded by Mrs. Collins, to enter non public under RSA 91-A 3:11 (c) at 8:10. Roll call: Ouellette aye, Collins aye, Taliaferro aye, Peaslee aye DeColfmacker aye. Vote: (5-0)

The Board re-entered public session at 9:10.

Mr. Ouellette made a motion, seconded by Mrs. Collins to seal the minutes of the non public session until 3-7-33. Roll call Vote: (4-0) Ouellette aye, Collins aye, Taliaferro aye, Peaslee aye, DeColfmacker aye.

Mrs. Collins told the Board how excited she is about the new playground equipment. The Board, by consensus, asked Mr. DeColfmacker to write a letter to the Conservation Commission about the Rines property.

Adjournment

Mr. Ouellette made a motion, seconded by Mrs. Collins, to adjourn the meeting at 9:20 (Vote 5-0) Ouellette aye, Collins aye, Taliaferro aye, Peaslee aye, DeColfmacker aye.

Respectfully submitted, for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary

Community Survey for Stakeholder Engagement

The COVID-19 pandemic has caused a difficult situation for many in our school community. We know numerous students continue to require a significant amount of attention to address academic learning loss, social-emotional needs, and safety as we have re-engaged in the traditional school setting.

The District is in the process of applying for a large amount of federal funding that is made available through the Elementary and Secondary School Emergency Relief (ESSER) program. This funding will last through September 2024 and is intended to help sustain the safe operation of schools and to address the impact of the coronavirus pandemic had on students. ESSER funding must be used to meet needs that have resulted from the COVID-19 pandemic.

We would like to ask you to complete a short survey as district stakeholders. Your responses will help us to finalize the major areas of need for which we will use "ESSER III" funding. The survey begins below, and responses will be collected through xxx. We thank you for your feedback and support!

1. I am answering this survey as a (select all that apply):

- ☐ Student
- ☐ Parent/Guardian
- ☐ Community Member
- ☐ Professional Staff
- ☐ Hourly Staff
- ☐ Administrator

☐ Stakeholder representing the interests of students with disabilities, English learners, migrant students, students experiencing homelessness, foster care placement, or Incarceration

2. Community Survey for Stakeholder Engagement

Please select 3 areas below that you believe are the most important priorities as the district responds to the impact of the COVID-19 pandemic.

*Please make sure to select 3 options

☐ Additional instructional time for students

☐ Student social/emotional/mental well-being

☐ Additional activities to support special populations, such as students with disabilities, English learners, and others

☐ Improvements to facilities to improve safety, such as heating/cooling system and water fountain upgrades

☐ Continued emphasis on student/staff safety practices

☐ Continued emphasis on technology equipment and access

3. A minimum of 20% of ESSER III funding is required to be used to address academic learning loss. Which 4 areas below do you believe will best address this area? :

*Please make sure to select 4 options

☐ Extended after school tutoring programs

☐ Increase in the offering of Saturday tutoring sessions

☐ Universal summer school program

☐ Focused intersession tutoring programs

☐ Focused intervention programs for specifically identified populations such as students at risk

of dropping out of school, students with disabilities, English learners, and others

- ☐ Acquiring evidence-based instructional materials to aid in intervention efforts
- ☐ Additional professional development for faculty and staff

4. Community Survey for Stakeholder Engagement

In addition to addressing academic learning loss, which 3 areas below do you

believe will best address our students' needs? :

***Please make sure to select 3 options**

- ☐ Social-emotional well-being: Counseling and social work activities
- ☐ Social-emotional well-being: Professional development for faculty and staff
- ☐ Concentrated social-emotional well-being activities for students at risk of dropping out of school and other special populations
- ☐ Safety considerations to include continued access to personal protective equipment and other daily safety practices
- ☐ Safety considerations to include upgrades to district facilities
- ☐ Technology needs to include device upgrades, software programs, and hotspot

5. Please provide any additional suggestions that you may have as we plan for ESSER III funding to be allocated in the best interest of our students, focusing on needs resulting from the impact of the COVID-19 pandemic (maximum 100 characters)



Michele Lambert <michele.lambert@sau101.org>

Maternity Leave

2 messages

Karyn Stone <karyn.stone@sau101.org>

Fri, Mar 3, 2023 at 11:19 AM

To: Anne Kebler <anne.kebler@sau101.org>, Lisa Dubois <lisa.dubois@sau101.org>, Kristen White <kristen.white@sau101.org>

Cc: Michele Lambert <michele.lambert@sau101.org>, Betsy Stipo <betsy.stipo@sau101.org>, Ivy Leavitt-Carlson <ivy.leavittcarlson@sau101.org>

Hello my wonderful Paul School staff!

I hope you have enjoyed a few quiet days with the snow we had this week. I wanted to reach out as I do not have much longer before my due date. My planned last day before maternity leave will be Friday, March 24th. I have fully enjoyed working with the fifth grade this year and will miss my student (and 5th grade class) while gone. If you have any questions please feel free to reach out to me.

Thank you for all that each of you do!

Karyn Stone
Paul School
ABA Tutor
Cell: 603-573-0854

Anne Kebler <anne.kebler@sau101.org>

Fri, Mar 3, 2023 at 11:35 AM

To: Karyn Stone <karyn.stone@sau101.org>

Cc: Lisa Dubois <lisa.dubois@sau101.org>, Kristen White <kristen.white@sau101.org>, Michele Lambert <michele.lambert@sau101.org>, Betsy Stipo <betsy.stipo@sau101.org>, Ivy Leavitt-Carlson <ivy.leavittcarlson@sau101.org>

Good luck Karyn, make sure you send us pictures of your new addition!

Anne L. Kebler
Superintendent
76 Taylor Way
Sanbornville, NH 03872
p~ 603-871-8502
f ~ 603-871-8608

STATEMENT OF CONFIDENTIALITY:

The information transmitted herein is intended only for the person or entity to which it is addressed and may be confidential and/or privileged material. Any unauthorized disclosure, reproduction, use, or dissemination (either in whole or in part) is prohibited. If you are not the intended recipient of this message, please notify the sender immediately and delete this message and any attachments from any computer and/or mobile device.

[Quoted text hidden]

24

**Michele Lambert** <michele.lambert@sau101.org>

Fwd: Surgery

2 messages

Lisa Dubois <lisa.dubois@sau101.org>
To: Michele Lambert <michele.lambert@sau101.org>

Thu, Mar 9, 2023 at 10:03 AM

FYI - I will get you a copy of her letter as soon as she sends it to me.

----- Forwarded message -----

From: **Jessica Bradbury** <jessica.bradbury@sau101.org>
Date: Thu, Mar 9, 2023 at 9:01 AM
Subject: Surgery
To: Lisa Dubois <lisa.dubois@sau101.org>

Hey just got the call march 28 for surgery. After surgery April 3rd 1030

--

Lisa Dubois
Director of Special Education
SAU#101 / Wakefield School District
76 Taylor Way
Sanbornville, NH 03872
Ph: 603-871-8502
Fax: 603-871-8608

STATEMENT OF CONFIDENTIALITY:

The information transmitted herein is intended only for the person or entity to which it is addressed and may be confidential and/or privileged material. Any unauthorized disclosure, reproduction, use, or dissemination (either in whole or in part) is prohibited. If you are not the intended recipient of this message, please notify the sender immediately and delete this message and any attachments from any computer and/or mobile device.

Michele Lambert <michele.lambert@sau101.org>
To: Lisa Dubois <lisa.dubois@sau101.org>

Thu, Mar 9, 2023 at 10:01 AM

Thanks
[Quoted text hidden]

--

Michele S Lambert - Payroll Coordinator/Human Resource
SAU 101 | Wakefield School District | 76 Taylor Way | Sanbornville, NH 03872
p: 603-871-8502 | f: 603-871-8608 | e: michele.lambert@SAU101.org

25

WAKEFIELD SCHOOL DISTRICT
SCHOOL ADMINISTRATIVE UNIT 101

RECEIVED

MAR 13 2023

INTENT TO HIRE

Name of Employee: Penny Huckins

Position being hired for: Title One

Existing Employee? Yes ☐ No ☒

Replacing: _____

Submit with this form:

- ☒ Completed Application
- ☒ Reference Sheet
- ☒ Resume (if applicable)
- ☒ Transcripts (if applicable)
- ☒ Certification (if applicable)
- ☒ Three letters of recommendation (if applicable)

NH Certification ID # 57165 Expiration Date: 6/30/23

Baccalaureate Degree from: Endicott College

Degree Bachelor of Science Year 1994

Graduate Degree from: Grand Canyon University

Degree Masters in Reading, Early Childhood, and Language Arts Year 2014

Hours Per Day: _____ Days Per Week: _____ Days Per Year: _____

Time Card: Yes ☐ No ☒

Collective Bargaining: ☐ WTA ☐ WPA ☐ No Affiliation

Hiring Manager Comments:

Penny worked at the Paul School for 23 years and had a positive impact to our School Community. Her expertise in Title One and best practices in developing student interest in learning will be an asset to our school.

Submitted by: [Signature]

Date: 3/10/23

To be filled in by Superintendent

Account Number: Title 1 435-1100-51000-1-00-30448

Hourly Rate: _____

Salary: Track/Step: # 42, 495.00 13 + longevity

Signature of Superintendent: [Signature]

Date: 3/17/23