

# Wakefield School Board Public Minutes

## Board Work Session



June 21, 2023  
Held in SAU 101 Conference Room  
Approved

BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Superintendent	
Robert DeColfmacker, Vice Chair	✓	Shari Colby, Business Administrator	
Bob Ouellette	✓	Lisa Dubois, Special Ed Director	
Sandrea Taliaferro	✓	Kristen White, Principal	
Brennan Peaslee	✓	Ivy Levitt-Carlson, Asst. Principal	

The meeting was called to order by Mr. Ouellette at 5:08.

Mr. Ouellette read Mr. DeColfmacker's resignation as chair. Mr. DeColfmacker expressed why he felt this wasn't the right time for him to be the chair.

**Mr. DeColfmacker made a motion, seconded by Mr. Ouellette to choose a new chair. (Vote 5-0)**

**Mr. Ouellette made a motion, seconded by DeColfmacker to nominate Mrs. Collins as chair.**

Mrs. Collins reminded the Board that she has only been chair for a short time. The Board discussed how email responses going forward should be handled by the chair. They also discussed the Chair leaving emotion or opinion out of emails. Mrs. Taliaferro said just thank them for information. Mrs. Collins said she understands and will follow that advice. From this point on she will send emails she receives to the person named or the Vice Chair before answering them. Mr. DeColfmacker said, we are all human and should be helping each other. Mr. Ouellette said we're all individuals with different personalities, we all should be respectful of one another. He went on to say we need to get back to doing the business of the Board and stop the infighting.

Mr. Ouellette read the Board goals. Mrs. Taliaferro feels that if they don't do something different we're paddling in circles.

**(Vote 3-2)**

After the vote they aired their differences and discussed their negative experiences. Mr. DeColfmacker wants professional conduct; treat everyone with respect. They vowed to close that door and move forward as Mr. DeColfmacker proposed.

## **Board Evaluations**

The Board members evaluated themselves and Mr. DeColfmacker calculated the averages. They discussed ways that the Board could do better, ways that they can improve in areas where they are failing. The Board would like to go back to past practice and have the BA, Facilities Manager, Transportation Manager physically appear at meetings to personally give the Board their own reports and discuss issues/updates. They would like to see the discipline report monthly by Mrs. Levitt-Carlson, Curriculum quarterly, Tech quarterly so they can ask questions. They also want to see Follow Up back on the agenda and have the Follow Up list emailed to them with the daft minutes.

The want the following to be on the agenda:

### 1<sup>st</sup> meeting of the month

1. Transportation
2. BA
3. Superintendent's Report

### 2<sup>nd</sup> meeting of the month

1. Facilities
2. Administration Report

All employees will wear safety vests if outside during morning drop off and afternoon dismissal no excuses.

Follow through needs to be better. The Board will put requests in writing.

The Board noted that they haven't received a weekly email about what happened this week from the Superintendent.

The Board discussed their strengths and weaknesses and discussed a plan to move forward.

The Board decided that they would stick with the goals they developed last year and review them periodically. The Board agreed by consensus to have Mr. DeColfmacker talk to Mr. Davis about the bathroom renovation, well and paving. Mrs. Colbath will send the Board Trust Fund balances.

They set a date of July 12<sup>th</sup> at 5:00 for a Job Description Workshop. All will bring any job descriptions they have. Mrs. Peaslee mentioned Primex workshops for Boards and management. Many are online.

**Mr. Ouellette made a motion, seconded by Mrs. Collins, to adjourn the meeting at 7:28.  
(Vote 5-0)**

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath  
School Board Secretary