

# Wakefield School Board Workshop Minutes

October 24, 2023

Held in Paul School Library

Approved



BOARD MEMBERS		ADMINISTRATORS	
Mary Collins, Chair	✓	Anne Kebler, Superintendent	✓
Bob Ouellette, Vice Chair	✓	Frank Markiewicz, Business Administrator	
Robert DeColfmacker via Conference call	✓	Sarah Howard, Director Student Services	
Sandrea Taliaferro	✓	Norma DiRocco, Principal	✓
Brennan Peaslee	✓	Ivy Levitt-Carlson, Assistant Principal	

**Others present:** Facilities Manager Brad Davis, Michele Lambert, HR, Payroll, Accounts Payable.

The meeting was called to order by Mrs. Collins at 5:30. She led the salute to the flag.

## **1410 Co-Curricular**

No change

## **1420 Athletics**

Increase in the number of teams. Salaries increase from \$750 to \$1,000

## **1430 Summer School**

Data for attendance will be looked at. Universal Summer School will still take place.

## **2110 Truant Officer**

### 51140 Truant Officer Salary

The lines will stay at \$1 each. The Selectmen approved a half time SRO. This line will be discussed at the next meeting.

## **2120 Guidance**

### 51120 Guidance, Social Worker Salary

One Guidance Counselor and one Social Worker are budgeted for.  
All assessments should be in the GC lines

## **2130 Nurse**

### 51140 Nurse - Support Staff Salary

The LNA is now full time

51150 Nurse Sub Salary

\$2,000 was added to cover the cost of a sub for the nurse.

Nurse software goes from SNAP to ALMA

**2210 PD**

No changes

**2220 Library**

56410 Library Books

\$1,250 added to purchase books

**2410 Principal**

56500 Principal Software

Mrs. Kebler will check this amount.

**2610 Op/ Maintenance.**

53200 Contracted Services

No longer using ACP. \$32,000 will go back into this line

54210 Rubbish Removal

The dumpster will stay on site. There is no charge unless it is used. The charge would be \$100

54220 Snow Removal

Bumped up as we will be looking for a new company

54300 Repair of Building

Mr. Davis said not enough has been budgeted over the past few years. Plumbing issues. Lead issue. \$30,000 has gone to Pioneer Mechanical for unanticipated issues.

54420 Rental of Equipment

Repeater should be in the Transportation function.

54470 Maintenance Special Projects

TBD

55310 Internet Phones

Fiber Optics was paid for by a grant.

This line needs to be increased. Not enough budgeted.

56500 Software

Mr. Davis feels this should go to Eric.

57330 New Furniture/Fixtures

Will utilized desks etc. in storage

Mr. Davis wants to upgrade the fields. Mrs. Peaslee and Mrs. Taliaferro said that they were told that the first field is not regulation size. Mr. Davis will check this out.

### **2310 Fiscal Services**

#### **56100 Supplies**

Mrs. Lambert told the Board that she stockpiled paper and checks. This was paid for by a grant and the grant has ended so we will have to start paying. There has been an increase for a case of paper and some companies are now charging for shipping. Paper went from \$24.99 a case to \$41.99 a case. That's why she asked for an additional \$2,000 in the supply line.

The next Board meeting will begin at 5:30 with a transportation meeting beginning at 5:00. The Board will discuss the positions that are now being paid for by ESSER Funds.

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to adjourn the meeting at 7:14.**

**Roll call: Ouellette aye, Collins aye, Taliaferro aye, Peaslee aye, Vote: (4-0)**

Mrs. Taliaferro asked Mrs. Kebler and Mrs. Colbath to leave the room at 8:47.

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath  
School Board Secretary