

School Administrative Unit #101 Wakefield School District

IT Director

The Wakefield School District has an “**Immediate Opening**” for an IT Director

Job Summary

Under the supervision of the Superintendent of Schools, the Director of Technology provides planning, development, implementation, management and maintenance of all applications, infrastructure, security, networks, technology training, as well as comprehensive support for the teaching and learning activities of the staff and students. Evaluates assigned personnel and performs related work as required.

Required Qualifications

An equivalent combination of education, training, and experience will be considered.

- Bachelor's degree in Technology, Networking, (or IT related field) or equivalent work experience.

Essential Job Functions

- Manages the development of the district wide area and local area networks
- Provide technological services to the schools, school staff and families.
- Administers information systems including network, computer, multimedia, and communications.
- Advises staff and school board on technology policy.
- Facilitates the development and implementation of the District technology strategic plan.
- Negotiates with vendors regarding contracts, pricing and implementation.
- Monitors and evaluates the effectiveness of systems and networks.
- Develops and maintains communications and partnerships with district staff and external organizations and individuals.
- Reviews security measures with network operations and data processing staff.
- Develops and administers the Technology budget.
- Leads the selection of District technology information systems.
- Co-Facilitates Technology Committee

Commensurate with experience (Permanent) Competitive Benefits

Position is available immediately and will remain open until filled.

Send letter of interest, resume, certification, latest transcripts, and three current letters of reference to:

Anne Kebler, Superintendent
SAU 101
76 Taylor Way
Sanbornville, NH 03872