

AGENDA PREPARATION AND DISSEMINATION

The superintendent shall prepare all agendas for meetings for the Board.

Items to be placed on the agenda will be received by the superintendent by noon time on the Wednesday prior to the meeting. Every board member has the right to place items on the agenda by contacting the Chairman and/or Superintendent. Matters not included in the agenda may be presented during the meeting provided the board agrees to discuss the matter. The board may choose not to deal with every agenda item.

Consistent with RSA 91-A:3 and the laws pertaining to student and family privacy rights, the board will not place any matter on the public meeting agenda that is to be properly discussed in a non-public session. This shall not preclude the board from giving notice of its intent to hold or enter into a non-public session and the statutory reason for doing such.

Any board member, staff member, student, or citizen of the district may suggest items of business. The Chairman and/or Superintendent will put the item on the next available agenda. A summary of topic discussions must be included. The inclusion of items suggested by staff members, students, or citizens shall be at the discretion of the board chairman and/or Superintendent. 15 minutes will be set aside for speaker to address the Board.

The board will follow the order of business set up by the agenda unless the order is altered by a majority vote of the members present. Items of business may be added and discussed and acted upon if a majority of the board agrees to consider item. The board, however, may not revise board policies, or adopt new ones, unless such action has been scheduled, or unless there is an emergency.

The agenda and supporting materials will be distributed to board members on Friday prior to the board meeting. Board members are required to read the information provided to them and to contact the appropriate person to request additional information that may be deemed necessary to assist them in their decision-making responsibilities.

Legal References:

RSA 91-A:2, Meetings Open to the Public

Mrs. Mary Collins, Chairman
Mr. Robert DeColfmaeker, Vice Chairman
Mr. Bob Ouellette
Mrs. Brennan Peaslee
Mrs. Sandra Taliaferro

Adopted by the Board: 2 January 2008
Revised by the Board: 19 September 2012
Reaffirmed by the Board: 2 January 2024