

## EVALUATION OF SUPERINTENDENT

The SAU Board shall conduct a minimum of one (1) annual formal evaluation of the Superintendent.

Members of the Wakefield School Board will first evaluate the Superintendent independently, using a written form adopted by the Board for this purpose. The Milton School Board will develop a composite evaluation from member responses. The SAU Board will convene to discuss the assessments and to prepare a composite evaluation. The full SAU Board and the Superintendent will discuss the composite evaluation. The Board and Superintendent will each retain a copy of the written evaluation report.

Evaluation of the Superintendent shall be conducted in such manner as to:

1. Clarify for the Superintendent his/her role in the school system as seen by the Board.
2. Clarify for all Board members the role of the Superintendent in the light of his/her job description and the immediate priorities among his/her responsibilities as agreed upon by the Board and Superintendent.
3. Provide effective administrative leadership for the school system.
4. Provide positive and constructive feedback to the Superintendent that will support and promote the Superintendent's professional growth and development.
5. Help the Board evaluate its work in planning the educational program in this community.
6. Strengthen the working relationship between the Board and the Superintendent by providing a comprehensive vehicle of communication.
7. Identify strengths and weaknesses of the Superintendent and make appropriate recommendations.

**Reference:**

See Superintendent Evaluation Form

**Mrs. Norma Joy, Chairperson**  
**Mr. Stephen Brown**  
**Mrs. Bonnie Cyr**  
**Mr. Robert Ouellette**  
**Mrs. Beth Seldin**

**Adopted by the Board: 6 December 2000**  
**Reaffirmed by the Board: 6 May 2002**  
**Revised by the Board: 20 June 2012**  
**Revised by the Board: 17 May 2017**