## SPECIAL USE OF SCHOOL BUSES

School bus services may be used for student field trips and school activity purposes. However, such use must necessarily be limited. School buses must be used, first, for regular school transportation.

The administration will develop and the board will approve specific regulations relating to the use of buses for field trip purposes. The superintendent or his designee will be granted authority to approve the use of school buses for field trips within the above guidelines and subject to the approved regulations.

The transportation coordinator will work with the school principal to establish bus use for extra curricular activities.

The school board may make available buses for organizations within the district with the transportation coordinator, but not for individual use.

The school board will be notified on a regular basis when outside agencies use the district buses.

Mrs. Judith Nason, Chairperson Mrs. J. Lisbeth Olimpio Mrs. Vivian Macedo Mr. Stephen Brown Adopted by the Board: 14 March, 2001 Revised by the Board: 6 May, 2002 Revised by the Board: 16 November, 2005 Reaffirmed by the Board: 6 March 2013