

## EMPLOYEE GIFTS AND SOLICITATIONS

All employees are prohibited from accepting things of material value from companies or organizations doing business with the School District. Exceptions to this policy are the acceptance of minor items, which are generally distributed by the companies through public relations programs.

### Solicitations

No organization may solicit funds of staff members within the Schools, nor may anyone distribute flyers or other materials related to fund drives through the Schools, without the approval of the Superintendent. Staff members will not be made responsible, nor will they assume responsibility for, the collection of any money or distribution of any fund drive literature within the Schools unless such activity has the Superintendents' s approval. The School Board expects such activities to be kept to a minimum. The Superintendent shall seek direction from the School Board in instances where prior practice offers no guidance about a particular fund drive.

**Mrs. Janet Gagnon, Chairperson**  
**Mrs. Priscilla Colbath**  
**Mrs. J. Lisbeth Olimpio**  
**Mr. Fred Elliott**  
**Mrs. Judith Nason**

**Adopted by the Board:** *4 April 2001*  
**Revised by the Board:**  
**Reaffirmed by the Board:** *17 October 2002*  
**Reaffirmed by the Board:** *3 November 2010*