

POLICY ON RECONSIDERATION OF INSTRUCTIONAL MATERIALS

Persons not in agreement with the school on its selection of books or other instructional material and who wish a particular book or material to be reviewed must submit to the Principal a "Request for Reconsideration of Instructional Materials". The request forms are available at the school office.

The Principal, upon receipt of a "Request for Reconsideration" will acknowledge receipt to the complainant and list anticipated steps to be taken. The Principal will then notify the Book Review Committee and schedule meetings necessary to review the complaint and to write a report.

The Book Review Committee will be composed of two members of the school board, two teachers, the principal or his/her designee, and two parents.

The final report will be forwarded to the complainant. If the complainant is dissatisfied, the next step is to submit the request to the Superintendent of Schools for review. If the complainant does not accept the Superintendent's decision, the complainant may request a review by the School Board, whose decision will be final.

During the investigation the instructional material will remain in use unless the Book Review Committee decides to remove or restrict it until a final decision is made.

Reference:

Appendix KEC-R

Mrs. Connie Twombly, Chairperson
Mrs. Peggy Richards
Mr. Joseph Fleck
Ms. Sarah Hayes
Mrs. Desiree Tumas

Adopted by the Board: 6 December 2000
Reaffirmed by the Board: 17 October 2002