

Agenda Worksheet

School Administrative Unit #101
Wakefield School District Board Meeting:
Paul School Library
60 Taylor Way, Sanborntonville, NH 03872
sau101.org

Date: Tuesday, February 20, 2024 at 5:30pm

Facilities Committee Meeting 5:00pm

1. CALL TO ORDER- Chair, followed by FLAG SALUTE

2. AGENDA REVIEW

3. NON PUBLIC RSA 91-A;3 (l)

4. PRESENTATIONS, PUBLIC HEARINGS

5. PUBLIC COMMENTS: Public's opportunity to speak to items on the agenda.

6. REPORTS

- a. Facility
- b. School Administration
- c. Finance

7. CONSENT AGENDA

- a. AP Manifest- Batch #43663, \$633.85; Batch #43666, \$39,365.45; Batch #43637, \$3,427.68; Batch #43636, \$948.98
- b. Payroll Manifest- Batch #43669, \$209,888.18

8. MEETING MINUTES

- a. WSB Non Public Minutes 2.6.24
- b. WSB Public Minutes 2.6.24

9. OLD BUSINESS

10. NEW BUSINESS

- a. WSB Scholarship Question
- b. Job Descriptions
- c. Budget Transfer Request

11. COMMITTEE UPDATES

- a. Wellness Committee
- b. AREA Agreement Committee
- c. Curriculum Committee
- d. Tech Committee

12. NOMINATIONS/HIRES/RESIGNATIONS

13. FOLLOW-UP

a. Homeschool Numbers

14. NON-PUBLIC; RSA 91-A:3 II (C)

15. ADJOURNMENT:

PM

Upcoming: The next Wakefield School Board meeting will be held March 5, 2024

Agenda Worksheet

Statutory Reasons cited as foundation for the Nonpublic Sessions.

91-A:3, II (a): The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

91-A:3, II (b): The hiring of any person as a public employee.

91-A:3, II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

91-A:3, II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

91-A:3, II, (e): Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

91-A:3, II (i): Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

91-A:3, II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

91-A:3, II (k): Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.

91-A:3, II (l): Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

NHDES Round 3 testing

- Round 3 results received after January testing
- **42** outlets tested overall
- **8** outlets tested over 5ppb threshold
- Results were significantly better than round 2 testing (7 months ago)
- We managed to reduce our elevated lead faucets count from **22** outlets to **8** outlets through investigative sampling, upgrades and maintenance to faucets
- Looking into installing more lead filtration devices on remaining outlets
- All results have been submitted and reported to NHDES website

Maintenance building

- Quotes attached for **phase 1** of maintenance building project. (Building demo, site work and concrete pad installation)
- Funding to be used from Maintenance Building Trust
- Tentative project start date of May 1st depending on ground conditions.

Well Assessment

- Seeking expert Engineering advice on existing well situation at the Paul School
- Perform pump down test and evaluation of equipment
- Calculating current flow rates and exploring irrigation zoning options
- The last well assessment was over 12 years ago and proved we were yielding 30 gallons per minute from the existing well that is 1000 ft deep.

PAUL SCHOOL

60 Taylor Way
Sanbornville, NH 03872
P: (603) 522-8891
F: (603) 522-6143



Norma DiRocco, Principal
Ivy Leavitt-Carlson, Assistant Principal

February 2024- Administration Report

In the month of February, the Paul School has much to look forward to. We celebrated the 100th day of school on February 12th and in the same week enjoyed Valentine's Day. As a school we are focusing on Work Hard in our PAWS statements during the month of February. The goal of this month is for students or staff to identify when others are working hard. When they see that in action they will fill out a heart and add it to our school bulletin board.

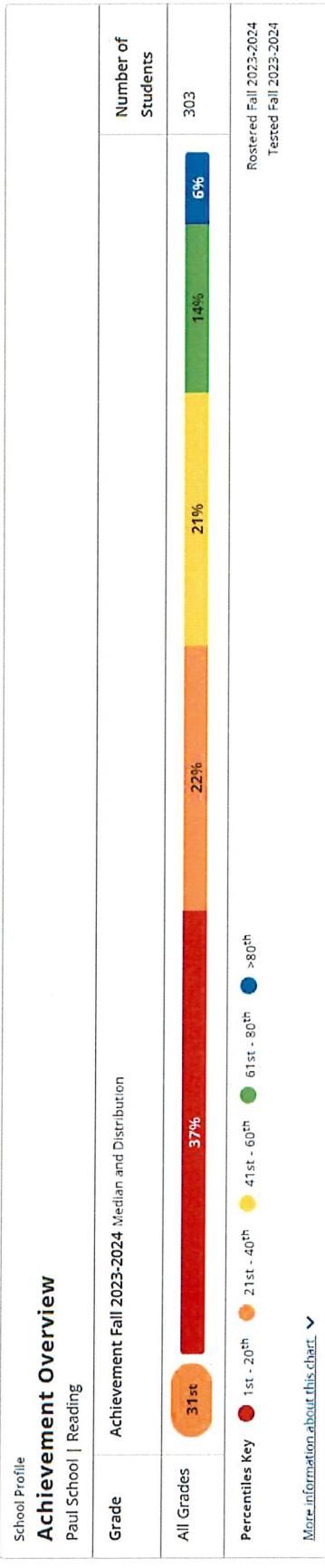
The eighth grade completed their coin drive and raised \$316.87 for their end of the year trip. Mr. Gillikin's homeroom came in first with well over 3, 000 points. The eighth grade has been working on a variety of fundraisers including selling subs and hat day Friday's. All proceeds from the eighth grade fundraisers support their end of the year Boston trip.

Our club paperwork just went out for clubs to start after February break. We are excited to see how many more clubs will be offered to students in this round. Our spring sports are also gearing up for the season. Mr. Balser just met with his spring coaches to begin the conversation about softball and baseball season. While we are getting excited about spring, it is still important to note that our fields are covered with snow. Students are still in need of all their winter gear to access our playground. Families, please be mindful to send in all snowgear with your child daily.

Many different grades have been going on field trips. Our eighth graders visited the CTE program at Spaulding. Our fourth graders are going to the planetarium and the statehouse. Our younger grades are planning their spring trips. It is exciting to see our students benefit from these experiences and we look forward to continuing to offer more opportunities for students.

NWEA has been completed and attached to this report you will find graphs of our data. As a school we have identified areas of need through our PLC meetings and are determining next steps of how to support instructional practices. The leadership team coupled with the curriculum committee is working to identify curriculum and instructional resources that will benefit the trajectory of our school proficiencies. We will be looking for community and board support as we make decisions about how to better identify where and how to gain access to materials.

Fall to Winter Reading Paul School

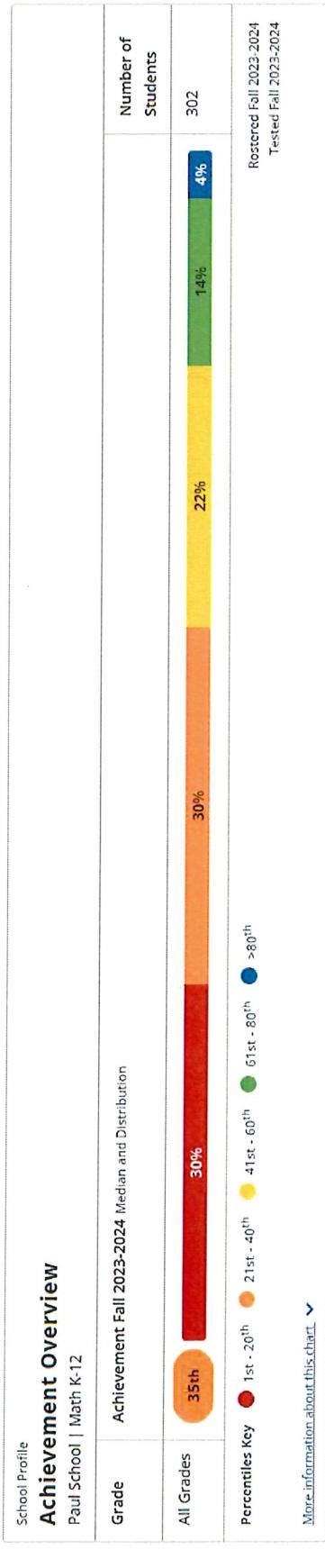


Paul School

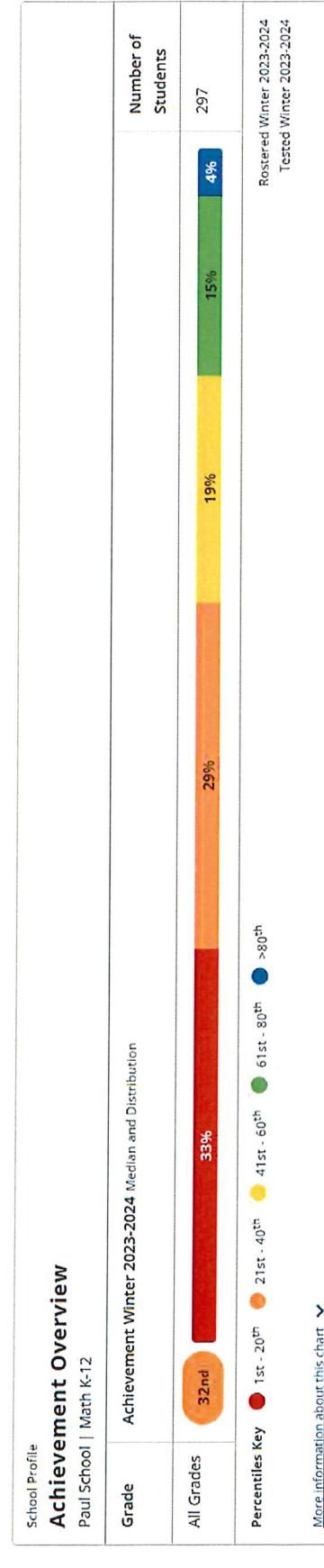


Fall to Winter Math

Paul School



Paul School



Monthly Financial Summary Report
For Period Ending JANUARY 31, 2024

GENERAL FUND	REVENUE	EXPENSES
Opening Fund Balance	365,008	Appropriation 11,768,599
YTD Revenue	<u>6,729,804</u>	
TOTAL YTD REVENUE	7,094,812	TOTAL YTD EXPENDITURES -5,887,020
		YTD Encumbrances -5,866,740
YTD CASH BALANCE	1,207,792	Total Appropriation Balance 14,839

FOOD SERVICE FUND	REVENUE	EXPENSES
Opening Fund Balance	45,620	Appropriation 250,000
Sales	<u>41,979</u>	Contracted Services -192,501
FFVP	<u>14,709</u>	Repairs 0
NSLP-State	<u>932</u>	Food/Milk 0
NSLP-Federal	<u>73,841</u>	Replace Equipment 0
TOTAL YTD REVENUE	177,081	TOTAL YTD EXPENDITURES -192,501
		YTD Encumbrances -29,819
YTD CASH BALANCE	-15,420	Total Appropriation Balance 27,680.00

NOTES:

Encumbrance balance is higher than anticipated, blanket PO's for recurring monthly payments

Medicaid revenue well below anticipated budget

Regular education tuition public encumbrance needs to be reconciled

2510 Fiscal services encumbrances for salary and benefits needs to be adjusted

2820 Technology has a holding account expenditure line for transfer to ESSER III grant

MONTHLY FINANCIAL REPORT

GENERAL FUND [100]

January 2024

- Revenues
- Expenditures

WAKEFIELD SCHOOL DISTRICT
WAKEFIELD SCHOOL DISTRICT REVENUE FUND 10

Report # 63503

Statement Code: REVENUE 10

Account Number / Description	Approved Est. Revenue	Revenue Received-To-Date	Est. Revenue Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
100 GENERAL FUND			
100-1121-40000-0-00-00000 CURRENT APPROPRIATION	(7,578,767.00)	(4,448,243.00)	(3,130,524.00)
100-1121-44000-0-00-00000 PRIOR YEAR UNASSIGNED FUND BALA]	(365,008.00)	0.00	(365,008.00)
100-1511-40000-0-00-00000 INTEREST/FEES ON CHECKING ACCOUN	(10,000.00)	(11,763.95)	1,763.95
100-1991-40000-0-00-00000 UNANTICIPATED REVENUES	(10,000.00)	(10,751.85)	751.85
100-3110-43000-0-00-00000 ADEQUATE EDUCATION GRANT	(1,236,445.00)	(926,260.05)	(310,184.95)
100-3112-40000-0-00-00000 STATE EDUCATION TAX	(2,492,413.00)	(1,331,304.00)	(1,161,109.00)
100-3190-40000-0-00-00000 OTHER STATE AID	(8,886.00)	0.00	(8,886.00)
100-3240-40000-0-00-00000 CATASTROPHIC AID	(60,000.00)	0.00	(60,000.00)
100-3900-40000-0-00-00000 MEDICAID REIMBURSEMENTS	(15,000.00)	(1,480.67)	(13,519.33)
TOTAL 100 GENERAL FUND	\$11,776,519.00	\$6,729,803.52	\$5,046,715.48
GRAND TOTAL	\$11,776,519.00	\$6,729,803.52	\$5,046,715.48

WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Statement Code: BUDGET REP

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
1100 REGULAR EDUCATION						
1. 100-1100-51120-1-00-00000 ELEMENTARY TEACHER SALARIES	1,707,562	1,707,562	117,530	837,174	773,072	97,316
2. 100-1100-51140-1-01-00000 SUPPORT SALARIES	61,414	61,414	6,121	40,322	43,166	(22,074)
3. 100-1100-51220-1-00-00000 SUBSTITUTES SALARIES	10,000	10,000	4,105	25,072	0	(15,072)
4. 100-1100-51235-1-00-00000 STUDENT TUTORING SERV - SALAR	7,000	7,000	0	0	0	7,000
5. 100-1100-51250-1-00-00000 STAFF STIPENDS/OTHER	18,000	18,000	525	25,324	29,201	(36,525)
6. 100-1100-52110-1-00-00000 TEACHERS HEALTH INSURANCE	452,985	452,985	40,335	210,153	223,231	19,601
7. 100-1100-52110-1-01-00000 SUPPORT STAFF HEALTH INS	4,000	4,000	0	3,079	1,000	(79)
8. 100-1100-52120-1-00-00000 TEACHERS DENTAL INSURANCE	17,387	17,387	1,103	8,179	8,008	1,200
9. 100-1100-52120-1-01-00000 SUPPORT DENTAL INSURANCE	1,803	1,803	124	772	863	168
10. 100-1100-52200-1-00-00000 TEACHERS FICA	132,005	132,005	8,734	65,992	69,885	(3,872)
11. 100-1100-52200-1-01-00000 SUPPORT FICA	10,485	10,485	468	3,367	3,524	3,694
12. 100-1100-52310-1-00-00000 SUPPORT RETIREMENT	0	0	1,632	(4,562)	4,562	0
13. 100-1100-52310-1-01-00000 SUPPORT RETIREMENT	8,309	8,309	(314)	8,165	17,329	(17,185)
14. 100-1100-52320-1-00-00000 TEACHERS RETIREMENT	335,365	335,365	23,141	155,452	156,956	22,957
15. 100-1100-53210-1-00-00000 REGULAR ED - CONTRACTED SERV	38,555	38,555	0	8,840	0	29,715
16. 100-1100-55610-1-00-00000 TUITION-PUBLIC	3,114,712	3,114,712	525,350	1,041,097	2,581,128	(507,513)
17. 100-1100-56100-1-00-00000 SUPPLIES	44,838	44,838	685	36,242	1,235	7,361
18. 100-1100-56410-1-00-00000 CURRICULUM/TEXTBOOKS	8,107	8,107	0	6,529	1,553	25
19. 100-1100-56500-1-00-00000 REG ED SOFTWARE	21,119	21,119	0	18,795	1,827	497
20. 100-1100-57390-1-00-00000 REG ED REPLACE EQUIPMENT	2,532	2,532	0	757	0	1,775
21. 100-1100-58100-1-00-00000 REG ED DUES	320	320	0	0	0	320
TOTAL 1100 REGULAR EDUCATION	\$5,996,498	\$5,996,498	\$729,539	\$2,490,649	\$3,916,540	\$410,691

WAKEFIELD SCHOOL DISTRICT

Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 1/1/2024 - 1/31/2024	Reported Period 7/1/2023 - 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
1200 SPECIAL EDUCATION						
22. 100-1200-511120-1-00-00000 SPECIAL ED TEACHER SALARIES	333,605	333,605	26,014	179,448	183,906	(29,749)
23. 100-1200-511140-1-01-00000 SPECIAL ED SUPPORT SALARIES	338,554	338,554	18,334	132,264	132,523	73,767
24. 100-1200-512000-1-00-00000 SUMMER SCHOOL SALARIES	15,000	15,000	0	0	0	15,000
25. 100-1200-511220-1-00-00000 SPECIAL ED - SUBSTITUTES	1	1	0	0	0	1
26. 100-1200-512320-1-01-00000 SPECIAL ED AB TUTORS - SALARI	270,353	270,353	16,310	120,431	137,783	12,139
27. 100-1200-512335-1-00-00000 TUTORING SERVICES - SALARIES	5,000	5,000	300	750	900	3,350
28. 100-1200-512420-1-00-00000 SPED - SUBSTITUTES - SUPPORT ST	15,000	15,000	0	0	0	15,000
29. 100-1200-52110-1-00-00000 SPECIAL ED HEALTH INSURANCE	91,680	91,680	7,311	38,272	38,553	14,855
30. 100-1200-52110-1-01-00000 SPECIAL ED SUPPORT HEALTH INS	79,316	79,316	7,575	36,071	37,124	6,121
31. 100-1200-52120-1-00-00000 SPECIAL ED DENTAL INSURANCE	6,196	6,196	324	1,506	1,747	2,943
32. 100-1200-52120-1-01-00000 SPECIAL ED SUPPORT DENTAL	4,600	4,600	826	4,023	3,798	(3,224)
33. 100-1200-522200-1-00-00000 SPECIAL ED TEACHERS FICA	25,692	25,692	1,828	12,819	16,212	(3,339)
34. 100-1200-522200-1-01-00000 SPECIAL ED SUPPORT FICA	46,581	46,581	2,518	17,544	22,529	6,508
35. 100-1200-52310-1-01-00000 SPECIAL ED SUPPORT RETIREME	89,155	89,155	4,056	31,738	27,901	29,516
36. 100-1200-52320-1-00-00000 SPECIAL ED TEACHERS RETIREME	65,692	65,692	5,109	37,104	35,764	(7,176)
37. 100-1200-53210-1-00-00000 SPECIAL ED CONTRACT SRVS	382,256	382,256	63,387	283,095	117,832	(18,671)
38. 100-1200-53210-1-00-00000 CONTRACTED SERVICES - HIGH SC	1	1	0	0	0	1
39. 100-1200-53220-1-00-00000 TESTING	1,500	1,500	400	400	115	985
40. 100-1200-53230-1-00-00000 SLC MEMBERSHIP	4,635	4,635	2,018	4,037	0	593
41. 100-1200-53240-1-00-00000 CONTRACTED SERV- PARTNER PRC	154,000	154,000	22,418	132,927	21,073	0
42. 100-1200-53290-1-00-00000 MEDICAID FEES	11,000	11,000	2	118	1,139	9,743
43. 100-1200-555610-1-00-00000 SPECIAL ED TUITION-PUBLIC - ELE	3,000	3,000	0	0	0	3,000
44. 100-1200-555610-3-00-00000 SPECIAL ED TUITION-PUBLIC - HIG	120,000	120,000	87,892	103,543	42,316	(25,859)
45. 100-1200-555640-1-00-00000 TUITION - PRIVATE - ELEMENTARY	50,000	50,000	15,652	141,557	188,901	(280,458)
46. 100-1200-555640-2-00-00000 TUITION- PRIVATE- MIDDLE SCHO	61,090	61,090	0	0	0	61,090
47. 100-1200-555640-3-00-00000 TUITION- PRIVATE - HIGH SCHOOL	233,259	233,259	0	92,021	0	141,238
48. 100-1200-555800-1-00-00000 SPECIAL ED TRAVEL	500	500	0	158	0	342
49. 100-1200-56100-1-00-00000 SPECIAL ED SUPPLIES	6,500	6,500	782	2,487	558	3,455
50. 100-1200-561610-1-00-00000 SPECIAL ED BOOKS	1	1	0	90	0	(89)

WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
51. 100-1200-56500-1-00-00000 SPED SOFTWARE	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
52. 100-1200-57330-1-00-00000 SPED NEW EQUIPMENT	1,850	1,850	(4,570)	1,492	1,034	(676)
53. 100-1200-57390-1-00-00000 SPED - OTHER EQUIPMENT	2,500	2,500	760	1,137	0	1,363
54. 100-1200-58100-1-00-00000 SPECIAL ED DUES	1,000	1,000	0	0	0	1,000
TOTAL 1200 SPECIAL EDUCATION	550	550	0	673	0	(123)
	\$2,420,067	\$2,420,067	\$279,246	\$1,375,705	\$1,011,708	\$32,654

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
1410 CO-CURRICULAR ACTIVITIES						
55. 100-1410-51120-1-00-00000 CO-CURRICULAR - SALARIES	18,000	18,000	325	325	0	17,675
56. 100-1410-52200-1-00-00000 CO-CURRICULAR - FICA	1,377	1,377	23	23	0	1,354
57. 100-1410-52320-1-00-00000 RETIREMENT - TEACHER	3,535	3,535	24	24	0	3,511
58. 100-1410-53230-1-00-00000 CONTRACTED SERV - SPECIAL EVF	28,000	28,000	0	760	0	27,240
59. 100-1410-56100-1-00-00000 CO-CURRICULAR - SUPPLIES	1,500	1,500	0	0	0	1,500
TOTAL 1410 CO-CURRICULAR ACTIVITIES	\$52,412	\$52,412	\$372	\$1,132	\$0	\$51,280

WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
I420 ATHLETICS						
60. 100-1420-51120-1-00-00000 ATHLETIC - SALARIES	9,500	9,500	0	4,000	3,000	2,500
61. 100-1420-52200-1-00-00000 ATHLETIC - FICA	727	727	0	306	230	191
62. 100-1420-52320-1-00-00000 RETIREMENT - TEACHER	1,866	1,866	0	786	589	491
63. 100-1420-53300-1-00-00000 ATHLETICS - UMPIRES & REFEREE	2,945	2,945	0	1,020	0	1,925
64. 100-1420-56100-1-00-00000 ATHLETIC - SUPPLIES	1,026	1,026	0	352	42	632
TOTAL I420 ATHLETICS	\$16,064	\$16,064	\$0	\$6,464	\$3,861	\$5,739

C

WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
1430 SUMMER SCHOOL						
65. 100-1430-511120-1-00-00000 SUMMER SCHOOL - SALARIES	1	1	0	0	0	0
66. 100-1430-522200-1-00-00000 SUMMER SCHOOL - FICA	1	1	0	0	0	0
67. 100-1430-52320-1-00-00000 SUMMER SCHOOL - RETIREMENT	1	1	0	0	0	0
68. 100-1430-56100-1-00-00000 SUMMER SCHOOL - SUPPLIES	1	1	0	0	0	0
TOTAL 1430 SUMMER SCHOOL	\$4	\$4	\$0	\$0	\$0	\$4

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining 7/1/2023 - 1/31/2024
2110 TRUANT OFFICER						
69. 100-2110-51140-1-00-00000 TRUANT OFFICER SALARY	1	1	0	0	0	1
70. 100-2110-52200-1-00-00000 TRUANT OFFICER FICA	1	1	0	0	0	1
71. 100-2110-53210-1-00-00000 CONTRACTED SERVICES - SRO	1	1	0	0	0	1
TOTAL 2110 TRUANT OFFICER	\$3	\$3	\$0	\$0	\$0	\$3

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
2120 GUIDANCE/SOCIAL WORKER						
72. 100-2120-51120-1-00-00000 GUIDANCE/SOCIAL WORKER SALA	141,170	141,170	6,910	46,457	53,367	41,346
73. 100-2120-51150-1-01-00000 SUPPORT STAFF - SALARY	1	1	0	0	0	1
74. 100-2120-52110-1-00-00000 GUIDANCE/SOCIAL WORKER HEAL	17,901	17,901	0	0	0	17,901
75. 100-2120-52120-1-00-00000 GUIDANCE/SOCIAL WORKER DENJ	1,202	1,202	123	614	614	(26)
76. 100-2120-52220-1-00-00000 GUIDANCE/SOCIAL WORKER FICA	9,684	9,684	497	3,384	4,611	1,689
77. 100-2120-52320-1-00-00000 GUIDANCE/SOCIAL WORKER RETI	24,861	24,861	1,357	9,124	10,481	5,256
78. 100-2120-53220-1-00-00000 GUIDANCE ASSESSMENT TEST	11,960	11,960	0	12,729	0	(769)
79. 100-2120-55800-1-00-00000 GUIDANCE/SOCIAL WORKER TRAV	900	900	0	0	0	900
80. 100-2120-56100-1-00-00000 GUIDANCE/SOCIAL WORKER SUPP	345	345	0	0	0	345
81. 100-2120-57510-1-00-00000 GUIDANCE/SOCIAL WORKER NEW	1	1	0	0	0	1
82. 100-2120-58100-1-00-00000 GUIDANCE/SOCIAL WORKER DUES	458	458	179	179	0	279
TOTAL 2120 GUIDANCE/SOCIAL WORKER	\$208,483	\$208,483	\$9,066	\$72,487	\$69,073	\$66,923

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining 7/1/2023 - 1/31/2024
2130 NURSE	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
83. 100-2130-51130-1-00-00000 NURSE SALARY	53,110	53,110	4,272	31,011	29,901	(7,802)
84. 100-2130-51140-1-01-00000 NURSE - SUPPORT STAFF SALARY	13,845	13,845	2,219	13,793	16,974	(16,922)
85. 100-2130-51150-1-00-00000 NURSE SUB SALARY	2,000	2,000	0	0	0	2,000
86. 100-2130-52110-1-00-00000 NURSE HEALTH INSURANCE	2,000	2,000	4,735	6,971	5,261	(10,232)
87. 100-2130-52110-1-01-00000 TEACHERS HEALTH INSURANCE	0	0	(3,683)	0	0	0
88. 100-2130-52120-1-00-00000 NURSE DENTAL INSURANCE	0	0	(237)	0	0	0
89. 100-2130-52140-1-00-00000 NURSE SUPPORT STAFF - DENTAL	489	489	296	296	296	(103)
90. 100-2130-52200-1-00-00000 NURSE FICA	4,063	4,063	327	2,449	2,440	(826)
91. 100-2130-52204-1-00-00000 NURSE SUPPORT STAFF - FICA	1,059	1,059	152	957	1,307	(1,205)
92. 100-2130-52310-1-01-00000 NURSE RETIREMENT SUPPORT	1,873	1,873	331	1,781	2,505	(2,413)
93. 100-2130-52320-1-00-00000 NURSE RETIREMENT	10,431	10,431	839	5,671	5,873	(1,115)
94. 100-2130-53210-1-00-00000 NURSE - CONTRACTED SERVICES	150	150	0	0	0	.150
95. 100-2130-56100-1-00-00000 NURSE SUPPLIES	4,478	4,478	0	2,288	110	2,080
96. 100-2130-56500-1-00-00000 NURSE SOFTWARE	2,000	2,000	0	1,650	0	350
97. 100-2130-57300-1-00-00000 NURSE NEW EQUIPMENT	190	190	0	0	0	190
TOTAL 2130 NURSE	\$95,688	\$95,688	\$9,251	\$66,867	\$64,667	\$35,846)

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 1/1/2024 - 1/31/2024	Reported Period 7/1/2023 - 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
2210 PROFESSIONAL DEVELOPMENT						
98. 100-2210-52110-1-00-00000 PROFESSIONAL DEV HEALTH INS	0	0	(1,603)	0	0	0
99. 100-2210-52110-1-00-00000 TEACHERS DENTAL INSURANCE	0	0	(60)	0	0	0
100. 100-2210-52320-1-00-00000 PROF DEV. WORKSHOPS RETIRE. (0	0	(450)	0	0	0
101. 100-2210-52400-1-00-00000 PROF DEV. TUITION	40,000	40,000	0	6,592	4,137	29,271
102. 100-2210-53220-1-00-00000 PROF DEV. WORKSHOPS	15,000	15,000	693	6,571	2,254	6,075
TOTAL 2210 PROFESSIONAL DEVELOPMENT	\$55,000	\$55,000	\$(1,420)	\$13,263	\$6,391	\$35,346

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

AccountNumber / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining 7/1/2023 - 1/31/2024
2220 LIBRARY	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
103. 100-2220-51130-1-00-00000 MEDIA SPECIALIST SALARY	64,487	64,487	3,308	27,216	23,157	14,114
104. 100-2220-51140-1-00-00000 LIBRARY SUPPORT SALARIES	17,555	17,555	950	9,408	6,347	1,800
105. 100-2220-52110-1-00-00000 MEDIA SPECIALIST HEALTH INSURANCE	24,165	24,165	0	0	0	24,165
106. 100-2220-52120-1-00-00000 MEDIA SPECIALIST DENTAL INSURANCE	670	670	49	247	247	176
107. 100-2220-52200-1-00-00000 MEDIA SPECIALIST FICA	4,933	4,933	241	1,959	2,025	949
108. 100-2220-52200-1-01-00000 LIBRARY SUPPORT FICA	1,343	1,343	73	492	558	293
109. 100-2220-52310-1-00-00000 LIBRARY SUPPORT RETIREMENT	2,375	2,375	0	0	0	2,375
110. 100-2220-52320-1-00-00000 MEDIA SPECIALIST RETIREMENT	12,655	12,655	650	5,345	4,548	2,762
111. 100-2220-523210-1-00-00000 CONTRACT SERVICES	450	450	0	0	0	450
112. 100-2220-54300-1-00-00000 LIBRARY REPAIRS	1	1	0	0	0	1
113. 100-2220-56100-1-00-00000 LIBRARY SUPPLIES	1,725	1,725	0	0	0	1,725
114. 100-2220-56410-1-00-00000 LIBRARY BOOKS & OTHER PRINTED MATERIALS	14,950	13,750	0	457	0	13,293
115. 100-2220-56500-1-00-00000 LIBRARY SOFTWARE	4,502	4,502	0	0	0	4,502
116. 100-2220-57300-1-00-00000 LIBRARY EQUIPMENT	1	1,201	0	1,205	0	(4)
117. 100-2220-57330-1-00-00000 LIBRARY FURNITURE/DEXTURES	1,030	1,030	0	0	1,030	0
118. 100-2220-57370-1-00-00000 LIBRARY REPLACE FURN/FIXT	1	1	0	0	0	1
119. 100-2220-58100-1-00-00000 DUES & FEES	240	240	0	0	0	240
TOTAL 2220 LIBRARY	\$151,083	\$151,083	\$5,271	\$46,329	\$37,912	\$66,842

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 1/31/2024	Reported Period 7/1/2023 - 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
2310 SCHOOL BOARD						
120.100-2310-511101-1-00-00000 SCHOOL BOARD SALARIES	5,500	5,500	0	2,750	2,750	0
121.100-2310-511201-1-00-00000 SCHOOL BOARD MODERATOR	125	125	0	0	0	125
122.100-2310-511301-1-00-00000 SCHOOL BOARD TREASURER	3,000	3,000	0	1,500	1,500	0
123.100-2310-511501-1-00-00000 SCHOOL BOARD DISTRICT CLERK	200	200	0	0	0	200
124.100-2310-511601-1-00-00000 SCHOOL BOARD SECRETARY	5,000	5,000	243	3,016	2,528	(544)
125.100-2310-522001-1-00-00000 SCHOOL BOARD FICA	1,057	1,057	19	545	537	(25)
126.100-2310-532201-1-00-00000 SCHOOL BOARD PROF DEV	600	600	0	345	0	255
127.100-2310-538001-1-00-00000 SCHOOL BOARD LEGAL SERVICES	15,000	15,000	0	27,833	3,298	(16,131)
128.100-2310-538201-1-00-00000 SCHOOL BOARD AUDITOR	13,500	13,500	0	0	0	13,500
129.100-2310-554001-1-00-00000 SCHOOL BOARD ADS/NOTICES	5,000	5,000	0	0	0	5,000
130.100-2310-554101-1-00-00000 SCHOOL BOARD - BACKGROUND	3,000	3,000	0	2,085	48	857
131.100-2310-554501-1-00-00000 SCHOOL BOARD BALLOT PRINTIN	3,549	3,549	0	0	0	3,549
132.100-2310-555001-1-00-00000 SCHOOL BOARD DISTRICT REPOR	1,000	1,000	0	0	25	975
133.100-2310-561001-1-00-00000 SCHOOL BOARD - SUPPLIES	500	500	0	299	0	201
134.100-2310-581001-1-00-00000 SCHOOL BOARD DUES	4,200	4,200	0	3,798	0	402
135.100-2310-582001-1-00-00000 SCHOOL BOARD - SCHOLARSHIP	500	500	0	0	0	500
136.100-2310-589001-1-00-00000 SCHOOL BOARD MISC	500	500	0	0	0	500
TOTAL 2310 SCHOOL BOARD	\$62,231	\$62,231	\$262	\$42,171	\$10,686	\$9,374

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 1/31/2024	Reported Period 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
2320 SAU ADMINISTRATION EXPENSE						
137. 100-2320-51100-1-00-00000 SUPERINTENDENT SALARY	113,300	113,300	8,715	65,365	47,935	0
138. 100-2320-51110-1-00-00000 STUDENT SERVICES DIRECTOR	77,250	77,250	6,154	47,820	32,180	(2,750)
139. 100-2320-51150-1-00-00000 SUPPORT STAFF SALARY	95,615	95,615	8,240	60,834	46,286	(11,505)
140. 100-2320-52110-1-00-00000 HEALTH INSURANCE	35,837	35,837	5,304	33,273	27,059	(24,495)
141. 100-2320-52120-1-00-00000 DENTAL INS	2,430	2,430	511	1,835	1,596	(1,001)
142. 100-2320-52140-1-00-00000 DISABILITY INSURANCE	627	627	0	0	0	627
143. 100-2320-52200-1-00-00000 FICA	21,892	21,892	1,651	12,508	9,728	(344)
144. 100-2320-52310-1-00-00000 RETIREMENT - SAU	50,361	50,361	27,952	27,957	23,482	(1,088)
145. 100-2320-52320-1-00-00000 RETIREMENT	0	0	(16,889)	0	0	0
146. 100-2320-52350-1-00-00000 RETIREMENT	0	0	(6,977)	0	0	0
147. 100-2320-53200-1-00-00000 CONFERENCES/COURSES	1,000	0	0	0	0	0
148. 100-2320-53220-1-00-00000 PROFESSIONAL DEVELOPMENT	1,000	1,000	0	403	0	597
149. 100-2320-54300-1-00-00000 MAINTENANCE AGREEMENTS	2,500	2,500	0	0	0	2,500
150. 100-2320-54420-1-00-00000 COOPER/LEASE	3,000	3,000	0	1,873	0	1,127
151. 100-2320-55400-1-00-00000 ADVERTISING	2,000	2,000	1,284	1,706	180	114
152. 100-2320-55610-1-00-00000 TUITION OTHER	3,000	3,000	0	0	0	3,000
153. 100-2320-55800-1-00-00000 TRAVEL	200	200	0	102	0	98
154. 100-2320-56100-1-00-00000 SUPPLIES & FORMS	3,000	4,000	0	3,603	0	397
155. 100-2320-56400-1-00-00000 SOFTWARE	500	500	0	123	0	377
156. 100-2320-57340-1-00-00000 COMPUTER HARDWARE & NETWC	200	200	0	0	0	200
157. 100-2320-58100-1-00-00000 DUES/FEES	2,000	2,000	0	1,619	0	381
TOTAL 2320 SAU ADMINISTRATION EXPENSE	\$415,712	\$415,712	\$35,945	\$259,031	\$188,446	\$31,765

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 1/1/2024 - 1/31/2024	Reported Period 7/1/2023 - 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
2410 PRINCIPAL						
158. 100-2410-51110-1-00-00000 PRINCIPAL SALARY	97,850	97,850	7,077	53,077	38,923	5,850
159. 100-2410-51120-1-00-00000 ASST PRINCIPAL SALARY	77,250	77,250	5,942	44,567	32,683	0
160. 100-2410-51130-1-01-00000 PRINC. SUPPORT SALARY	68,349	68,349	5,150	36,068	30,846	1,435
161. 100-2410-52110-1-00-00000 PRINCIPAL HEALTH INSURANCE	24,738	24,738	0	0	0	24,738
162. 100-2410-52110-1-01-00000 PRINCIPAL SUPPORT HEALTH INS	2,000	2,000	949	6,446	5,497	(9,943)
163. 100-2410-52120-1-00-00000 PRINCIPAL DENTAL INSURANCE	1,188	1,188	944	1,458	1,236	(1,506)
164. 100-2410-52120-1-01-00000 PRINCIPAL SUPPORT DENTAL INS	0	0	(698)	0	0	0
165. 100-2410-52200-1-00-00000 PRINCIPAL FICA	18,824	18,824	1,364	10,111	8,902	(189)
166. 100-2410-52310-1-01-00000 SUPPORT RETIREMENT	9,248	9,248	704	4,909	5,392	(1,053)
167. 100-2410-52320-1-00-00000 PRINCIPAL RETIREMENT	34,396	34,396	2,557	19,177	14,063	1,156
168. 100-2410-52400-1-00-00000 PRINCIPAL TUITION	7,000	7,000	0	0	0	7,000
169. 100-2410-53220-1-00-00000 PRINCIPAL PROF/DEV.	1,300	1,300	0	0	0	1,300
170. 100-2410-54300-1-00-00000 PRINCIPAL REPAIRS/MAINTENANC	4,500	3,000	0	0	0	3,000
171. 100-2410-54420-1-00-00000 PRINCIPAL-COPPER/LEASE	10,000	10,000	0	9,431	0	569
172. 100-2410-55340-1-00-00000 PRINCIPAL POSTAGE	4,363	4,363	0	4,065	347	(49)
173. 100-2410-55500-1-00-00000 PRINCIPAL PRINTING	300	300	0	245	0	55
174. 100-2410-55800-1-00-00000 PRINCIPAL TRAVEL	500	500	0	0	0	500
175. 100-2410-56100-1-00-00000 PRINCIPAL SUPPLIES	6,785	8,885	0	5,312	1,693	1,180
176. 100-2410-56500-1-00-00000 PRINCIPAL SOFTWARE	13,250	12,850	4,795	14,145	2,732	(4,027)
177. 100-2410-58100-1-00-00000 PRINCIPAL DUES	1,170	1,170	0	75	0	1,095
178. 100-2410-58900-1-00-00000 PRINCIPAL GRADUATION EXPENS	3,400	3,400	0	0	383	3,017
TOTAL 2410 PRINCIPAL	\$386,411	\$386,411	\$28,784	\$209,586	\$142,697	\$34,128

WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
2510 FISCAL SERVICES						
179. 100-2510-51100-1-00-00000 BUSINESS ADMINISTRATOR SALARY	51,500	51,500	5,747	49,276	41,978	(39,754)
180. 100-2510-51120-1-00-00000 SUPPORT STAFF SALARY	61,487	61,487	5,231	35,984	26,022	(519)
181. 100-2510-52110-1-00-00000 HEALTH INSURANCE	8,959	8,959	1,899	15,411	9,494	(15,946)
182. 100-2510-52120-1-00-00000 DENTAL INSURANCE	587	587	65	641	325	(379)
183. 100-2510-52200-1-00-00000 FICA	8,643	8,643	805	6,278	5,618	(3,253)
184. 100-2510-52300-1-00-00000 RETIREMENT	0	0	(3,182)	0	0	0
185. 100-2510-52320-1-00-00000 RETIREMENT-EMPLOYEES	8,319	8,319	3,958	7,713	3,841	(3,235)
186. 100-2510-52320-1-00-00000 CONFERENCES/COURSES	1,300	1,300	0	89	0	1,211
187. 100-2510-52320-1-00-00000 PROFESSIONAL DEVELOPMENT	1,000	1,000	0	1,150	0	(150)
188. 100-2510-54300-1-00-00000 MAINTENANCE AGREEMENTS	16,085	16,085	0	16,085	0	0
189. 100-2510-55800-1-00-00000 TRAVEL	100	100	0	189	267	(356)
190. 100-2510-56100-1-00-00000 SUPPLIES	1,370	1,370	149	7,797	158	(6,585)
191. 100-2510-57330-1-00-00000 NEW FURNITURE/FIXTURES	2,000	2,000	0	3,048	0	(1,048)
192. 100-2510-58100-1-00-00000 DUES/FEES	1,500	1,500	0	2,093	0	(593)
TOTAL 2510 FISCAL SERVICES	\$162,850	\$162,850	\$14,672	\$145,754	\$87,703	\$(70,607)

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WAKEFIELD SCHOOL DISTRICT

Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 1/1/2024 - 1/31/2024	Reported Period 7/1/2023 - 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
2610 OPERATIONS/MAINTENANCE						
193. 100-2610-51110-1-00-00000 OP/MAINT CUSTODIAN SALARY	72,327	154,462	11,882	86,834	(2,594)	70,222
194. 100-2610-51200-1-00-00000 FACILITIES MANAGER SALARY	63,860	63,860	5,000	37,500	(35,000)	61,360
195. 100-2610-52110-1-00-00000 OP/MAINT HEALTH INSURANCE	8,950	8,950	1,899	15,042	10,552	(16,644)
196. 100-2610-52120-1-00-00000 OP/MAINT - DENTAL INSURANCE	601	601	175	1,215	778	(1,392)
197. 100-2610-52200-1-00-00000 OP/MAINT FICA	10,418	10,418	1,250	9,334	8,894	(7,810)
198. 100-2610-52310-1-00-00000 OP/MAINT RETIREMENT	18,426	18,426	2,294	16,832	10,266	(8,672)
199. 100-2610-52320-1-00-00000 OP/MAINT CONTRACTED SERVICE	140,602	58,467	9,073	26,828	891	30,748
200. 100-2610-54110-1-00-00000 OP/MAINT WATER	11,550	11,550	0	5,555	0	5,995
201. 100-2610-54120-1-00-00000 OP/MAINT SEWAGE	6,000	6,000	0	1,283	0	4,717
202. 100-2610-54210-1-00-00000 OP/MAINT RUBBISH REMOVAL	8,330	8,330	0	19	4,829	3,482
203. 100-2610-54220-1-00-00000 OP/MAINT SNOW REMOVAL	32,000	32,000	2,575	2,575	29,425	0
204. 100-2610-54230-1-00-00000 OP/MAINT CARE OF BLDG & MAIN	24,000	24,000	2,175	(4,599)	304	28,295
205. 100-2610-54240-1-00-00000 OP/MAINT CARE OF GROUNDS	23,500	23,500	0	11,200	12,300	0
206. 100-2610-54300-1-00-00000 OP/MAINT REPAIR BUILDINGS	27,750	27,750	0	27,675	0	75
207. 100-2610-54300-1-06-00000 PAUL SCHOOL ROOF REPAIR	1	1	0	0	0	1
208. 100-2610-54320-1-00-00000 MAINTENANCE - SPECIAL PROJECT	1	1	0	0	0	1
209. 100-2610-54420-1-00-00000 OP/MAINT RENTAL OF EQUIPMENT	2,900	2,900	75	675	975	1,250
210. 100-2610-55200-1-00-00000 OP/MAINT PROPERTY & LIABILITY	32,895	32,895	0	32,895	0	0
211. 100-2610-55310-1-00-00000 OP/MAINT INTERNET/PHONES	8,680	8,680	1,196	7,024	3,993	(2,337)
212. 100-2610-55800-1-00-00000 OP/MAINT TRAVEL	525	525	0	0	0	525
213. 100-2610-56100-1-00-00000 OP/MAINT SUPPLIES	33,900	33,900	63	14,252	857	18,791
214. 100-2610-56220-1-00-00000 OP/MAINT ELECTRICITY	74,100	74,100	5,358	31,735	18,265	24,100
215. 100-2610-56230-1-00-00000 OP/MAINT LP GAS	56,080	56,080	7,361	18,092	37,987	1
216. 100-2610-56240-1-00-00000 OP/MAINT FUEL OIL	18,000	18,000	2,365	5,484	12,516	0
217. 100-2610-56500-1-00-00000 OP/MAINT SOFTWARE	800	800	0	800	0	0
218. 100-2610-57310-1-00-00000 OP/MAINT NEW EQUIPMENT	2,000	2,000	0	153	504	1,343
219. 100-2610-57330-1-00-00000 OP/MAINT NEW FURNITURE/FIXTL	8,030	8,030	0	875	1,438	5,717
220. 100-2610-58100-1-00-00000 OP/MAINT DUES/PROF DEVELOPM	650	650	0	0	0	650

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	1/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
TOTAL 2610 OPERATIONS/MAINTENANCE	\$686,876	\$686,876	\$52,741	\$349,278	\$117,180	\$220,418

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 1/31/2024	Reported Period 7/1/2023 - 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
2721 REGULAR STUDENT TRANSPORTATION						
221.100-2721-51110-1-00-00000 REG TRANS - MANAGER SALARY	28,000	28,000	2,060	19,570	10,488	(2,058)
222.100-2721-51120-1-00-00000 REG TRANS - DRIVERS SALARY	194,865	194,865	11,153	86,168	72,502	36,195
223.100-2721-51140-1-00-00000 REG TRANS - SUBSTITUTE	6,584	6,584	0	0	0	6,584
224.100-2721-52110-1-00-00000 REG TRANS - HEALTH INSURANCE	17,919	17,919	3,513	27,541	11,874	(21,496)
225.100-2721-52120-1-00-00000 REG TRANS - DENTAL INSURANCE	0	0	(195)	195	(195)	0
226.100-2721-52200-1-00-00000 REG TRANS - FICA	23,633	23,633	957	7,667	9,267	6,679
227.100-2721-52310-1-00-00000 REG TRANS - RETIREMENT	30,153	30,153	0	0	0	30,153
228.100-2721-53210-1-00-00000 REG TRANS - CONTRACT SERVICE	5,000	5,000	3,780	26,055	2,700	(23,755)
229.100-2721-53320-1-00-00000 REG TRANS - DRIVER TRAINING	5,000	5,000	0	60	0	4,940
230.100-2721-53900-1-00-00000 REG TRANS - TESTING	3,500	3,500	0	678	345	2,477
231.100-2721-54300-1-00-00000 REG TRANS - REPAIR & MAINT	60,900	60,900	20,719	51,018	1,843	7,139
232.100-2721-55800-1-00-00000 REG TRANS - TRAVEL	1	1	0	0	0	1
233.100-2721-56100-1-00-00000 REG TRANS - SUPPLIES	1,500	1,500	0	1,500	0	0
234.100-2721-56260-1-00-00000 REG TRANS- FUEL	65,000	65,000	0	16,478	19,866	28,656
235.100-2721-56500-1-00-00000 REG TRANS - SOFTWARE	4,700	4,700	0	3,600	0	1,100
236.100-2721-57390-1-00-00000 REG TRANS - EQUIP. REPLACEMENT	1,500	1,500	0	0	0	1,500
237.100-2721-58100-1-00-00000 REG TRANS - DUES & FEES	1,235	1,235	0	0	0	1,235
TOTAL 2721 REGULAR STUDENT TRANSPORTATION	\$448,590	\$448,590	\$41,987	\$240,550	\$128,690	\$79,350

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
2722 SPECIAL EDUCATION STUDENT TRANSPORTATION						
238. 100-2722-51100-1-00-00000 SPED TRANS - DRIVERS SALARY	26,000	26,000	2,279	24,392	24,342	(22,734)
239. 100-2722-51140-1-00-00000 SPED TRANS - SUBSTITUTE	4,950	4,950	0	0	0	4,950
240. 100-2722-52110-1-00-00000 SPED TRANS - HEALTH	1	1	(150)	1	0	0
241. 100-2722-52120-1-00-00000 SPED TRANS - DENTAL INSURANC	0	0	(12)	0	0	0
242. 100-2722-52200-1-00-00000 SPED TRANS - FICA	1,989	1,989	172	1,862	1,993	(1,866)
243. 100-2722-52310-1-00-00000 SPED TRANS - RETIREMENT	3,517	3,517	67	169	0	3,343
244. 100-2722-53200-1-00-00000 SPED TRANS - CONTRACTED SERV	76,634	76,634	12,131	69,687	47,705	(40,753)
TOTAL 2722 SPECIAL EDUCATION STUDENT TRANSPORTATIO:	\$113,091	\$113,091	\$14,487	\$96,111	\$74,040	\$57,069

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
2724 ATHLETICS STUDENT TRANSPORTATION						
245.100-2724-51100-1-0-00000 ATHLETIC TRNS -SALARY	3,000	3,000	0	0	0	3,000
246.100-2724-52200-1-0-00000 ATHLETIC TRANS - FICA	230	230	0	0	0	230
TOTAL 2724 ATHLETICS STUDENT TRANSPORTATION	\$3,230	\$3,230	\$0	\$0	\$0	\$3,230

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
2725 FIELD TRIP/CO-CURR STUDENT TRANSPORTATIO						
247. 100-2725-51100-1-00-00000 FIELD TRIP/CO-CURR TRANS - SAL	4,300	4,300	67	1,021	0	3,279
248. 100-2725-52200-1-00-00000 FIELD TRIP/CO-CURR TRANS - FIC,	329	329	5	78	0	251
249. 100-2725-52310-1-00-00000 FIELD TRIP/CO-CURR. TRANS. - RE	582	582	0	0	0	582
TOTAL 2725 FIELD TRIP/CO-CURR STUDENT TRANSPORTATIO	\$5,211	\$5,211	\$72	\$1,099	\$0	\$4,112

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 1/1/2024 - 1/31/2024	Reported Period 7/1/2023 - 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
2820 TECHNOLOGY						
250. 100-2820-511401-00-00000 SUPPORT SALARIES	0	0	(38,700)	0	0	0
251. 100-2820-511801-00-00000 TECHNOLOGY SALARIES	0	78,000	39,425	39,425	0	38,575
252. 100-2820-521101-00-00000 HEALTH INSURANCE	0	24,684	11,393	11,393	0	13,291
253. 100-2820-521101-00-00000 TEACHERS HEALTH INSURANCE	0	0	(11,393)	0	0	0
254. 100-2820-521201-00-00000 TEACHERS DENTAL INSURANCE	0	0	0	390	390	(390)
255. 100-2820-522201-00-00000 TECHNOLOGY - FICA	0	0	0	2,815	2,815	(2,815)
256. 100-2820-523101-00-00000 TECHNOLOGY - SUP RETIREMENT	0	6,216	0	5,236	5,236	980
257. 100-2820-532201-00-00000 TECHNOLOGY CONTRACTED SER	108,900	0	0	18,973	18,973	(18,973)
258. 100-2820-543501-00-00000 TECHNOLOGY SOFTWARE MAINT	6,200	6,200	33	2,573	130	3,497
259. 100-2820-544301-00-00000 HOLDING ACCOUNT-GRANTS & OI	0	1	11,995	13,383	3,514	(16,896)
260. 100-2820-561001-00-00000 TECHNOLOGY SUPPLIES	2,500	27,490	300	2,592	0	24,898
261. 100-2820-573801-00-00000 TECHNOLOGY COMPUTER + EQUI	1	1	0	2,225	0	(2,224)
TOTAL 2820 TECHNOLOGY	\$117,601	\$142,592	\$13,053	\$99,005	\$3,644	\$39,943

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WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
2900 OTHER BENEFITS						
262. 100-2900-52140-1-00-00000 DISABILITY INSURANCE	10,000	10,000	830	5,309	3,836	855
263. 100-2900-52170-1-00-00000 LIFE INSURANCE	1	1	0	0	0	1
264. 100-2900-52190-1-00-00000 UNEMPLOYMENT	6,598	6,598	6,019	12,101	0	(5,503)
265. 100-2900-52201-0-00-00000 WELLNESS INCENTIVE FICA	1,000	1,000	0	264	0	736
266. 100-2900-52600-1-00-00000 WORKER'S COMP	20,895	20,895	0	20,865	0	30
TOTAL 2900 OTHER BENEFITS	\$38,494	\$38,494	\$6,849	\$38,539	\$3,836	\$(3,881)

WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63491

Account Number / Description	Adopted Budget	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	1/1/2024 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024
5252 TRANSFERS TO/FROM TRUST FUNDS						
267. 100-5252-59300-1-02-00000 TRANS TO EXPEND TRUST- BOILEI	50,000	50,000	50,000	50,000	0	0
268. 100-5252-59300-1-04-00000 TRANS TO EXPEND TRUST- TRANS	90,000	90,000	90,000	90,000	0	0
269. 100-5252-59300-1-10-00000 TRANS TO EXPEND TRUST- SPEED EI	50,000	50,000	50,000	50,000	0	0
270. 100-5252-59300-1-17-00000 TRANS TO EXPEND TRUST-BUILD-	23,000	23,000	23,000	23,000	0	0
271. 100-5252-59300-1-55-00000 PAVING OF 76 TAYLOR WAY	75,000	75,000	0	75,000	0	0
272. 100-5252-59300-1-57-00000 TRANS TO EXPEND TRUST- MAINT	30,000	30,000	0	30,000	0	0
273. 100-5252-59300-1-58-00000 WELL REPLACEMENT	15,000	15,000	0	15,000	0	0
3 TOTAL 5252 TRANSFERS TO/FROM TRUST FUNDS	\$333,000	\$333,000	\$213,000	\$333,000	\$0	\$0

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MONTHLY FINANCIAL REPORT
January 2024

FOOD SERVICE FUND [200]

- Revenue
- Expenditures

WAKEFIELD SCHOOL DISTRICT
WAKEFIELD SCHOOL DISTRICT REVENUE FUND 200

Report # 63506

Statement Code: REVENUE 20

Account Number / Description	Approved Est. Revenue	Revenue Received-To-Date	Est. Revenue Remaining
	7/1/2023 - 6/30/2024	7/1/2023 - 1/31/2024	7/1/2023 - 1/31/2024

200 FOOD SERVICES

200-1610-40000-0-00-00000 SALES AT SCHOOL	(50,000.00)	(41,979.35)	(8,020.65)
200-1990-40000-0-00-00000 FFVP REVENUES	(33,750.00)	(14,709.38)	(19,040.62)
200-3260-40000-0-00-00000 CHILD NUTRITION-STATE	(4,000.00)	(932.48)	(3,067.52)
200-4460-40000-0-00-00000 CHILD NUTRITION-FEDERAL	(162,250.00)	(73,841.19)	(88,408.81)
TOTAL 200 FOOD SERVICES	\$ (250,000.00)	\$ (131,462.40)	\$ (118,537.60)
GRAND TOTAL	\$ (250,000.00)	\$ (131,462.40)	\$ (118,537.60)

WAKEFIELD SCHOOL DISTRICT
Wakefield Monthly Expenditure Report

Report # 63507

Statement Code: BUDGET REP

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Current Period 2/1/2024 - 2/29/2024	Reported Period 7/1/2023 - 1/31/2024	Encumbrances 7/1/2023 - 1/31/2024	Amount Remaining 7/1/2023 - 1/31/2024
3100 FOOD SERVICE						
1. 200-3100-53100-1-00-00000 FOOD SERVICE-CONTRACTED SERV	246,900	246,900	0	192,501	29,819	24,580
2. 200-3100-54300-4-00-00000 FOOD SERVICE REPAIRS	2,000	2,000	0	0	0	2,000
3. 200-3100-56300-4-00-00000 FOOD SERVICE FOOD/MILK	100	100	0	0	0	100
4. 200-3100-57370-4-00-00000 FOOD SERV.REPLACE/EQUIPMENT	1,000	1,000	0	560	0	440
TOTAL 3100 FOOD SERVICE	\$250,000	\$250,000	\$0	\$193,061	\$29,819	\$27,120
GRAND TOTAL	\$250,000	\$250,000	\$0	\$193,061	\$29,819	\$27,120

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WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Report # 63348

Check Batch: 43663
Check Header: (N / A)
Check Numbers: (First) - (Last)
Check Dates: (Earliest) - (Latest)
Cash Account Numbers: (First) - (Last)
Bank Account Code: (N/A)
Check Authorization Code: AP
Minimum Check Amount: \$0.00
Sorted By:
Include Payable Information: No
Include Payable Dist Information: No
Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
43663	90304	02/01/2024	8926	IRVING ENERGY	0.00	\$633.85
Totals:						0.00

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WAKEFIELD SCHOOL DISTRICT
Manual AP CHECK REGISTER

Batch #	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS						
	<u>Mary Collins</u>			Mary Collins, School Board Chairman		
	<u>Bob Ouellette</u>			Bob Ouellette, School Board Vice Chairman		
				Sandrea Taliaferro, School Board Member		
				Brennan Peaslee, School Board Member		
	<u>Robert DeCoffmacker</u>			Robert DeCoffmacker, School Board Member		
	<u>Carlene Stewart</u>			Carlene Stewart, Treasurer		
	<u>Anne Kebler</u>			Anne Kebler, CEO		

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1 Check Listed.

WAKEFIELD SCHOOL DISTRICT

AP CHECK REGISTER

Report# 63357

Check Batch: 43666
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch#	Check#		Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
43666	23045		02/02/2024	8011	AARON NASON	0.00	3,440.00
	23046		02/02/2024	9690	ACAPELLA TECHNOLOGIES, LLC	0.00	389.00
	23047		02/02/2024	310	AMAZON BUSINESS	0.00	284.63
	23048		02/02/2024	9426	BOOTHBY THERAPY SERVICES, LLC	0.00	97.50
	23049		02/02/2024	2308	BOSTON MUTUAL LIFE INSURANCE CO.	0.00	839.20
	23050		02/02/2024	288	BUREAU OF EDUCATION & RESEARCH	0.00	1,554.00
	23051		02/02/2024	9088	ELDRIDGE TRANSPORTATION SERVICE	0.00	13,888.43
	23052		02/02/2024	9522	FRANK MARKIEWICZ	0.00	267.24
	23053		02/02/2024	9697	GUY, TYLA	0.00	48.25
	23054		02/02/2024	2161	HOWE TWO LAWNCARE & LANDSCAPING LLC	0.00	2,575.00
	23055		02/02/2024	2884	LEARNING A-Z	0.00	2,731.82
	23056		02/02/2024	1366	NEW ENGLAND CENTER FOR CHILDREN	0.00	239.70
	23057		02/02/2024	9099	ONSITE DRUG AND ALCOHOL SERVICES, LLC	0.00	124.60
	23058		02/02/2024	9668	OPTIMUM TRANSPORTATION	0.00	2,025.00
	23059		02/02/2024	1882	PEARSON	0.00	100.00
	23060		02/02/2024	1209	SALMON PRESS, INC	0.00	180.00
	23061		02/02/2024	2163	SCHOOL SPECIALTY	0.00	188.43
	23062		02/02/2024	9530	SOLIANT	0.00	2,475.00
	23063		02/02/2024	9698	SOPHLA ROY	0.00	25.00
	23064		02/02/2024	1610	THE LIBRARY STORE	0.00	2,079.12
	23065		02/02/2024	9191	TORRES, LUIS	0.00	225.12
	23066		02/02/2024	804	TREASURER, STATE OF NH	0.00	4,653.13
	23067		02/02/2024	1532	VERIZON WIRELESS	0.00	450.98
	23068		02/02/2024	2164	W.B. MASON COMPANY	0.00	266.20
	23069		02/02/2024	9680	WAUGH, ELIZABETH	0.00	218.10
Totals:						0.00	\$39,365.45

**WAKEFIELD SCHOOL DISTRICT
AP CHECK REGISTER**

Report# 63357

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount

WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT APPROVALS

Mary Collins

Mary Collins, School Board Chairman

Bob Ouellette

Bob Ouellette, School Board Vice Chairman

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Sandrea Taliaferro, School Board Member

Brennan Peaslee, School Board Member

Robert DeColfimacker

Robert DeColfimacker, School Board Member

Carlene Stewart

Carlene Stewart, Treasurer

Anne Kebler

Anne Kebler, CEO

25 Checks Listed.

WAKEFIELD SCHOOL DISTRICT

Manual AP CHECK REGISTER

Report#/63268

Check Batch: 43637
Check Header: (N / A)
Check Numbers: (First) - (Last)
Check Dates: (Earliest) - (Latest)
Cash Account Numbers: (First) - (Last)
Bank Account Code: (N/A)
Check Authorization Code: AP
Minimum Check Amount: \$0.00
Sorted By:
Include Payable Information: No
Include Payable Dist. Information: No
Include Authorization Information: Yes

Batch #	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
43637	90302	01/29/2024	8927	IRVING ENERGY-PROPANE	0.00	3,427.68
				Totals:	0.00	\$3,427.68

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WAKEFIELD SCHOOL DISTRICT
Manual AP CHECK REGISTER

Report#63268

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount

**WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT
APPROVALS**

Mary Collins

Mary Collins, School Board Chairman

Bob Ouellette

Bob Ouellette, School Board Vice Chairman

Sandrea Taliaferro, School Board Member

Brennan Peaslee, School Board Member

Robert DeColfmaecker

Robert DeColfmaecker, School Board Member

Carlene Stewart

Carlene Stewart, Treasurer

Anne Kebler

Anne Kebler, CEO

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1 Check Listed.

WAKEFIELD SCHOOL DISTRICT
Manual AP CHECK REGISTER

Report# 63266

Check Batch: 43636
Check Header: (N / A)
Check Numbers: (First) - (Last)
Check Dates: (Earliest) - (Latest)
Cash Account Numbers: (First) - (Last)
Bank Account Code: (N/A)
Check Authorization Code: AP
Minimum Check Amount: \$0.00
Sorted By:
Include Payable Information: No
Include Payable Dist Information: No
Include Authorization Information: Yes

Batch #	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
43636	90301	01/29/2024	8926	IRVING ENERGY	0.00	948.98
				Totals:	0.00	\$948.98

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WAKEFIELD SCHOOL DISTRICT
Manual AP CHECK REGISTER

Report# 63266

Batch #	Check#	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount

**WAKEFIELD SCHOOL DISTRICT - SCHOOL BOARD AND SUPERINTENDENT
APPROVALS**

Mary Collins

Mary Collins, School Board Chairman

Bob Ouellette

Bob Ouellette, School Board Vice Chairman

E

Sandrea Taliaferro, School Board Member

Brennan Peaslee, School Board Member

Robert DeColfinacker

Robert DeColfinacker, School Board Member

Carlene Stewart

Carlene Stewart, Treasurer

Anne Kebler

Anne Kebler, CEO

1 Check Listed.

Wakefield School Board Public Minutes



February 6, 2024

Held in Paul School Library

Draft

BOARD MEMBERS	ADMINISTRATORS	
Mary Collins, Chair	✓ Anne Kebler, Superintendent	✓
Bob Ouellette, Vice Chair	✓ Frank Markiewicz, Business Administrator Via Zoom	
Brennan Peaslee	✓ Sarah Howard, Special Ed Director	✓
Sandrea Taliaferro	✓ Norma DiRocco, Principal	
Robert DeColfammer	✓ Ivy Levitt-Carlson, Assistant Principal	

Those Present: Ashia Roy, Wesley Roy, Sophia Roy, Katie Howard, Shane Krafton and Mary Soares from Clearview TV

Mrs. Collins led those present in the salute to the flag at 6:00.

Presentation Annual Report Cover

Mrs. Kebler presented a check to Sophia Roy, the winner of the artwork for the 2024 Annual School District Report Cover.

Public Comment

None

Reports

Student Services Report

Ms. Howard reported that December and January have been busy months in our special education department. Our team managed an increased number of special education referrals and evaluations while supporting individual students and their plans. Winter weather always adds an additional layer of challenges as we juggle changes in schedules while adhering to special education timelines.

Our special education team is excited to welcome a new special education case manager to our team this month. Through grant funding we have been able to add and fill this position. This new position will allow us to add some additional support for our youngest learners and increased differentiated learning opportunities in our upper grades. We are fortunate to have a strong team of special educators who will mentor and support the newest member of our team.

Since the last report, the total number of identified students has increased by 6 students while our referral numbers have decreased. One of the goals of our special education department this year is to increase training and support for our paraprofessionals. On January 22nd during our Teacher Workshop Day, our paraprofessionals attended professional development provided by the New Hampshire Department of Education and 321- Insight. Paras attended 2 different in-person sessions on Proactive Behavior Strategies and Building and Sustaining Strong Relationships with Students. Feedback from the sessions was very positive and staff are excited for additional virtual and in-person professional development opportunities through 321- Insight. Additional training opportunities for our paraprofessionals will occur on our March Teacher Workshop Day, and we will also be utilizing IDEA grant funding to give all paras access to online paraprofessional training through Master Teacher.

Our mental health and MTSS teams continue to work hard to support students through our school-wide response to intervention model. On Monday February 6th, School Leadership and MTSS Leadership Teams meet to review school-wide data. This group will review academic and behavioral data for students school-wide, reflect upon the data, and create instructional action plans based on the student and school-wide data. The team is excited to meet and reflect upon our successes and needs.

Mr. DeColfmacker asked if there would be some collaboration on which courses Paras should take using the IDEA Grant based on experience or what they are doing in classrooms. Ms. Howard said they are in the process of setting this up. Some are go getters and are taking courses and we are talking about how to support them with their para ll certifications. We will be looking at their needs and what our needs are. Mrs. Taliaferro asked if Mrs. Howard knew how many homeschooled children we have in our district. Ms. Howard said she will get that number for her. Mrs. Taliaferro asked if the cost of the workshops came out of the paras allotment. Ms. Howard said this is paid for through the grant. Mrs. Collins asked If there was contact with the day cares for children will learning problems. Ms. Howard said she worked with Lovell Lake Learning Center and every child three years old and above is eligible for services. We get referrals from there and parents also.

Superintendent Report

Mrs. Kebler said with the deliberative session complete, and only voting left to go it is good to take a deep breath and get into the school and watch the teaching and learning going on. It has been a bit of a disruptive few weeks with the weather, but hopefully we can believe the groundhog and look forward to an early spring.

Speaking of weather, I want to clearly outline again the process of cancellation. In order to alert our bus drivers of the decision as to a delayed opening or closing I have to make the call at 4:30. The transportation coordinator, facilities director and I monitor the weather forecasts daily, and the decision making for a delay or snow day begins around 4:00 am. When a weather event is anticipated our transportation coordinator monitors both the Maine and New Hampshire weather forecasts beginning at 4:00 am. The transportation coordinator is in touch with the Wakefield Road Agents, for road conditions, as well as plans for plowing, salting and sanding. Communication with our bus drivers for conditions in their areas is ongoing. In addition we have communication with school districts surrounding our district, and we are in continued contact

with the Assistant Superintendent of Rochester regarding our decision making. In addition, with unusual circumstances such as flooding and road closures, our transportation coordinator is in close contact with TFC Hildreth at the department of transportation.

Here is our process:

A decision is made by 4:30 as to the safety of our students and bus drivers being on the roads in Wakefield.

Your first option to refer to is WMUR for whether we have a delay or closing and this should be announced no later than 5:00 am.

At the time of our decision making we do not know what Rochester will be doing as they do not make their decision as early as we do, and I know you are all aware that the weather and road conditions in Wakefield are most often very different than Rochester.

If we have a delayed opening and there is no high school transportation in the morning, we will continue to assess the roads, and send an email and phone callout to Spaulding families if we are able to provide PM transportation.

If we have a delayed opening and Rochester does not at the time of our decision making there is AM high school transportation. If Rochester has decided on a delayed opening at the same time as we do there would be high school transportation, following a 2 hour delay schedule.

After you have referred to WMUR, you can also expect to receive an email and phone call from our ALMA system. We now have a separate email for Spaulding students. In addition we keep our community posted on our Paul School Facebook page. Book Page and it is most often shared with the Wakefield Community Facebook page.

We believe ALMA has been able to fix the glitch they were having causing us to drop the phone calls. If you continue to have the phone call dropped, please contact the SAU office so we can further investigate.

FOR PAUL SCHOOL FAMILIES: you do have an option of a text instead of a phone call. If you would like further information about this please contact the SAU office as well.

I appreciate all of your patience with the communication, and believe we have ALMA working in a way now that there should not be any complications. If there are, please let us know so we can research the problem. We have been lucky this year with limited delays and cancellations, let's hope we continue down that pathway.

At the Paul School we are diving deep into our literacy standards to assure they are aligned vertically and we are sure that each grade level is teaching consistent standards throughout the grade. Along with this work comes a lot of discussion around instructional practice and assessment. Our Professional Learning Communities will be having collaborative conversations around these two important variables when thinking about standards. We look forward to sharing our work with the board and community throughout the spring.

Finally, I want to thank the entire School Community - school board, staff and parents for their support during this challenging time in my life. Having the support of all of you made it much easier to spend the time I needed with my Dad, and I am glad that I was able to bring peace to his end of life. Thank you from the bottom of my heart, you all made it much easier for me.

Mrs. Taliaferro asked, when both schools have a delayed opening are we providing transportation to the High School? Mrs. Kebler said they are. There was one time that four drivers were unable to transport but they are working on fixing this. Mr. DeColfmacker thanked Mrs. Kebler for this explanation and outline. He said the notification system is much better this year. He said Spaulding makes their call much later than we do. Mrs. Peaslee said that when there was a two hour delay for Paul School and Rochester didn't have the delay we would pick up Spaulding students two hours late and it would be excused.

Public Comment

Mrs. Soares gave a shout out to the Guidance Counselors because it's counselor week and they do a fabulous job.

Consent Agenda

Mr. DeColfmacker made a motion, seconded by Mr. Ouellette, to approve the consent agenda. (Vote 4-1)

Meeting Minutes

Mr. DeColfmacker made a motion, seconded by Mrs. Collins, to approve the non public minutes of 1-30-24. (Vote 5-0)

Mr. DeColfmacker made a motion, seconded by Mrs. Collins to approve the public minutes of 1-30-24. (Vote 5-0)

New Business

24/25 Employee Holiday Schedule

After some discussion the Board agreed with the employees request to have July 4th their floating holiday. No Board vote required.

Calendar Discussion

Mrs. Kebler said Rochester has an early release once a month strictly for curriculum work and she'd like to recommend that Paul School do the same. They plan on mirroring the Spaulding Calendar. Mrs. Collins received a note from School District Clerk Valarie Ward and they will be holding the November election at Paul School and ask that no students be present. Mrs. Kebler said that the early release days will be very structured around curriculum.

Mrs. Peaslee made a motion, seconded by Mrs. Collins to approve the Local food for Schools Cooperative Agreement NHDMFA Grant for \$4.600. (Vote 5-0)

Job Descriptions

Mrs. Kebler said there are changes to the format of the Job description form.

Mr. DeColfmacker made a motion, seconded by Mrs. Peaslee to approve the Library Assistant Job Description. (Vote 5-0)

Mr. DeColfmacker made a motion, seconded by Mrs. Peaslee to approve the Special Ed Paraprofessional Job description.

Mr. DeColfmacker rescinded his motion and Mrs. Peaslee rescinded her second until Mrs. Kebler can add some items from negotiations to the job description.

Mrs. Peaslee made a motion, seconded by Mr. Ouellette to table the Special Ed Para Job Description. (Vote 5-0)

Mrs. Keebler said on the opposite week of policies she will bring a couple of job descriptions to be approved.

Committee Update

Curriculum Committee

Mrs. Taliaferro gave a synopsis of the Curriculum Committee meeting. They are working on standards for all subjects making sure they are aligned vertically. They are looking at Spaulding's standards they require for Freshmen and Sophomores.

Mrs. Taliaferro said that she knew the AREA Agreement had been tabled but asked if anyone had looked into Barrington's Attorney since they have done this. Mr. DeColfmacker told her that Mr. Upton had recommended another attorney and we'll go with his advice. He's not sure if it's Barrington's attorney. Mrs. Taliaferro said it might be a good idea to check with Barrington and their attorney as they have already done this. Mr. DeColfmacker said Barrington has had this in place for decades just like we have. Mrs. Peaslee said our first meeting was just introductions. We're not trying to recreate the wheel. We'll look at everything. Mr. DeColfmacker said that Mr. Kebler will be handling the attorney part.

Culture and Climate

Follow Up

Added statement for the job description

Number of Homeschoolers

Transportation for two-hour delay

Mrs. Collins said there will be a non public meeting at Five O'clock on February 20th.

Non Public

Mr. DeColfmacker made a motion, seconded by Mr. Ouellette, to enter non public session under 91-A:3, 11 (c) at 6:45. Roll call vote: Collins aye, DeColfmacker aye, Ouellette aye, Taliaferro aye, Peaslee aye. (Vote 5-0)

The Board returned to Public Session at 7:25.

Concerning the non public meeting on February 20th, after some discussion it was decided that the non public meeting would take place at 5:30 to accommodate Mrs. Peaslee's work schedule.

The School Board meeting will begin at 6:30 instead of 6:00. The facilities meeting will take place at 5:00.

Mr. DeColfmacker said that three signatures are needed on the manifest and asked that Mrs. Taliaferro or Mrs. Peaslee be that third signature at time when he is unavailable. Mrs. Taliaferro said she thinks the manifest should be brought to the meeting like they used to.

Adjournment

**Mr. Ouellette made a motion, seconded by Mrs. Collins, to adjourn the meeting at 7:38.
(Vote 5-0)**

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath
School Board Secretary

Wakefield PTA Scholarship Application

2023

Date: _____

Name: _____

Address: _____

Telephone: _____

Guidelines:

1. Must be a graduating senior from Wakefield (including Sanbornton and Union) or Brookfield.
2. Submit this application along with a 1-2 page essay responding to the following topic:

Reflect on something that someone has done for you that has made you happy or thankful in a surprising way. How has the gratitude affected or motivated you?
3. All submissions will be reviewed by the PTA board and a recipient will be selected based on the best articulation of the topic.
4. One recipient will be awarded a \$500 scholarship in June, by the Wakefield PTA.
5. All applications must be mailed to: Wakefield PTA, 60 Taylor Way, Sanbornton, NH 03872 by **May 15th, 2023**

SCHOOL ADMINISTRATIVE UNIT 101
WAKEFIELD SCHOOL DISTRICT
76 Taylor Way
Sanbornton, NH 03872
(603) 871-8502 FAX (603) 871-8608

TITLE: REGULAR CLASSROOM PARAPROFESSIONAL

EDUCATION and QUALIFICATIONS:

- High School Diploma or equivalent required
- Knowledge of behavior intervention strategies
- Ability to use multiple modes of communication
- Ability to work well with adults and students, and possess good communication skills
- Must complete the Praxis II within two years of hiring

REPORTS TO: Regular Classroom Teacher, Principal

EVALUATOR: Regular Education Teacher, Principal or Assistant Principal

OBJECTIVE:

To assist the regular education teacher with the implementation of the program for students.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Serve as a guide in instructing students on proper classroom behavior
- Help teachers keep records for grading and attendance
- Get materials and equipment ready to help teachers prepare for class
- Reinforce lessons by reviewing material one-on-one and in small groups with students
- Supervise students during lunch or recess, as well as in between classes or on field trips.
- Assist students who need additional help learning a specific concept

- Management of students during community outings
- Function in a manner that demonstrates the ability to use effective problem-solving, engage in flexible thinking and employ appropriate conflict management techniques.
- Use strategies to assist in the development of students' social skills.
- Seek help from appropriate sources when necessary
- Will contribute to staff rapport, respect, and cooperation
- Keep teachers informed of needs and concerns, which may impact the student.

Mary Collins, Chairperson Bob Ouellette, Vice Chairperson Robert DeColfmacker Brennan Peaslee Sandrea Taliaferro	Adopted by the Board:
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- To carry out other duties as assigned by the classroom teacher, Principal, and/or Superintendent
- Maintain confidentiality of information regarding students, families, and staff at all times.

PHYSICAL DEMANDS:

Physical demands are a way of describing the physical activities that a job requires.

Strength: Light-Heavy lifting, 30 pounds maximum with frequent lifting and/or carrying of objects weighing up to 30 pounds.

- Far Acuity (C) Clarity of vision at 20 feet or more.
- Field of Vision (C) Observing an area that can be seen up and down or right and left when eyes are fixed on a given point.
- Handling (C) Seizing, holding, grasping, turning or otherwise work with hand(s).
- Hearing (C) Perceiving the nature of sounds by the air.
- Near Acuity (C) Clarity of vision at 20 inches or less.
- Reaching (C) Extending the hand(s) and arm(s) in any direction.
- Standing: (C)
- Color Vision (F) Ability to identify and distinguish colors.
- Fingering (F) Picking, pinching, or otherwise working with fingers primarily.
- Lifting: (O)
- Sitting: (O)
- Talking (O) Expressing or exchanging ideas by means of the spoken word.
- Walking: (O)

Key:

- Constantly (C): 2/3 of the time or more
 Frequently (F): From 1/3 to 2/3 of the time
 Occasionally (O): Up to 1/3 of the time

Mary Collins, Chairperson
 Bob Ouellette, Vice Chairperson
 Robert DeColfmacker
 Brennan Peaslee
 Sandrea Taliaferro

Adopted by the Board:

TERMS OF EMPLOYMENT:

- Fair Labor Standards Act (FLSA Status): Non-Exempt – Hourly Employee
- Intent to Employ, compensation, benefits, and hours, determined by the Wakefield School Board.

SAU #101 shall not discriminate in its education programs, activities, or employment practices on the basis of race, color, national origin, age, sex, sexual orientation, marital status, religion or handicap under the provision of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1967, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973. Any person having inquiries concerning the School District's compliance with the regulations implementing these laws may contact the Superintendent of Schools.

I have read and understand the preceding position description.

Signature

Date

Mary Collins, Chairperson Bob Ouellette, Vice Chairperson Robert DeColfmacker Brennan Peaslee Sandrea Taliaferro	Adopted by the Board:
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**SCHOOL ADMINISTRATIVE UNIT 101
WAKEFIELD SCHOOL DISTRICT
76 Taylor Way
Sanbornton, NH 03872
(603) 871-8502 FAX (603) 871-8608**

TITLE: SPECIAL EDUCATION PARAPROFESSIONAL

EDUCATION and QUALIFICATIONS:

- High School Diploma or equivalent required
- Knowledge of behavior intervention strategies
- Ability to use multiple modes of communication
- Experience working with children with disabilities is preferred but not required
- Required to complete the NHDE Praxis II within two years of hire.

REPORTS TO: Special Education Teacher, Classroom Teacher, Director of Student Services

EVALUATOR: Director of Student Services

OBJECTIVE:

To assist the special education teacher with the implementation of the program for students with significant and multiple disabilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Become knowledgeable of student's IEP, evaluations, learning styles, and ways of communication;
- Implement behavioral interventions developed by the team, such as modifying the learning environment, implementing specific and individualized behavior plans, and physical interventions including prompts, cues, restraints and carries.
- Management of students during community outings

Mary Collins, Chairperson
Bob Ouellette, Vice Chairperson
Robert DeColfmacker
Brennan Peaslee
Sandrea Taliaferro

Adopted by the Board:

- Aid in the development/training of students' daily living and vocational skills such as self-care, hygiene, toileting, home care, and prevocational, to facilitate transition to post-secondary goals for learning, community, employment and independent living.
- Assist the student in the daily schedule throughout the school day, carry out assessment activities to collect and document objective information about the student's strengths, needs and learning, record student progress, communication logs, data collection, and awareness of safety issues concerning the student.
- Use and adapt a variety of developmentally and age-appropriate materials and equipment, including Assistive technology, to support students' learning.
- Work with related service professionals to carry over therapies with the child, including alternative means of communication such as picture communication, basic signing, fine and gross motor skills such as stretching, grasping and implementation of sensory diet which may include brushing, oral motor techniques and weights.
- Function in a manner that demonstrates the ability to use effective problem-solving, engage in flexible thinking and employ appropriate conflict management techniques.
- Use strategies to assist in the development of students' social skills.
- Seek help from appropriate sources when necessary.
- Will contribute to staff rapport, respect, and cooperation.
- Attend all staffing/progress meetings as requested.
- Keep teachers informed of needs and concerns, which may impact the student.
- To carry out other duties as assigned by the special education teacher, Principal, Director of Student Services, and/or Superintendent
- Maintain confidentiality of information regarding students, families, and staff at all times.

PHYSICAL DEMANDS:

Physical demands are a way of describing the physical activities that a job requires.

Strength: Light-Heavy lifting, 30 pounds maximum with frequent lifting and/or carrying of objects weighing up to 30 pounds.

Mary Collins, Chairperson Bob Ouellette, Vice Chairperson Robert DeColfmacker Brennan Peaslee Sandrea Taliaferro	Adopted by the Board:
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- Handling (C) Seizing, holding, grasping, turning or otherwise work with hand(s).
- Hearing (C) Perceiving the nature of sounds by the air.
- Near Acuity (C) Clarity of vision at 20 inches or less.
- Reaching (C) Extending the hand(s) and arm(s) in any direction.

- Standing: © Ability to identify and distinguish colors.
- Color Vision (F) Picking, pinching, or otherwise working with fingers primarily.
- Fingering (F)
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- Sitting: (O)
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Key:

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- Frequently (F): From 1/3 to 2/3 of the time
- Occasionally (O): Up to 1/3 of the time

Mary Collins, Chairperson
 Bob Ouellette, Vice Chairperson
 Robert DeColfmacker
 Brennan Peaslee
 Sandrea Taliaferro

Adopted by the Board:

<u>BUDGET TRANSFER REQUEST FORM</u>					
For General Fund Budget Only					
SECTION A					
FALSE	Permanent	TRUE	One Time		
EXPLANATION					
Move funds under function 2820 from salaries to contracted services					
SECTION B					
BUDGETED DOLLAR INCREASE					
Account Number		Account Name		Amount	
2820-53200-1		Contracted Services		35,650.00	
TOTAL INCREASE					
BUDGETED DOLLAR DECREASE					
Account Number		Account Name		Amount	
2820-51180-1		Tech Salaries		35,650.00	
TOTAL DECREASE					
		Reconcilement - Equal		TRUE	
SECTION C					
REQUESTED BY					
Frank Markiewicz					
Print Name		Signature		Date	
Check box that is applicable to the approval per School Board policy DBJ					
FALSE	Administrator assigned budget responsibility may authorize transfer of funds between non-salary and non-benefit amounts up to \$500				
FALSE	Business Administrator may authorize transfers up to \$2,000 between any budgetary accounts				
FALSE	Superintendent may authorize transfers that exceed \$2,000 but do not exceed \$5,000 within the same budget function				
FALSE	School Board approval required on transfers in excess of \$5,000 or any transfer between functions in excess of \$2,000				
TRUE	School Board approval required on all transfers that impact wage accounts, regardless of the amount of the transfer				
APPROVED BY					
Mary Collins					
Print Name		Signature		Date	
SCHOOL BOARD APPROVED:					
[Attach a copy of the approved Minutes]				Date	
ENTERED BY:					
Print Name		Signature		Date	
<u>APPROVER TO SEND SIGNED FORM TO SAU OFFICE FOR PROCESSING</u>					
NOTE: Budget Transfers are not allowed from any object code 100's and 200's					

Paul School Health & Wellness Committee Agenda
 Meeting #2

Date: January 11, 2024
 3:20-4:20

Agenda Item	Person to Share/Timing	Notes
Welcome & driving question to guide discussion	Brandon Balser: 5 Minutes	Brandon: Reviewed previous agenda items, previewed today's agenda items.
Discussion Topics: New items: Review current wellness plan	Whole Group: 50 Minutes Old items: Staff wellness challenge Outdoor recess (below 15 degrees)	Dawn: School board needs to clarify nutrition guidelines, especially for school parties. Per current plan, school parties nutritional guidelines should match the policies for breakfast and lunch. Brandon: Candy and other treats should not be given out by teachers, we need to model healthy habits. Click here for food alternatives to be given for rewards. Brooke: Classroom parties are not exempt from nutritional guidelines. Click here for healthy classroom parties ideas. Mark: Look into student handbook guidelines regarding gum, tea, coffee. Brandon: Is nutritional information available for school meals? (Yes, posted on the website)

		appropriately for outdoor recess in the cold months. Brianna- looking to have donations for health and hygiene items, such as deodorant, chapstick, etc.
Previous Agenda Items:		
Look into adding End 68 hours of hunger program Look into re-use fruit/veggies bin Contact PTA regarding snacks Outdoor pavilion/basketball area Snowshoe club? Volunteers for winter outdoor recess Insurance benefits-notify staff Staff challenge-start in January- Weight loss/step challenge Sneaker drive- staff & families to donate sneakers (create flyer)		
Clarifying questions		
Brainstorm next steps	Brandon: 5 Minutes	<ul style="list-style-type: none"> • Use the email thread to share ideas on the staff challenge(s). • After reviewing the current health and wellness plan, several discrepancies were discovered. Need to review with Administration, push out to school board for review. • Still looking for ideas for outdoor recess with weather below 15 degree threshold. Who will go out with these friends? Do we need alternative activities for these days, or treat it as a regular recess and allow to play in snow? <p><u>Meeting #3 Agenda:</u></p>

Curriculum Committee

Meeting Notes, February 8th 6-7

Members Present:

Ivy Leavitt-Carlson

Aaron Nason

Lauree Royle

Alyssa Bultman

Laura Courts

Shannon Siegler

Anne Kebler

Sam Fairfield

Mary Collins

Lindsay Reynolds

Agenda:

Subcommittee Reports

- Math
 - Discussed the progress made towards 7th grade math standards sequencing, including ordering and excising unnecessary lessons
 - Need for a common vocabulary and math practices
- ELA
 - Discussed SAS vocabulary and performance descriptors
 - Challenges with the SAS test as a measurement of student achievement
 -
- Science/SS
 - Need for common faculty time to look at standards in SS and have grade levels pull over what they teach
 - Common SS conversations could lead to whole school initiatives like National History Day

January 22 PD Day

- SWOT Analysis
 - We need clarity on the vocabulary of the standards. These may be good for teachers but they are not good for communicating expectations or goals to parents
 - Perhaps there is more need for conversations around vocabulary
 - What are the ultimate goals of this power standard work?
 - Need for continuity and understanding of the past
- Examination of the power standards work
 - What is next? Where do we go from here?
How does this work become reality for our building?
 - Ivy asked the ELA sub committee to draft out the next iteration of this work.

Our Next Meeting is March 14th at 3:30 in Lindsay Hurley's room

Technology Committee Agenda
January 18, 2023

1. Overall Tech Updates (Norma)
 - a. 40 new computers
 - i. Access Codes?
 - ii. Goguardian-privileges
 1. Alex, Tarah, Ivy
 - iii. Clever integration
 2. Tarah
 - a. Looking at replacements screens
 - b. Quotes
 3. Budget
 - a. Robert DeColfammer-budget for next year
 - b. Frank-for purchasing this year
 - i. How are we purchasing items
 - c. Needing specific equipment
 - i. Sell back items-how does this happen
 - ii. Inventory of what we have
 - iii. Replacement screens
 - d. Printers
 4. Testing
 - a. Tarah has been working with classes to ensure devices work for SAS testing

Homework:

1. Website
 - a. What aspects do we need to be updated changed
 - b. Send these observations to the subcommittee (Tarah/Aisilyn/Norma) by next Friday.
2. Programming

Tabling:

5. Tech Plan Review