

# Paul School 2024-2025



## Begins April 1, 2024

**Step 1:** Compile the following documents to upload to your student's registration packet

- Birth Certificate
- Immunizations
- Proof of their last physical or a letter stating when the next physical is scheduled (signed by the Doctor).
- Proof of Residency
- Copy of parent photo ID
- Any court documents that pertain to your student

**Step 2:** Pull up the Alma Start website:

<http://wsd.almastart.com> to register your student online. If you already have a student at Paul School, you can use your current login to access the registration packet and add your new student to your account.

- **For new families:**
  - Create an account on the school's Alma Start page
  - Activate your account (either by email or text message)
  - Log in to Alma Start and create a student
  - Click "Begin New Process"
  - Use the school year/ grade level drop downs to find a process
- **For current families: (Please request an activation email by calling the school if you do not already access Alma for your other students)**
  - Log into your school
  - Click your initials in the top right corner and select "Alma Start"
  - Add the student's name
  - Click "Begin New Process"
  - Use the school year/ grade level drop-downs to find a process

**Step 3:** When **EVERYTHING** mentioned above has been turned in, we will make an appointment for you and your new Kindergartner to attend one of the **Kindergartener Screener Days** scheduled for **May 14th and 15th**. If you have further questions please contact us at 603-522-8891.