

# Wakefield School Board Public Minutes

May 7, 2024

Held in Paul School Library

Approved



BOARD MEMBERS		ADMINISTRATORS	
Robert DeColfmacker, Chair	✓	Anne Kebler, Superintendent via Zoom	✓
Bob Ouellette, Vice Chair	✓	Frank Markiewicz, BA via Zoom	✓
Mary Collins	✓	Sarah Howard, Special Ed Director	
Brennan Peaslee	✓	Norma DiRocco, Principal	
Sandrea Taliaferro	✓	Ivy Levitt-Carlson, Assistant Principal	

Others Present: Ashia Roy, Mary Soares from Clearview TV

Mr. DeColfmacker led those present in the salute to the flag at 6:00.

## **Presentations, Public Hearings**

### **Eighth Grade Trip Presentation**

Mr. Fairfield told the Board that the eighth grade class has raised over \$7,000 for their class trip. There are 53 students this year. He told the Board about the student involvement with the fundraising. The students this year need to meet expectations like grades, school attendance and behavior. He went over the itinerary for the two days. They will be taking the train to North Station instead of a bus. They will be touring and visiting places in Back Bay, North End, Beacon Hill, South End, Fenway, and The Seaport areas of Boston. The Board thanked Mr. Fairfield for all the time, effort and planning he and others put into this celebratory trip for the eighth grade trip.

Mr. DeColfmacker said this being Teacher Appreciation Week shows how our teachers go above and beyond to make Paul School better and better.

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the eighth grade field trip to Boston. (Vote 5-0)**

## **Public Comment**

None

## **Reports**

### **Transportation**

Mrs. Powers told the Board that during the months of May and June they will have to combine some of the buses to make the field trips and sporting events to work. Notices went out to parents for the Extended School Year and they are waiting for the close date to make summer routes.

They will be sending out notices in May to high schoolers to make routes. Buses will be going for inspections the end of June and summer maintenance is being scheduled.

### Superintendent Report

Positive happenings at the Paul School:

Marcus Nason worked on a poem and submitted it to be entered into the Young Authors Anthology. The Nason's have received notice that his poem was selected to be part of this year's anthology! We are proud to have a student recognized by a large, competitive organization for such outstanding academic work! Nice Job Marcus

Mrs. Hurley's 5th grade class is publishing a book about Wakefield's 250th birthday. Once it is published we will be sure to share it with the community. In addition, Mrs. Hurley and her class intend to put it in the time capsule this summer during the celebration.

Our 1st grade classroom is working with our consultant Elaine Millen to develop an interdisciplinary unit bundling first grade standards from all content areas to grow our gardens in the raised beds outside the right side of the building. A big thanks to Brad Davis, our Facilities Director for building the new raised beds. Stay tuned for updates on how this is going. The goal is to develop exemplar templates so that we can continue to build project based learning projects like this throughout the year and throughout the grades.

Below is a table which outlines the current use of ESSER 111 funds. In order to access ESSER funds, teachers and our school community need to submit a proposal to the SAU office as to what they would like to see us spend the remaining funds on. We have a stakeholder group that reviews the proposals and determines if they meet the criteria of ESSER funds assurances, and then moves any approved proposals on to our grant writers to be added to the application. The application is submitted to the ESSER department at the New Hampshire Department of Education for approval. We are able to spend these funds up until September 2424.

We have sent out a request to our staff to participate in the professional development plan process. We will begin working on this in mid-May with the intention of submitting the plan to the NH Department of Education by June 30, 2A24. This plan will assist us in moving forward in our goal to provide differentiated embedded professional development for our staff.

### **ESSER 111 Funds**

Funds Allocated \$1,640,308.22

Funds Budgeted \$1,276,428.76

Funds Paid to date \$522,479.69

<b>Activity</b>	<b>Description</b>	<b>Cost</b>	<b>Spent to date</b>
Installation of classroom rugs	Classroom rugs replaced with tile in two primary classrooms and Music room carpet replaced	\$ 11,921.87	\$ 11,921.87
Community College	Parent and community training by staff to support students with use of technology at home	\$ 3028.70	\$ 3028.70
Technology	Installation of fiber cable	\$ 32,650.00	\$ 11,050.00
	End to end fiber and UTP cable running from patch panel to outlet. Bringing infrastructure cable up to standard to support new fiber cable	\$ 7110.00	\$ 7110.00
	Hiring Technology Assistant	\$ 38,306.99	\$ 32,897.49
	Technology Integration Specialist Stipend	\$ 5000.00	\$ 5000.00
Curriculum	Purchase Math Manipulatives	\$ 32,000 (\$ 1000.00 per teacher)	\$ 29554.74
	Purchase Reading Books	\$ 32,000.00 (\$ 1000.00 per teacher)	\$ 25,578.21
20 % Learning Gap	Hire two academic Interventionists	\$ 132,353.27	Not yet posted
	Hire one behavior interventionist	\$ 46,244.49	Not yet posted

	Hire one guidance counselor	\$ 86,190.42	Not yet posted
	Contract school psychologist	\$ 106,704.00	Not yet posted
	Contract support staff for paraprofessional and ABA support	\$ 217,800.00	Not yet posted
	Purchase Character Strong	\$ 5000.00	\$ 5000.00
	Install new Playground	\$ 78,625.16	\$ 78,625.16
	Universal Summer School (3 years)	\$ 83,789.64	\$ Not yet posted
Morning Program	Morning Program salaries	\$ 58,408.00	Not yet posted
	Supplies	\$ 560.40	Not yet posted
Grant Management	Consultation and training	\$ 23,236.17	Not yet posted
Student Wellness	Hire LNA	\$ 17,282.31	Not yet posted
Stipends	Coverage when short staffed	\$ 72,055.20	\$ 29,332.96
Equipment	Purchase 3 copy machines	\$ 21,992.79	\$ 21,992.29
	Supplies for copy machines	\$ 18,000.00	\$ 13,869.33
Indirect Costs		\$ 41,865.58	Not yet spent

Mrs. Taliaferro asked if Mrs. Kebler was accepting proposals now. Mrs. Kebler responded that they have been accepting proposals. They have had some proposals that they are looking into. Mr. Markiewicz said they are still posting items and salaries to the grant. The Principal and Vice Principal are looking at some summer PD they would like to implement. Mrs. Taliaferro asked about items for indoor recess. Mrs. Kebler said that is being looked at. Mrs. Collins asked what was purchased for the Character Strong Program. Mrs. Kebler said a program was purchased and being used now. Mrs. Collins asked for a presentation of what it is about and how the teachers are using it.

Mrs. Taliaferro said she thought the Board approved curriculum. Mrs. Kebler said Character Strong is a resource not a curriculum. Mrs. Peaslee said we voted last year not to use character Strong until we got a presentation on it. Mr. DeColfmacker suggested the policy of Curriculum Adoption should be looked at by the Policy Committee. Mrs. Kebler said curriculum would be the standards, materials used and expectations that we are working on would be brought to the Board and that would be curriculum. She said we can certainly bring the policies to the Policy Committee. Mr. DeColfmacker said if the definitions have changed we should have an up to date policy and everything aligned. Mrs. Peaslee said we had a lot of parents here and we said we would stop using it.

## **Consent Agenda**

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the Consent Agenda (Vote 3-2)**

## **Meeting Minutes**

**Mrs. Collins made a motion, seconded by Mrs. Peaslee, to approve the non public minutes of 4-16-24. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Mrs. Peaslee, to approve the public minutes of 4-16-24 with one correction. (Vote 5-0)**

## **New Business**

### **May Board meeting Dates/High School Graduation/Scholarship Presentation**

Spaulding's Scholarship Award night is May 21<sup>st</sup>. Mrs. Kebler would like to attend and the Board has shown interest in presenting the Board Scholarship. Mrs. Collins will be attending the wards night. The Board agreed, by consensus, to change their meeting date to May 28<sup>th</sup>. Mr. DeColfmacker will not be able to attend on that day.

Mrs. Collins and Mr. DeColfmacker will attend the Spaulding graduation ceremony representing Paul School.

Mrs. Kebler and Mrs. Peaslee will attend the Kingswood Awards Ceremony night on May 30<sup>th</sup>.

Mrs. Kebler will attend Kingswood graduation is Friday June 14<sup>th</sup>.

The last day for Paul School is June 20<sup>th</sup>.

Kindergarten and preschool graduation are June 19<sup>th</sup>.

Paul School eighth grade graduation and the second School Board meeting in June will be decided at the next meeting.

School Board summer meeting dates and a check on the Kingswood scholarship date will be double checked, also for the next meeting.

### **6<sup>th</sup> Grade Field Trip. Province Lake Golf Course and Camp Calumet.**

**Mrs. Collins made a motion, seconded by Mrs. Peaslee, to approve the 6<sup>th</sup> grade field trip to Province Lake Golf Course. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the 6<sup>th</sup> grade trip to Camp Calumet. (Vote 5-0)**

## **Committee Updates**

### **Curriculum Committee**

The committee is working on standards and making the language more readable for parents. The literacy team is working with teachers to establish a literacy block for each classroom so it's consistent through each grade level. We will be making sure each student is prepared for the next grade. They will also be working on establishing assessments. There will also be summer work based on curriculum as well.

### Technology Committee

Mr. DeColfmacker said their meeting was focused on hardware. We're looking at suppliers and requesting quotes. He's waiting for a call back from a local company to find out prices and service. They are also looking at establishing replacement cycles. They are also looking at updating the technology policy. He has reached out to NHSBA to get policies they can mirror. Summer work has already begun. They are also looking to bring a warrant article back supporting technological needs. Mr. Markiewicz and Mrs. DiRocco are looking at contracts and subscriptions to make sure they're aligned.

Mrs. Taliaferro asked if the committee was looking into using any ESSER Funds. Mr. DeColfmacker said that wasn't mentioned but technology will be ongoing so he'd rather build it within the budget. Mrs. Kebler, Mr. Markiewicz and Mrs. DiRocco met last week and feel that they still need to hire a third party to work on infrastructure. Mr. Markiewicz said we really need to formulate a plan. They will be meeting with the Technology Committee next Thursday. Summer work will be done to establish a tech plan.

### **Policies** (all 2nd Reading)

#### JLCF Wellness (2<sup>nd</sup> reading)

**Mr. Ouellette made a motion, seconded by Mrs. Collins, to approve Policy JLCF. (4-1)**

#### BGAA Policy Development, Adoption and Review (2<sup>nd</sup> Reading)

**Mr. Ouellette made a motion, seconded by Mrs. Collins, to approve Policy BGAA. (5-0)**

#### CFA-R Duties of the Principal (1<sup>st</sup> Reading)

#### BG, BGA, BGB, BGC, BGE (withdrawal)

**Mr. Ouellette made a motion, seconded by Mrs. Peaslee, to remove policies BG. (5-0)**

**Mrs. Collins made a motion, seconded by Mrs. Peaslee, to remove policies BGA. (5-0)**

**Mrs. Collins made a motion, seconded by Mrs. Peaslee, to remove policies BGB. (5-0)**

**Mrs. Collins made a motion, seconded by Mrs. Peaslee, to remove policies, BGC. (5-0)**

**Mrs. Collins made a motion, seconded by Mrs. Peaslee, to remove policies BGE. (5-0)**

### **Nominations/Hires/Resignations**

#### Brooke King

Ms. King loves it here but is going back to school to get her Nurse Practitioner degree.

#### Sarah Howard

Ms. Howard is moving and is willing to meet with the Board to explain how she sees the Director of Students position. A piece of her leaving is money. She took a significant cut in pay coming here and is getting a significant increase in pay where she's going.

#### Tegan McGaw

Ms. McGraw has received an offer she can't refuse. She has been offered an internship that has been her dream.

**Mr. Ouellette made a motion, seconded by Mrs. Collins, to accept the three resignations with regret. (Vote 4-0)**

Mrs. Collins asked that the exit interview with Ms. Howard be at the beginning of the next Board meeting at 6:00. They will enter non public at 6:00 and then resume the meeting after the interview.

### **Follow Up/Agenda Building for Next Meeting**

#### **PD Committee**

Mrs. Kebler said they need a Board member for this committee. It is scheduled for right after school. Mary volunteered to serve on that committee. The Board agreed.

#### **WSB scholarship Policy**

Mrs. Peaslee said the wording on the policy is fine. The wording on the scholarship itself will need to be looked at. The Board made suggestions and the policy will be brought back to the Board for a first reading.

#### **Judith Nason Scholarship**

The Trustees met and are in agreement with the attorney to move forward changing the language. She has forwarded this to the attorney and when she hears from him and the trustees she will open this back up.

#### **Morning Program**

Mrs. Kebler said there are fifty-two students attending the morning program and people have asked if we were going to do this next year. Mrs. Blackwood is sending out a survey asking parents if they would be willing to pay a fee to continue this program. There is a competitive grant and she is willing to work on competing for the grant. Mrs. Peaslee asked to figure out what the program is costing us now. She is already doing that. Mrs. Kebler said one thing she'd like added to the morning program is a homework component. There are four people staffing the program now and Mrs. Blackwood feels that next year they could go down to three. Mrs. Kebler will bring all the pertinent data to the Board.

### **Public Comment**

None

### **Non Public**

**Mrs. Taliaferro made a motion, seconded by Mr. Ouellette, to enter non public session under 91-A:3, 11 (c) at 7:17. Roll call vote: Collins aye, DeColfmacker aye, Ouellette aye, Taliaferro aye, Peaslee aye. (Vote 5-0)**

The Board returned to Public Session at 7:30.

**Adjournment**

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to adjourn the meeting at 7:18.  
(Vote 5-0)**

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath  
School Board Secretary