

**SCHOOL ADMINISTRATIVE UNIT #101  
Wakefield [NH] School District**

**REQUEST FOR QUOTE**

Project: Metal Garage

Overview: Wakefield School district invites quotes for metal garage based on the specifications listed below.

Project Contact: Brad Davis

Facilities Manager, SAU #101  
76 Taylor Way,  
Sanbornville, NH 03872  
Email: brad.davis@sau101.org

Due Date: Until 1:00 p.m. local time, on the 15th day of January, 2025, the Wakefield School district will receive the original quote herein set forth in a sealed envelope marked "Metal Garage" at the office of:

School Administrative Unit #101  
76 Taylor Way,  
Sanbornville, NH 03872  
Attn.: Superintendent Anne Kebler

E-mail, fax, or other forms of the quote will not be accepted. Quotes received after the closing date and time will not be accepted.

**REJECTION/AWARD OF PROPOSALS:** The School district reserves the right to accept or reject any or all quotes, to negotiate with any or all Bidders, and to waive any informalities in the Request for Quote process, and to enter into an agreement with the Bidder whom the School district in its sole discretion determines is in the best interest of the School district even though the Bidder may not submit the lowest bid or proposal. Bidders shall be responsible for any and all expenses that they may incur in preparing their proposals.

November 6, 2024 Bidder Initials \_\_\_\_\_ 1

**I. GENERAL INFORMATION**

1. Wakefield School district is soliciting quotes for a metal garage to be installed at 60 Taylor Way, Sanbornton, NH

2. The School district intends to enter into an agreement for this project. The selection of the Bidder is conditioned upon the successful Bidder signing a contract agreeable to the School district. If the successful Bidder does not sign the contract, the School district may withdraw its offer and select another Bidder.

## **II. TERMS AND CONDITIONS**

1. Wakefield School district reserves the right to solicit additional information from Bidders to determine which Bidder best meets the needs of the School district. Additional information may include (but is not limited to) past performance records; list of available personnel, plant and equipment; description of work which will be done simultaneously with the School district project; financial statements; on-site tour and evaluation by School district personnel; references, or any other pertinent information. The Wakefield School district also reserves the right to investigate any and all Bidders to determine the Bidder's ability to perform services under the RFQ.
2. Successful Bidder agrees to maintain comprehensive general liability insurance, including contractual liability, with limits not less than \$1 million per occurrence and \$2 million aggregate; automobile liability for owned, non-owned and hired vehicles with a combined single limit not less than \$1 million per occurrence; Employers Liability with a minimum limit of \$500,000; and Workers' Compensation to statutory limits as required by the State of New Hampshire. Successful Bidder agrees to have the Wakefield School district added as an additional insured with respect to comprehensive general liability insurance and provide the School district with 30 days prior written notice of any material changes in the above insurance. Successful Bidder shall provide the School district with a certificate of the above insurance coverage and amounts upon execution of this agreement.
3. Successful Bidder shall indemnify the School district, its school board members, officers, employees, agents and students from and against any costs, losses, damages, liabilities, expenses, demands and judgments, including court costs and attorney fees, which may arise out of Bidder's performance of services, except to the extent caused by the sole fault or negligence of the School district.

4. The School district may at any time terminate the services and/or Contract with the successful Bidder at the School district's convenience and without cause. In case of termination for the School district's convenience, the successful Bidder shall be entitled to receive payment from the School district limited to actual documented expenses as of the date of termination as its sole remedy. In no event will the School district be responsible for lost profits, compensatory or other consequential damages.

### **III. SPECIFICATIONS**

1. 24'Wx35'Lx12'H
2. Roof Color Black
3. Trim Color Black
4. Sides/Ends Color Burnished Slate
5. 24x35' [Roof 36'] Vertical roof
6. 12' Height
7. Gauge 12
8. 115 MPH/95 PSF Certified
9. 4/12' Roof Pitch
10. Left Lean-To 12x35' [Front]
11. Left Lean-To 7' Height
12. Left lean-To 3/12' Roof Pitch
13. Five [5] Windows 24x36
14. 10x10 Foot Garage Door [Roof Up] on Front Wall
15. 36x80 Inch Walk-In Door [Solid] on Left Wall
16. 1' Overhang on Sides
17. Installation Included in Bid Price

### **IV. BID OPENING**

Bids received will be opened at the SAU #101 Office, 76 Taylor Way, Sanbornville, NH, on January 16th, 2025, at 1:00 PM. Bid opening is open to the public.

# BID SHEET

Building Amount: \$ \_\_\_\_\_ Discounts:

\$ \_\_\_\_\_ Sub-Total: \$ \_\_\_\_\_

Additional Charges:

[Detail] \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL BID PRICE \$ \_\_\_\_\_

Bid Submitted By:

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: \_\_\_\_\_ Contact Name:

\_\_\_\_\_ Telephone #:

\_\_\_\_\_ Email:

\_\_\_\_\_ Date:

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