



# Wakefield School Board Public Minutes

Tuesday March 4, 2025

Held in the Library

Approved

BOARD MEMBERS		ADMINISTRATORS	
Robert DeColfmacker, Chair	✓		
Bob Ouellette, Vice Chair	✓	Frank Markiewicz, Business Administrator via Zoom	✓
Mary Collins via Zoom	✓	Carol Keenan, Student Services Director	✓
Brennan Peaslee	✓	Norma DiRocco, Principal	
Sandra Taliaferro	✓	Ivy Levitt-Carlson, Assistant Principal	

Others Present: Asha Roy, Heather Wilcauskas, Tom Leonard Tech Director. Karen Guilbeault and Mary Soares from Clearview TV.

Mr. DeColfmacker led those present in the flag salute at 6:00.

### Agenda Review

Move Transportation to Committee Updates.

### Presentations, Public Hearings

#### PTA

The PTA presently has a read-a-thon happening with members of the community reading to different classrooms. They are preparing for Easter and plan to have a carnival in May.

#### Public Hearing-Withdrawal from Technology Trust Fund

Mr. Leonard said they are in the process of purchasing a new server from Acapella which they plan to install during April vacation. The cost is \$27,396. The company needs to get paid for parts prior to the build. Mrs. Collins asked about increasing the number in case something else is needed. Mr. DeColfmacker opened the public hearing at 6:07. There were no questions or comments. Mr. DeColfmacker closed the public hearing at 6:08.

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to withdraw \$27,396 from the Technology Trust Fund for the server. (Vote 5-0)**

#### Non Public

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to enter non public session at 6:12 under RSA 91-A;3 II (c). Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Peaslee aye.**

The Board returned to public session at 7:33.

**Mr. Ouellette made a motion, seconded by Mrs. Collins to seal the non public minutes for ten years. (5-0)**

**Public Comment**

Mrs. Soares explained to the Board that it was difficult resetting the camera after a non public session and asked that non public be conducted prior to the meeting or at the end of the meeting.

**Reports**

**Enrollment**

Paul School Enrollment Report

		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
LP		15	16	17	16	17	18				
K		30	31	31	30	29	30				
1		33	33	33	35	34	34				
2		40	40	40	40	40	41				
3		39	41	41	40	40	40				
4		47	47	46	43	42	41				
5		63	65	65	65	65	66				
6		55	57	56	56	54	54				
7		46	47	47	47	47	46				
8		45	45	46	45	45	45				
Out of District		2	2	2	4	4	4				
Total	0	415	424	424	421	417	419	0	0	0	0

High School Enrollment Report

	Sept	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
Spaulding	171	166	163	161	162	162				
Kingswood	14	14	14	14	14	14				
Bud Carlson	9	10	10	10	10	10				
Brewster	1	1	1	1	1	1				
Out of District	2	2	2	2	2	2				
Total	197	193	190	186	187	187	0	0	0	0

as of 2/28/2025

## Student Services

### **Student Services Report: March 4, 2025** **Carol Keenan, Director of Student Services**

1. Every Student. Every Day. Whatever It Takes.
2. Enrollment Data includes the following:
  - A.) Paul Elementary School = 98 students on IEPs
  - B.) Spaulding High School = 31 students on IEPs
  - C.) Bud Carlson Academy High School = 2 students on IEPs
  - D.) Kingswood Regional High School = 3 students on IEPs
  - E.) Out of District = 6 students on IEPs
3. New students to Paul Elementary School on IEPs: none
4. New Special Education Referrals = 8 New Referrals
5. Special Education Disabilities include the following: (8 TBD at IEP Meetings)
  - A.) Autism = 17 students
  - B.) Development Delay = 14 students
  - C.) Emotional Disability = 5 students
  - D.) Intellectual Disability = 4 students
  - E.) Other Health Impairment = 31 students
  - F.) Specific Learning Disability = 39 students
  - G.) Speech Language Impairment = 23 students
6. Section 504 Accommodation Plans at Paul School = 26 students
7. Section 504 Accommodation Plan Referrals = 2 New Referrals
8. Wakefield School District Current NHDOE Compliance Data = 98%!!
9. **New Updates/Information:** Every spring, each NH public school district gets a "Report Card" on the following 17 Special Education Indicators which is called the "Special Education LEA Determination". The ratings categories are: Meets Requirements, Needs Assistance, Needs Intervention, and Needs Substantial Intervention.

**Indicator 1 = Graduation Rate:** This is the percent of students with IEPs exiting Special Education due to graduating with a regular high school diploma.  
Status for SY23-24 = Meets Requirements

**Indicator 2 = Dropout Rate:** This is the percent of students with IEPs who exited Special Education due to dropping out.  
Status for SY23-24 = Meets Requirements

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Indicator 3 = SAS Data (State Assessment System): This is the participation and performance rate for students with IEPs as compared to students not on IEPs on the SAS.

Status for SY23-24 = Needs Assistance

Indicator 4 = Suspension Data: This the rate of suspensions and expulsions greater than 10 days in a school year as compared to the state average.

Status for SY23-24 = Meets Requirements

Indicator 5 = LRE Placement (Least Restrictive Environment): This is the percent of students with IEPs aged 5 who are enrolled in Kindergarten and aged 6-21 served inside the regular class 80% or more of the day, and inside the regular class less than 40% of the day, and in separate schools, residential facilities, or homebound/hospital placements

Status for SY23-24 = Meets Requirements

Indicator 6 = Early Childhood Settings: This is percent of children with iEPs aged 3-5 who are enrolled in a preschool program attending a regular early childhood program and receiving the majority of special education and related services In the regular early childhood program, and separate special education class, separate school or residential program; and receiving special education and related services in the home.

Status for SY23-24 = Meets Requirements

Indicator 7 = Preschool Skills: This is the percent of children ages 3-5 with IEPs who demonstrate improved positive social-emotional skills, acquisition and use of knowledge and skills, and use of appropriate behaviors to meet their needs.

Status for SY24-24 = Meets Requirements

Indicator 8 = Parent Involvement in Special Education Survey: This is the percent parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities.

Status for SY23-24 = Meets Requirements

Indicator 9 = Disproportionate Representation in Special Education: This is based on our Oct. 1 Enrollment Report to DOE.

Status for SY23-24 = Meets Requirements

Indicator 10 = Disproportionate Representation in Specific Disability Categories: This is The percent Of districts with disproportionate representation of racial and ethnic In specific disability categories that is the result of inappropriate identification.

Status for SY23-24 = Meets Requirements

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Indicator 11 = Child Find: This is the percent of children who were evaluated within 60 of receiving parental consent for an initial evaluation.  
Status for SY23-24 = Meets Requirements

Indicator 12 = Early Childhood Transition: This is the percent of children referred by Part C prior to age 3 who are found eligible and who have an IEP developed and implemented by their 3rd birthdays..  
Status for SY23-24 = Meets Requirements

Indicator 13 = Secondary Transition: This is the percent of students with IEPs aged 16 and above with measurable, annually updated IEP goals and appropriate transition assessment, services, and courses.  
Status for SY23-24 = Meets Requirements

Indicator 14 = Post-School Outcomes: This is the percent of students who are no longer in secondary school, who had IEPs in effect at the time they left school, and were enrolled in higher education; enrolled in higher education or competitively employed; enrolled in higher education, other postsecondary education, or training program or competitively employed or in some other employment, within one year of leaving high school.  
Status for SY23-24 = Meets Requirements

Indicator 15 = Hearing Requests Resolved

Indicator 16 = Mediation Agreements

Indicator 17 = State Systemic Improvement Plan

Thanks so much.

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### **Consent Agenda**

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the Consent Agenda. (Vote 3-2)**

### **Meeting Minutes**

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the non public minutes of February 18, 2025. (Vote 4-0-1)**

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the public minutes of February 18, 2025. (Vote 4-0-1)**

### **New Business**

#### **New Hampshire Department of Environmental Services Grant**

Mr. Markiewicz told the Board that this grant was pursued as two of our valves with lead had to be replaced. This was completed last week. He said we have to spend the money first and then request that amount through the grant process. The total cost will be around \$6,000 to which all of that will be reimbursed through the grant. Mr. Markiewicz said that in the Board packets is

wording that the Board must use to accept the grant. The second motion is to authorize the Business Administrator to sign and submit the documentation to DES.

1. A statement that the governing body approves to accept and expend the grant funds from the Drinking Water and Groundwater Trust and enter into a grant agreement with the New Hampshire Department of Environmental Services and.

2. Identify the person and their title who has authority to sign the grant documents on behalf of the governing body.

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to enter into a grant agreement for the Lead Remediation Grant with the New Hampshire Department of Environmental Services. (Vote 5-0)**

**Mrs. Peaslee made a motion, seconded by Mr. Ouellette, to authorize Frank Markiewicz, SAU 101 Business Administrator, to sign grant documents. (Vote 5-0)**

#### 25/26 Calendar

Mrs. Roy said that Rochester will not have half days next year but the rest of the calendar is aligned with Rochester.

**Mrs. Peaslee made a motion, seconded by Mrs. Taliaferro, to approve the 2025-2026 calendar. (Vote 5-0)**

#### Policies 2<sup>nd</sup> Reading

##### DJ-R – Purchasing Procedures

**Mrs. Collins made a motion, seconded by Mrs. Taliaferro, approve of Policy DJ-R. (Vote 5-0)**

##### JFACC-Tuition Expenses for Wakefield Resident

**Mrs. Collins made a motion, seconded by Mrs. Taliaferro, to approve of Policy JFACC. (Vote 5-0)**

#### Committee Updates

##### Curriculum Development Update

Mr. DeColfmacker would like a more in-depth presentation on curriculum. He said since he came on the Board two years ago we've been working on curriculum. He'd like to know the expected completion date. He feels that there should be some forward movement getting the curriculum established. Mrs. Collins said it's almost done. Mr. DeColfmacker said we haven't heard that.

Mrs. Collins would like to see a public forum. Mr. DeColfmacker would like a in-depth presentation once a month to let us know where curriculum is at. After some discussion the Board decided this could be done quarterly. Mr. DeColfmacker will talk with Ms. Levitt-Carlson and bring a schedule back to the Board.

Mr. DeColfmacker would like to see a timeline and a completion date. He feels this should be getting some exposure. Mrs. Peaslee agrees.

Members present: Lauree Royle, Shannon Siegler, Kim Hurley, Andrea Levesque, Laura Courts, Lindsay Hurley, Aaron Nason, Sam Fairfield, Ivy Leavitt-Carlson, Lindsay Reynolds.

We examined the grade level power standards and proofread. We will be presenting these standards to our staff in March. We discussed how our work has made our standards much more user friendly, clear and concise, and usable for families and for teachers. We discussed arranging for a standards lunch and learn to help grade levels examine them. Ivy will look at linking them to SAS standards to ensure we can use them to strengthen instruction and help students demonstrate proficiency.

ELA Power Standards for Paul School: **Grade 3**

Reading Informational Text and Reading Literature Standards	
RI3.1, RL 3.1	I can ask and answer questions using the text to demonstrate my understanding. (RI and RL)
RI3.2, RL3.2	I can ask and answer questions and retell using key details and identify how they support the main ideas in a text. (RI and RL)
RI3.5	I can use text features and search tools to find information on a given topic.
RI3.8	I can make connections between sentences and paragraphs in a text.
Writing Standards	
W3.1	While supporting a point of view, I can express an opinion in an organized way that includes an introduction, reasons, linking phrases, and an on-topic conclusion.
W3.2	I can write an informative piece that introduces a topic, groups related information based on facts and research, includes graphics to support facts, uses linking words to connect ideas, and provides a concluding statement.
W3.3	I can write a narrative using literary techniques, descriptive details, and clearly sequenced events.
W3.4	With support, I can produce organized writing that is appropriate to a task or purpose.
W3.6	I can use technology to publish writing.
W3.7	I can complete a research project about different parts of a topic.
W3.8	I can independently collect information from print and digital sources, take notes, and sort evidence into categories.
Reading Foundational Skills Standards	
RF3.3	I can read and understand the meaning of words with suffixes, multiple syllables, and irregular spellings.
RF3.4	I can read poetry and prose aloud with expression and understand the content.
Speaking and Listening Standards	
SL3.1	I can participate in collaborative conversations with peers and adults, in small and large groups, about grade level topics.
SL3.4	I can report or tell a story with appropriate facts and details, at an understandable pace.
Language Standards	
L3.2	I can use reference materials to check and correct spelling. I can capitalize words in titles. I can use commas in addresses and dialogue. I can use quotation marks in dialogue. I can form and use possessives. I can spell high frequency words. I can add suffixes to base words. I can use spelling patterns in writing words.
L3.3	I can use conventional language to make, observe, and recognize appropriate word choices for a given situation when writing, speaking, or listening.
L3.4	I can determine the meaning of a variety of 3rd grade words using strategies like context clues, affixes and roots, and reference materials.

### Transportation

Mrs. Taliaferro shared with the Board the updates that Mr. Markiewicz had gotten. Cressy is only interested in four of the six buses and their offer is a lot lower than First Student at \$121,000. First Student offered \$205,135 for the six buses. The buses that the Board gave to Parks and Rec are valued at \$121,390. The two vans will go out to bid and include a minimum bid when the new Board is on board. Mrs. Peaslee wants to make sure that the SD cards are removed along with the radios and GPS. Mr. Markiewicz will find out if this would change First Students offer.

### Nominations/Resignations

#### Teacher Certifications

Mrs. Peaslee questioned the names of administrators being on the list as they are not part of the CBA. Mrs. Roy said the list is a reference from last years list based on this years employees. She said those positions were on last years list. Mr. Markiewicz said any position that requires certification from the DOE must come from the Superintendent to the School Board for approval. Mrs. Keenan said SOE's are on the list as long as their SOE hasn't expired.

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the nominations as presented. (3-2)**

**Mrs. Collins made a motion, seconded by Mrs. Taliaferro, to accept the resignation of Michele Hossack with regret. (5-0)**

#### Public Comment

None

#### Non Public

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to enter non public under RSA 91-A;3 ll (c) and (e) 8:22 Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Peaslee aye.**

The Board returned to public session at 8:59.

#### Adjournment

**Mr. Ouellette made a motion, seconded by Mrs. Taliaferro, to adjourn the meeting at 9:00. (Vote 5-0)**

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath

School Board Secretary