



Wakefield School Board Public Minutes

Tuesday March 18, 2025

Held in the Library

approved

BOARD MEMBERS		ADMINISTRATORS	
Robert DeColfmacker, Chair	✓	Jerry Gregoire, Superintendent Designee	✓
Bob Ouellette, Vice Chair	✓	Business Administrator	
Mary Collins	✓	Carol Keenan, Student Services Director	✓
Sandrea Taliaferro	✓	Norma DiRocco, Principal	✓
Heather Wilcauskas	✓	Ivy Levitt-Carlson, Assistant Principal	

Others Present: Asha Roy, Michele Lambert, Jackie Jukubec and Max Gehring from Clearview TV.

Mr. Gregoire led those present in the flag salute at 6:00.

Board Reorganization

Mr. Gregoire asked for nominations for Chairman.

Mr. Ouellette made a motion, seconded by Mrs. Collins, to make Robert DeColfmacker Chair. (Vote 5-0)

Vice Chair

Mr. DeColfmacker made a motion, seconded by Mrs. Collins, to make Bob Ouellette Vice-Chair. (Vote 5-0)

Non Public

Mr. Ouellette made a motion, seconded by Mrs. Collins, to enter non public under RSA 91-A;3 II (c) at 6:01. Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Wilcauskas aye.

The Board returned to public session at 6:54.

Teacher Nominations

Mr. Gregoire nominated the staff as written except for the person identified in non public.

Mr. Ouellette made that motion and it was seconded by Mrs. Collins. (Vote 4-1)

Mr. Ouellette made a motion, seconded by Mrs. Collins to accept the job descriptions of the Special Education Coordinator for the Paws Program. (Vote 5-0)

Mr. Ouellette made a motion, seconded by Mrs. Collins to seal the non public minutes of Session #1 for one year. (Vote 5-0)

Mr. Ouellette made a motion, seconded by Mrs. Collins to accept the job descriptions of the BCBA. (Vote 5-0)

Mrs. Taliaferro made a motion, seconded by Mr. Ouellette, to accept the resignation of Frank Markiewicz, Business Administrator. (Vote 5-0)

Committee Assignments

Budget Committee

Mrs. Collins made a motion, seconded by Mr. DeColfmacker, to nominate Mr. Ouellette as Budget Committee Rep. (Vote 5-0)

Mrs. Collins made a motion, seconded by Mr. DeColfmacker, to name Ms. Wilcauskas as the alternate Budget Committee Rep. (Vote 5-0)

CIP

Mr. DeColfmacker made a motion, seconded by Mr. Ouellette, to name Mrs. Collins to the CIP Committee. (Vote 5-0)

Curriculum Committee

Mrs. Taliaferro made a motion, seconded by Mr. Ouellette, to name Mrs. Collins and Ms. Wilcauskas to the Curriculum Committee. (Vote 5-0)

Facility Committee

Mr. Ouellette made a motion, seconded by Ms. Wilcauskas to nominate Mr. DeColfmacker and Mrs. Taliaferro to the Facilities Committee. (Vote 5-0)

Safety Committee

Mrs. Collins made a motion, seconded by Mr. DeColfmacker, to name Mr. Ouellette to the Joint Loss Safety Committee. (Vote 5-0)

NHSBA Delegate

Tabled

Policy Committee

Mrs. Taliaferro made a motion, seconded by Mr. Ouellette, to name Mrs. Collins and Ms. Wilcauskas to the Policy Committee. (Vote 5-0)

Professional Development Committee

Mr. DeColfmacker made a motion, seconded by Ms. Wilcauskas, to name Mrs. Collins to the Professional Development Committee. (Vote 5-0)

Strategic Planning Committee

Mrs. Taliaferro made a motion, seconded by Mr. Ouellette, to name Mrs. Collins to the Strategic Planning Committee. (Vote 5-0)

Technology Committee

Mr. Ouellette made a motion, seconded by Mrs. Taliaferro, to nominate Mr. DeColfmacker to the Technology Committee. (Vote 5-0)

Transportation Committee

Mr. DeColfmacker made a motion, seconded by Mrs. Collins, to name Mrs. Taliaferro to the Transportation Committee. (Vote 5-0)

Wellness Committee

Mr. DeColfmacker made a motion, seconded by Mrs. Collins, to name Mrs. Collins to the Wellness Committee. (Vote 5-0)

Stipend Committee

Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to name Mr. DeColfmacker to the Stipend Committee. (Vote 5-0)

Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to name Mrs. Taliaferro as alternate to the Stipend Committee. (Vote 5-0)

Public Comment

None

Old Business

Non Public

Mrs. Collins made a motion, seconded by Mr. Ouellette, to enter non public session at 6:12 under RSA 91-A;3 II (c). Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Peaslee aye.

The Board returned to public session at 7:33.

Mr. Ouellette made a motion, seconded by Mrs. Collins to seal the non public minutes for ten years. (5-0)

Reports

Facilities Update

Latest completions:

New England Backflow replaced both domestic backflow preventers on main water lines to a newer (lead free) device. The older model devices were pre 1989 models which contained a higher lead count than is acceptable in today's standards. NHDES has launched a grant program to cover the remediation costs which we have applied for. NHDES is sending a resampling kit and the 8 remaining outlets will be retested.

LED Emergency lighting upgrade complete.

Hackworth Fire and Security has installed outdoor speaker strobes on exterior portions of the building.

A new (independent) light switch has been installed in Phycologist cubby near gym bathroom. Remaining window shades have been installed to complete the building. New weatherstripping has been installed on main entry doors and interior lobby.

Hood suppression Test passed 6-month inspection (Kitchen)

Updated chemical inventory has been completed and input in to Velocity EHS software (SDS sheets)

During February break our custodial crew worked hard at power washing bathrooms, repainting walls, organizing, resupplying, deep cleaning carpets and entryways.

New heat tape installed on water lines underneath modular buildings.

Upcoming:

Addressing and replacing broken skirting and damaged siding around SAU building.

Repair protruding flooring in primary wing near the lobby to modulars

Deposit will be made on the new maintenance building once funds are received from the trust account. Lead time on materials and installation is 8-12 weeks after 50% deposit is made.

Addressing loose and wobbly decking and handrails on rear exits of 4'h grade modulars.

Possibly rebuilding

Investigating options of non-slip traction paint for kitchen. Commercially applied

Mr. DeColfmacker said he and Mrs. Taliaferro discussed facilities and maintenance lines in the budget not being spent on the items they were budgeted for. They feel there should be a way to protect certain lines in the budget. He said for two years in a row Mr. Davis has been told that he can't spend money. They feel that money should stay in those lines to be spent for what they were intended for. Mrs. Taliaferro said that transportation and facilities should not be touched in a freeze. She asked if a line could be added to the policy about a freeze, that a freeze will not pertain to facilities or transportation unless approved by the Board. Mrs. Lambert said money isn't being moved the lines are being overspent. It's a bottom line budget. Mrs. Taliaferro said we have Trust Funds that cover emergencies. Mrs. Collins said the Policy Committee will look at that policy.

Transportation

Mrs. Taliaferro thinks they should still get the buses fixed. Mr. Ouellette said we don't have the money. Mrs. Taliaferro said we need to decide if we are going to fix them and sell them or keep them. Mrs. Collins said we just don't have the money to fix them. Mr. DeColfmacker said we already have contracted services. He said that there should be a vote at the next meeting.

Consent Agenda

Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the Consent Agenda. (Vote 4-1)

Meeting Minutes

Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the non public minutes of session #2 of March 4, 2025. (Vote 4-0-1)

Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the public minutes of March 4, 2025. (Vote 4-0-1)

Mrs. Taliaferro made a motion, seconded by Mrs. Collins, to freeze the hiring of any other guidance counselors. (Vote 5-0)

Committee Updates

Curriculum Development Update

Mr. DeColfmacker said he had a conversation with the Vice Principal and she's going to come to the Board quarterly for more robust updates on the status of the curriculum.

Nominations/Resignations

FYI Alex Matos resignation. Mrs. DiRocco thanked Mr. Mantos for his contribution to Paul School. He will be missed.

Non Public

Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to enter non public under RSA 91-A;3 ll (c) and (e) 8:22 Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Wilcauskas aye.

The Board returned to public session at 8:29.

Mrs. Taliaferro made a motion, seconded by Mrs. Collins, to seal the non public minutes of Session #2 for 4 years. (Vote 5-0)

Adjournment

Mr. Ouellette made a motion, seconded by Me. Wilcauskas, to adjourn the meeting at 8:30. (Vote 5-0)

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath

School Board Secretary