



# Wakefield School Board Public Minutes

Tuesday April 15, 2025  
Held in the SAU Conference Room  
Approved

BOARD MEMBERS		ADMINISTRATORS	
Robert DeColfmacker, Chair	✓	Jerry Gregoire, Superintendent Designee	
Bob Ouellette, Vice Chair	✓	Financial Manager, Michele Lambert	✓
Mary Collins	✓	Carol Keenan, Student Services Director	✓
Sandrea Taliaferro	✓	Norma DiRocco, Principal	✓
Heather Wilcauskas	✓	Ivy Levitt-Carlson, Assistant Principal	

Others Present: Attorney Matt Upton and Donna Magoon.

Mr. DeColfmacker led those present in the flag salute at 5:02.

## **Non Public**

**Mr. Ouellette made a motion, seconded by Mrs. Collins, to enter non public under RSA 91-A;3 II (c) at 5:02. Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Wilcauskas aye.**

The Board returned to public session at 5:18.

**Mrs. Collins made a motion, seconded by Mr. Ouellette to seal the non public minutes of 4-15-25 session 1 for five years. (Vote 5-0)**

Mrs. Colbath gave the Board Orientation from 5:20 to 5:55.

Ashia Roy, Tom Leonard, and Max Gehring and Ashley Kimball from Clearview TV all entered the meeting at 6:00 along with Ms. Keenan, Mrs. DiRocco and Mrs. Lambert.

Mr. DeColfmacker led those present in the flag salute.

## **Agenda Review**

Mr. Ouellette asked to have the Para Union update during the last non public.

## **Non Public**

**Mr. Ouellette made a motion, seconded by Mrs. Wilcauskas, to enter non public under RSA 91-A;3 II (c) at 6:02. Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Wilcauskas aye.**

The Board returned to public session at 6:18

## **Presentations/Public Hearings**

### **Superintendent Announcement**

Mr. DeColfmacker was excited to introduce our new superintendent Donna Magoon. She said that she has been here for two full days getting to know the teachers and staff. She's excited to be here.

### **Public Hearing – Withdraw Funds from School Technology Trust Fund**

Mr. DeColfmacker opened the Public Hearing at 6:22. Mr. Leonard said that the price of the 150 Chromebooks was \$66,228. Tariffs have not affected the price but that could change and would affect the number that are purchased. Mr. Leonard will order the Pro Support Plus Support. Currently we have Pro Support. The Plus part takes care of the accidental damage, dropped, fallen, cracked. They will either come fix it or replace it for four years an additional one year onsite and three years extended.

**Mr. Ouelette made a motion, seconded by Mrs. Collins, to approve the one hundred and fifty Chromebooks for \$66,228. (Vote 5-0)**

Mr. DeColfmacker closed the public hearing at 6:24.

### **Public Comment**

None

## **Reports**

### **Finance**

Mrs. Lambert presented the finance report for the month of March. Mr. DeColfmacker asked if there was anything the Board should be prepared for. Mrs. Lambert replied that Special Ed is over. Ms. Keenan will be talking with Mrs. Magoon about this. She said we also have money in the trust fund that we can discuss at the next meeting.

### **Consent Agenda**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve the Consent Agenda. (Vote 4-1)**

### **Meeting Minutes**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve the non public minutes of March 25, 2025, with corrections. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Mr. Ouellette, to approve the public minutes of March 25, 2025. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve the public minutes of April 1, 2025. (Vote 5-0)**

## **Old Business**

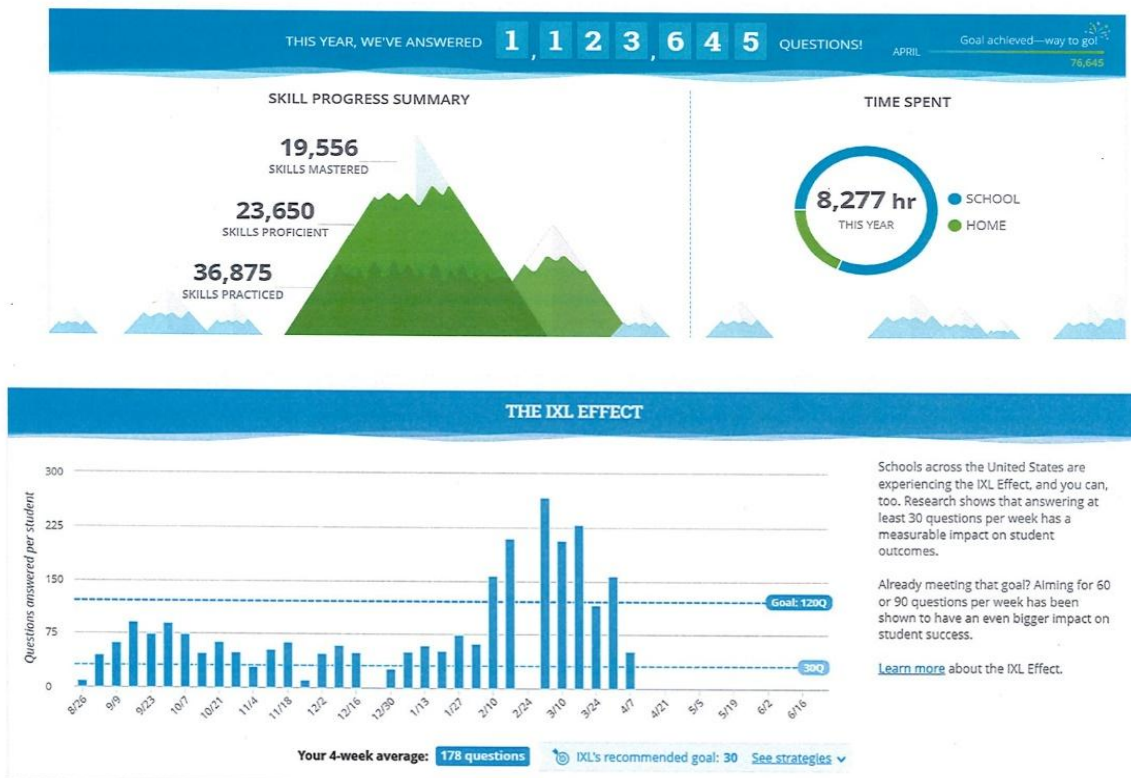
### **IXL Update**

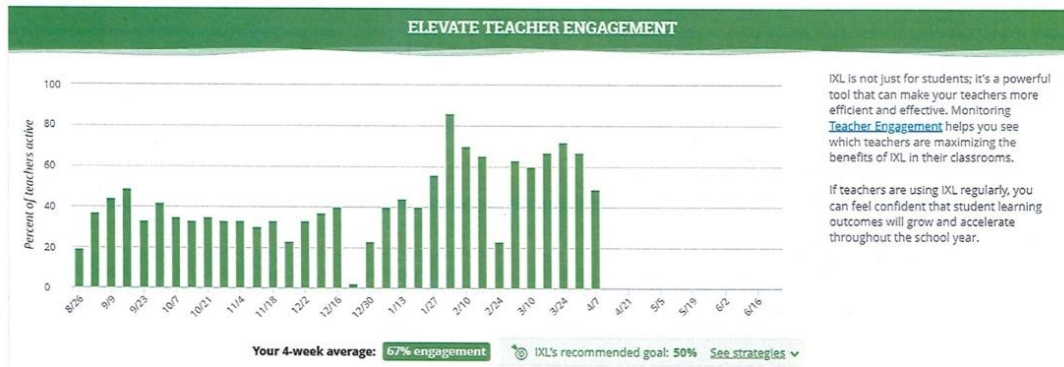
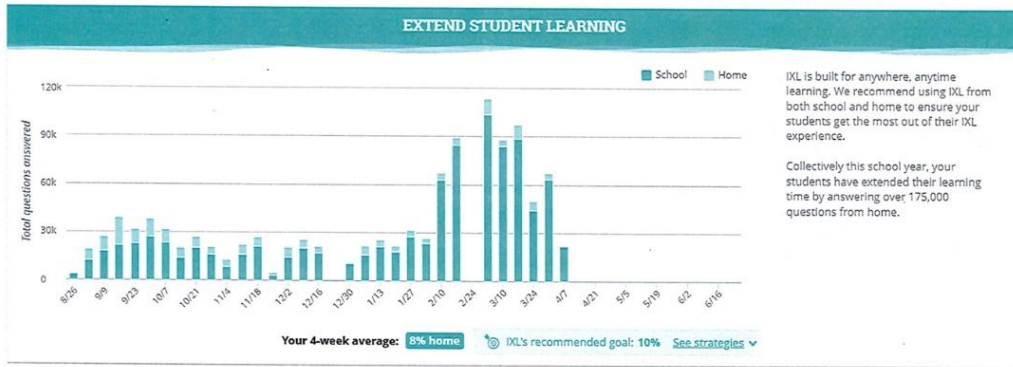
Mrs. DiRocco told the Board that the data in their packet is pulled as of 4-8-25. She wanted to let the Board know that this data changes minute by hour. The first page is an overview of all grades. The next couple of pages shows what happened when we put the improvement plan into place. The next pages shows the IXL effect from February to now. Students are now effectively answering questions and taking this seriously. We have learned how we can interact with students during this time. We can run GoGaurdian to see where kids are on your teacher interface.

The next page has the extended learning building mastery graphs. We see a majority of our students are working on IXL at school and some are doing IXL in their homes as well. Ms. Keenan told the Board that this doesn't include April. The mastery page looks at where students were and the mastery skills they have gained. Ms. Keenan said this puts students where they are instructionally. The next set of pages are about the skills progress and assessment. She explained what the symbols stood for; math, reading and science and social studies but the focus is on math and reading. Some of the negative numbers have already changed by today. They are in the middle of the SAS Assessment and are anxious to see what this will show. Ms. Keenan said if you look at the average monthly growth, until a student reaches proficiency or above grade level, on average, a student should be excelling approximately 10 points a month and we have met those benchmarks in a lot of the grade levels. The last graft is another way to look at the skills students have gained. Ms. Keenan said they would do an end of the year graft at one of the June meetings.

The data presented is current as of 4/8/25

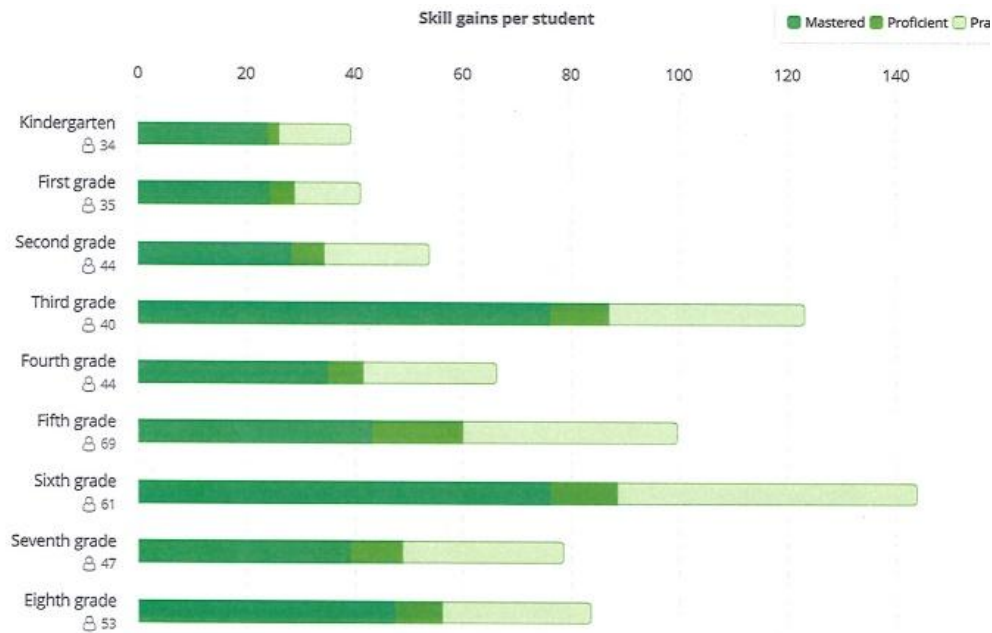
Our current use as of 4/8





SKILL PROGRESS					ASSESSMENT GROWTH		
		Total questions answered	Skills practiced	Skills proficient	Skills mastered	Students with current levels	Average monthly growth
<b>K</b> 34		14,560	789	548	511	31	138
		10,332	509	332	296	24	79
		130	19	4	4		
		28	6	0	0		
<b>Grade 1</b> 35		16,230	747	488	400	31	202
		16,251	652	508	435	26	181
		361	30	14	14		
		150	15	6	4		

Grade 2 44		26,550	1,352	840	699	42	292	+8
		25,839	984	656	528	39	341	+23
		243	27	17	17			
		112	11	7	6			
Grade 3 40		75,104	3,106	2,164	1,936	35	347	+5
		52,695	1,705	1,251	1,044	24	390	+26
		1,647	76	46	43			
		406	37	18	16			
Grade 4 44		52,110	1,974	1,258	1,093	35	424	+11
		27,686	906	563	432	29	474	+28
		156	14	6	5			
		418	24	10	9			
Grade 6 61		289,698	6,930	4,317	3,853	49	572	+39
		47,934	1,508	863	579	45	562	+56
		1,048	70	44	42			
		18,947	258	175	171			
Grade 7 47		36,875	1,559	918	761	43	486	+7
		46,643	1,114	614	496	26	554	-7
		30,982	982	757	572			
		683	38	11	11			
Grade 8 53		72,358	2,317	1,557	1,291	43	545	+25
		34,186	998	593	463	27	635	+18
		26,542	1,099	822	749			
		293	19	8	7			



## **New Business**

### **Job Descriptions**

Mrs. Roy told the Board that the job descriptions were developed when the two districts split. She and Mrs. Lambert talked with administration to make sure they were still relevant. Mrs. Taliaferro asked if the ABA Tutor Job Description was brought to the union. Ms. Keenan said she added some things that were missing to the ABA Tutor Job Descriptions.

### **IT Support Technician, ABA Tutor, School Nurse, Library Media Specialist**

Ms. Wilcauskas questioned whether to make the job description clear as far as the administrative/budget work goes. Mrs. Taliaferro said the job description and application should both be given to any applicants so they know what they are applying for. Mr. DeColfmacker said attending budget meetings should also be stated.

Mrs. Magoon suggested the title should be IT Support Coordinator. A Technician is someone who just works on computers. Mrs. Roy asked that Board members send her suggestions and she will retype for the next Board meeting. The ABA Tutor will go to the Union.

**Mrs. Collins made a motion, seconded by Mrs. Taliaferro, to table all the job descriptions. (Vote 5-0)**

## **Committee Updates**

### **Curriculum Committee**

Ms. Wilcauskas and Mrs. Collins are going to inventory the items in the white building. The teachers are visiting classrooms and having working lunches. Ms. Wilcauskas said the committee are enthusiastic and doing great work.

### **Transportation Committee**

Mrs. Taliaferro felt the Transportation Committee should stay on the agenda once a month and not meet if there isn't anything to discuss. It should not be disbanded at least until the bus sale and vans sale has been completed. Mrs. Roy said they reached out to Ben Henry at First Student to let them know the Board voted to transfer the buses to First Student for the price they offered. He replied that he would start the process on his side. The vans have been posted at the Kelly Blue Book value. One is posted for \$12,000 and the other is posted for \$10,000 in the newspaper, website and on Facebook.

## **Policies (2nd Reading)**

**Mrs. Collins made a motion, seconded by Mrs. Taliaferro, to approve policy AC – Non Discrimination, Equal Opportunity Employment and Anti-Discrimination Plan. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve policy AC-R2 – Non Discrimination, Equal Opportunity Employment and Anti-Discrimination Plan-Annual Notice of Contact Information. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve policy ACA – Discrimination and Harassment Grievance Procedure. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve policy IHBCA – Accommodation of Pregnancy and Related Medical Conditions: Students. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve policy IGE – Parental Objections to Specific Course Material. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve policy IHAMA – Teaching About Drugs, Alcohol and Tobacco. (Vote 5-0)**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to approve policy IHAM – Health Education and Exemption From Instruction. (Vote 5-0)**

### **Public Comment**

None

### **Nominations/Resignations**

**Mrs. Taliaferro made a motion, seconded by Ms. Wilcauskas, to approve Donna Magoon for the Superintendent position. (5-0)**

#### **New Hires FYI**

Francis Cross

Annette O'Neill

#### **Teacher Nominations**

Mrs. Magoon nominated health teacher Dawn Alie, sixth grade teacher Renee Stevens and seventh grade Alyssa Bultman. They have submitted all their documents and have the ability to stay with us next year.

#### **Resignations**

Mrs. Magoon announced that Assistant Principal Ivy Levitt-Carlson has resigned her position. She will be moving on to a principalship and we wish her the best. That position will be posted.

**Mr. Ouellette made a motion, seconded by Mrs. Taliaferro, to accept, with deep regret, the resignation of Ivy Levitt-Carlson. (Vote 2-3)**

### **Follow Up**

#### **Gym Floor**

There is a spot by the cafeteria that has grown quite a bit since the last meeting. Primex will now be involved. The underlayment is coming apart. It will be cordoned off and staff will be told that all are to avoid that area.

#### **Main Street Settlement**

Mrs. Lambert and Mr. DeColfmacker will sign the \$25,000 insurance settlement for the gym floor.

### **Non Public**

**Mrs. Collins made a motion, seconded by Ms. Wilcauskas, to enter non public under RSA 91-A;3 II (c) at 7:05. Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Wilcauskas aye.**

The Board returned to public session at 8:15.

**Mrs. Taliaferro made a motion, seconded by Mrs. Collins, to seal the non public minutes of 4-15-25 session 3 for five years. (Vote (5-0))**

**Ms. Wilcauskas made a motion, seconded by Mrs. Taliaferro, to approve the nomination of Dawn Alie, Rene Stevens and Alyssa Bultman. (Vote (5-0))**

**Adjournment**

**Mr. DeColfmacker made a motion, seconded by Mr. Ouellette to adjourn the meeting at 8:15. (Vote 5-0)**

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath  
School Board Secretary