



# Wakefield School Board Public Minutes

Tuesday May 20, 2025  
Held in the Paul School Library  
Approved

BOARD MEMBERS		ADMINISTRATORS	
Robert DeColfmacker, Chair	✓	Donna Magoon, Superintendent Designee	
Bob Ouellette, Vice Chair	✓	Michele Lambert, Financial Manager	✓
Mary Collins		Carol Keenan, Student Services Director	✓
Sandrea Taliaferro	✓	Norma DiRocco, Principal	
Heather Wilcauskas	✓	Ivy Levitt-Carlson, Assistant Principal	

Others Present: Ashia Roy and Max Gehring of Clearview TV.

Mr. DeColfmacker led those present in the flag salute at 6:00.

## Agenda Review

Ms. Wilcauskas added the New Hampshire Fairness Funding Project under Follow Up.

Mrs. Taliaferro added bids under Reports.

## Presentations/Public Hearings

None

## Public Comment

None

## Reports

### Facilities

Mr. DeColfmacker reported the following:

1. Water results post remediation:

We are down to two faucets testing for lead from twenty two. Both faucets are posted hand washing only.

2. SAU Skirting: The skirting has been replaced around the SAU building.
3. Building Permit new garage: The building permit for the new metal building has been issued. We are waiting for a delivery date.
4. Gym floor RFQ: Some repairs have been done to the gym floor. Repairs will probably continue until the floor can be replaced. Mr. Davis is looking at possibly putting out an RFQ for the floor. He's been in touch with Primex and they won't be taking care of it but we should continue to repair it as needed.
5. Gym divider bids: One bid was received for the gym divider for \$30,000 from A+

**Mr. Ouellette made a motion, seconded by Ms. Wilcauskas, to award the bid for the gym curtain divider to A+ Athletic Products for \$30,000. (4-0) The curtain came in under budget.**

### Transportation

1. First Student bus fleet transfer: Mrs. Taliaferro said the transfer has been made and we're just waiting for the payment. This won't take place until after July first.
2. All the SD cards for buses and vans are at the SAU.

Sealed bids for vans:

Mrs. Taliaferro told the Board that they had received one bid each for the two vans.

**Mr. Ouellette made a motion, seconded by Mrs. Taliaferro, to waive the portion of policy DJE that states that bids are to be opened at the SAU office. (4-0)**

Mrs. Taliaferro opened and read the bids.

1. The 2017 Dodge Caravan had a minimum bid of \$10,000.

**Ms. Wilcauskas made a motion, seconded by Mr. Ouellette, to award the bid to SAU 64 Milton School District for the 2017 Dodge Caravan for \$12,000 and included the radios and camera equipment. (Vote 4-0)**

2. The 2019 Dodge Caravan had a minimum bid of \$12,000.

**Ms. Wilcauskas made a motion, seconded by Mrs. Taliaferro, to award the bid to SAU 64 Milton School District for the 2019 Dodge Caravan for \$14,000 and included the radios and camera equipment. (Vote 4-0)**

Mrs. Taliaferro said the Transportation Committee should stay on the agenda next month until we get buses all squared away.

### Student Services

## **Student Services Report: May 20, 2025** **Carol Keenan, Director of Student Services**

1. Every Student. Every Day. Whatever It Takes.
2. Special Education Data includes the following:
  - A.) Paul Elementary School = 96 students on IEPs
  - B.) Spaulding High School = 29 students on IEPs
  - C.) Bud Carlson Academy High School = 2 students on IEPs
  - D.) Kingswood Regional High School = 3 students on IEPs
  - E.) Out of District = 6 students on IEPs
3. New students to Paul Elementary School on IEPs: none
4. New Special Education Referrals = 4 New Referrals

5. Special Education Disabilities include the following:
  - A.) Autism = 19 students
  - B.) Development Delay = 12 students
  - C.) Emotional Disability = 7 students
  - D.) Intellectual Disability = 4 students
  - E.) Other Health Impairment = 32 students
  - F.) Specific Learning Disability = 39 students
  - G.) Speech Language Impairment = 23 students
6. Section 504 Accommodation Plans at Paul School = 28 students
7. Section 504 Accommodation Plan Referrals = 1 New Referral
8. Wakefield School District Current NHDOE Compliance Data = 96%!!
9. **New Updates/Information:**

*It is bittersweet that I submit my letter of resignation with a last day of June 30, 2025 to pursue a position that is more suitable with my professional goals. I will submit to the superintendent very specific notes to share with my replacement. I will also be readily available for him or her to contact me for anything that is needed. I sincerely wish the best for all students, families, and staff.*

### **Finance**

Mrs. Lambert presented the monthly report for April with the expenditures, balances and encumbrances.

### **Consent Agenda**

**Ms. Wilcauskas made a motion, seconded by Mr. Ouellette, to approve the Consent Agenda. (Vote 3-1)**

### **Meeting Minutes**

**Mr. Ouellette made a motion, seconded by Ms. Wilcauskas, to approve the non public minutes of May 6, 2025. (Vote 4-0)**

**Ms. Wilcauskas made a motion, seconded by Mr. Ouellette, to approve the public minutes of May 6, 2025. (Vote 4-0)**

### **New Business**

### Special Education Trust Fund

Mrs. Keenan said there were several items left off the current budget when it was done last year. There were also some serious high needs which forced us to increase the number of paras and ABA Tutors we had to hire. There was a piece of the Partner Program component that was not put into this year's budget that should have been. Because of this we need to request a Special Education Trust Fund transfer. This will be on the next agenda. The Public Hearing has been posted.

Mrs. Lambert passed out the report showing the year to date spending in the Special Ed function. There is \$213,300+ in the Trust Fund. Mrs. Keenan said she and Mrs. Lambert have a meeting scheduled with Mrs. Magoon prior to the next Board meeting.

Mrs. Taliaferro asked for more details of what was missing in the budget. Mrs. Keenan said she would have those details for the next meeting. Mrs. Taliaferro asked to be filled in on the Partner Program as well. Mrs. Keenan said we had to pay for the remaining Partner Program contract until the end of March. The two NEC schoolwide BCBA's are still being utilized by Paul School until a new one can be hired and they have only received one application. She said she has a possible plan to contract that out from the same agency where we get our school psychologist from.

Mrs. Taliaferro asked how many additional paras we had to hire. Mrs. Keenan said five or six. Mrs. Taliaferro asked that Mrs. Keenan bring back the paperwork stating the cost savings by having the Partner Program inhouse and if there will still be a savings.

### **Policies (2<sup>nd</sup> Reading)**

#### IHBAA – Evaluation Requirements for Children with Specific Learning Disabilities

**Mrs. Taliaferro made a motion, seconded by Ms. Wilcauskas, to approve policy IHBAA. (Vote 4-0)**

#### JCA – Change of Class or School Assignment Best Interest and Manifest Hardship

**Mrs. Taliaferro made a motion, seconded by Ms. Wilcauskas, to approve policy JCA. (Vote 4-0)**

#### JJJ – Access to Public School Programs by Non-Public, Charter School and Home Educated Pupils

**Mr. Ouellette made a motion, seconded by Ms. Wilcauskas, to approve policy JJJ. (Vote 4-0)**

#### EH-R (1) – Public Access to School District Records – Procedures for Public Access to District “Right to Know”

**Mrs. Taliaferro made a motion, seconded by Mr. Ouellette, to approve policy EH-R (1). (Vote 4-0)**

#### EH – Data Management

**Mrs. Taliaferro made a motion, seconded by Ms. Wilcauskas, to approve policy EH. (Vote 4-0)**

#### IGA – Curriculum Development

**Mr. Ouellette made a motion, seconded by Mrs. Taliaferro, to table policy IGA. (Vote 4-0)**

#### EFAA – Meal Charging (1<sup>st</sup> Reading)

Mr. DeColfmacker questioned having the principal collect payment debt for meals. After some discussion the Board decided to add Principal “or designee” for debt collection.

#### Nominations/Resignations

FYI – Yoselin Matos.

**Mr. Ouellette made a motion, seconded by Ms. Wilcauskas, to accept Carol Keenan’s resignation with regret. (Vote 4-0)**

#### Follow Up

Ms. Wilcauskas said she was asked at the last meeting if in the letter from the New Hampshire Fairness Funding Project they were asking us to sign was advocating for any legislation or policies. She wanted to say there wasn’t any specific language in the letter but they did reference a report from 2020 and there were recommendations in that report. The report has a new educational cost model that would require more state aid and more aid for special ed. They are also looking for more aid for career, tech ed and early childhood education.

#### Public Comment

None.

#### Non Public

**Mr. Ouellette made a motion, seconded by Ms. Wilcauskas, to enter non public under RSA 91-A;3 II (c) at 6:38. Roll Call Vote: DeColfmacker aye, Collins Aye, Ouellette aye, Taliaferro aye, Wilcauskas aye.**

The Board returned to public session at 7:22.

**Mrs. Taliaferro made a motion, seconded by Ms. Wilcauskas, to cease paying Mrs. Kebler as of May 20, 2025. Roll call vote: DeColfmacker-Aye, Ouellette-Aye, Wilcauskas -Aye, Taliaferro-Aye. (4-0)**

#### Adjournment

**Mr. DeColfmacker made a motion, seconded by Mr. Ouellette, to adjourn the meeting at 7:23. (Vote 5-0)**

Respectfully submitted for approval at the next School Board meeting,

Priscilla Colbath  
School Board Secretary